Pharos Group, Inc.
6 Bullrush Court
Stafford, VA, 22554-850
540-645-1861 (Tel)

Email address: tciampaglio@pharosgroupinc.com
Website: http://pharosgroupinc.com/

Category F, Information Technology (IT)
Subcategories
- F02, IT Hardware
- F03, IT Services
- F04, IT Software
- F06, IT Training

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST
CATEGORY F, INFORMATION TECHNOLOGY

Pharos Group, Inc.
6 Bullrush Court
Stafford, VA, 22554-850
540-645-1861 (Tel)

Contract Administrator: Timothy Ciampaglio
Email address: tciampaglio@pharosgroupinc.com
Website: http://pharosgroupinc.com/

Contract Number: 47QTCA19D0078
Period Covered by Contract: March 6, 2019 through March 5, 2024

General Services Administration
Federal Supply Service

Pricelist current through modification A812, Dated February 2, 2020.
On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is: GSAA Advantage.gov.
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### 1. INFORMATION FOR ORDERING ACTIVITIES

#### 1. SPECIAL ITEM NUMBERS (SINS)

a. Table of awarded Special Item Numbers (SINs)

<table>
<thead>
<tr>
<th>Special Item Number</th>
<th>FSC Class/FPDS Code</th>
<th>Products/Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>33411, 33411 STLOC, RC Purchase of New Equipment</td>
<td>FSC/PSC Class 5805 Telephone and Telegraph Equipment</td>
<td>Audio and Video Teleconferencing Equipment, Special Physical, Visual, Speech, and Hearing Aid Equipment</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class 5810 Communications Security Equipment and Components</td>
<td>Communications Security Equipment, Special Physical, Visual, Speech, and Hearing Aid Equipment</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class 5830 Intercommunication and Public Address Systems, Except Airborne</td>
<td>Pagers and Public Address Systems (wired and wireless transmission, including background music systems)</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class 5895 Miscellaneous Communication Equipment</td>
<td>Miscellaneous Communications Equipment, Special Physical, Visual, Speech, and Hearing Aid Equipment</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class 7025 ADP Input/Output and Storage Devices</td>
<td>Display, Graphics, including Video Graphics, Light Pens, Digitizers, Scanners, and Touch Screens, Network Equipment, Optical Recognition Input/Output Devices, Other Communications Equipment, Other Input/Output and Storage Devices Not Elsewhere Classified. Provide specific information, Printers, Special Physical, Visual, Speech, and Hearing Aid Equipment, Storage Devices, including Magnetic Storage, Magnetic Tape Storage and Optical Disk Storage</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class 7035 ADP Support Equipment</td>
<td>ADP Support Equipment, Special Physical, Visual, Speech, and Hearing Aid Equipment</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class N058 Installation of Equipment</td>
<td>Deinstallation for equipment offered under SIN 33411</td>
</tr>
<tr>
<td>Special Item Number</td>
<td>FSC Class/FPDS Code</td>
<td>Products/Services</td>
</tr>
<tr>
<td>---------------------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>47QTCA19D0078</td>
<td>Communication, Detection, and Coherent Radiation</td>
<td>Installation for equipment offered under SIN 33411</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Reinstallation for equipment offered under SIN 33411</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class N070</td>
<td>Deinstallation for equipment offered under SIN 33411</td>
</tr>
<tr>
<td></td>
<td>Installation of Equipment-ADP Equipment/Software/Supplies/Support Equipment</td>
<td>Installation for equipment offered under SIN 33411</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Reinstallation for equipment offered under SIN 33411</td>
</tr>
<tr>
<td>511210, 511210 STLOC, RC Software Licenses</td>
<td>FSC/PSC Class 7030 ADP Software</td>
<td>Ancillary Financial Systems Software</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Application Software</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Communications Software</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Core Financial Management Software</td>
</tr>
<tr>
<td>611420, 611420 STLOC, RC Information Technology Training</td>
<td>FSC/PSC Class U012 Education/Training-Information Technology/Telecommunications Training</td>
<td>Training Courses for Information Technology Equipment and Software</td>
</tr>
<tr>
<td>54151S, 54151S STLOC, RC IT Professional Services</td>
<td>FSC/PSC Class D302 ADP Systems Development Svcs</td>
<td>Systems Development Services</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class D306 ADP Systems Analysis Svcs</td>
<td>Systems Analysis Services</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class D307 Automated Information System Svcs</td>
<td>Automated Information Systems Services</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class D308 Programming Svcs</td>
<td>Programming Services</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class D310 ADP Backup and Security Svcs</td>
<td>Backup and Security Services</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class D311 ADP Data Conversion Svcs</td>
<td>Data Conversion Services</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class D316 Telecommunication Network Mgmt Svcs</td>
<td>IT Network Management Services</td>
</tr>
<tr>
<td></td>
<td>FSC/PSC Class D399 Other ADP &amp; Telecommunications Svcs</td>
<td>Other Information Technology Services, Not Elsewhere Classified</td>
</tr>
</tbody>
</table>

b. Prices shown in the pricelist are net.
c. A description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who perform services are provided beginning on page 11.

2. MAXIMUM ORDER
a. The Maximum Order for the following Special Item Numbers (SIN) is $500,000.
   - SIN 33411, 33411 STLOC, RC – Purchasing of New Electronic Equipment
   - SIN 511210, 511210 STLOC, RC – Software Licenses
   - SIN 54151S, 54151S STLOC1, RC – IT Professional Services
   - SIN 54151HEAL, 54151HEAL STLOC, RC Health IT Professional Services
b. The Maximum Order for the following SINs is $250,000.
   - 611420, 611420 STLOC, RC - Information Technology Training

3. MINIMUM ORDER
a. The minimum dollar of orders to be issued is $100.00

4. GEOGRAPHIC COVERAGE (delivery area)

   Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

   Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

   ✔ The Geographic Scope of Contract is domestic and overseas delivery.

5. POINT(S) OF PRODUCTION

   Pharos Group, Inc.
   6 Bullrush Court
   Stafford, VA, 22554-850
   540-645-1861 (Tel)

6. Prices shown are NET Prices; Basic Discounts have been deducted.

7. QUANTITY DISCOUNTS
a. Quantity – None
b. Dollar Volume – None

8. PROMPT PAYMENT: 0% 30 days from receipt of invoice or date of acceptance, whichever is later. Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. GOVERNMENT PURCHASE CARDS
a. Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders.
b. Credit cards are acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

10. **FOREIGN ITEMS:** Not applicable.

