



**CMMI DEV / 3**<sup>SM</sup>  
Exp. 2022-08-24 / Appraisal #4322



**CMMI SVC / 3**<sup>SM</sup>  
Exp. 2022-08-24 / Appraisal #4322



**General Services Administration  
Federal Acquisition Service  
Authorized Federal Supply Schedule Price List**

**VivSoft Technologies Price List**  
Accelerate Innovation  
Technology Modernization Simplified

Multiple Award Schedule (MAS) Contract Number: 47QTCA19D00HV

Contract Period: August 15, 2019 through August 14, 2024

VivSoft Technologies LLC  
23390 Higbee Lane  
Brambleton, VA 20148

Phone : (703) 801-9664 ; Fax: (703) 651-5509 ; Email: [info@vivsoft.io](mailto:info@vivsoft.io); Web : [www.vivsoft.io](http://www.vivsoft.io)

Business size: SBA Certified 8(a), Small Disadvantaged Business

Contractor Administration:

Navin Gunalan  
703-801-9664  
[navin@vivsoft.io](mailto:navin@vivsoft.io)  
[info@vivsoft.io](mailto:info@vivsoft.io)

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsadvantage.gov>).

*Pricelist current through Modification #PS-0013 dated 08/13/2020.*



---

## TABLE OF CONTENTS

<b>Customer Information</b> .....	<b>4</b>
<b>Labor Category Pricing</b> .....	<b>6</b>
<b>Labor Category Descriptions</b> .....	<b>8</b>
IT Professional Services SIN 54151S.....	8
Software Engineer 2.....	8
Software Engineer 1.....	8
Web Developer 2.....	9
Applications Programmer 1.....	9
Applications Programmer 3.....	9
Applications Developer.....	9
Web Developer 1.....	9
Programmer Analyst.....	10
Business Systems Analyst 2.....	10
Business Analyst 1.....	10
QA Specialist.....	10
Testing Specialist.....	11
Training Specialist / Instructor.....	11
Configuration Management Analyst.....	11
Database Management Specialist Senior.....	11
Database Developer / Architect.....	11
Systems Administrator.....	12
Junior Help Desk Specialist 2.....	12
Junior Help Desk Specialist 1.....	12
Junior Systems Administrator.....	13
Senior Project Manager.....	13
IT Engineer 3.....	13
IT Engineer 2.....	13
IT Engineer 1.....	14
Senior DevOps Engineer.....	14
Infrastructure SME 2.....	14
Infrastructure SME 1.....	15
Ancillary SIN.....	15
Executive Assistant.....	15
Cloud and Cloud-Related IT Professional Services SIN 518210C.....	15
Cloud SME 2.....	15
Cloud SME 1.....	15
Cloud DevOps Engineer 3.....	16
Cloud DevOps Engineer 2.....	16
Cloud DevOps Engineer 1.....	16
Cloud Engineer 3.....	17
Cloud Engineer 2.....	17
Cloud Engineer 1.....	17
Scrum Master.....	17
Health IT Services SIN 54151HEAL.....	18
Health IT Software Developer 2.....	18



---

Health IT Software Developer 1 .....	18
Health IT Programmer 2 .....	18
Health IT Programmer 1 .....	19
Health IT Systems Engineer .....	19
Health IT Database Specialist .....	19
EDI Systems Analyst .....	19
Health IT Business Analyst .....	20
Health IT Testing Automation Specialist .....	20
Health IT Tester .....	20
EDI Integration Engineer .....	20
Health IT Database Engineer .....	20
Health IT Web and Security Engineer .....	21
Health IT Analyst.....	21
<b>Terms and Conditions Applicable to Information Technology (IT) Professional Services.....</b>	<b>21</b>
<b>Terms and Conditions Applicable to Purchase of Cloud Computing Services (SIN 51821C).....</b>	<b>25</b>
<b>Terms and Conditions Applicable to Health Information Technology Services (SIN 54151HEAL) .....</b>	<b>26</b>
<b>Blank Purchase Agreement Sample .....</b>	<b>29</b>
<b>Basic Guidelines for Using Contractor Team Arrangements .....</b>	<b>30</b>



On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is <http://www.GSAAdvantage.gov>. Agencies can also browse GSA Advantage! By accessing the Federal Supply Service’s Home Page via the Internet at <http://www.fss.gsa.gov/>.

**Customer Information**

**1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).**

See awarded SINs and descriptions below. Awarded prices follow the Customer Information.

SIN	SIN Description
518210C	Cloud Computing Services
54151S	Information Technology (IT) Professional Services
54151HEAL	Health IT Services
Ancillary	Ancillary Supplies and/or Services
OLM	Order-Level Materials

**1b. Lowest priced model number and lowest unit prices:** See Price List.

**1c. Labor Category Descriptions:** See descriptions beginning on page 6.

**2. Maximum Order:** \$1,000,000.00

This maximum order threshold is a dollar amount at which it is suggested that the ordering agency request higher discounts from the contractor before issuing the order. The contractor may: (1) Offer a new lower price, (2) Offer the lowest price available under the contract, or (3) Decline the order within five (5) days. In accordance with the Maximum Order provisions contained in the Schedule, a delivery order may be placed against the Schedule contract even though it exceeds the maximum order threshold.

