General Services Administration

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Schedule Title- Multiple Award Schedule (MAS)
Federal Supply Group: Facilities - Facilities Maintenance and Repair
Contract Number: 47QTCA19D005V

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov

Period Covered by Contract: 02/13/2019 to 02/12/2024
Pricelist current through Modification: #A812 effective February 03, 2020

Contractor: Innovative Consulting & Management Services (ICMS)
7361 Calhoun Place, Suite 585
Rockville, MD 20855

Telephone: (301) 444-4100
FAX Number: (301) 444-4105
Web Site: www.icmssolutions.com
E-mail: gsa@icmssolutions.com
Contract Administration: Matthew Stuckey
Business Size: Small business, SBA Certified Small Disadvantaged business, SBA Certified 8(a) Firm, SBA Certified HUBZone Firm
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CUSTOMER INFORMATION

1a. Table of Awarded Special Item Number:

<table>
<thead>
<tr>
<th>SIN Title</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highly Adaptive Cybersecurity Services (HACS)</td>
<td>54151HACS</td>
</tr>
<tr>
<td>Description: Includes a wide range of fields such as, the seven-step Risk Management Framework services, information assurance, virus detection, network management, situational awareness and incident response, secure web hosting, and backup, security services and Security Operations Center (SOC) services. HACS vendors are cataloged under the 5 subcategories of High Value Asset Assessments; Risk and Vulnerability Assessments, Cyber Hunt, Incident Response, and Penetration Testing.</td>
<td></td>
</tr>
<tr>
<td>Information Technology Professional Services</td>
<td>54151S</td>
</tr>
<tr>
<td>Description IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.</td>
<td></td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Model</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151HACS</td>
<td>Cyber Technical Writer I</td>
<td>$86.03</td>
</tr>
<tr>
<td>54151S</td>
<td>Helpdesk Specialist I</td>
<td>$75.84</td>
</tr>
</tbody>
</table>

1c. HOURLY RATES: See page 6 for hourly rates and page 7 for descriptions.

2. Maximum order:

<table>
<thead>
<tr>
<th>SIN Title</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151HACS Highly Adaptive Cybersecurity Services (HACS)</td>
<td>$500,000.00</td>
</tr>
<tr>
<td>54151S Information Technology Professional Services</td>
<td>$500,000.00</td>
</tr>
<tr>
<td>Order Level Materials</td>
<td>$100,000.00</td>
</tr>
</tbody>
</table>

3. Minimum order: $100.00

4. Geographic coverage (delivery area): CONUS

5. Points of production: Same as Contractor Address

6. Discount from list prices: GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

7. Quantity discounts: None

8. Prompt payment terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards are accepted above the micro-purchase threshold.

10. FOREIGN ITEMS: None

11a. Time of Delivery: Services Specified on the Task Order
11b. Expedited Delivery: Contact Contractor
11c. Overnight and 2-day delivery: Contact Contractor
11d. Urgent Requirements: Contact Contractor
12. F.O.B Points: Destination
13a. Ordering Address: Same as Contractor
13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address: Innovative Consulting & Management Services (ICMS)
   Attn: Accounts Receivable
   7361 Calhoun Place, Suite 585
   Rockville, MD 20855
15. Warranty provision: Contractor’s standard commercial warranty.
16. Export Packing Charges: N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micropurchase level): Contact Contractor
18. Terms and conditions of rental, maintenance, and repair: N/A
19. Terms and conditions of installation: N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A
20a. Terms and conditions for any other services: N/A
21. List of service and distribution points: N/A
22. List of participating dealers: N/A
23. Preventive maintenance: N/A
24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
24b. Section 508 Compliance for EIT: As Applicable
25. Data Universal Number System (DUNS) number. 827724175
26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:
   Contractor has an Active Registration in the SAM database.
CONTRACT OVERVIEW

