GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICELIST

Multiple Award Schedule

The Special Item Numbers (SINs) supported under this contract are:

54151S Information Technology Professional Services
OLM Ancillary Supplies and/or Services

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D316 IT Network Management Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Tesla Laboratories Inc.
2711 Richmond Hwy, Suite 200
Arlington, VA 22202
Phone: 571.207.6340

CONTRACT NUMBER: 47QTC19D009L
CONTRACT PERIOD: 9 April 2019 – 8 April 2024
BUSINESS SIZE: Small Business-Service Disabled Veteran Owned Small Business (SDVOSB)
DUNS: 122900918
CAGE: 3CHE3

Pricelist is updated to MAS Modification A826 effective Nov. 2020

Contract Administration:
Tesla Laboratories Inc.
Oksana Miller
2711 Richmond Hwy, Suite 200
Arlington, VA 22202
Phone: 571.303.9483; Email: omiller@tesla.net
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CUSTOMER INFORMATION

1a. Table of awarded special item number(s)

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLMs)</td>
</tr>
</tbody>
</table>

1b. Lowest Price Model Number and Price For Each SIN
N/A

1c. Hourly Rates
N/A

2. Maximum Order
$500,000

3. Minimum Order
$100.

4. Geographic Coverage
Worldwide

5. Point(s) of production
The place of performance will be determined on an individual Task Order award basis.

6. Discount form list prices
None

7. Quantity Discount(s)
1% based on an Individual Task Order (TO) $500K or Greater

8. Prompt payment terms
Net 30

9a. Government purchase cards are accepted at or below the micro-purchase threshold
Government purchase cards are accepted for purchases equal to or below the micro-purchase threshold but not less than the Minimum Order amount. In addition, bank account information for wire transfer payments will be shown on the invoice.

9b. Government purchase cards are accepted or not accepted above the micro-purchase threshold
Government purchase cards are not accepted above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

10. Foreign items
None
11a  Time of delivery
Identified in task order.

11b  Expedited Delivery
Items available for expedited delivery are noted in this price list.

11c  Overnight and 2-day delivery
Identified in task order.

11d  Urgent Requirements
Contact Contractor’s representative to affect a faster delivery.

12  F.O.B. point.
Destination

13a  Ordering address
TESLA Laboratories, Inc.
Attention: Oksana Miller
2711 Richmond Hwy, Suite 200
Arlington, VA 22202
The following may be used by ordering agencies to obtain technical and/or ordering assistance:
Oksana Miller
Telephone 571.303.9483
Email: omiller@tesla.net

13b  Ordering procedures.
For supplies and services, the ordering information on Blanket Purchase Agreements (BPA’s) is
found in Federal Acquisition Regulation (FAR) 8.405-3.

14  Payment address
TESLA Laboratories, Inc.
ATTN: Accounts Receivable
13500 Pearl Rd, Suite 139 #367
Cleveland, OH 44136

15  Warranty Provision.
Not applicable

16  Export packing charges, if applicable
Not applicable.

17  Terms and conditions of Government purchase card acceptance (any thresholds above the
micro-purchase level)
Contact Contractor’s representative
18 Terms and conditions of rental, maintenance, and repair
Not applicable.

19 Terms and conditions of installation
Not applicable

20 Terms and conditions of repair parts indicating date of parts and any discounts from list price (if applicable)
Not applicable.

21 List of service and distribution points
Not applicable.

22 List of participating dealers.
None

23 Preventive maintenance
Not applicable.

24 If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.).
The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/)

25 Data Universal Number System (DUNS) number
122900918

26 Notification regarding registration in System for Award Management (SAM) database
TESLA’s registration in the System for Award Management (SAM) database is current.

27 Final Pricing
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.
Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 54151S)

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES  I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:

1. Cancel the stop-work order; or
2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:

1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

7. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.
9. **INDEPENDENT CONTRACTOR**
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**
a. **Definitions.**
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
b. **To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts.** Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract.

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **RESUMES**
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT SERVICES AND PRICING**
LABOR CATEGORY DESCRIPTION

1) Program Manager

**Minimum Years Experience:**

<table>
<thead>
<tr>
<th>Program Manager IV</th>
<th>At least 9 years in the field of Project Management, Business Administration, and/or Client Relationship Management.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager III</td>
<td>5-8 years in the field of Project Management, Business Administration, and/or Client Relationship Management.</td>
</tr>
<tr>
<td>Program Manager II</td>
<td>2-4 years in the field of Project Management, Business Administration, and/or Client Relationship Management.</td>
</tr>
</tbody>
</table>

**Functional Responsibility:** He/She is the central point of contact with the Contracting Officer, Contracting Officer’s Representative and Task Managers. Is the senior manager responsible for coordinating the management of all work performed on this contract, including subcontractors, team members, and vendors. responsible for the timely execution of the various Task Order projects awarded under the master contract. He/She is responsible for project planning, team composition, task allocation, task monitoring, task facilitation, risk management, disaster recovery, over viewing analysis/designing, programming, testing and technical and user documentation, maintaining project status documentation, giving regular updates to the Account manager, giving technical presentations to the client representatives and periodically attend status meetings with the client representatives. Facilitates the information, which the team requires from the client to effectively implement various Task Order Projects and if necessary, escalates the burning issues to the client representatives and contract officer.