**3. Minimum Order:** \$100.00

**4. Geographic Coverage (delivery Area):** The geographic scope of this contract is the 48 contiguous United States and District of Columbia.

**5. Point(s) of production (city, county, and state or foreign country):** United States.

**6. Discount from list prices or statement of net price:** Prices shown in this pricelist are Government net prices and discounts have already been deducted.

**7. Quantity discounts:** Discounts may be negotiated on an order-by-order basis.

**8. Prompt payment terms:** NET 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.



---

**9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes

**9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Yes

**10. Foreign items (list items by country of origin):** None

**11a. Time of Delivery:** To be negotiated per each delivery order.

**11b. Expedited Delivery:** Contact Contractor

**11c. Overnight and 2-day delivery:** Contact Contractor

**11d. Urgent Requirements:** Contact Contractor

**12. F.O.B Points(s):** Destination

**13a. Ordering Address:**

ATTN: GSA Order Processing

VivSoft Technologies LLC

23390 Higbee Lane

Brambleton, VA 20148

Phone: (703) 801-9664

Fax: (703) 651-5509

Email: [info@vivsoft.io](mailto:info@vivsoft.io)

[www.vivsoft.io](http://www.vivsoft.io)

**13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

**14. Payment address(es):** Same as company address

**15. Warranty provision:** Contractor's standard commercial warranty

**16. Export Packing Charges (if applicable):** N/A

**17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor

**18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

**19. Terms and conditions of installation (if applicable):** N/A



**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

**20a. Terms and conditions for any other services (if applicable):** N/A

**21. List of service and distribution points (if applicable):** N/A

**22. List of participating dealers (if applicable):** N/A

**23. Preventive maintenance (if applicable):** N/A

**24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A

**24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at:** [www.Section508.gov/](http://www.Section508.gov/)

**25. Data Universal Numbering System (DUNS) number:** 969168942

**26. Notification regarding registration in the System for Award Management (SAM) database:** Registered

**27. Final Pricing:** The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

**Labor Category Pricing**

SIN	Labor Category	GSA Rate	GSA Rate	GSA Rate	GSA Rate	GSA Rate
		815/19-8/14/20	8/15/20-8/14/21	8/15/21-8/14/22	8/15/22-8/14/23	8/15/23-8/14/24
54151S	Software Engineer 2	\$83.93	\$85.61	\$87.32	\$89.07	\$90.85
54151S	Software Engineer 1	\$70.11	\$71.51	\$72.94	\$74.40	\$75.88
54151S	Web Developer 2	\$118.69	\$121.06	\$123.48	\$125.95	\$128.47
54151S	Applications Programmer 1	\$77.02	\$78.56	\$80.13	\$81.73	\$83.37
54151S	Applications Programmer 3	\$96.27	\$98.20	\$100.16	\$102.16	\$104.21
54151S	Applications Developer	\$82.45	\$84.10	\$85.78	\$87.49	\$89.24
54151S	Web Developer 1	\$82.45	\$84.10	\$85.78	\$87.49	\$89.24
54151S	Programmer Analyst	\$61.22	\$62.44	\$63.69	\$64.97	\$66.27
54151S	Business Systems Analyst 2	\$84.75	\$86.44	\$88.17	\$89.94	\$91.74
54151S	Business Systems Analyst 1	\$69.12	\$70.50	\$71.91	\$73.35	\$74.82
54151S	QA Specialist	\$69.12	\$70.50	\$71.91	\$73.35	\$74.82
54151S	Testing Specialist	\$54.31	\$55.39	\$56.50	\$57.63	\$58.78
54151S	Training Specialist/Instructor	\$57.27	\$58.41	\$59.58	\$60.77	\$61.99
54151S	Configuration Management Analyst	\$71.09	\$72.52	\$73.97	\$75.44	\$76.95