GSA awarded Innovative Consulting & Management Services (ICMS) a GSA Federal Supply Schedule contract for Multiple Award Schedule (MAS), Facilities Maintenance and Repair, Contract No. 47QTCA19D005V. The current contract period is 02/13/2019 to 02/12/2024. GSA may exercise a total of up to three additional 5-year option periods. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Matthew Stuckey
Innovative Consulting & Management Services (ICMS)
7361 Calhoun Place, Suite 585, Rockville, MD 20855
Telephone: (301) 444-4100
FAX Number: (301) 444-4105
Email: gsa@icmssolutions.com

MARKETING AND TECHNICAL POINT OF CONTACT

Hamlet Lopez
Innovative Consulting & Management Services (ICMS)
7361 Calhoun Place, Suite 585, Rockville, MD 20855
Telephone: (301) 444-4104
Fax Number: (301) 444-4105
Email: gsa@icmssolutions.com

CONTRACT USE

This contract is available for use by all federal government agencies, as a source for Facilities Maintenance and Management, for worldwide use. Executive agencies, other Federal agencies, mixed-ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

CONTRACT SCOPE

The contractor shall provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of professional services as specified in each task order.

Services specified in a task order may be performed at the contractor’s facilities or the ordering agencies’ facilities. The government will determine the contractor’s compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.
## HOURLY RATES

<table>
<thead>
<tr>
<th>SIN CATEGORY</th>
<th>GSA Labor Category</th>
<th>GSA Rate 2/13/19 – 2/12/20</th>
<th>GSA Rate 2/13/20 – 2/12/21</th>
<th>GSA Rate 2/13/21 – 2/12/22</th>
<th>GSA Rate 2/13/22 – 2/12/23</th>
<th>GSA Rate 2/13/23 – 2/12/24</th>
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<tr>
<td>54151HACS</td>
<td>Cyber Program Manager I</td>
<td>$144.75</td>
<td>$148.37</td>
<td>$152.08</td>
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<td>Quality Assurance Specialist I</td>
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<td>$111.60</td>
<td>$114.39</td>
<td>$117.25</td>
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<td>$117.49</td>
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<td>54151S</td>
<td>System Security Engineer II</td>
<td>$117.52</td>
<td>$120.46</td>
<td>$123.47</td>
<td>$126.56</td>
<td>$129.72</td>
</tr>
<tr>
<td>54151S</td>
<td>System Security Engineer III</td>
<td>$133.00</td>
<td>$136.32</td>
<td>$139.73</td>
<td>$143.22</td>
<td>$146.80</td>
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<td>54151S</td>
<td>Technical Writer I</td>
<td>$82.22</td>
<td>$84.27</td>
<td>$86.38</td>
<td>$88.54</td>
<td>$90.75</td>
</tr>
</tbody>
</table>

Note: Rates include 0.75% IFF and 2.5% annual escalation
LABOR CATEGORY DESCRIPTIONS

Experience Substitutions Methodology:

<table>
<thead>
<tr>
<th>Experience Substitutions Methodology</th>
<th>Equals</th>
<th>Education Substitutions Methodology</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School Diploma + 2 years additional experience</td>
<td>Associate’s Degree</td>
<td></td>
</tr>
<tr>
<td>Associate’s Degree + 2 years additional experience</td>
<td>Bachelor’s Degree</td>
<td></td>
</tr>
<tr>
<td>Bachelor’s Degree + 2 years additional experience</td>
<td>Master’s Degree</td>
<td></td>
</tr>
<tr>
<td>Master’s Degree + 3 years additional experience</td>
<td>PhD</td>
<td></td>
</tr>
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</table>

Education Substitutions Methodology:

<table>
<thead>
<tr>
<th>Minimum Education Requirement</th>
<th>Years of Experience Substitution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associates Degree</td>
<td>2 years</td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td>4 years</td>
</tr>
<tr>
<td>Master’s Degree</td>
<td>6 years</td>
</tr>
</tbody>
</table>

54151HACS HIGHLY ADAPTIVE CYBERSECURITY SERVICES (HACS)

Cybersecurity Specialist II

Qualifications: Four (4) years

Functional Responsibility: Formulates and assesses IT security policy to include business impact. Prepares security plans for employing enterprise-wide security architecture to include the design of cryptographic solutions. Develops integrated security services management. Executes security awareness training. Assesses and audits network penetration testing anti-virus planning assistance, risk analysis and incident response. Provides security engineering support for application development (including system security certifications and project evaluations). This may include the development, design and implementation of firewalls, and evaluation, review and test of security code.