**Minimum Education:** Bachelor’s degree or equivalent technical qualification or 2-3 years of additional experience. Master’s Degree in Computer Science; Master’s Degree in Business Administration is desirable and is considered equivalent to 2 years relevant experiences. Doctorate is considered equivalent to 4 years relevant experience.

2) Software Engineer

**Minimum Years Experience:**

<table>
<thead>
<tr>
<th>Software Engineer V</th>
<th>14-19 years directly related experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Software Engineer IV</td>
<td>9-13 years directly related experience</td>
</tr>
<tr>
<td>Software Engineer III</td>
<td>5-8 years directly related experience</td>
</tr>
<tr>
<td>Software Engineer II</td>
<td>2-4 years directly related experience</td>
</tr>
</tbody>
</table>
**Functional Responsibility:** Analyze and study complex system requirements. Design software tools, applications and subsystems to support software reuse and domain analyses and manage their implementation. Translates detailed design into computer software. Implement COTS packages. Test, debug, and refine the computer software to produce the required product. Prepare required documentation, including both program-level and user-level documentation. Enhance software to reduce operating time or improve efficiency. Provide technical guidance in software engineering techniques and automated support tools. Provide technical direction to programmers to ensure program deadlines are met.

**Minimum Education:** Bachelor’s degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical). Master’s Degree in Computer Science a big plus and is considered equivalent to 1 years relevant experience. Doctorate is considered equivalent to 2 years relevant experience.

3) Systems Engineer

**Minimum Years Experience:**

<table>
<thead>
<tr>
<th>Systems Engineer V</th>
<th>14-19 years directly related experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Systems Engineer IV</td>
<td>9-13 years directly related experience</td>
</tr>
<tr>
<td>Systems Engineer III</td>
<td>5-8 years directly related experience</td>
</tr>
<tr>
<td>Systems Engineer II</td>
<td>2-4 years directly related experience</td>
</tr>
</tbody>
</table>

**Functional Responsibility:** Identify, analyze, define system IT needs, and coordinate user, customer and stakeholder needs and translates them into technical requirements. Apply knowledge of enterprise IT needs to design improved processes, generate valid requirements, and ensure these are consistent with the enterprise technical architecture. Assist business units in expressing their needs in terms that can be used to generate valid requirements. Formulate and define the technical scope of activities aimed at improving IT support for overall enterprise business processes. Define IT architecture issues and allocate requirements. Define enterprise IT systems engineering processes. Ensure systems under development are compatible with existing enterprise IT solutions. Develop and execute system engineering management processes. Identify inter-segment problems for IT systems under development; coordinate and manage the resolution of problems. Provide expert level guidance to help IT projects establish the basis for success with respect to both programmatic and technical issues. Provide guidance on alternative solutions and mitigation of risk for proposed systems not in consonance with the enterprise technical architecture.

**Minimum Education:** Bachelor’s degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical). Master’s Degree in Computer Science a big plus and is considered equivalent to 1 years relevant experience. Doctorate is considered equivalent to 2 years relevant experience.

4) Applications Engineer

**Minimum Years Experience:**
Applications Engineer V  14-19 years directly related experience
Applications Engineer IV  9-13 years directly related experience
Applications Engineer III  5-8 years directly related experience
Applications Engineer II  2-4 years directly related experience

**Functional Responsibility:** Develops and executes test plans, procedures and scenarios for unit, process, function, system integration and acceptance testing. Consults with the development and/or requirements team to coordinate and test applications. Develops schedules. Creates automated test scripts. Tests existing applications for compliance with upgrades. Ensures new applications and software modifications meet requirements and operate satisfactorily in the system environment. Ensures that the software interfaces with both new and existing systems. May build test environments to include configuring and installing appropriate software. Writes detailed test plans, procedures and scenarios. Documents the successes and failures of all executed test procedures. Maintains currency on tools, methodologies, technologies and programming languages.