SIN	Labor Category	GSA Rate				
		8/15/19-8/14/20	8/15/20-8/14/21	8/15/21-8/14/22	8/15/22-8/14/23	8/15/23-8/14/24
54151S	Database Management Specialist Senior	\$74.06	\$75.54	\$77.05	\$78.59	\$80.16
54151S	Database Developer/Architect	\$103.68	\$105.75	\$107.87	\$110.02	\$112.22
54151S	Systems Administrator	\$89.85	\$91.65	\$93.48	\$95.35	\$97.26
54151S	Junior Help Desk Specialist 2	\$42.46	\$43.31	\$44.17	\$45.06	\$45.96
54151S	Junior Help Desk Specialist 1	\$37.13	\$37.87	\$38.63	\$39.40	\$40.19
54151S	Junior Systems Administrator	\$44.43	\$45.32	\$46.23	\$47.15	\$48.10
54151S	Senior Project Manager	\$118.49	\$120.86	\$123.28	\$125.74	\$128.26
54151S, 54151HEAL	IT Engineer 3	\$133.30	\$135.97	\$138.69	\$141.46	\$144.29
54151S, 54151HEAL	IT Engineer 2	\$120.46	\$122.87	\$125.33	\$127.84	\$130.39
54151S, 54151HEAL	IT Engineer 1	\$108.61	\$110.79	\$113.00	\$115.26	\$117.57
54151S, 54151HEAL	Senior DevOps Engineer	\$123.43	\$125.89	\$128.41	\$130.98	\$133.60
54151S, 54151HEAL	Infrastructure SME 2	\$241.91	\$246.75	\$251.69	\$256.72	\$261.86
54151S, 54151HEAL	Infrastructure SME 1	\$182.61	\$186.32	\$190.05	\$193.85	\$197.73
Ancillary	Executive Assistant**	\$49.37	\$50.36	\$51.36	\$52.39	\$53.44
54151HEAL, 518210C	Cloud SME 2	\$241.91	\$246.75	\$251.69	\$256.72	\$261.86
54151HEAL, 518210C	Cloud SME 1	\$182.67	\$186.32	\$190.05	\$193.85	\$197.73
518210C	Cloud DevOps Engineer 3	\$83.93	\$85.61	\$87.32	\$89.07	\$90.85
518210C	Cloud DevOps Engineer 2	\$81.46	\$83.09	\$84.75	\$86.45	\$88.18
518210C	Cloud DevOps Engineer 1	\$78.99	\$80.57	\$82.18	\$83.83	\$85.50
518210C	Cloud Engineer 3	\$133.30	\$135.97	\$138.69	\$141.46	\$144.29
518210C	Cloud Engineer 2	\$123.43	\$125.89	\$128.41	\$130.98	\$133.60
518210C	Cloud Engineer 1	\$108.61	\$110.79	\$113.00	\$115.26	\$117.57
518210C	Scrum Master – Cloud	\$118.49	\$120.86	\$123.28	\$125.74	\$128.26
54151HEAL	Health IT Software Developer 2	\$99.53	\$101.52	\$103.55	\$105.62	\$107.73
54151HEAL	Health IT Software Developer 1	\$90.26	\$92.06	\$93.91	\$95.78	\$97.70
54151HEAL	Health IT Programmer 2	\$76.52	\$78.05	\$79.62	\$81.21	\$82.83
54151HEAL	Health IT Programmer 1	\$72.08	\$73.52	\$74.99	\$76.49	\$78.02
54151HEAL	Health IT Systems Engineer	\$81.46	\$83.09	\$84.75	\$86.45	\$88.18
54151HEAL	Health IT Database Specialist	\$84.92	\$86.62	\$88.35	\$90.11	\$91.92
54151HEAL	EDI Systems Analyst	\$87.88	\$89.64	\$91.43	\$93.26	\$95.12
54151HEAL	Health IT Business Analyst	\$87.39	\$89.13	\$90.92	\$92.73	\$94.59
54151HEAL	Health IT Testing Automation Specialist	\$90.84	\$92.66	\$94.51	\$96.40	\$98.33
54151HEAL	Health IT Tester	\$67.88	\$69.24	\$70.63	\$72.04	\$73.48
54151HEAL	EDI Integration Engineer	\$90.28	\$92.08	\$93.93	\$95.81	\$97.72



SIN	Labor Category	GSA Rate	GSA Rate	GSA Rate	GSA Rate	GSA Rate
		815/19-8/14/20	8/15/20-8/14/21	8/15/21-8/14/22	8/15/22-8/14/23	8/15/23-8/14/24
54151HEAL	Health IT Database Engineer	\$81.24	\$82.86	\$84.52	\$86.21	\$87.94
54151HEAL	Health IT Web and Security Engineer	\$84.61	\$86.30	\$88.03	\$89.79	\$91.58
54151HEAL	Health IT Analyst	\$84.61	\$86.30	\$88.03	\$89.79	\$91.58

\*\*Indicates SCA eligible categories.

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

SCA Eligible Contract Labor Category	SCA Equivalent Code Title	WD Number
Executive Assistant**	Secretary II	2015-4282 Rev 16

### Labor Category Descriptions

Vivsoft uses the following equivalencies.

Degree	Experience Equivalence
Associate	2 years' experience
Bachelor Degree	3 years' experience
Master Degree	5 years' experience
Doctorate	8 years' experience

### IT Professional Services SIN 54151S

#### Software Engineer 2

##### Description

Reviews and analyzes system specifications. Prepares programming specifications. Analyzes existing systems/subsystems for reusability benefits and needed changes. Prepares design plans and written analyses. Prepares unit and test scripts. Prepares documentation.

##### Education and Experience

Bachelor's degree or equivalent experience and 3 years' experience.

#### Software Engineer 1

##### Description

Reviews and analyzes system specifications. Prepares programming specifications. Analyzes existing systems/subsystems for reusability benefits and needed changes. Prepares design plans and written analyses. Prepares unit and test scripts. Prepares documentation.

##### Education and Experience

Bachelor's degree or equivalent experience and 1 year of experience.



---

## Web Developer 2

### **Description**

Must be able to translate applications requirements into the design of complex web sites, including integrating web pages and applications. Must be able to apply new and emerging technologies to the site development process.

### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

## Applications Programmer 1

### **Description**

Must be able to translate applications requirements into web-based solutions using available technology. Must be able to apply new and emerging technologies to the software development process.

### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

## Applications Programmer 3

### **Description**

Analyzes functional business applications and design specifications for functional areas such as finance, accounting, personnel, manpower, logistics, and contracts. Develops block diagrams and logic flowcharts. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers as required to ensure program deadlines are met.

### **Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience.

## Applications Developer

### **Description**

Must be able to translate applications requirements into the design of complex web sites or web applications, including integrating web pages and applications. Must be able to apply new and emerging technologies to the site development process.

### **Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience.

## Web Developer 1

### **Description**

Must be able to translate applications requirements into the design of complex web sites, including integrating web pages and applications. Must be able to apply new and emerging technologies to the site development process.



### **Education and Experience**

Bachelor's degree or equivalent experience and 1 year of experience.

### **Programmer Analyst**

#### **Description**

Write programs in a variety of computer languages. Update and expand existing programs. Test programs for errors and fix the faulty lines of computer code. Create and test code in an integrated development environment (IDE). Use code libraries to simplify the writing.

### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### **Business Systems Analyst 2**

#### **Description**

Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards and for progress in accordance with schedules. Must be able to coordinate with the Program Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff.

### **Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience.

### **Business Analyst 1**

#### **Description**

Serves as a computer systems expert on assignments that typically involve establishing automated systems, where concern is with overall life cycle structure; and conducts feasibility studies from design, implementation and post-implementation evaluation from a number of possible approaches. Design criteria must be established to accommodate changes in legislation, mission, or functional program requirements.

### **Education and Experience**

Bachelor's degree or equivalent experience and 2 years' experience.

### **QA Specialist**

#### **Description**

Must be able to determine the resources required for quality control. Must be able to maintain the level of quality throughout the software life cycle. Develops software quality assurance plans. Must be capable of maintaining and establishing a process for evaluating software and associated documentation. Participates in formal and informal reviews at predetermined points throughout the development life cycle to determine quality. Examines and evaluates the software quality assurance (SQA) process and recommends enhancements and modifications. Develops quality standards.

### **Education and Experience**

Bachelor's degree or equivalent experience and 4 years' experience.

---



---

### Testing Specialist

#### **Description**

Must be capable of designing and executing IT software tests and evaluating results to ensure compliance with applicable regulations. Must be able to prepare test scripts and all required test documentation. Must be able to design and prepare all needed test data. Analyzes internal security within systems. Reviews test results and evaluates for conformance to design.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 4 years' experience.

### Training Specialist / Instructor

#### **Description**

Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 4 years' experience.

### Configuration Management Analyst

#### **Description**

Must be capable of planning, analysis, design, development, and maintenance of operations support systems used by telecommunications organizations. Must be capable of performing business systems planning, information planning, and analysis in support of telecommunications support functions, including billing, trouble ticket management, service order entry, and/or configuration management. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. Provides technical guidance in software engineering techniques and automated support tools.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience.

### Database Management Specialist Senior

#### **Description**

Must be capable of providing highly technical expertise and support in the use of DBMS. Must be able to evaluate and recommend available DBMS products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications. Develops, implements, and maintains database back-up and recovery procedures for the processing environments, and ensures that data integrity, security, and recoverability are built into the DBMS applications.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience.

### Database Developer / Architect

#### **Description**

---



Relational database logical and physical modeling design and development for master data management, business intelligence and analytics, data quality best practices, encryption methods, extract transform and load (ETL) techniques, and administration for business critical applications using Microsoft SQL Server 2012 or newer, integrating a broad array of internal and external data sources and content, both structured and unstructured. Providing highly technical expertise and support in the use of relational databases. Evaluate and recommend available relational database products to support validated user requirements. Must be able to define datatypes, optimal normalization, referential integrity, triggers, partitioning design, indexing methods, and data security procedures for specific user applications. Develop, implement, and maintain database availability, fault tolerance, back-up and recovery procedures for the processing environments, and ensure that data integrity, security, and recoverability are built into the relational database applications. Ensure that development efforts are well-planned and in compliance to standards.

**Education and Experience**

Bachelor's degree or equivalent experience and 7 years' experience. A Master's degree is preferred.

**Systems Administrator**

**Description**

Monitor and coordinate all data system operations, including security procedures, and liaison with end users. Ensure that necessary system backups are performed, and storage and rotation of backups is accomplished. Monitor and maintain records of system performance and capacity to arrange vendor services or other actions for reconfiguration and anticipate requirements for system expansion. Assist managers to monitor and comply with State data security requirements. Coordinate software development, user training, network management and minor installation and repair of equipment.

**Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

**Junior Help Desk Specialist 2**

**Description**

Provides telephone and in-person support to users in the areas of directories, standard Windows desktop applications, and applications developed under this Contract or predecessors. Serves as the secondary point of contact for troubleshooting hardware/software PC and printer problems.

**Education and Experience**

Bachelor's degree or equivalent experience and 1 year of experience.