11. **DELIVERY SCHEDULE**
   a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below.

<table>
<thead>
<tr>
<th>Special Item Number</th>
<th>Delivery Time (Days ARO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>33411, 33411 STLOC, RC Purchase of New Equipment</td>
<td>30 days</td>
</tr>
<tr>
<td>511210, 511210 STLOC, RC Software Licenses</td>
<td>30 days or as TBD between Pharos and the Ordering Activity</td>
</tr>
<tr>
<td>611420, 611420 STLOC, RC IT Training</td>
<td>TBD between Pharos and the Ordering Activity</td>
</tr>
<tr>
<td>54151S, 54151S STLOC, RC, IT Professional Services</td>
<td>TBD between Pharos and the Ordering Activity</td>
</tr>
<tr>
<td>54151HEAL, 54151HEAL STLOC, RC Health IT Professional Services</td>
<td>TBD between Pharos and the Ordering Activity</td>
</tr>
</tbody>
</table>

b. **EXPEDITED DELIVERY:** As negotiated between Pharos and the Ordering Activity.

c. **OVERNIGHT AND 2-DAY DELIVERY:** As negotiated between Pharos and the Ordering Activity.

d. **URGENT REQUIREMENTS:** As negotiated between Pharos and the Ordering Activity.

12. **FOB:** Destination

13. **ORDERING INFORMATION**
   a. Agencies should address all orders to the following address.

   Pharos Group, Inc.
   6 Bullrush Court
   Stafford, VA, 22554-850
   540-645-1861 (Tel)

   Email address: tciampaglio@pharosgroupinc.com

b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. **PAYMENT INFORMATION**
   a. Agencies should address all payments to the following address.
b. The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: 301-645-1861

15. **WARRANTY PROVISION**: Standard Commercial Warranty.

16. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING**: Not applicable

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE ABOVE THE MICROPURCHASE THRESHOLD**

Pharos accepts Government purchase cards for payments equal to or greater than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments is shown on the invoice.

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (if applicable)**. Not Applicable

19. **TERMS AND CONDITIONS OF INSTALLATION** (if applicable). Not applicable

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (if applicable)**. Not applicable

20A. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES** (if applicable). Not applicable

21. **LIST OF SERVICE AND DISTRIBUTION POINTS** (if applicable). Not applicable

22. **LIST OF PARTICIPATING DEALERS** (if applicable). Not applicable

23. **PREVENTIVE MAINTENANCE** (if applicable). Not Applicable

24. **ENVIRONMENTAL ATTRIBUTES**:

   a. None

   b. Section 508 compliance information, where applicable is available on the following website. [http://pharosgroupinc.com/](http://pharosgroupinc.com/)

      The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/)

25. **DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER**: 826860277

26. **Contractor HAS registered with the System for Award Management (SAM)**.
2. TERMS AND CONDITIONS APPLICABLE TO SPECIAL ITEM NUMBER (SIN) 33411, PURCHASING OF NEW ELECTRONIC EQUIPMENT SUBJECT TO COOPERATIVE PURCHASING

1. MATERIAL AND WORKMANSHIP

All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the Contractor will be obligated to meet the delivery and installation date specified in the original order. For credit card orders and BPAs, telephone orders are permissible.

3. TRANSPORTATION OF EQUIPMENT

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

4. INSTALLATION AND TECHNICAL SERVICES

a. INSTALLATION. When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the ordering activity, at the ordering activity's location, to install the equipment and to train ordering activity personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule.

b. INSTALLATION, DEINSTALLATION, REINSTALLATION. The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirement of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 33411 or SIN 33411REF.
c. OPERATING AND MAINTENANCE MANUALS. The Contractor shall furnish the ordering activity with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.

5. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any equipment that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming equipment at no increase in contract price. The ordering activity must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

6. WARRANTY

a. Unless specified otherwise in this contract, the Contractor’s standard commercial warranty as stated in the contract’s commercial pricelist will apply to this contract.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

d. If inspection and repair of defective equipment under this warranty will be performed at the Contractor’s plant, the address is as follows:

7. PURCHASE PRICE FOR ORDERED EQUIPMENT

The purchase price that the ordering activity will be charged will be the ordering activity purchase price in effect at the time of order placement, or the ordering activity purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

9. TRADE-IN OF INFORMATION TECHNOLOGY EQUIPMENT

When an ordering activity determines that Information Technology equipment will be replaced, the ordering activity shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).
3. TERMS AND CONDITIONS APPLICABLE TO SOFTWARE LICENSES (SPECIAL ITEM NUMBER 511210), SOFTWARE LICENSES

1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software. Inspection of services is in accordance with 552.212-4 CONTRACT TERMS AND CONDITIONS–COMMERCIAL ITEMS (OCT 2018) (DEVIAITON – FEB 2007) (DEVIAITON - FEB 2018) for Firm-Fixed Price orders; or GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (OCT 2018) (DEVIAITON - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIAITON - FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

2. COMMERCIAL SUPPLIER AGREEMENTS

Commercial Supplier Agreements to include Enterprise User License Agreements or Terms of Service (TOS) agreements. The Contractor shall provide all Commercial Supplier Agreements to include Enterprise User License Agreements or Terms of Service (TOS) agreements in an editable Microsoft Office (Word) format for review prior to award.

3. GUARANTEE/WARRANTY

   a. The Contractor’s commercial guarantee/warranty shall be included in the Commercial Supplier Agreement to include Enterprise User License Agreements or Terms of Service (TOS) agreements.

   b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract. If no implied warranties are given, an express warranty of at least 60 days must be given in accordance with FAR 12.404(b)(2).

   c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

4. TECHNICAL SERVICES

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number: 540-645-1861, for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 9:00 a.m. to 5:30 p.m. Eastern time.

5. SOFTWARE MAINTENANCE

   a. Software maintenance as it is defined: (select software maintenance type):

      1. ☑ Software Maintenance as a Product (SIN 511210)
Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and Frequently Asked Questions (FAQ’s), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user’s self-diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance services.

Software Maintenance as a product is billed at the time of purchase.