Experience with several architectures and platforms in an integrated environment preferred. Specialized project experience or formal training preferred.

Education: Bachelor’s Degree

Cybersecurity Specialist I

Qualifications: One (1) year

Functional Responsibility: Formulates and assesses IT security policy to include business impact. Prepares security plans for employing enterprise-wide security architecture to include the design of cryptographic solutions. Develops integrated security services management. Executes security awareness training. Assesses and audits network penetration testing anti-virus planning assistance, risk analysis and incident response. Provides security engineering support for application development (including system security certifications and project evaluations). This may include the development, design and implementation of firewalls, and evaluation, review and test of security code. Experience with several architectures and platforms in an integrated environment preferred. Significant knowledge of the field and the ability to work independently on typical assignments. Specialized project experience or formal training preferred.

Education: Bachelor’s Degree
Cyber Program Manager II

Qualifications: Six (6) years

Functional Responsibility: Consults with the client to ensure conformity to project and contractual obligations for, but not limited to, IT projects/initiatives. Familiarity with all phases of the systems development life cycle (i.e., identification, design, development, implementation, & maintenance of automated systems) preferred. Oversees the analysis, design and development of new systems and system enhancements. Approves documentation standards, system specifications, feasibility and justification reports, and policy recommendations. Oversees the development and installation of techniques and procedures to implement policy decisions with regard to organizational structures, program evaluation and productivity improvements.

Establishes and maintains technical and financial reports in order to show progress of projects to management and customers. Organizes and assigns responsibilities to subordinates and oversees the successful completion of all assigned IT tasks. Ensures the development, maintenance and implementation of Program Management Plans and Technical Specifications Plan; documents that guide the performance of all functional and technical activities performed. Experience performing tasks focused on the leadership and/or task management of information systems engineering or systems integration projects preferred.

Education: Bachelor’s Degree

Cyber Program Manager I

Qualifications: Four (4) years

Functional Responsibility: Consults with the client to ensure conformity to project and contractual obligations for, but not limited to, IT projects/initiatives. Familiarity with all phases of the systems development life cycle (i.e., identification, design, development, implementation, & maintenance of automated systems) preferred. Oversees the analysis, design and development of new systems and system enhancements. Approves documentation standards, system specifications, feasibility and justification reports, and policy recommendations. Oversees the development and installation of techniques and procedures to implement policy decisions with regard to organizational structures, program evaluation and productivity improvements.

Establishes and maintains technical and financial reports in order to show progress of projects to management and customers. Organizes and assigns responsibilities to subordinates and oversees the successful completion of all assigned IT tasks. Ensures the development, maintenance and implementation of Program Management Plans and Technical Specifications Plan; documents that guide the performance of all functional and technical activities performed. Ensures that maximum service is obtained from all operations through efficient use of personnel and equipment. Simultaneously plans and manages diverse and highly technical projects. Responsible for leading and performing IT training of line personnel on the project approach, techniques, software, hardware, etc. Experience performing tasks focused on the leadership and/or task management of information systems engineering or systems integration projects preferred. Technical experience in a software engineering, Management information systems, and/or information security engineering or related program capacity preferred.

Education: Bachelor’s Degree

Cybersecurity Analyst II

Qualifications: Four (4) years
Functional Responsibility: Provides technical expertise in determining information assurance and cyber security standards. Develops and implements information assurance/security standards and procedures. Recommends information assurance/security solutions to support customers’ requirements. Identifies, reports, and resolves cyber security violations. Establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands. Designs, develops, engineers, and implements solutions that meet security requirements. Provides integration and implementation of the computer system security solution. Analyzes general information assurance and cyber security-related technical problems and provides basic engineering and technical support in solving these problems. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle. Experience in functional and systems analysis and requirements analysis in a specialized IT area preferred.