**Junior Help Desk Specialist 1**

**Description**

Provides telephone and in-person support to users in the areas of directories, standard Windows desktop applications, and applications developed under this Contract or predecessors. Serves as the secondary point of contact for troubleshooting hardware/software PC and printer problems.

**Education and Experience**



Bachelor's degree or equivalent experience and 3 months' experience.

### **Junior Systems Administrator**

#### **Description**

Monitor and coordinate all data system operations, including security procedures, and liaison with end users. Ensure that necessary system backups are performed, and storage and rotation of backups is accomplished. Monitor and maintain records of system performance and capacity to arrange vendor services or other actions for reconfiguration and anticipate requirements for system expansion. Assist managers to monitor and comply with State data security requirements. Coordinate software development, user training, network management and minor installation and repair of equipment.

#### **Education and Experience**

Associate degree or equivalent experience and 1 year of experience.

### **Senior Project Manager**

#### **Description**

Assigned the management of a specific project and the work performed under assigned Task Orders. Performs day-to-day management of the project, identifies issues and risks and recommends possible issue and risk mitigation strategies associated with the project. Acts as a facilitator between client and IT contractor. Is responsible for ensuring that work performed under TOs is within scope, consistent with requirements, and delivered on time and on budget. Identifies critical paths, tasks, dates, testing, and acceptance criteria. Provides solutions to improve efficiency (e.g., reduce costs while maintaining or improving performance levels). Monitors issues and provides resolutions for up-to-date status reports. Demonstrates excellent writing and oral communications skills.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 6 years 'experience. Master's degree or project management certification is preferred.

### **IT Engineer 3**

#### **Description**

Build, test, install and configure infrastructure solutions for provisioning network, compute, storage and shared services, including cloud services and Health IT. Plans migrations from private hosted infrastructure, to modern infrastructure platforms that support containerization and other automation capabilities. Supports mission critical infrastructure and ensure the highest levels of availability, performance, and security. Design and perform any necessary upgrades to the infrastructure.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience. A Master's Degree is preferred.

### **IT Engineer 2**

#### **Description**



Build, test, install and configure infrastructure solutions for provisioning network, compute, storage and shared services, including cloud services and Health IT. Plans migrations from private hosted infrastructure, to modern infrastructure platforms that support containerization and other automation capabilities. Supports mission critical infrastructure and ensure the highest levels of availability, performance, and security. Design and perform any necessary upgrades to the infrastructure.

**Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

**IT Engineer 1**

**Description**

Build, test, install and configure infrastructure solutions for provisioning network, compute, storage and shared services, including cloud services and Health IT. Plans migrations from private hosted infrastructure, to modern infrastructure platforms that support containerization and other automation capabilities. Supports mission critical infrastructure and ensure the highest levels of availability, performance, and security. Design and perform any necessary upgrades to the infrastructure.

**Education and Experience**

Bachelor's degree or equivalent experience and 1 year of experience.

**Senior DevOps Engineer**

**Description**

Works closely with clients to understand stakeholder requirements that drive the analysis and design of quality technical solutions, including cloud solutions and Health IT solutions. Involved in the full life cycle of an application; team members of an agile development process. Responsible for the design and implementation of applications' build, release, deployment, and configuration activities. Works with internal business partners to gather requirements, prototype, architect, implement/update solutions, build and execute test plans, perform quality reviews, manage operations, and triage and fix operational issues. Responsible for managing IT infrastructure needed to support software code and website design.

**Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience.

**Infrastructure SME 2**

**Description**

Designs and manages IT and health IT solutions and architectures to support current requirements and future cross-functional requirements and interfaces. Scopes, designs, develops, installs, and maintains enterprise-wide or large-scale information systems. Ensures systems are compatible and in compliance with application standards such as NIST, IEEE reference models, open systems architecture standards, and that the common operating environment is architecturally compliant. Analyzes, defines, and provides solutions for resolving issues that exist in data center disciplines.

**Education and Experience**

---



---

Bachelor's degree or equivalent experience and 5 years' experience. Master's degree is preferred.

### **Infrastructure SME 1**

#### **Description**

Designs and manages IT and health IT solutions and architectures to support current requirements and future cross-functional requirements and interfaces. Scopes, designs, develops, installs, and maintains enterprise-wide or large-scale information systems. Ensures systems are compatible and in compliance with application standards such as NIST, IEEE reference models, open systems architecture standards, and that the common operating environment is architecturally compliant. Analyzes, defines, and provides solutions for resolving issues that exist in data center disciplines.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### **Ancillary SIN**

#### **Executive Assistant**

#### **Description**

Assists in the preparation of management plans and various customer reports for Health IT Programs. Coordinates schedules to facilitate the completion of TO and change proposals, contract deliverables, TO reviews, briefings and presentations. Performs analysis, development, and review of program administrative operating plans and procedures.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### **Cloud and Cloud-Related IT Professional Services SIN 518210C**

#### **Cloud SME 2**

Applies cloud (AWS, Azure, GCP) computing skills to deploy upgrades and fixes, including Health IT. Designs, develops, and implements software integrations based on user feedback. Troubleshoots production issues and coordinate with the development team to streamline code deployment. Implements automation tools and frameworks (CI/CD pipelines). Analyzes code and communicates detailed reviews to development teams to ensure a marked improvement in applications and the timely completion of projects. Collaborates with team members to improve the company's engineering tools, systems and procedures, and data security. Optimizes the company's computing architecture. Conducts systems tests for security, performance, and availability. Develops and maintains design and troubleshooting documentation. May act as Project Manager.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience. Master's degree is preferred.

