Leader Communications Incorporated
6421 South Air Depot, Suite A
Oklahoma City, OK 73135
(P) 405- 622-2200 (F) 405-622-2208
https://www.lcibest.com/
Contract Administrator: Michael O Lyles, contractAdministration@lcibest.com

Contract Number: 47QTCA19D00HC
Period Covered by Contract: August 13, 2019 through August 12, 2024
Business Size: Service Disabled Veteran Owned Small Business

Schedule Title: Multiple Award Schedule
Federal Supply Group: Information Technology

Pricelist current through Modification #A812 dated 02/06/2020.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAA Advantage.gov

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.
CUSTOMER INFORMATION:

1. Awarded Special Item Number(s):

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>54151S</td>
<td>54151SRC</td>
<td>Professional Information Technology Services</td>
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<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order Level Materials</td>
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1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: See page 4.

1c. Descriptions of all corresponding commercial job titles with experience, functional responsibility and education are provided beginning on page 5.

2. Maximum Order: For SIN 54151S - $500,000

   For SIN OLM - $250,000

3. Minimum Order: $100

4. Geographic Coverage: Worldwide

5. Point of Production: N/A

6. Prices Shown Herein are Net (discount deducted)

7. Quantity Discount: None

8. Prompt Payment Terms: Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign Items: None

10. Time of Delivery: Leader Communications Incorporated shall deliver or perform services in accordance with the terms negotiated in an agency’s order.

10b. Expedited Delivery: Consult with Contractor

10c. Overnight/2-Day Delivery: Consult with Contractor

10d. Urgent Requirements: Consult with Contractor

11. FOB Point: Destination
12a. Ordering Address: Contract Administration
ATTN: Contracts
2413 Glenn Drive
6421 South Air Depot, Suite A
Oklahoma City, OK 73135
(P) 405-622-2200 (F) 405-622-2208

12b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment Address: Finance
ATTN: Darlene Lyles
6421 South Air Depot, Suite A
Oklahoma City, OK 73135
(P) 405-622-2200 (F) 405-622-2208

14. Warranty Provisions: Contractor’s Standard Warranty

15. Export Packing charges: Not applicable

16. Terms and conditions of rental, maintenance, and repair: Not applicable

17. Terms and conditions of installation: Not applicable

18a. Terms and conditions of repair parts: Not applicable

18b. Terms and conditions for any other services: Not applicable

19. List of service and distribution points: Not applicable

20. List of participating dealers: Not applicable

21. Preventive maintenance: Not applicable

22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not applicable

22b. Contact Leader Communications Incorporated for Section 508 compliance information. The EIT standards can be found at: http://www.section508.gov

23. DUNS Number: 046657412

24. Leader Communications Incorporated is registered in the System for Award Management (SAM) database.
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<th>08/13/20 – 08/12/21</th>
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</table>
Labor Category Descriptions

**Computer and Information Research Scientist**

*Functional Responsibility:* The Computer and Information Research Scientist conducts research into fundamental computer and information science as theorists, designers, or inventors. Develops solutions to problems in the field of computer hardware and software.

*Minimum Experience:* 3 years

*Minimum Education:* Bachelor’s

**Computer Network Architect**

*Functional Responsibility:* The Computer Network Architect designs and implement computer and information networks, such as Local Area Networks (LAN), Wide Area Networks (WAN), intranets, extranets, and other data communications networks. Performs network modeling, analysis, and planning. May also design network and computer security measures. May research and recommend network and data communications hardware and software.

*Minimum Experience:* 3 years

*Minimum Education* Bachelor’s

**Computer Network Support Specialist**

*Functional Responsibility:* The Computer Network Support Specialist analyzes, tests, troubleshoots, and evaluates existing network systems, such as LAN, WAN, and Internet systems or a segment of a network system. Performs network maintenance to ensure networks operate correctly with minimal interruption.

*Minimum Experience:* 3 years

*Minimum Education:* Bachelor’s

**Computer Programmer 1**

*Functional Responsibility:* The Computer Programmer 1 creates, modifies, and tests the code, forms, and script that allow computer applications to run. Works from specifications drawn up by software developers or other individuals. May assist Software Developers by analyzing user needs and designing software solutions. May develop and write computer programs to store, locate, and retrieve specific documents, data, and information.