2. Software Maintenance Services (SIN 54151)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially.

Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324.

b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. § 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

6. PERIODS OF TERM LICENSES (SIN 511210)

a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.

b. Term licenses may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.

c. Annual Funding. When annually appropriated funds are cited on an order for term licenses, the period of the term licenses shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the term licenses orders citing the new appropriation shall be required, if the term licenses is to be continued during any remainder of the contract period.

d. Cross-Year Funding Within Contract Period. Where an ordering activity’s specific appropriation authority provides for funds in excess of a 12-month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
e. Ordering activities should notify the Contractor in writing thirty (30) calendar
days prior to the expiration of an order if the term licenses is to be terminated at
that time. Orders for the continuation of term licenses will be required if the term
licenses are to be continued during the subsequent period.

7. CONVERSION FROM TERM LICENSE TO PERPETUAL LICENSE
a. When standard commercial practice offers conversions of term licenses to
perpetual licenses, and an ordering activity requests such a conversion, the
contractor shall provide the total amount of conversion credits available for the
subject software within ten (10) calendar days after placing the order.
b. When conversion credits are provided, they shall continue to accrue from one
contract period to the next, provided the software has been continually licensed
without interruption.
c. The term license for each software product shall be discontinued on the day
immediately preceding the effective date of conversion from a term license to a
perpetual license.
d. When conversion from term licenses to perpetual licenses is offered, the price the
ordering activity shall pay will be the perpetual license price that prevailed at the
time such software was initially ordered under a term license, or the perpetual
license price prevailing at the time of conversion from a term license to a
perpetual license, whichever is the less, minus an amount equal to a percentage of
all term license payments during the period that the software was under a term
license within the ordering activity.

8. TERM LICENSE CESSATION
a. After a software product has been on a continuous term license for a period of
______ (Fill-in the period of time.) months, a fully paid-up, non-exclusive,
perpetual license for the software product shall automatically accrue to the
ordering activity. The period of continuous term license for automatic accrual of a
fully paid-up perpetual license does not have to be achieved during a particular
fiscal year; it is a written Contractor commitment which continues to be available
for software that is initially ordered under this contract, until a fully paid-up
perpetual license accrues to the ordering activity. However, should the term
license of the software be discontinued before the specified period of the
continuous term license has been satisfied, the perpetual license accrual shall be
forfeited. Contractors who do not commercially offer conversions of term licenses
to perpetual licenses shall indicate that their term licenses are not eligible for
conversion at any time.
b. Each separately priced software product shall be individually enumerated, if
different accrual periods apply for the purpose of perpetual license attainment.
c. Fill-in data and specific terms shall be attached to the GSA Price List (I-FSS-600
CONTRACT PRICE LISTS (OCT 2016)).
d. The Contractor agrees to provide updates and software maintenance services for
the software after a perpetual license has accrued, at the prices and terms of SIN
54151 – Software Maintenance Services, if the licensee elects to order such
services. Title to the software shall remain with the Contractor.
9. **UTILIZATION LIMITATIONS - (SIN 511210)**

a. **Software Asset Identification Tags (SWID) (Option 1 Perpetual License)**

1. Option 1 is applicable when the Offeror agrees to include the International Organization for Standardization/International Electrotechnical Commission 19770-2 (ISO/IEC 19770-2:2015) standard identification tag (SWID Tag) as an embedded element in the software. An ISO/IEC 19970-2 tag is a discoverable identification element in software that provides licensees enhanced asset visibility. Enhance visibility supports both the goals of better software asset management and license compliance. Offerors may use the National Institute of Standards and Technology (NIST) document “NISTIR 8060: Guidelines for Creation of Interoperable Software Identification (SWID) Tags,” December 2015 to determine if they are in compliance with the ISO/IEC 19770-2 standard.

2. Section 837 of The Federal Information Technology Acquisition Reform Act (FITARA) of 2014, requires GSA to seek agreements with software vendors that enhance government-wide acquisition, shared use, and dissemination of software, as well as compliance with end user license agreements. The Megabyte Act of 2016 requires agencies to inventory software assets and to make informed decisions prior to new software acquisitions. In June of 2016, the Office of Management and Budget issued guidance on software asset management requiring each CFO Act (Public Law 101-576 – 11/15/1990) agency to begin software inventory management (M-16-12). To support these requirements, Offerors may elect to include the terms of Option 1 and/or Option 2, which support software asset management and government-wide reallocation or transferability of perpetually licensed software.

b. **Reallocation of Perpetual Software (Option 2 Perpetual License)**

1. The purpose of SIN 511210 OPTION 2 is to allow ordering activities to transfer software assets for a pre-negotiated charge to other ordering activities.

2. When an ordering activity becomes aware that a reusable software asset may be available for transfer, it shall contact the Contractor, identify the software license or licenses in question, and request that these licenses be reallocated or otherwise made available to the new ordering activity.

3. Contractors shall release the original ordering activity from all future obligations under the original license agreement and shall present the new ordering activity with an equivalent license agreement. When the new ordering activity agrees to the license terms, henceforth any subsequent infringement or breach of licensing obligations by the new ordering activity shall be a matter exclusively between the new ordering activity and the Contractor.

4. The original ordering activity shall de-install, and/or make unusable all of the software assets that are to be transferred. It shall have no continuing right to use the software and any usage shall be considered a breach of the
Contractor’s intellectual property and a matter of dispute between the original ordering activity/original license grantee and the licensor.

5. As a matter of convenience, once the original licenses are deactivated, dismantled, or made otherwise unusable by the original ordering activity or license grantee, the Contractor may elect to issue new licenses to the new ordering activity to replace the old licenses. When new licenses are not issued, the Contractor shall provide technical advice on how best to achieve the functional transfer of the software assets.

6. Software assets that are eligible for transfer that have lapsed Software Maintenance Services (SIN 54151) may require a maintenance reinstatement fee, chargeable to the new ordering activity or license grantee. When such a fee is paid, the new ordering activity shall receive all the rights and benefits of Software Maintenance Services.

7. When software assets are eligible for transfer, and are fully covered under pre-paid Software Maintenance Services (54151), the new ordering activity shall not be required to pay maintenance for those license assets prior to the natural termination of the paid for maintenance period. The rights associated with paid for current Software Maintenance Services shall automatically transfer with the software licenses without fee. When the maintenance period expires, the new ordering activity or license grantee shall have the option to renew maintenance.

8. The administrative fee to support the transfer of licenses, exclusive of any new incremental licensing or maintenance costs shall be ______ percentage (%) of the original license fee. The fee shall be paid only at the time of transfer. In applying the transfer fee, the Software Contractor shall provide transactional data that supports the original costs of the licenses.