### **Cloud SME 1**

Applies cloud (AWS, Azure, GCP) computing skills to deploy upgrades and fixes, including Health IT. Designs, develops, and implements software integrations based on user feedback.



---

Troubleshoots production issues and coordinate with the development team to streamline code deployment. Implements automation tools and frameworks (CI/CD pipelines). Analyzes code and communicates detailed reviews to development teams to ensure a marked improvement in applications and the timely completion of projects. Collaborates with team members to improve the company's engineering tools, systems and procedures, and data security. Optimizes the company's computing architecture. Conducts systems tests for security, performance, and availability. Develops and maintains design and troubleshooting documentation. May act as Project Manager.

**Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

**Cloud DevOps Engineer 3**

**Description**

Applies cloud (AWS, Azure, GCP) computing skills to deploy upgrades and fixes. Designs, develops, and implements software integrations based on user feedback. Troubleshoots production issues and coordinate with the development team to streamline code deployment. Implements automation tools and frameworks (CI/CD pipelines). Analyzes code and communicates detailed reviews to development teams to ensure a marked improvement in applications and the timely completion of projects. Collaborates with team members to improve the company's engineering tools, systems and procedures, and data security. Optimizes the company's computing architecture. Conducts systems tests for security, performance, and availability. Develops and maintains design and troubleshooting documentation.

**Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience.

**Cloud DevOps Engineer 2**

**Description**

Applies cloud (AWS, Azure, GCP) computing skills to deploy upgrades and fixes. Designs, develops, and implements software integrations based on user feedback. Troubleshoots production issues and coordinate with the development team to streamline code deployment. Implements automation tools and frameworks (CI/CD pipelines). Analyzes code and communicates detailed reviews to development teams to ensure a marked improvement in applications and the timely completion of projects. Collaborates with team members to improve the company's engineering tools, systems and procedures, and data security. Optimizes the company's computing architecture. Conducts systems tests for security, performance, and availability. Develops and maintains design and troubleshooting documentation.

**Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

**Cloud DevOps Engineer 1**

**Description**

Apply cloud (AWS, Azure, GCP) computing skills to deploy upgrades and fixes. Design, develop, and implement software integrations based on user feedback. Troubleshoot production issues and coordinate with the development team to streamline code deployment. Implement



automation tools and frameworks (CI/CD pipelines). Analyze code and communicate detailed reviews to development teams to ensure a marked improvement in applications and the timely completion of projects. Collaborate with team members to improve the company's engineering tools, systems and procedures, and data security. Optimize the company's computing architecture. Conduct systems tests for security, performance, and availability. Develop and maintain design and troubleshooting documentation.

### **Education and Experience**

Bachelor's degree or equivalent experience and 1 year of experience.

### **Cloud Engineer 3**

#### **Description**

Engineers and builds solutions in public cloud IaaS, SaaS and PaaS platforms (AWS, Azure, Google). Plans migrations from private hosted infrastructure, to cloud or hybrid solutions. Supports mission critical infrastructure and ensure the highest levels of availability, performance, and security.

### **Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience. A Master's Degree is preferred.

### **Cloud Engineer 2**

#### **Description**

Engineers and builds solutions in public cloud IaaS, SaaS and PaaS platforms (AWS, Azure, Google). Plans migrations from private hosted infrastructure, to cloud or hybrid solutions. Supports mission critical infrastructure and ensure the highest levels of availability, performance, and security.

### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### **Cloud Engineer 1**

#### **Description**

Engineers and builds solutions in public cloud IaaS, SaaS and PaaS platforms (AWS, Azure, Google). Plans migrations from private hosted infrastructure, to cloud or hybrid solutions. Supports mission critical infrastructure and ensure the highest levels of availability, performance, and security.

### **Education and Experience**

Bachelor's degree or equivalent experience and 1 year of experience.

### **Scrum Master**

#### **Description**

Embeds an agile culture using techniques from a wide range of agile and lean methodologies and frameworks but be methodology agnostic. Helps to create an open and trust-based environment, which enables a focus on delivery and facilitates continuous improvement. Assesses the culture of a team or organization and delivery processes in place to identify improvements and facilitate these improvements with the right type of support. Showcases relevant tools and techniques



such as coaching, advising, workshops, and mentoring. Engages with stakeholders at all levels of the organization. Develops clear lines of escalation, in agreement with senior managers. Ensures any stakeholder can easily find out an accurate and current project or program status, without disruption to delivery. Works effectively with other suppliers and agencies. Applies best tools and techniques to team roles, behaviors, structure and culture, agile ceremonies and practices, knowledge transfer and sharing, program management, cross- team coordination, and overall governance of digital service delivery. Ensures key metrics and requirements that support the team and delivery are well defined and maintained. Equips staff with the ability to coach others. If organization level, executive coaching on the fundamental considerations of digital service delivery design.