*Minimum General Experience:* 1 year

*Minimum Education:* Associate’s
**Computer Programmer 2**

**Functional Responsibility:** The Computer Programmer 2 creates, modifies, and tests the code, forms, and script that allow computer applications to run. Works from specifications drawn up by software developers or other individuals. May assist Software Developers by analyzing user needs and designing software solutions. May develop and write computer programs to store, locate, and retrieve specific documents, data, and information.

**Minimum Experience:** 3 years

**Minimum Education:** Associate’s

---

**Computer Programmer 3**

**Functional Responsibility:** The Computer Programmer 3 creates, modifies, and tests the code, forms, and script that allow computer applications to run. Works from specifications drawn up by Software Developers or other individuals. May assist Software Developers by analyzing user needs and designing software solutions. May develop and write computer programs to store, locate, and retrieve specific documents, data, and information.

**Minimum Experience:** 3 years

**Minimum Education** Bachelor’s

---

**Computer Systems Analyst 1**

**Functional Responsibility:** The Computer Systems Analyst 1 analyzes science, engineering, business, and other data processing problems to implement and improve computer systems. Analyzes user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. May analyze or recommend commercially available software.

**Minimum Experience:** 1 year

**Minimum Education:** Associate’s

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**Computer Systems Analyst 2**

**Functional Responsibility:** The Computer Systems Analyst 2 analyzes science, engineering, business, and other data processing problems to implement and improve computer systems. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. May analyze or recommend commercially available software.

**Minimum Experience:** 3 years

**Minimum Education** Associate’s
**Computer Systems Analyst 3**

**Functional Responsibility:** The Computer Systems Analyst 3 analyzes science, engineering, business, and other data processing problems to implement and improve computer systems. Analyzes user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. May analyze or recommend commercially available software.

**Minimum Experience:** 3 years

**Minimum Education:** Bachelor’s

---

**Computer Systems Engineer / Architect 1**

**Functional Responsibility:** The Computer Systems Engineer/Architect 1 designs and develops solutions to complex applications problems, system administration issues, or network concerns. Performs systems management and integration functions.

**Minimum Experience:** 3 years

**Minimum Education:** Associate’s

---

**Computer Systems Engineer / Architect 2**

**Functional Responsibility:** The Computer Systems Engineer/Architect 2 designs and develops solutions to complex applications problems, system administration issues, or network concerns. Performs systems management and integration functions.

**Minimum Experience:** 3 years

**Minimum Education:** Bachelor’s

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**Computer Systems Engineer / Architect 3**

**Functional Responsibility:** The Computer Systems Engineer/Architect 3 designs and develop solutions to complex applications problems, system administration issues, or network concerns. Performs systems management and integration functions.

**Minimum Experience:** 15 years

**Minimum Education:** Master’s

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**Computer Systems Engineer 2**

**Functional Responsibility:** The Computer Systems Analyst analyzes science, engineering, business, and other data processing problems to implement and improve computer systems. Analyzes user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. May analyze or recommend commercially available software.
Minimum Experience: 15 years

Minimum Education: Master’s

Database Administrator 1
Functional Responsibility: The Database Administrator 1 administers, tests, and implements computer databases, applying knowledge of database management systems. Coordinates changes to computer databases. May plan, coordinate, and implement security measures to safeguard computer databases.

Minimum Experience: 1 year

Minimum Education: Associate’s

Database Administrator 2
Functional Responsibility: The Database Administrator 2 administers, tests, and implements computer databases, applying knowledge of database management systems. Coordinates changes to computer databases. May plan, coordinate, and implement security measures to safeguard computer databases.

Minimum Experience: 3 years

Minimum Education: Associate’s

Database Architect

Minimum Experience: 3 years

Minimum Education: Bachelor’s

Information Security Manager
Functional Responsibility: The Information Security Manager plans, implements, upgrades, or monitors security measures for the protection of computer networks and information. May ensure appropriate security controls are in place that will safeguard digital files and vital electronic infrastructure. May respond to computer security breaches and viruses.

Minimum Experience: 3 years

Education: Bachelor’s
**Information Technology Project Manager 1**

**Functional Responsibility:** The Information Technology (IT) Project Manager (PM) 1 plans, initiates, and manages IT projects. Leads and guides the work of technical staff. Serves as liaison between business and technical aspects of projects. Plans project stages and assess business implications for each stage. Monitors progress to assure deadlines, standards, and cost targets are met.