10. SOFTWARE CONVERSIONS - (SIN 511210)

Software Conversions: Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as a result of a change in operating system, or from one computer system to another. Under a perpetual license, the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version. Under a term license, if conversion credits had accrued while the earlier version was under a term license, those credits shall carry forward and remain available as conversion credits which may be applied towards the perpetual license price of the new version.

11. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product including the operating systems on which the software can be used. Also included shall be a brief, introductory explanation of the modules and documentation which are offered.

12. RIGHT-TO-COPY PRICING

The Contractor shall insert the discounted pricing for right-to-copy licenses, if commercially available.
4. TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY TRAINING (SPECIAL ITEM NUMBER 611420)

1. SCOPE
   a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general-purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
   b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

2. ORDER
   Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

3. TIME OF DELIVERY
   The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

4. CANCELLATION AND RESCHEDULING
   a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
   b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
   c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
   d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

5. FOLLOW-UP SUPPORT
   The Contractor agrees to provide each student with unlimited telephone support or online support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.
6. PRICE FOR TRAINING

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

7. INVOICES AND PAYMENT

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

8. FORMAT AND CONTENT OF TRAINING

a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings, printed and copied two-sided on paper containing 30% postconsumer materials (fiber). Such documentation will become the property of the student upon completion of the training class.

b. **If applicable** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.

c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.

d. The Contractor shall provide the following information for each training course offered:

   (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);

   (2) The length of the course;

   (3) Mandatory and desirable prerequisites for student enrollment;

   (4) The minimum and maximum number of students per class;

   (5) The locations where the course is offered;

   (6) Class schedules; and

   (7) Price (per student, per class (if applicable)).

e. For courses conducted at the ordering activity’s location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. The Industrial Funding Fee does NOT apply to travel and per diem charges.

f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.

9. “NO CHARGE” TRAINING

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

None
### 10. DESCRIPTION

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Description</th>
<th>Duration</th>
<th>Prerequisites</th>
<th>Minimum/Maximum # of Students Per Class</th>
<th>Location of Course</th>
<th>Type of Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balanced Scorecard Champion</td>
<td>This course teaches the basics needed to act a balanced scorecard champion within the Agency or organization in which the student works. The course offers a general overview of the Balanced Scorecard, where it originated, why it is applicable to their organizational information technology (IT) needs, and what each part does and means to them. The course then delves into the specific parts of the balanced scorecard, how to facilitate the development of each part, what to get out of each part, and how to use each part in the running of an organization. From there, we teach how to take an organization from where they are in their IT strategic planning journey to a balanced scorecard using our unique methodology. We then show how to technically transfer the strategy into a software tool and how to manage the organization through the use of a software tool and model and how to sustain that tool and model over time so it remains relevant and current to the organization.</td>
<td>2 days</td>
<td>A general understanding of IT strategic planning</td>
<td>1 - 20</td>
<td>On or Offsite; domestically in the United States, and internationally throughout the world.</td>
<td>Classroom</td>
</tr>
</tbody>
</table>
5. TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Federal Supply Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

   (1) Cancel the stop-work order; or

   (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

   (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

   (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that
might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

   (1) The offeror;

   (2) Subcontractors; and/or

   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.
15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

Senior Program Manager

Functional Responsibilities: Responsible for overall program management from inception to delivery and ensures that projects are implemented, developed, and delivered in a timely and fiscally responsible manner. Provides functional and technical leadership to engineering staff and guidance to management. Establishes metrics and ensures that quality assurance practices are implemented with regard to overall contracts. Develops and implements program improvement plans. Organizes resources to support multiple concurrent projects and manages the execution of multiple concurrent projects. Organizes, directs, and coordinates planning and production of all contract support activities. Conducts oral and written communications with all levels of management for planning and control of projects. Serves as the primary point of contact for Government Contracting Officer (CO), Contracting Officers Representative (COR), the Contracting Officers Technical Representative (COTR), Government management personnel, and customer agency representatives.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Ten years related experience.

Program Manager

Functional Responsibilities: Responsible for managing the day-to-day operations of the program and overall coordination, status reporting, and stability of complex and cross-functional project-oriented work efforts. Develops the program strategy, supporting business case, and various program plans. Organizes resources to support multiple concurrent projects and manages the execution of multiple concurrent projects. Ensures integration of project and adjusts scope, timing, and budget as needed. Establishes and implements program management processes and methodologies to ensure all projects are delivered on time, within budget, adhere to high quality standards, and meet customer expectations. Responsible for tracking key project milestones and adjusting program plans and/or resources. Delivers presentations and leads client meetings.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Seven years related experience.

Associate Program Manager

Functional Responsibilities: Responsible for managing the day-to-day operations of the program and overall coordination, status reporting, and stability of complex and cross-functional project-oriented work efforts. Assist in developing the program strategy, supporting business case, and various program plans. Organizes resources to support multiple concurrent projects and assists in managing the execution of multiple
concurrent projects. Ensures integration of project and adjusts scope, timing, and budget as needed. Establishes and implements program management processes and methodologies to ensure all projects are delivered on time, within budget, adhere to high quality standards, and meet customer expectations. Responsible for tracking key project milestones and adjusting program plans and/or resources. Delivers presentations and participates in client meetings.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Five years related experience.

Senior Project Manager

Functional Responsibilities: Serves as the leader of a delivery order and assists the Program Manager in working with the Government’s Contracting Officer’s Representative (COR), other Government management personnel, and customer agency representatives. Under the guidance of the Program Manager, is responsible for overall management of specific task order(s) and ensuring that technical solutions and schedules in the task order are implemented in a timely manner. Responsible for technical performance, cost, and schedule of projects and subtasks. Plans, directs, and coordinates planning, execution, and evaluation of all project/technical support activities. Interfaces with customer representatives and management. Provides direction, establishes project management structure, develops work breakdown structures, allocates resources, and develops and maintains project schedules.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Eight years related experience.

Project Manager

Functional Responsibilities: Under the guidance of the Program Manager, is responsible for overall management of specific task order(s) and ensuring that technical solutions and schedules in the task order are implemented in a timely manner. Responsible for assembling project teams, assigning individual responsibilities, identifying appropriate resources, and developing schedules. Familiar with the contract scope and project objectives, as well as the role and function of each team member in order to effectively coordinate the activities of the project team.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Three years related experience.