Education: Bachelor’s Degree

Cybersecurity Analyst I

Qualifications: One (1) year

Functional Responsibility: Recommends information assurance/security solutions to support customers’ requirements. Identifies, reports, and resolves cyber security violations. Designs, develops, engineers, and implements solutions that meet security requirements. Provides integration and implementation of the computer system security solution. Analyzes general information assurance and cyber security-related technical problems and provides basic engineering and technical support in solving these problems. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle. Experience in functional and systems analysis preferred.

Education: Associate’s Degree

Cyber Subject Matter Expert I

Qualifications: Four (4) years

Functional Responsibility: Applies knowledge in a technical field with proficiency in relevant engineering principles and practices. Implements solutions to difficult problems. Generates concepts as evidenced by product or process improvement. Uses engineering/scientific tools to integrate requirements and solve technical problems. Utilizes tools, techniques, processes and/or facilities such as state-of-the-art simulation environments, laboratories, and test facilities. Participates in engineering team activities in a specialized engineering or technology subject area. Contributes to the technical planning process and provides technical guidance. Experience in functional areas preferred.

Education: Bachelor’s Degree

Cybersecurity Engineer III

Qualifications: Eight (8) years

Functional Responsibility: Provides functional expertise in defining security requirements and developing security solutions for information protection. Defines and develops security policies and processes related to the protection of sensitive or classified information. Designs, develops, engineers and implement solutions to protection of sensitive or classified information. Designs, develops, engineers, and implements solutions that meet security requirements. Provides integration and implementation of the computer system security solution. Analyzes general information assurance and cyber security-related technical problems and provides basic engineering and technical support in solving these problems. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle.
Experience in defining security programs or processes for the protection of sensitive or classified information preferred. Experience in one or more systems and architectures and associated hardware: mainframe, mini, or client/server based preferred. Experience in systems analysis and programming preferred.

Education: Bachelor’s Degree

**Cybersecurity Engineer II**

Qualifications: Four (4) years

Functional Responsibility: Provides functional expertise in defining security requirements and developing security solutions for information protection. Defines and develops security policies and processes related to the protection of sensitive or classified information. Designs, develops, engineers and implement solutions to protection of sensitive or classified information. Designs, develops, engineers, and implements solutions that meet security requirements. Provides integration and implementation of the computer system security solution. Analyzes general information assurance and cyber security-related technical problems and provides basic engineering and technical support in solving these problems. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle. Experience in one or more systems and associated hardware: mainframe, mini, or client/server based preferred. Experience in systems analysis and programming preferred.

Education: Bachelor’s Degree

**Cybersecurity Engineer I**

Qualifications: One (1) year

Functional Responsibility: Provides functional support in defining security requirements and developing security solutions for information protection. Designs, develops, engineers and implement solutions to protection of sensitive or classified information. Designs, develops, engineers, and implements solutions that meet security requirements. Provides integration and implementation of the computer system security solution. Analyzes general information assurance and cyber security-related technical problems and provides basic engineering and technical support in solving these problems. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle. Experience in systems analysis and programming preferred.

Education: Bachelor’s Degree

**Cyber Technical Writer I**

Qualifications: Zero (0) years

Functional Responsibility: May be responsible for coordinating the display of graphics and the production of the document. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Primary job functions do not typically require exercising independent judgment. Works under immediate supervision; typically reports to a supervisor or manager. Experience developing and providing technical and end-user documents on technical services, computer hardware and application software preferred.

Education: Associate’s Degree
54151S INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

Business Analyst II
Qualifications: Four (4) years

Functional Responsibility: Assembles, prepares, and analyzes data for studies, statistical models, evaluations, system requirements, and other needs. Uses technical discretion within defined practices and policies in selecting methods and techniques for determining approaches or obtaining solutions. Assembles, prepares, and analyzes data. Provides technical advice and operating assistance in interpreting results. Provides input or may prepare technical reports based on the expert interpretation of analyzed data.

Education: Bachelor’s Degree

Business Analyst I
Qualifications: One (1) year

Functional Responsibility: Assembles, prepares, and analyzes data for studies, statistical models, evaluations, system requirements, and other needs. Uses technical discretion within defined practices and policies in selecting methods and techniques for determining approaches or obtaining solutions. Assembles, prepares, and analyzes data. Provides technical advice and operating assistance in interpreting results. Provides input or may prepare technical reports based on the expert interpretation of analyzed data. Experience providing support in a related field preferred.

