On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SCHEDULE TITLE: MAS

CONTRACT NUMBER: 47QTCA19D00FM

CONTRACT PERIOD: July 18, 2019 through July 17, 2024

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov

CONTRACTOR:
Splash Box Marketing / splashbox.com
615-537-1318
114 Canfield Place, Ste B9, Hendersonville, TN 37075

CONTRACTOR’S ADMINISTRATION P.O.C.:
Jenny Woldt, Splash Box Marketing / splashbox.com
615-537-1318
114 Canfield Place, Ste B9, Hendersonville, TN 37075

** Pricelist effective as of Mod A812, 06/17/2020**

BUSINESS SIZE: Small, WOSB
CUSTOMER INFORMATION

1a. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):**

- 54151S - IT Professional Services
- 54151SSTLOC - IT Professional Services
- 54151SRC - IT Professional Services
- OLM Order Level Materials

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:**

See Pricelist

1c. **HOURLY RATES:** See Pricelist

2. **MAXIMUM ORDER:** $500,000

   *If the best value selection places your order over the Maximum Order identified in this catalog/price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. **MINIMUM ORDER:** $100

4. **GEOGRAPHIC COVERAGE:** Domestic Delivery

5. **POINT(S) OF PRODUCTION:** USA

6. **DISCOUNT FROM LIST PRICES:** Prices shown are GSA net prices

7. **QUANTITY DISCOUNT(S):** 1% on single orders over $300,000

8. **PROMPT PAYMENT TERMS:** Net 30

9.a. Government Purchase Cards are accepted at or below the micro-purchase threshold.

9.b. Government Purchase Cards are accepted above the micro-purchase threshold.

10. **FOREIGN ITEMS: n/a**

11a. **TIME OF DELIVERY:** 30 days ARO or as Negotiated at the task order level.
11b. **EXPEDITED DELIVERY:** Negotiated at the task order level

11c. **OVERNIGHT AND 2-DAY DELIVERY:** Negotiated at the task order level

11d. **URGENT REQUIREMENTS:** Negotiated at the task order level

12. **FOB POINT:** Destination

13a. **ORDERING ADDRESS:** Same as Contractors

13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. **PAYMENT ADDRESS:** Same As Contractors

15. **WARRANTY PROVISION:** Standard Commercial

16. **EXPORT PACKING CHARGES:** Contact Contractor

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** None

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** n/a

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** n/a

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** n/a

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** n/a

21. **LIST OF SERVICE AND DISTRIBUTION POINTS:** n/a

22. **LIST OF PARTICIPATING DEALERS:** n/a

23. **PREVENTIVE MAINTENANCE:** n/a

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** None

24b. **Section 508 Compliance for EIT:** In accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and
Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services can be found at: www.Section508.gov/