Associate Project Manager

Functional Responsibilities: Under the guidance of the Program Manager, Oversees various projects or project subtasks of a moderate complex nature. Responsible for assembling project teams, assigning individual responsibilities, identifying appropriate resources, and developing schedules. Familiar with the contract scope and project objectives, as well as the role and function of each team member in order to effectively coordinate the activities of the project team.

Educational Requirements/Certifications: Bachelor’s degree in a related field.
Minimum Years of Experience: One-year related experience.

Senior IT Subject Matter Expert

Functional Responsibilities: Provides expert knowledge of technical/engineering applications in the information technology (IT) specialty area with the ability to provide complete technical solutions. Documentation subjects include but are not limited to systems design, system architecture, feasibility studies, and system specifications. Independently performs tasks of the highest degree of complexity and difficulty. Analyzes technical risk, schedule, and cost impacts of approaches. Establishes performance and technical standards. Generates and approves project and testing specifications. Provides technical guidance to other project team members. Can supervise other technical personnel. Develops and recommends organizational process changes to include new solutions and new technology.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Ten years related experience.

Subject Matter Expert

Functional Responsibilities: Serve as technical expert in areas relevant to a particular IT project. Produce and/or review substantive and/or complex technical documentation reflecting detailed knowledge of technical areas as identified in the statement of work. Documentation subjects include but are not limited to systems design, system architecture, feasibility studies, and system specifications. Coordinates with contractor management and customer personnel at all levels to ensure that the problem is properly understood and defined, and that the solution satisfies the client’s requirements. Designs, organizes, leads, and conducts executive level workshops, benchmarking, and surveys. Prepares papers and documentation in support of customer requirements. Can lead a project team.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Seven years related experience.

Associate Subject Matter Expert

Functional Responsibilities: Provides expert consultative support to a functional technical area of the project. Develops solutions to complex problems. Works closely with information technologists to identify the best technological solution to technical issues. Provides consulting to director and senior managers on information technology strategies. Develops, leads, and conducts quality workshops, benchmarking, and surveys. Facilitates process improvement efforts. Can manage a project team.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Five years related experience.

Senior IT Systems Analyst

Functional Responsibilities: Provides technical leadership and administrative direction for personnel performing software development tasks. Analyzes software to determine
current capabilities and system functions. Analyzes business problems for resolution through automation. Conducts system performance modeling and analyses and system reliability and security analyses. Develops technical strategy for accomplishing objectives. Gathers requirements from users, defines work problems, and designs computer procedures to resolve the problems. Develops complete specifications for computer software programs. Reviews work products for correctness, adherence to design concepts, effectiveness in meeting user requirements, and adherence to schedules. Coordinates with client management and technical specialists to ensure problem resolution and user satisfaction. Ensures conformance to standards and quality control procedures. Prepares required documentation, including both program-level and user-level documentation.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Eight years related experience.

IT Systems Analyst

Functional Responsibilities: Supports the Senior IT Systems Analyst as required. Analyzes requirements to determine current needs and system functions. Develops plans for ADP systems throughout the entire software development lifecycle. Develops complete specifications to enable computer programmers to prepare required programs. Performs systems installation of computer operating systems, network, and applications software, and computer/network hardware. Serve as a lead analyst providing supervision and technical guidance to other project members for particular software-related tasks. Prepares required documentation, including both program-level and user-level documentation.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Four years related experience.

Associate IT Systems Analyst

Functional Responsibilities: Provides support to senior-level IT Analysts as required. Analyzes requirements to determine current needs and system functions. Develops plans for ADP systems throughout the entire software development lifecycle. Develops complete specifications to enable computer programmers to prepare required programs. Performs systems installation of computer operating systems, network, and applications software, and computer/network hardware. Provide technical guidance to other project members for particular software-related tasks. Prepares required documentation, including both program-level and user-level documentation.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: One-year related experience.

Senior Software Engineer

Functional Responsibilities: Analyzes and studies complex system requirements and translates detailed design into computer software. Designs software tools and subsystems to support software reuse and domain analyses and manages their
implementation. Manages software development and support using formal specifications, data flow diagrams, and other accepted design techniques. Estimates software development costs and schedules. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Designs and prepares technical reports and documentation to record results. Supervises software configuration management. Can provide website design and support.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Six years related experience.

Software Engineer

Functional Responsibilities: Analyzes and studies complex system requirements and translates detailed design into computer software. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, and other accepted design techniques. Estimates software development costs and schedules. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Designs and prepares technical reports and documentation to record results. Supervises software configuration management. Can provide website design and support.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Four years related experience.

Associate Software Engineer

Functional Responsibilities: Works under close supervision, developing the requirements of a product from inception to conclusion. Develops required specifications for simple to moderate complex problems. Manages software development and support using formal specifications, data flow diagrams, and other accepted design techniques. Estimates software development costs and schedules. Conducts tests, debugs, and refines the computer software to produce the required product. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Designs and prepares technical reports and documentation to record results.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Two years related experience.

Senior Information Security Analyst

Functional Responsibilities: Monitors, evaluates, and maintains systems and procedures to safeguard internal information systems and databases. Researches, recommends, and implements changes to enhance systems security. Educates and communicates security requirements and procedures to all users and new employees. Identifies potential threats and responds to reported security incidents/violations. Determines cause of security violations and recommends corrective actions. Researches, recommends, and implements changes to procedures and systems to
enhance systems security. Assists in the development of and conducts periodic system
security tests. Performs complex analyses on test results and prepares reports on this
information for management.

Educational Requirements/Certifications: Bachelor’s degree in a related field.
Minimum Years of Experience: Eight years related experience.

Information Security Analyst

Functional Responsibilities: Monitors, evaluates, and maintains systems and
procedures to safeguard internal information systems and databases. Researches,
recommends, and implements changes to enhance systems security. Educates and
communicates security requirements and procedures to all users and new employees.
Identifies potential threats and responds to reported security incidents/violations.
Determines cause of security violations and recommends corrective actions.
Researches, recommends, and implements changes to procedures and systems to
enhance systems security. Assists in the development of and conducts periodic system
security tests. Performs complex analyses on test results and prepares reports on this
information for management.

Educational Requirements/Certifications: Bachelor’s degree in a related field.
Minimum Years of Experience: Four years related experience.

Associate Information Security Analyst

Functional Responsibilities: Monitors, evaluates, and maintains systems and
procedures to safeguard internal information systems and databases. Researches,
recommends, and implements changes to enhance systems security. Educates and
communicates security requirements and procedures to all users and new employees.
Identifies potential threats and responds to reported security incidents/violations.
Determines cause of security violations and recommends corrective actions.
Researches, recommends, and implements changes to procedures and systems to
enhance systems security. Assists in the development of and conducts periodic system
security tests. Performs analyses on test results and prepares reports on this information
for management.