**Minimum Experience:** 1 year

**Minimum Education:** Associate’s

---

**Information Technology Project Manager 2**

**Functional Responsibility:** The Information Technology Project Manager 2 plans, initiates, and manages IT projects. Leads and guides the work of technical staff. Serves as liaison between business and technical aspects of projects. Plans project stages and assess business implications for each stage. Monitors progress to assure deadlines, standards, and cost targets are met.

**Minimum Experience:** 3 years

**Minimum Education:** Associate’s

---

**Information Technology Project Manager 3**

**Functional Responsibility:** The Information Technology Project Manager 3 plans, initiates, and manages IT projects. Leads and guides the work of technical staff. Serves as liaison between business and technical aspects of projects. Plans project stages and assess business implications for each stage. Monitors progress to assure deadlines, standards, and cost targets are met.

**Minimum Experience:** 3 years

**Minimum Education:** Bachelor’s

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**Management Analyst 1**

**Functional Responsibility:** The Management Analyst 1 conducts organizational studies and evaluations; designs systems and procedures; conducts work simplification and measurement studies; and prepares operations and procedures manuals to assist management in operating more efficiently and effectively. Includes Program Analysts and Management Consultants.

**Minimum Experience:** 1 year

**Minimum Education:** Associate’s
**Network and Computer Systems Administrator 1**

**Functional Responsibility:** The Network and Computer Systems Administrator 1 installs, configures, and supports an organization's LAN, WAN, and Internet systems or a segment of a network system. Monitors network to ensure network availability to all system users and may perform necessary maintenance to support network availability. May monitor and test Web site performance to ensure Web sites operate correctly and without interruption. May assist in network modeling, analysis, planning, and coordination between network and data communications hardware and software. May supervise Computer User Support Specialists and Computer Network Support Specialists. May administer network security measures.

**Minimum Experience:** 3 years

**Minimum Education:** Bachelor’s

---

**Network and Computer Systems Administrator 2**

**Functional Responsibility:** The Network and Computer Systems Administrator 2 installs, configures, and supports an organization's LAN, WAN, and Internet systems or a segment of a network system. Monitors network to ensure network availability to all system users and may perform necessary maintenance to support network availability. May monitor and test Web site performance to ensure Web sites operate correctly and without interruption. May assist in network modeling, analysis, planning, and coordination between network and data communications hardware and software. May supervise Computer User Support Specialists and Computer Network Support Specialists. May administer network security measures.

**Minimum Experience:** 15 years

**Minimum Education:** Master’s

---

**Software Developer 1**

**Functional Responsibility:** The Software Developer 1 conducts research into fundamental computer and information science as theorists, designers, or inventors. Develops solutions to problems in the field of computer hardware and software.

**Minimum Experience:** 1 year

**Minimum Education:** Associate’s

---

**Software Developer 2**

**Functional Responsibility:** The Software Developer 2 conducts research into fundamental computer and information science as theorists, designers, or inventors. Develops solutions to problems in the field of computer hardware and software.

**Minimum Experience:** 3 years
**Minimum Education:** Associate’s

**Software Quality Assurance Engineer and Tester 1**

**Functional Responsibility:** The Software Quality Assurance (QA) Engineer and Tester 1 conducts research into fundamental computer and information science as theorists, designers, or inventors. Develops solutions to problems in the field of computer hardware and software.

**Minimum Experience:** 1 year

**Minimum Education:** Associate’s

**Software Quality Assurance Engineer and Tester 2**

**Functional Responsibility:** The Software Quality Assurance Engineer and Tester 2 conducts research into fundamental computer and information science as theorists, designers, or inventors. Develops solutions to problems in the field of computer hardware and software.

**Minimum Experience:** 3 years

**Minimum Education:** Associate’s

**Telecommunications Engineering Specialist**

**Functional Responsibility:** The Telecommunications Engineering Specialist designs or configures voice, video, and data communications systems. Supervises installation and post-installation service and maintenance.

**Minimum Experience:** 3 years

**Minimum Education:** Bachelor’s

**Experience & Degree Substitution Equivalencies**

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

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<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
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<td>Bachelor’s</td>
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<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or Associate’s + 6 years relevant experience or 8 years relevant experience</td>
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