25. **DUNS: 073656344**

26. **Cage Code: 7JPL3**
<table>
<thead>
<tr>
<th>SIN(s) PROPOSED</th>
<th>SERVICE PROPOSED (e.g. Job Title/Task)</th>
<th>MINIMUM EDUCATION/ CERTIFICATION LEVEL</th>
<th>MINIMUM YEARS OF EXPERIENCE</th>
<th>PRICE OFFERED TO GSA (including IFF)</th>
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</thead>
<tbody>
<tr>
<td>54151S</td>
<td>508 Remediation Services</td>
<td>IT Degree or Certificate in 508</td>
<td>1 year</td>
<td>$4.89</td>
</tr>
<tr>
<td>54151S</td>
<td>508 Remediation to HHS Standards</td>
<td>IT Degree or Certificate in 508</td>
<td>1 year</td>
<td>$0.98</td>
</tr>
<tr>
<td>54151S</td>
<td>Assessment/Review of documents for 508</td>
<td>IT Degree or Certificate in 508</td>
<td>5 years</td>
<td>$0.98</td>
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<tr>
<td>54151S</td>
<td>Form Field Remediation</td>
<td>IT Degree or Certificate in 508</td>
<td>1 year</td>
<td>$6.84</td>
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<tr>
<td>54151S</td>
<td>Hyperlinks</td>
<td>IT Degree or Certificate in 508</td>
<td>1 year</td>
<td>$0.98</td>
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<tr>
<td>54151S</td>
<td>Alt Text for images</td>
<td>IT Degree or Certificate in 508</td>
<td>1 year</td>
<td>$0.98</td>
</tr>
<tr>
<td>54151S</td>
<td>Tables</td>
<td>IT Degree or Certificate in 508</td>
<td>1 year</td>
<td>$0.98</td>
</tr>
<tr>
<td>54151S</td>
<td>OCR Scan &amp; Review</td>
<td>HS</td>
<td>2 years</td>
<td>$5.86</td>
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<tr>
<td>54151S</td>
<td>Burning, Packaging CD disc with files &amp; mailing</td>
<td>HS</td>
<td>1 year</td>
<td>$9.77</td>
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<tr>
<td>54151S</td>
<td>Graphic Design Services</td>
<td>Design Degree or degree in related field</td>
<td>5 years</td>
<td>$48.87</td>
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<tr>
<td>54151S</td>
<td>Layout and design of customer files to brand standards</td>
<td>Design Degree or degree in related field</td>
<td>5 years</td>
<td>$48.87</td>
</tr>
<tr>
<td>54151S</td>
<td>Creation of forms with fillable form fields</td>
<td>Design Degree or degree in related field</td>
<td>5 years</td>
<td>$48.87</td>
</tr>
<tr>
<td>54151S</td>
<td>Additional Accessibility Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>54151S</td>
<td>Automated voice audio file creation from document</td>
<td>IT Degree or Certificate</td>
<td>1 year</td>
<td>$4.89</td>
</tr>
<tr>
<td>54151S</td>
<td>Large font file creation of Word, Excel or PowerPoint document</td>
<td>HS</td>
<td>2 years</td>
<td>$4.89</td>
</tr>
</tbody>
</table>
Descriptions of Services Proposed

508 remediation to HHS standards, currently WCAG 2.0, includes PDFs, Word, Excel and PowerPoint documents

- Ensure the document file name does not contain spaces and/or special characters.
- Ensure file name concise, generally limited to 20–30 characters, and it makes the contents of the file clear.
- Complete document properties for Title, Author, Subject (AKA Description), Keywords, and Language.
- Ensure track changes been accepted or rejected and turned off.
- Ensure comments been removed and formatting marks been turned off.
- Ensure the document does not use flashing/flickering text and/or animated text.
- Ensure all URLs contain the correct hyperlink and display the fully qualified URL and are they keyboard accessible.
- Ensure all URLs linked to correct Web destinations.
- Ensure all internal links/TOC entries functioning correctly (if linked).
- Ensure links (including e-mail addresses) keyboard accessible.
- Ensure the document free of scanned images of text.
- Create bookmarks in all PDFs that are more than 9 pages long. And, if bookmarks are present, ensure are they logical.
- Mark decorative images as background/artifact.
- Complete an automated accessibility checker
- PDF tags added to the document.
- Ensure the order of the PDF Tags match that of the order that the content should be read in.
- Ensure the PDF been formatted using Style elements (i.e., title of document as Heading 1, first-order heading as Heading 2, etc..)
- Ensure heading styles organized in a hierarchal and logical fashion, with consecutive headings (i.e., no missing heading levels).
- Ensure documents with multi-column text, tables, or call-out boxes been checked for correct reading order.
- Ensure any footnotes or references tagged with standard Note and Reference tags and placed in the proper logical reading order.
- Ensure all images, grouped images, and non-text elements that convey information have meaningful alternative-text descriptions.
- Ensure all tables have a logical reading order from left to right, top to bottom and all data tables in the document have Row and/or Column headers.
- Ensure data cells set so they do not split across pages.
- Ensure all form fields have correct labels and markups.
- Ensure all form fields keyboard accessible.
Graphic Design Services

We offer full creative services to take customer copy/concept to a final document for print or web.

Projects Include:
- Branding Projects
- Package design
- Corporate collateral
- Advertising and sales promotion
- Direct mail
- Exhibit and signage systems
- Presentations
- Brochures
- Flyers
- Website development
- Social media ads
- Banner ads
- Social media content
- Banners
- Labels
- Transit advertising
- Books
- Directories
- Annual reports
- Forms Creation

Additional Accessibility Services

Automated voice audio file creation from document: Choosing from 40+ automated voices in 20+ languages, we turn text documents into audio files that can be burned to CD or sent as MP3 files.

Large font file creation of Word, Excel or PowerPoint document: We manipulate text documents to increase the font size for the visually impaired, maintaining a similar document structure and function.