Educational Requirements/Certifications: Bachelor’s degree in a related field.
Minimum Years of Experience: Two years related experience.

Senior Technical Writer

Functional Responsibilities: Responsible for interpreting technical documentation
standards and preparing IT systems documentation accordingly. Duties include writing,
editing, and graphic presentation of technical information provided by the user,
specialist, analyst, programmer, and technical and non-technical personnel. Collects
and organizes information required for preparation of user manuals, training materials,
installation guides, proposals, and reports. Edits functional descriptions, system
specifications, user’s manuals, special reports, or any other customer deliverables and
documents. Provides Web content development, including design, development, and content management.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Five years related experience.

Technical Writer

Functional Responsibilities: Interprets technical documentation standards and prepares IT systems documentation accordingly. Duties include writing, editing, and graphic presentation of technical information provided by the user, specialist, analyst, programmer, and technical and non-technical personnel. Collects and organizes information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user’s manuals, special reports, or any other customer deliverables and documents. Provides Web content development, including design, development, and content management.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Three years related experience.

Associate Technical Writer

Functional Responsibilities: Assists in interpreting technical documentation standards and preparing IT systems documentation accordingly. Duties include writing, editing, and graphic presentation of technical information provided by the user, specialist, analyst, programmer, and technical and non-technical personnel. Collects and organizes information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user’s manuals, special reports, or any other customer deliverables and documents. Maintains documentation library and configuration management of user manuals. Provides Web content development, including design, development, and content management.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: One-year related experience.

Training Specialist

Functional Responsibilities: Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Develops all instructor materials (course outline, background material, and training aids). Develops all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, seminars, and/or computer based/computer aided training. Provides daily supervision and direction to staff. Demonstrated ability to communicate orally and in writing. Demonstrated ability to work independently or under only general direction.

Educational Requirements/Certifications: Bachelors in a related field.
Minimum Years of Experience: Three years related experience.

**Associate Training Specialist**

Functional Responsibilities: Assists in the research necessary to develop and revise training courses. Develops and revises these courses and prepares appropriate training catalogs. Prepares instructor materials (course outline, background material, and training aids). Prepares student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops and seminars.

Educational Requirements/Certifications: Bachelors in a related field.

Minimum Years of Experience: One-year related experience.

**Senior User Support Specialist**

Functional Responsibilities: Acts as the senior member of the customer service center and possesses in depth knowledge of microcomputer hardware and software systems. Performs assignments of moderately complex scope. Resolves user issues by performing tasks such as triaging calls, providing on site assistance, researching problems and questions, responding with answers or interventions, tracking calls, analyzing performance trends, and evaluating the quality of products, services or systems. Develops escalation procedures from lower level user support specialists. Acts as a resource on installation, implementation, and/or enhancement projects.

Educational Requirements/Certifications: Associates Degree in a related field and technical certification.

Minimum Years of Experience: Two years related experience.

**User Support Specialist**

Functional Responsibilities: Acts as member of the customer service center and possesses in depth knowledge of microcomputer hardware and software systems. Resolves user issues by performing tasks such as triaging calls, providing on site assistance, researching problems and questions, responding with answers or interventions, tracking calls, analyzing performance trends, and evaluating the quality of products, services or systems.

Educational Requirements/Certifications: Associates Degree in a related field and technical certification.

Minimum Years of Experience: 0 years’ experience.
## Table of Education and Experience Substitution

<table>
<thead>
<tr>
<th>IT Professional Service</th>
<th>Education/Experience</th>
<th>Substitution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Program Manager</td>
<td>Bachelors 10 years</td>
<td>Master Degree can substitute for 5 years’ experience</td>
</tr>
<tr>
<td>Senior IT Subject Matter Expert</td>
<td>Bachelors 10 years</td>
<td>Master Degree can substitute for 5 years’ experience</td>
</tr>
<tr>
<td>Program Manager</td>
<td>Bachelors 7 years</td>
<td>Master Degree can substitute for 5 years’ experience</td>
</tr>
<tr>
<td>IT Subject Matter Expert</td>
<td>Bachelors 7 years</td>
<td>Master Degree can substitute for 5 years’ experience</td>
</tr>
</tbody>
</table>
6. TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION TECHNOLOGY PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151HEAL)

Services offered SIN 54151HEAL shall be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

1. SCOPE
   a. The labor categories, prices, terms and conditions stated under Special Item Number 54151HEAL Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
   b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 511210, 511210, 33411).
   c. This SIN provides ordering activities with access to Health IT services.
   d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
   e. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER
   a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor’s travel.

4. **INSPECTION OF SERVICES**


5. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

6. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. **INDEPENDENT CONTRACTOR**

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in
an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. DESCRIPTION OF HEALTH IT SERVICES AND PRICING

Senior Health IT Program Manager

Functional Responsibilities: Responsible for overall Health IT program management from inception to delivery and ensures that projects are implemented, developed, and delivered in a timely and fiscally responsible manner. Provides functional and technical leadership to engineering staff and guidance to management. Establishes metrics and ensures that quality assurance practices are implemented with regard to overall Health IT-related contracts. Develops and implements Health IT program improvement plans. Organizes resources to support multiple concurrent projects and manages the execution of multiple concurrent projects. Organizes, directs, and coordinates planning and production of all contract support activities. Conducts oral and written communications with all levels of management for planning and control of
projects. Serves as the primary point of contact for Government Contracting Officer (CO), Contracting Officers Representative (COR), the Contracting Officers Technical Representative (COTR), Government management personnel, and customer agency representatives.

Educational Requirements/Certifications: Bachelor’s Degree

Minimum Years of Experience: 10 years of Health IT experience.

Health IT Program Manager

Functional Responsibilities: Responsible for managing the day-to-day operations of the Health IT program and overall coordination, status reporting, and stability of complex and cross-functional project-oriented work efforts. Develops Health IT program strategy, supporting business case, and various program plans. Organizes resources to support multiple concurrent projects and manages the execution of multiple concurrent projects. Ensures integration of project and adjusts scope, timing, and budget as needed. Establishes and implements Health IT-related program management processes and methodologies to ensure all projects are delivered on time, within budget, adhere to high quality standards, and meet customer expectations. Responsible for tracking key project milestones and adjusting program plans and/or resources. Delivers presentations and leads client meetings.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Seven years of Health IT experience.