Education: Bachelor’s Degree

Helpdesk Specialist I
Qualifications: Two (2) years

Functional Responsibility: Provides phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and other applications. May serve as the initial point of contact for troubleshooting network applications, and hardware/software PC and printer problems.

Education: Associate’s Degree

Security Specialist II
Qualifications: Four (4) years

Functional Responsibility: Formulates and assesses IT security policy to include business impact. Prepares security plans for employing enterprise-wide security architecture to include the design of cryptographic solutions. Develops integrated security services management. Executes security awareness training. Assesses and audits network penetration testing anti-virus planning assistance, risk analysis and incident response. Provides security engineering support for application development (including system security certifications and project evaluations). This may include the development, design and implementation of firewalls, and evaluation, review and test of security code. Experience with several architectures and platforms in an integrated environment.

Education: Bachelor’s Degree
Security Specialist I

Qualifications: One (1) year

Functional Responsibility: Formulates and assesses IT security policy to include business impact. Prepares security plans for employing enterprise-wide security architecture to include the design of cryptographic solutions. Develops integrated security services management. Executes security awareness training. Assesses and audits network penetration testing anti-virus planning assistance, risk analysis and incident response. Provides security engineering support for application development (including system security certifications and project evaluations). This may include the development, design and implementation of firewalls, and evaluation, review and test of security code. Experience with several architectures and platforms in an integrated environment. Significant knowledge of the field and the ability to work independently on typical assignments.

Education: Bachelor’s Degree

Network Engineer II

Qualifications: Three (3) years

Functional Responsibility: Assists in the development and maintenance of network communications. Uses knowledge of LAN/WAN systems to help design and install internal and external networks. Tests and evaluates network systems to eliminate problems and make improvements. Familiar with a variety of the field’s concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager. Network engineering experience and knowledge of LAN/WAN systems, networks, and applications preferred.

Education: Bachelor’s Degree

Network Engineer I

Qualifications: One (1) year

Functional Responsibility: Under supervision performs a variety of network engineering tasks which are broad in nature and are concerned with the design and implementation of integrated networks, including personal, hardware, software and support facilities and/or equipment. Installs; configures and maintains software in a client/server networked environment. Installs local area networks (LANs) as well as wide area networks (WANs.) Selects, orders and installs equipment at Customer field sites. This activity includes the installation of infrastructure and equipment, operating systems and user software, as well as maintenance and exercise support. Installs infrastructures including routers, hubs, and interconnections. Assists in providing technical documentation to support installation activities. Assists with Customer on-site surveys. Participates in the preparation of drawings and reports documenting and recording on-site activities. Interfaces with customers, end users and team members for site activities as directed. Performs systems checkout/test and introductory training as required. Perform trips to customer sites for installations, surveys and audits.

Education: Bachelor’s Degree

Program Manager II

Qualifications: Six (6) years

Functional Responsibility: Consults with the client to ensure conformity to project and contractual obligations for, but not limited to, IT projects/initiatives. Must be familiar with all phases of the systems development life cycle (i.e., identification,
Program Manager I

Qualifications: Four (4) years

Functional Responsibility: Consults with the client to ensure conformity to project and contractual obligations for, but not limited to, IT projects/initiatives. Must be familiar with all phases of the systems development life cycle (i.e., identification, design, development, implementation, & maintenance of automated systems.) Oversees the analysis, design and development of new systems and system enhancements. Approves documentation standards, system specifications, feasibility and justification reports, and policy recommendations. Oversees the development and installation of techniques and procedures to implement policy decisions with regard to organizational structures, program evaluation and productivity improvements. Establishes and maintains technical and financial reports in order to show progress of projects to management and customers. Organizes and assigns responsibilities to subordinates and oversees the successful completion of all assigned IT tasks. Ensures the development, maintenance and implementation of Program Management Plans and Technical Specifications Plan; documents that guide the performance of all functional and technical activities performed. Experience performing tasks focused on the leadership and/or task management of information systems engineering or systems integration projects preferred.

