GENERAL SERVICES ADMINISTRATION MULTIPLE AWARD SCHEDULE (MAS)
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST
SCHEDULE MAS - MULTIPLE AWARD SCHEDULE
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

CONTRACT NUMBER: 47QTCA19D0069
CONTRACT PERIOD: February 21, 2019 through February 20, 2024

CONTRACTOR:
Wichita Tribal Enterprises, LLC
550 Westcott, Ste. 452
Houston, TX 77007
www.wichita-tribe.com

CONTACT ADMINISTRATOR: TIFFANY LONEWOLF, PRESIDENT
EMAIL: TLONEWOLF@WICHITA-TRIBE.COM
BUSINESS SIZE: 8(A) PROGRAM PARTICIPANT, LIMITED LIABILITY COMPANY,
MINORITY-OWNED BUSINESS, NATIVE AMERICAN TRIBALLY OWNED, SMALL
DISADVANTAGED BUSINESS.
## Supplement Numbers

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<th>Mod #</th>
<th>Title</th>
<th>Status</th>
<th>Date of Action</th>
<th>Begin Date</th>
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FSC/PRODUCT SERVICE CLASS (PSC) AND SERVICES

PSC CLASS D399 INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

- Information Technology
- IT Services
CUSTOMER INFORMATION:

1a. Items awarded:

   MAS SIN: 54151S: Information Technology Professional Services
   - Custom Computer Programming Services
   - Computer Systems Design Services
   - Other Computer Related Services
   - Computer Facilities Management Services

1b. Lowest priced model number for each special item number awarded in the contract:

   Please see our pricing catalog on the following pages.

1c. Hourly Rates:

   Please see our pricing information on the pages that follow

2. Maximum order:

   $500,000

3. Minimum order:

   $100.00

4. Geographic coverage (delivery area):

   Domestic

5. Point(s) of production (city, county, and State or foreign country):

   USA

6. Discount from list, prices or statement of net price:

   Prices Shown have the discounts included in them.

7. Volume discounts:

   1% for orders exceeding $500,000

8. Prompt payment terms:

   Net 30 days.

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold:

   Government purchase cards accepted at or below the micropurchase threshold.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro purchase threshold:

   Government purchase cards are not accepted.

10. Foreign items (list items by country of origin):

    N/A

11a. Time of delivery:
Will be specified on the Task Order

11b. Expedited Delivery:
Net 30 days

11c. Overnight and 2-day delivery:
As agreed upon between WTE and the purchaser

11d. Urgent Requirements.:
As agreed upon between WTE and the purchaser

12. F.O.B. point(s):
F.O.B. Destination.

13. Contractor’s Ordering address and Payment Information:
550 Westcott, Ste. 452
Houston, TX 77007
Fax: 713-583-3801
Ph: 281-731-6313

14. Payment address(es)
550 Westcott, Ste. 452;
Houston, TX 77007

15. Warranty provision:
Standard

16. Export packing charges, if applicable:
N/A

17. Terms and conditions:
N/A

18. Terms and conditions of rental, maintenance, and repair (if applicable):
N/A

19. Terms and conditions of installation (if applicable):
N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):
N/A

20a. Terms and conditions for any other services (if applicable):
N/A

21. List of service and distribution points (if applicable):
N/A
22. List of participating dealers (if applicable):
   N/A

23. Preventive maintenance (if applicable):
   N/A

24a. Special attributes such as environmental attributes:
   N/A

24b. Section 508 compliance for Electronic and Information Technology (EIT) supplies and services:
   N/A

25. Data Universal Number System (DUNS) number:
   828851472

26. Notification regarding registration in SAM.gov:
   Wichita Tribal Enterprise, LLC (WTE) has a current SAM.gov registration.
LABOR CATEGORY DESCRIPTIONS – MAS SIN 54151S

LABOR CATEGORY NAME: PROGRAM MANAGER

Functional Responsibility: Serves as the Contractor's primary contract manager, interface with the customers. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Responsible for the overall contract performance. Manages recruitment of subordinate employees.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum Years of Experience: At least 10 years’ experience in a management position, managing 20 or more employees.