**Education and Experience**

Bachelor’s degree or equivalent experience and 6 years’ experience.

**Health IT Services SIN 54151HEAL**

**Health IT Software Developer 2**

**Description**

Under general direction, participates as high-level technical expert in design development, coding, testing, and debugging new health related software or significant enhancements to existing software. Works with technical staff to understand problems with software and develops specifications to resolve them. Resolves customer complaints and responds to suggestions for improvements and enhancements. Participates in the development of software user manuals. May act as team leader on less complex projects. Assists in training less experienced software development staff.

**Education and Experience**

Bachelor’s degree or equivalent experience and 3 years’ experience.

**Health IT Software Developer 1**

**Description**

Under general supervision, develops code, tests, and debugs new health related software or enhancements to existing software. Has good understanding of business applications. Works with technical staff to understand problems with software and resolve them. Resolves customer complaints with software and responds to suggestions for improvements and enhancements. May assist in development of software user manuals.

**Education and Experience**

Bachelor’s degree or equivalent experience and 1 year of experience.

**Health IT Programmer 2**

**Description**

Analyzes functional business applications and design specifications for functional areas such as finance, accounting, personnel, manpower, logistics, and contracts. Develops block diagrams and logic flowcharts. Translates detailed design into computer software for healthcare or related agencies. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation.



### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### **Health IT Programmer 1**

#### **Description**

Must be able to translate applications requirements into web-based solutions for healthcare or related agencies using available technology. Must be able to apply new and emerging technologies to the software development process.

### **Education and Experience**

Bachelor's degree or equivalent experience and 1 year of experience.

### **Health IT Systems Engineer**

#### **Description**

Must be capable of analyzing information requirements. Evaluates system problems of workflow, organization, and planning. Develops appropriate corrective action.

### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### **Health IT Database Specialist**

#### **Description**

Must be capable of providing highly technical expertise and support in the use of DBMS. Must be able to evaluate and recommend available DBMS products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications. Develops, implements, and maintains database back-up and recovery procedures for the processing environments, and ensures that data integrity, security, and recoverability are built into the DBMS applications.

### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### **EDI Systems Analyst**

#### **Description**

Provides EDI related services for the Exchange. Perform Flat File validation and analysis; Perform HBX System Error analysis. Validate health exchanged related files, reconcile transactions. Analyzes EDI files sent to and received from Carriers/Managed Care Organizations (MCO) and identify errors and root cause for EDI file rejections. Coordinate with the development team, business operations team and the testing team to analyze, fix, test, and transmit EDI files on a daily basis. Analyzes the EDI files from the Carriers and MCOs and perform root cause analysis for exceptions. Performs data changes to fix consumer or system reported errors, coordinate with technical and business teams to analyze error reports, access HBX database, and application to perform root cause analysis for transaction rejections. Communicates with IT team, business team, vendor team, and other stakeholders to translate business needs into EDI data fixes and solutions.

### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

---



---

### Health IT Business Analyst

#### **Description**

Understands health information technology needs and facilitates the negotiation of requirements amongst multiple health information technology stakeholders. Identifies the current and future state business processes. Assists the stakeholders in envisioning the future and how their work will need to change to support the future. Creates, analyzes, and validates detailed functional specifications. Facilitates design sessions with the implementation team to define the solution. Delivers elements of systems design, including data migration rules, business rules, wireframes, or other detailed deliverables. Applies common industry standard healthcare delivery and knowledge of health IT standards, processes, systems and applications.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### Health IT Testing Automation Specialist

#### **Description**

Designs and executes IT software tests and evaluates results to ensure compliance with applicable health agency regulations. Prepares test scripts and all required test documentation. Designs and prepares all needed test data. Analyzes internal security within systems. Reviews test results and evaluates for conformance to design.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### Health IT Tester

#### **Description**

Designs and executes IT software tests and evaluates results to ensure compliance with applicable health agency regulations. Prepares test scripts and all required test documentation. Designs and prepares all needed test data. Analyzes internal security within systems. Reviews test results and evaluates for conformance to design.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 1 year of experience.

### EDI Integration Engineer

#### **Description**

Works collaboratively with software engineering and infrastructure team members and consultants to setup, maintenance, operations, performance tuning, and documentation related to the G2B or G2C software. Interacts with trading partners, internal corporate representatives, and field units on a daily basis to support/implement G2B or G2C solutions. Manages trading partner implementations including: requirements gathering, analysis, mapping, testing, implementation, production support, and documentation. Experience in ERP operations, VMware, Windows Server, EDI, Informatica, and Batch Processing services.

#### **Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

### Health IT Database Engineer

---



---

**Description**

Experience in database and content management across all platforms. Heavy usage of SQL skills to troubleshoot databases. Provides all operational support in managing the production and non-production databases.

**Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

**Health IT Web and Security Engineer****Description**

Experience in network infrastructure activities in the areas of monitoring, configuring, and upgrading network infrastructure. Manages web-based systems, security and compliance mandates, with related experience in TCP/IP routing, DNS, DHCP, TCP and UDP, firewalls, routers, and network appliances.

**Education and Experience**

Bachelor's degree or equivalent experience and 3 years' experience.

**Health IT Analyst****Description**

Identifies strategic issues for the Information Management Department and advises IT Senior Management of the risks and/or opportunities created by these issues. Issues will be centered on Health Agency related IT measurements and IT project management. IT measurements will encompass the refining or creating of measures related to value creation of IT products and services. Project Management will include presenting recommendations on ways of managing projects more effectively (including, but not limited to appropriate methodology and quality reviews). Accountabilities include coordinating input from various IT departments to develop recommendations, conducting analyses of issues and ensuring adequate communication of the endorsed positions and recommendations to stakeholders.

**Education and Experience**

Bachelor's degree or equivalent experience and 5 years' experience.

**Terms and Conditions Applicable to Information Technology (IT) Professional Services****1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 54141S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.



- 
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
  - c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.
  - d. The above procedures do not apply to Time and Material or labor hour orders.

### **3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

### **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or



- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
    - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
    - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
  - c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
  - d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 Contract Terms and Conditions--Commercial Items (May 2014) for Firm-Fixed Price orders and FAR 52.212-4 Contract Terms and Conditions--Commercial Items (May 2014) Alternate I (May 2014) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.



---

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 Contract Terms and Conditions--Commercial Items (May 2014) for Firm-Fixed Price orders and FAR 52.212-4 Contract Terms and Conditions--Commercial Items (May 2014) Alternate I (May 2014) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 Contract Terms and Conditions--Commercial Items (May 2014) for Firm-Fixed Price orders and FAR 52.212-4 Contract Terms and Conditions--Commercial Items (May 2014) Alternate I (May 2014) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(f)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—



- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

### **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

### **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

### **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

### **16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

On the following pages, VivSoft provides our pricelist and a description of each type of IT Service offered under Special Item Numbers. The diversity of VivSoft Consultants allows us to propose a large number and wide skill mix of labor categories.

VivSoft possesses the Technical and business capabilities experience to be a strong industry partner. Our past performance clearly demonstrates our ability to produce outstanding technical results, and help our clients realize substantial financial benefits. Most importantly, our proven customer focus and uncompromising integrity enable us to forge the most mutually beneficial partnership possible -- a partnership based on trust earned by outstanding accomplishments.

## **Terms and Conditions Applicable to Purchase of Cloud Computing Services (SIN 51821C)**

### **1. SCOPE**

The prices, terms and conditions stated under Special Item Number (SIN) 518210C Cloud Computing Services apply exclusively to Cloud Computing Services within the scope of this Information Technology Schedule.

This SIN provides ordering activities with access to technical services that run in cloud environments and meet the NIST Definition of Cloud Computing Essential Characteristics.



---

Services relating to or impinging on cloud that do not meet all NIST essential characteristics should be listed in other SINs.

The scope of this SIN is limited to cloud capabilities provided entirely as a service. Hardware, software and other artifacts supporting the physical construction of a private or other cloud are out of scope for this SIN. Currently, an Ordering Activity can procure the hardware and software needed to build on premise cloud functionality, through combining different services on other SINs.

## **518210C CLOUD COMPUTING DESCRIPTIONS AND PRICING**

### Cloud Professional Services:

Cloud Professional Services covered under any CSP which has the capability to host and meet the NIST Definition of Cloud Computing Essential Characteristics.

## **Terms and Conditions Applicable to Health Information Technology Services (SIN 54151HEAL)**

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

### **1. SCOPE**

- a. The labor categories, prices, terms and conditions stated under Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers.
- c. This SIN provides ordering activities with access to Health IT services.
- d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### **2. ORDER**

- a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract



---

period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **3. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

### **4. INSPECTION OF SERVICES**

In accordance 552.212-4 CONTRACT TERMS AND CONDITIONS–COMMERCIAL ITEMS (JAN 2017) (DEVIATION – FEB 2007)(DEVIATION - FEB 2018) for Firm-Fixed Price orders; or GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS-COMMERCIAL ITEMS (JAN 2017) (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION - FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

### **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

### **5. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

### **6. INDEPENDENT CONTRACTOR**

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.



## **7. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract. “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **8. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **9. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **10. INCIDENTAL SUPPORT COSTS**

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **11. APPROVAL OF SUBCONTRACTS**





_____	_____
_____	_____
_____	_____

2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be\_\_\_\_\_.

4) This BPA does not obligate any funds.

5) This BPA expires on\_\_\_\_\_or at the end of the contract period, whichever is earlier.

6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- a. Name of Contractor;
- b. Contract Number;
- c. BPA Number;
- d. Model Number or National Stock Number (NSN);
- e. Purchase Order Number;
- f. Date of Purchase;
- g. Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- h. Date of Shipment.

9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

**Basic Guidelines for Using Contractor Team Arrangements**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.



Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.