**Minimum Education:** Bachelor’s degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical). Master’s Degree in Computer Science a big plus and is considered equivalent to 1 years relevant experience. Doctorate is considered equivalent to 2 years relevant experience.

5) Cyber Security Engineer

**Minimum Years Experience:**

<table>
<thead>
<tr>
<th>Cyber Security Engineer V</th>
<th>14-19 years directly related experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cyber Security Engineer IV</td>
<td>9-13 years directly related experience</td>
</tr>
<tr>
<td>Cyber Security Engineer III</td>
<td>5-8 years directly related experience</td>
</tr>
</tbody>
</table>

**Functional Responsibility:** The Cyber Security Engineer provides IT security engineering, integration services and solutions. This includes malicious code detection, intrusion detection, and information security tool development and integration. Duties, Tasks, and Responsibilities

- Analyze systems, including forensically, for malware, misuse, and/or unauthorized activity.
- Investigate virus/malware alerts/incidents to determine root cause, entry point of code, damage risk, and report this information.
- Investigation and analysis of all data sources to identify malware, misuse, unauthorized activity or other cyber security related concerns.
- Monitor, document, and respond to centrally collected virus alerts.
- Participate in project review meetings and provide technical cyber security guidance when necessary.
- Refine, edit, and maintain the training material
- Track, on a daily basis, intelligence (both open and classified sources) concerning malicious code threats and assist in preparation of a daily report to senior management on the current status of a threat and our ability to counteract that threat.
- Write reports on the detailed technical analysis results of reverse engineering tasks, Provides recommendations for mitigating issue in the future.

**Minimum Education:** Bachelor’s degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical). Master’s Degree in Computer Science a big plus and is considered equivalent to 1 years relevant experience. Doctorate is considered equivalent to 2 years relevant experience.

6) IT Specialist

**Minimum Years Experience:**

<table>
<thead>
<tr>
<th>IT Specialist IV</th>
<th>9-13 years directly related experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT Specialist III</td>
<td>5-8 years directly related experience</td>
</tr>
<tr>
<td>IT Specialist II</td>
<td>2-4 years directly related experience</td>
</tr>
<tr>
<td>IT Specialist I</td>
<td>0-2 years directly related experience</td>
</tr>
</tbody>
</table>

**Functional Responsibility:** Performs as a specialist in areas of Quality Assurance, Configuration or Business Improvement. Responsibilities might include some of the following responsibilities (depending on the area of expertise): Reviews, analyzes, and evaluates business systems and user needs. Researches and analyzes basic and complex issues surrounding the processes and systems of an organization. Evaluates existing systems and/or user needs and makes recommendations. Works with end user groups to identify technical solutions to business problems or inefficiencies. Documents requirements, defines scope and objectives, and formulates systems to parallel overall business strategies. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Makes recommendations surrounding improving processes, efficiency and practices. Relies on extensive experience and judgment to plan and accomplish goals. Defines and implements IT quality assurance practices and procedures. Develops, publishes, and implements test plans. Writes and maintains test automation. Develops quality assurance standards. Defines and tracks quality assurance metrics such as defect densities and open defect counts. Test, evaluate, and validate IT initiatives and identify issues in software or services. Analyzes discrepancies in service or performance and makes recommendations for product or service updates. Assure specified guidelines are being followed. The engineer begins corrective action for procedural or processing deficiencies by making sure programs conform to documentation specifications; certifies that products are bug free and stable and works to develop, apply and maintain quality requirements that include the creation and execution of methods and procedures for testing and debugging programs. Familiarity with technologies, programming, methodologies and architectures. Working knowledge of quality assurance methodologies. Familiar with network and systems environments.
**Minimum Education:** Bachelor’s degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical). Master’s Degree in Computer Science a big plus and is considered equivalent to 1 years relevant experience. Doctorate is considered equivalent to 2 years relevant experience.

7) Administrative Assistant

**Minimum Years Experience:**

<table>
<thead>
<tr>
<th>Administrative Assistant V</th>
<th>15-19 years directly related experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant I</td>
<td>0-1 years directly related experience</td>
</tr>
</tbody>
</table>

**Functional Responsibility:** Performs complex administrative duties requiring broad experience, skill, and knowledge of organizational policies, practices, and procedures. Position includes clerical personnel, administrative services personnel, illustrator/graphics personnel, technical editors, and technical publications personnel.

**Minimum Education:** High School Diploma or GED Equivalent. Bachelor’s degree is considered equivalent to 1 year relevant experience. Master’s Degree is considered equivalent to 2 years relevant experiences. Doctorate is considered equivalent to 4 years relevant experience.
### GSA PRICE LIST

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

#### Customer Site

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>54151S</td>
<td>Program Manager II</td>
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