LABOR CATEGORY NAME: PROJECT MANAGER

Functional Responsibility: Provides support for MS Project Server. Manages all projects using MS Project Server following HHS EPLC best practices. Follow and enforce IT governance policies and guidelines. Report project health and accomplishments including Earned Value Measures to all stakeholders. Communicate with project stakeholders regarding project status, issues, and risks. Provide Federal Manager with information on resource utilization, status, stakeholder perspective. Make recommendations for process improvement. Track project progress against baselined schedules. Take mitigating action when project falls behind schedule.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum Years of Experience: At least 5 years

LABOR CATEGORY NAME: PROJECT MANAGER – SENIOR

Functional Responsibility: Overseeing and coordinating with all Technical staff, supporting and managing IT projects.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum Years of Experience: At least 5 years' experience managing IT web development and web communication projects

LABOR CATEGORY NAME: TASK LEADER

Functional Responsibility: Analyzes, develops configuration, and provides recommendations for the design, installation and configuration of servers, storage devices and other IT components. Experience with Service Desk Management Ticketing Systems as a tool for tracking and documentation for work performed. Uses training and innovation to increase first-call resolutions and decreases mean time to resolution. Develop project plans and reports the status.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum Years of Experience: At least 10 years’ experience in the field or related area
LAbor Category Name: Technical Leader I

Functional Responsibility: Experience with Service Desk Management Ticketing Systems as a tool for tracking and documentation for work performed. Uses training and innovation to increase first-call resolutions and decreases mean time to resolution. Directs, guides, and coordinates activities of a small team of technical personnel performing complex engineering activities.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science or related field degree, ITIL Certifications a plus. Server administration and security knowledge required.

Minimum Years of Experience: 10+ years IT management experience within a Windows environment, managing a large desktop support and call center environment

LAbor Category Name: Technical Leader II

Functional Responsibility: Experience with server administration, network optimization, IT security and Active Directorate (AD) account creation. Responsible for the solution of complex subsystem-level problems. Directs, guides, and coordinates activities of a small team of technical personnel performing complex engineering activities.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science or related field degree, ITIL Certifications a plus. Server administration and security knowledge required.

Minimum Years of Experience: 10+ years IT management experience within a Windows environment, managing a large desktop support and call center environment. Server administration and security knowledge required

LAbor Category Name: Sr. Information Technology Specialist

Functional Responsibility: Provides support to end users on a variety of issues. Identifies, researches, and resolves technical problems. Responds to telephone calls, email and personnel requests for technical support. Tracks and monitors the problem to insure a timely resolution through the use of Service Desk Management Ticketing System. Analyzes, develops configuration, and provides recommendations for the design, installation and configuration of servers, storage devices and other IT components. Installs, configures, operates, maintains and administers items such as file servers, print servers, desktop and laptop hardware and operating systems, including MAC, switches, middleware software and various other IT hardware and software components. Plans deployments, configures and supports Voice Over Internet Protocol (VOIP), Broadband and Wireless devices. Identifies, understands, and resolves security vulnerabilities on desktops, laptops, printers, and servers through the use of Vulnerability Management Software and Services.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum Years of Experience: At least 6 years of experience in the field or in a related area preferred. Relies on experience and judgment to plan and accomplish goals.

LAbor Category Name: Information Technology Specialist

Functional Responsibility: Provides support to end users on a variety of issues. Identifies, researches, and resolves technical problems. Responds to telephone calls, email and personnel requests for technical support. Tracks and monitors the problem to insure a timely resolution
through the use of Service Desk Management Ticketing System. Analyzes, develops configuration, and provides recommendations for the design, installation and configuration servers, storage devices and other IT components. Installs, configures, operates, maintains and administers items such as file servers, print servers, desktop and laptop hardware and operating systems, including MAC, switches, middleware software and various other IT hardware and software components. Completes deployment, configuration and support of VOIP, Broadband and Wireless devices. Understands and resolves security vulnerabilities on desktops, laptops, printers and servers through the use of Vulnerability Management Software and Services.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum Years of Experience: At least 4 years of experience in the field or in a related area preferred. Relies on experience and judgment to plan and accomplish goals.

**Labor Category Name: Sr. Information Technology Technician**

**Functional Responsibility:** Installs, configures, operates, maintains and administers items such as file servers, print servers, desktop and laptop hardware and operating systems, including MAC, switches, middleware software and various other IT hardware and software components. Plans deployments, configures and supports VOIP, Broadband and Wireless devices. Identifies, understands and resolves security vulnerabilities on desktops, laptops, printers and servers through the use of Vulnerability Management Software and Services.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum Years of Experience: At least 6 years of experience in the field or in a related area preferred. Relies on experience and judgment to plan and accomplish goals.