Education: Bachelor’s Degree

Quality Assurance Specialist I

Qualifications: Zero (0) years

Functional Responsibility: Provides execution of project Quality Assurance Plan and the implementation of procedures that conforms project requirements. With oversight responsible for activities involving quality assurance and compliance with applicable regulatory requirements. Conducts audits and reviews/analyzes data and documentation. Develops and implements procedures and test plans for assuring quality in a system development environment which supports large databases and applications. Experience in project or quality review and assessment preferred.

Education: Associate’s degree

SharePoint Administrator I

Qualifications: Three (3) years
Functional Responsibility: Works, under general direction, designing, planning, implementing, and maintaining complex SharePoint environments, including implementation and support of web front end servers, index servers, and application and search servers. Supports all components of the SharePoint environment including form, administrative site collection administration activities such as site creation, user training, backup, restore, performance analysis, and issue resolution.

Education: Bachelor’s Degree

SharePoint Developer I

Qualifications: Five (5) years

Functional Responsibility: Designs and develops SharePoint systems to accomplish functions in an optimum manner. Develops plans for systems from project inception to completion. Analyzes the problem and the information to be processed and defines the solution. Designs and builds user interfaces for SharePoint sites using a variety of techniques, and tools. Ensures that the "look and feel" supports the organization’s strategies and goals and facilitates user interaction with the system. SharePoint Development experience preferred.

Education: Bachelor’s Degree

Systems Engineer III

Qualifications: Eight (8) years

Functional Responsibility: Provides highly technical expertise and guidance for performance of tasks where it is needed. Expertise may be in advanced or highly complex IT systems. Performs in all phases of systems development and implementation, with special emphasis on study and analysis, and testing and acceptance phases. Performs evaluation of current IT operations in order to determine multi-year projections for personnel, hardware, and software. Participates in hardware/software evaluations. May be required to act as supervisor on one or more tasks. Supports contract management and systems analysts, as well as Government personnel to ensure that the problem has been properly identified and that the solution shall satisfy the customer's requirements. Provides highly technical expertise and guidance in IT specialties not covered by other specialists. Systems analysis in a specialized IT area(s), e.g. telecommunications, operating systems software, software/hardware integration, software validation and verification preferred.

Education: Bachelor’s Degree

Systems Engineer II

Qualifications: Three (3) years

Functional Responsibility: Provides technical expertise and guidance for performance of tasks where it is needed. Performs in all phases of systems development and implementation, with special emphasis on study and analysis, and testing and acceptance phases. Performs evaluation of current IT operations in order to determine multi-year projections for personnel, hardware, and software. Participates in hardware/software evaluations. May be required to act as supervisor on one or more tasks. Supports contract management and systems analysts, as well as Government personnel to ensure that the problem has been properly identified and that the solution shall satisfy the customer's requirements. Provides highly technical expertise and guidance in IT specialties not covered by other specialists. Systems analysis in a specialized IT area(s), e.g. telecommunications, operating systems software, software/hardware integration, software validation and verification preferred.

Education: Bachelor’s Degree
Systems Engineer I

Qualifications: One (1) year

Functional Responsibility: Performs in all phases of systems development and implementation, with special emphasis on study and analysis, and testing and acceptance phases. Performs evaluation of current IT operations in order to determine multi-year projections for personnel, hardware, and software. Participates in hardware/software evaluations. Supports systems analysts, as well as Government personnel to ensure that the problem has been properly identified and that the solution shall satisfy the customer’s requirements. Provides technical expertise and guidance in IT specialties not covered by other specialists. Systems analysis in a specialized IT area(s), e.g. telecommunications, operating systems software, software/hardware integration, software validation and verification preferred.

Education: Bachelor’s Degree

Technical Writer I

Qualifications: Zero (0) years

Functional Responsibility: May be responsible for coordinating the display of graphics and the production of the document. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Primary job functions do not typically require exercising independent judgment. Works under immediate supervision; typically reports to a supervisor or manager. Experience developing and providing technical and end-user documents on technical services, computer hardware and application software preferred.

Education: Bachelor’s Degree