Associate Health IT Program Manager

Functional Responsibilities: Responsible for managing the day-to-day operations of the Health IT program and overall coordination, status reporting, and stability of complex and cross-functional project-oriented work efforts. Assist in developing the Health IT program strategy, supporting business case, and various program plans. Organizes resources to support multiple concurrent projects and assists in managing the execution of multiple concurrent projects. Ensures integration of project and adjusts scope, timing, and budget as needed. Establishes and implements Health IT-related program management processes and methodologies to ensure all projects are delivered on time, within budget, adhere to high quality standards, and meet customer expectations. Responsible for tracking key project milestones and adjusting program plans and/or resources. Delivers presentations and participates in client meetings.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Five years of Health IT experience.

Senior Health IT Project Manager

Functional Responsibilities: Serves as the leader of a delivery order and assists the Health IT Program Manager in working with the Government’s Contracting Officer’s Representative (COR), other Government management personnel, and customer agency representatives. Under the guidance of the Health IT Program Manager, is responsible for overall management of specific Health IT-related task order(s) and ensuring that
technical solutions and schedules in the Health IT task order are implemented in a
timely manner. Responsible for technical performance, cost, and schedule of Health IT-
related projects and subtasks. Organizes, directs, and coordinates planning, execution,
and evaluation of all Health IT project/technical support activities. Interfaces with
customer representatives and management. Provides direction, establishes project
management structure, develops work breakdown structures, allocates resources, and
develops and maintains Health IT project schedules.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Eight years of Health IT experience.

Health IT Project Manager

Functional Responsibilities: Under the guidance of the Health IT Program Manager, is
responsible for overall management of specific Health IT-related task order(s) and
ensuring that technical solutions and schedules in the Health IT task order are
implemented in a timely manner. Responsible for assembling Health IT project teams,
assigning individual responsibilities, identifying appropriate resources, and developing
schedules. Familiar with the contract scope and Health IT project objectives, as well as
the role and function of each team member in order to effectively coordinate the
activities of the Health IT project team.

Educational Requirements/Certifications: Bachelor’s degree in a Health IT related
field.

Minimum Years of Experience: Three years of Health IT experience.

Associate Health IT Project Manager

Functional Responsibilities: Under the guidance of the Health IT Program Manager,
Oversees various Health IT-related projects or project subtasks of a moderate complex
nature. Responsible for assembling Health IT project teams, assigning individual
responsibilities, identifying appropriate resources, and developing schedules. Familiar
with the contract scope and Health IT project objectives, as well as the role and
function of each team member in order to effectively coordinate the activities of the
Health IT project team.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: One-year of Health IT experience.

Senior Health IT Subject Matter Expert

Functional Responsibilities: Serves as technical expert in supporting large Health IT
projects related to the individual’s subject matter expertise. Produces and/or reviews
substantive and/or complex Health IT-related technical documentation reflecting
detailed knowledge of technical areas as identified in the Health IT contract scope,
statement of work, and project objectives.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Ten years of Health IT experience.
Health IT Subject Matter Expert

Functional Responsibilities: Serves as technical expert in supporting large Health IT projects related to the individual’s subject matter expertise. Produces and/or reviews substantive and/or complex Health IT-related technical documentation reflecting detailed knowledge of technical areas as identified in the Health IT contract scope, statement of work, and project objectives.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Seven years of Health IT experience.

Associate Health IT Subject Matter Expert

Functional Responsibilities: Serves as technical expert in supporting large Health IT projects related to the individual’s subject matter expertise. Produces and/or reviews substantive and/or complex Health IT-related technical documentation reflecting detailed knowledge of technical areas as identified in the Health IT contract scope, statement of work, and project objectives.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Five years of Health IT experience.

Senior Health IT Software Engineer

Functional Responsibilities: Analyzes and studies complex Health IT-related system requirements and translates detailed design into Health IT computer software. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages Health IT-related software development and support using formal specifications, data flow diagrams, and other accepted design techniques. Estimates software development costs and schedules. Reviews existing Health IT programs and assists in making refinements, reducing operating time, and improving current techniques. Designs and prepares technical reports and documentation to record results. Supervises software configuration management.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Six years of Health IT experience.

Health IT Software Engineer

Functional Responsibilities: Analyzes and studies complex Health IT-related system requirements and translates detailed design into computer software. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages Health IT software development and support using formal specifications, data flow diagrams, and other accepted design techniques. Estimates software development costs and schedules. Reviews existing Health IT programs and assists in making refinements, reducing operating time, and improving current techniques. Designs and prepares technical reports and documentation to record results. Supervises software configuration management.

Educational Requirements/Certifications: Bachelor’s degree in a related field.
Minimum Years of Experience: Four years of Health IT experience.

Associate Health IT Software Engineer

Functional Responsibilities: Works under close supervision, developing the requirements of a Health IT-related product from inception to conclusion. Develops required specifications for simple to moderate complex problems. Manages Health IT software development and support using formal specifications, data flow diagrams, and other accepted design techniques. Estimates software development costs and schedules. Conducts tests, debugs, and refines the computer software to produce the required Health IT product. Reviews existing Health IT programs and assists in making refinements, reducing operating time, and improving current techniques. Designs and prepares technical reports and documentation to record results.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Two years of Health IT experience.

Senior Health IT Application Developer

Functional Responsibilities: Health IT-related computer programming, information systems development or a relevant Health IT technical discipline. Standards and policy development, research and analysis of Health IT system issues and trends, research and development in a technical discipline, and development of Health IT-information systems. Develop and provide technical and end-user training on Health IT computer application software.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Four years of Health IT experience.

Health IT Application Developer

Functional Responsibilities: Health IT-related computer programming, information systems development or a relevant Health IT technical discipline. Standards and policy development, research and analysis of Health IT system issues and trends, research and development in a technical discipline, and development of Health IT-information systems. Develop and provide technical and end-user training on Health IT computer application software.

Educational Requirements/Certifications: Bachelor’s degree in a related field.

Minimum Years of Experience: Two years of Health IT experience.