**Labor Category Name: Information Technology Technician**

**Functional Responsibility:** Installs, configures, operates, maintains and administers items such as file servers, print servers, desktop and laptop hardware and operating systems, including MAC, switches, middleware software and various other IT hardware and software components. Resolves security vulnerabilities on desktops, laptops, printers and servers through the use of Vulnerability Management Software and Services. Has knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions to perform the functions of the job. Works under immediate supervision. Typically reports to a supervisor or manager.

Minimum Education/Certification Level: A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum Years of Experience: At least 2 years of experience in the field or in a related area preferred. Relies on experience and judgment to plan and accomplish goals.

**Labor Category Name: Jr. Information Technology Technician**

**Functional Responsibility:** Installs, configures, operates, maintains and administers items such as file servers, print servers, desktop and laptop hardware and operating systems, including MAC, switches, middleware software and various other IT hardware and software components. Resolves security vulnerabilities on desktops, laptops, printers and servers through the use of Vulnerability Management Software and Services. Has knowledge of commonly used concepts, practices, and
procedures within a particular field. Relies on instructions to perform the functions of the job. Works under immediate supervision. Typically reports to a supervisor or manager.

**Minimum Education/Certification Level:** Typically requires a high school degree or its equivalent

**Minimum Years of Experience:** At least 2 years of experience in the field or in a related area preferred. Relies on experience and judgment to plan and accomplish goals.

**LABOR CATEGORY NAME: SR. INFORMATION TECHNOLOGY TRAINING SPECIALIST**

**Functional Responsibility:** Coordinates or develops education training programs. Arranges education workshops and coordinates tours. Coordinates and ensures the production of distance learning activities including the instructional design, coordination with customers and overall production activities.

**Minimum Education/Certification Level:** A Bachelor's degree in education or related field.

**Minimum Years of Experience:** More than 6 years’ experience in the field. May supervise or direct the workflow of Information Technology Training Specialists.

**LABOR CATEGORY NAME: INFORMATION TECHNOLOGY TRAINING SPECIALIST**

**Functional Responsibility:** Coordinates or develops education training programs. Arranges education workshops and coordinates tours. Coordinates and ensures the production of distance learning activities including the instructional design, coordination with customers and overall production activities.

**Minimum Education/Certification Level:** A Bachelor's degree in education or related field.

**Minimum Years of Experience:** A minimum of 4 years’ experience in the field or in a related field.

**LABOR CATEGORY NAME: WEB APPLICATION DEVELOPER, MASTER**

**Functional Responsibility:** Trouble-shoot and maintain existing ColdFusion web applications. Discover and document system functional requirements in a Business Requirements Document. Develop and document Use Cases for proposed web applications. Design, develop, test, and deploy web-based ColdFusion applications on IIS following documented Business Requirements Documentation and Use Cases. Analyze requirements and design applications and databases in the context of the full software development lifecycle. Develop and maintain required documentation for each phase of the development cycle. Develop prototypes and/or functional/technical specifications to meet business needs. Apply division policies, procedures and best practices including change management, source code management, time tracking, and project management.

**Minimum Education/Certification Level:** A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

**Minimum Years of Experience:** At least 8 years

**LABOR CATEGORY NAME: WEB APPLICATION DEVELOPER**

**Functional Responsibility:** Trouble-shoot and maintain existing ColdFusion web applications. Discover and document system functional requirements in a Business Requirements Document.
Develop and document Use Cases for proposed web applications. Design, develop, test, and deploy web-based ColdFusion applications on IIS following documented Business Requirements, Documentation and Use Cases. Analyze requirements and design applications and databases in the context of the full software development lifecycle. Develop and maintain required documentation for each phase of the development cycle. Develop prototypes and/or functional/technical specifications to meet business needs. Apply division policies, procedures and best practices including change management, source code management, time tracking, and project management.

**Minimum Education/Certification Level:** A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

**Minimum Years of Experience:** At least 5 years

**Labor Category Name:** Web Designer

**Functional Responsibility:** Working directly with client determine purpose and vision for web site. Follow all Web Services standards and guidelines as well as federal regulations for web sites. Design and code sites to effectively deliver information to the intended audience. Maintain websites by resolving errors. Create digital design products using JavaScript, CSS, HTML4/5, ColdFusion, Bootstrap, Content Management Systems and provide analysis on current designed trends and solutions to overall designed management.

**Minimum Education/Certification Level:** A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

**Minimum Years of Experience:** At least 5 years

**Labor Category Name:** Database Administrator

**Functional Responsibility:** Implements and optimizes the computerized database systems that support the IHS's ability to function on a daily basis. Implements and maintains smooth operation and physical design of databases. Conducts performance tuning of indexes and databases in general. Reviews database design and integration of systems provides backup recovery and makes recommendations regarding enhancements and/or improvements. Maintains security and integrity controls.

**Minimum Education/Certification Level:** BA/BS in a technology field

**Minimum Years of Experience:** At least 5 years

**Labor Category Name:** SharePoint Developer

**Functional Responsibility:** Provide day to day SharePoint 2013 training and consultation to staff and power end users. Design custom code for projects that are deployed to or interact with SharePoint environments. Utilize SharePoint in building workflows to automate business processes, records management, data mining, e-categorization, repository creation and metadata navigation community sites. Define and create site architecture model, repository, and reputation, eDiscovery, working with various content types and external data sources. Provide input and guidance for the development of a governance plan and model. Distribute and deploy SharePoint apps. Create and manage user groups with appropriate permissions. Manage and customize authentication and authorization.
Minimum **Education/Certification Level:** A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum **Years of Experience:** At least 5 years

**Lab Category Name: System Administrator**

**Functional Responsibility:** Maintains smooth operation of multi-user computer systems, including coordination with network engineers. Monitors and manages system resources, including CPU usage, disk usage, and response times to maintain operating efficiency. Performs systems security administration functions, including creating user profiles and accounts. Other duties may include setting up administrator accounts, maintaining system documentation, tuning system performance, installing system wide software and allocating mass storage space. Interacts with users and evaluates vendor products. Makes recommendations to purchase hardware and software, coordinates installation and provides backup recovery. Develops and monitors policies and standards for allocation related to the use of computing resources.

Minimum **Education/Certification Level:** A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum **Years of Experience:** At least 5 years

**Lab Category Name: Web Content Analyst**

**Functional Responsibility:** Working directly with client determine purpose and vision for web site. Follow all Web Services standards and guidelines as well as federal regulations for web sites. Design and code sites to effectively deliver information to the intended audience. Maintain websites by resolving errors. Update content upon request.

Minimum **Education/Certification Level:** A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum **Years of Experience:** At least 5 years

**Lab Category Name: Business Systems Analyst**

**Functional Responsibility:** Assists in the formulation of systems scope and objectives relative to a business need for a web application. Interviews project stakeholders, sponsors, and subject matter experts to identify operational objectives and functional requirements for proposed web applications. Documents all objectives and requirements in a formal Business Requirements Document including any relevant data diagrams and workflows. Creates detailed specifications from which programs will be written. Functions as a communication channel between the user stakeholders and the application developer. Works with the Quality Assurance Specialist to assure that all requirements are included in the testing plans.

Minimum **Education/Certification Level:** A Bachelor's degree in Computer Science, Engineering, Information Technology or related field.

Minimum **Years of Experience:** At least 5 years

**Lab Category Name: Quality Assurance Analyst**

**Functional Responsibility:** The development of manual and automated functional test cases used to verify that developed code performs as defined in the System/Functional Requirement
Specification’s use case scenarios.

Providing the necessary test period and timelines to the Project Manager to be included/considered in the overall development plan. Administration and maintenance of the version control and defect tracking system to ensure that: a) the required security measures and other source code safeguards are in place. b) repositories are properly configured. c) version control numbering and naming convention are standardized throughout the system. Ensure that the version control and defect tracking system is adequately configured to facilitate ease of check in- check out activities of multiple application developers and software engineers.

**Minimum Education/Certification Level:** A Bachelor’s degree in Computer Science, Engineering, Information Technology or related field.

**Minimum Years of Experience:** At least 5 years
# RATES – MAS SIN 54141S IT PROFESSIONAL SERVICES

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<th>Year 4</th>
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*All Rates above are for Client's site