Senior Health HIT Human Factors Engineer

Functional Responsibilities: Analyzes Health IT-related industry trends and findings and applies this state-of-the-art knowledge in devising strategies, evaluations, and redesigns to avoid or modify products that have negative impacts. Minimize impacts where products are essential. Visualize how design changes made to products affect the user. Devise ways to redesign products so that they won't harm or frustrate the user. Communicate human factor issues to the engineering team and to end users. Has a thorough understanding of all applicable standards.
Educational Requirements/Certifications: Bachelor’s degree in a related field.
Minimum Years of Experience: Ten years of Health IT experience.

Health HIT Human Factors Engineer

Functional Responsibilities: Analyzes Health IT-related industry trends and findings and applies this state-of-the-art knowledge in devising strategies, evaluations, and redesigns to avoid or modify products that have negative impacts. Minimize impacts where products are essential. Visualize how design changes made to products affect the user. Devise ways to redesign products so that they won't harm or frustrate the user. Communicate human factor issues to the engineering team and to end users. Has a thorough understanding of all applicable standards.

Educational Requirements/Certifications: Bachelor’s degree in a related field.
Minimum Years of Experience: Five years of Health IT experience.

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</tbody>
</table>
## 7. AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST

**SIN 33411, Purchasing of New Electronic Equipment**

<table>
<thead>
<tr>
<th>SIN</th>
<th>MFR</th>
<th>MFR Part No</th>
<th>Product Name</th>
<th>Unit of Issue</th>
<th>GSA Offer Price (inclusive of the .75% IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>33411</td>
<td>Mvix</td>
<td>XHIBIT-BOXKIT-2C43</td>
<td>Xhibit HD-4K Digital Signage Kit</td>
<td>43-inch Commercial (2-Screens)</td>
<td>Ea</td>
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<tr>
<td>33411</td>
<td>Mvix</td>
<td>XHIBIT-BOXKIT-4K65</td>
<td>Xhibit 4KHD Digital Signage Kit</td>
<td>65-inch 4K Commercial</td>
<td>Ea</td>
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<td>33411</td>
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<td>XHIBIT-BOXKIT-C43</td>
<td>Xhibit HD-4K Digital Signage Kit</td>
<td>43-inch Commercial</td>
<td>Ea</td>
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<td>33411</td>
<td>Mvix</td>
<td>XHIBIT-BOXKIT-C48</td>
<td>Xhibit Digital Signage Kit</td>
<td>48-inch Commercial</td>
<td>Ea</td>
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<td>33411</td>
<td>Mvix</td>
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<td>Xhibit Digital Signage Kit</td>
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<td>33411</td>
<td>Mvix</td>
<td>XHIBIT-BOXKIT-C65</td>
<td>Xhibit PRO HD Digital Signage Kit</td>
<td>65-inch Commercial</td>
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<td>33411</td>
<td>Mvix</td>
<td>DS-XHIBIT-PLUS</td>
<td>Xhibit Plus Digital Signage System w/ HDMI, Wifi, PRO feature Pack</td>
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<td>SERV-US</td>
<td>Configuration</td>
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<td>33411</td>
<td>Mvix</td>
<td>DS Dual Kit 55</td>
<td>Dual Digital Signage Kit Installed Includes: XHIBIT-LITE-BOXKIT-C55, SERV-IMPL-STARTER, SERV-TRAIN-XHIBIT, SERV-TRAIN-SC, SERV-SS-XL. 36 Month Signature Care Support with refresh</td>
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<td>33411</td>
<td>Mvix</td>
<td>DS Solol Kit 48</td>
<td>ONE (1) Digital Signage Kit Installed Includes: XHIBIT-LITE-BOXKIT-C48, SERV-IMPL-STARTER, SERV-TRAIN-XHIBIT, SERV-TRAIN-SC, SERV-SS-XL, &amp; SERV-SHIP-US. (36 Month Signature Care Support with refresh)</td>
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<td>33411</td>
<td>Mvix</td>
<td>DS Six Pack 48</td>
<td>SIX (6) Digital Signage Kit Installed Includes: XHIBIT-LITE-BOXKIT-C48, SERV-IMPL-STARTER, SERV-TRAIN-XHIBIT, SERV-TRAIN-SC, SERV-SS-XL. 36 Month Signature Care Support with refresh</td>
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### SIN 511210, Software Licenses

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<th>MFR</th>
<th>MFR Part No</th>
<th>Product Name</th>
<th>Unit of Issue</th>
<th>GSA Offer Price (inclusive of the .75% IFF)</th>
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</thead>
<tbody>
<tr>
<td>511210</td>
<td>Mvix</td>
<td>FLEX-C-ENT</td>
<td>Mvix Flex Cloud Based Digital Signage License - for ChromeOS players *Subscription-based</td>
<td>Per Month</td>
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<tr>
<td>511210</td>
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<td>FLEX-C-SMB</td>
<td>Mvix Flex Cloud Based Digital Signage License - for ChromeOS players *Subscription-based</td>
<td>Per Month</td>
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<td>511210</td>
<td>Mvix</td>
<td>CMS-XS-ALERT</td>
<td>XhibitSignage Emergency Alert Premium Widget *Subscription-based</td>
<td>Per Month</td>
<td>$6.84</td>
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<td>511210</td>
<td>Mvix</td>
<td>CMS-XS-ANALYTICS</td>
<td>XhibitSignage Analytics and Charts PRO Widget *Subscription-based</td>
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<td>511210</td>
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<td>CMS-XS-CAP+EMERGENCY</td>
<td>XhibitSignage CAP + Emergency Alerts Premium Widget *Subscription-based</td>
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<td>XhibitSignage Weather Widget *Subscription-based</td>
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<td>SERV-TRAIN-XHIBIT</td>
<td>Professional Training</td>
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<td>SERV-IMPL-STARTER</td>
<td>Implementation Assistance</td>
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<td>511210</td>
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<td>Enterprise License for Touchstone. Includes the following. On-Premise License</td>
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<td>- Annual use and support including corporate-driven updates</td>
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<td>- Initiation and Installation Hosted Department Level License</td>
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<td>- Cloud application license for up to 8 processors</td>
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<td>- Cloud Storage up to 100 terabytes</td>
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<td>- Cloud Support</td>
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<td>Shared Support Services</td>
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<td>- Unlimited test script catalogue and access to AEGIS test script library</td>
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<td>- Test case tailoring and script adaptation</td>
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<td>- Independent security validation and verification through 3rd party</td>
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<td>- Project Management and delivery quality management</td>
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<td>- Test script Configuration Management (CM) and Change Control (CC)</td>
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**SIN 611420, Information Technology Training**

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### SIN 54151HEAL, Health IT Professional Services

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