On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: www.GSAAdvantage.gov.

Schedule Title: Multiple Award Schedule (MAS)
FSC Group: Information Technology
FSC/PSC Code: D399

Contract Number: 47QTCA19D00JP

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract Period: August 23, 2019 – August 22, 2024

THE BIOTEAM, INC.
7 DeRosier Drive
Phone Number: (609) 678-8138
Fax Number: (856) 861-1005
www.bioteam.net

Contact for contract administration: Cynthia B. Jessel, VP & General Counsel
cindy@bioteam.net

Business size: Small Business

Current as of Modification Number #PO-0005 effective February 11, 2021
CUSTOMER INFORMATION

1a. Table of awarded Special Item Numbers (SINs):

<table>
<thead>
<tr>
<th>SIN #</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced service for each special item number awarded in the contract.

   Not applicable

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

   See page 4

2. Maximum order for each SIN:*  

<table>
<thead>
<tr>
<th>SIN#</th>
<th>MAXIMUM ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>$500,000</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

*If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. Minimum order: $100

4. Geographic coverage (delivery area): Domestic Delivery

5. Point(s) of production: Not applicable

6. Discount from list prices or statement of net price: Net prices shown (discount applied)

7. Quantity discounts: None

8. Prompt payment terms: 1%, 10 Days; Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items: Not applicable

10a. Time of delivery: As negotiated

10b. Expedited delivery: As negotiated
10c. Overnight and 2-day delivery: **Contact Contractor**
10d. Urgent requirements: **Contact Contractor**
11. F.O.B. point(s): **Destination**
12a. Ordering address(es): **Same as Contractor**
12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address: **Same as Contractor**
14. Warranty provision: **The BioTeam, Inc. warrants to Customer that the Services will be performed in a professional manner conforming to generally accepted standards and practices in BioTeam’s industry.**
15. Export packing charges: **Not applicable**
16. Terms and conditions of rental maintenance, and repair: **Not applicable**
17. Terms and conditions of installation: **Not applicable**
18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **Not applicable**
18b. Terms and conditions for any other services: **Not applicable**
19. List of service and distribution points: **Not applicable**
20. List of participating dealers: **Not applicable**
21. Preventative maintenance: **Not applicable**
22a. Special attributes such as environmental attributes: **Not applicable**
22b. Section 508 compliance: **Not applicable**
23. Data Universal Number System (DUNS) number: **136789562**
24. Notification regarding registration in the System for Award Management (SAM) database. **The BioTeam, Inc. is registered and active in SAM, CAGE Code: 3HWM5**
### GSA Pricing

<table>
<thead>
<tr>
<th>SIN(s)</th>
<th>Labor Category</th>
<th>GSA Net Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Chief Information Officer</td>
<td>$ 302.27</td>
</tr>
<tr>
<td>54151S</td>
<td>Chief Scientific Information Officer</td>
<td>$ 292.19</td>
</tr>
<tr>
<td>54151S</td>
<td>Sr Executive Strategist</td>
<td>$ 327.46</td>
</tr>
<tr>
<td>54151S</td>
<td>Sr Systems Engineer</td>
<td>$ 211.59</td>
</tr>
<tr>
<td>54151S</td>
<td>Subject Matter Expert (SME) I</td>
<td>$ 176.32</td>
</tr>
<tr>
<td>54151S</td>
<td>Subject Matter Expert (SME) II</td>
<td>$ 221.67</td>
</tr>
<tr>
<td>54151S</td>
<td>Subject Matter Expert (SME) III</td>
<td>$ 251.89</td>
</tr>
<tr>
<td>54151S</td>
<td>Subject Matter Expert (SME) IV</td>
<td>$ 277.08</td>
</tr>
<tr>
<td>54151S</td>
<td>Sr. Project Manager</td>
<td>$ 264.48</td>
</tr>
</tbody>
</table>

### Labor Category Descriptions

**Chief Information Officer (CIO)**

**Functional Responsibilities:** The Chief Information Officer (CIO) will provide technology strategy, vision and leadership in the development and implementation of Information systems, with a particular view on the scientific mission of the organization. The CIO will lead the organization in planning and implementing enterprise and scientific information systems to support both distributed and centralized business, scientific, and clinical operations to achieve more efficient and cost-effective organization-wide IT operations. Additionally, the CIO will plan strategic policies, budgets, and programs that will help the organization reach its stated mission and lower the technology barrier for the staff to get their work done.

**Minimum years of experience:** Fifteen (15) years of senior IT leadership experience within an academic research institution, scientific federal agency, commercial company, or medical center. Demonstrated knowledge and track record of affecting positive change in IT to fit the mission and budgets of prior organizations.

**Minimum education/degree requirements:** Bachelor's degree in Computer Science, Business Administration, Health Information Management, related field, or experience commensurate with training is required.

**Any applicable training or certification requirements:** Relevant technical certifications preferred, but not required.
Senior Executive Strategist

**Functional Responsibilities:** The Senior Executive Strategist will provide IT and scientific computing-focused senior executive leadership in the areas of IT strategy and infrastructure, organizational effectiveness, IT business and financial strategy, policy and compliance strategy, leadership and management strategy, communications, scientific leadership, laboratory and diagnostics technology, integration strategy, and data science. The Senior Executive Strategist will interface with senior leadership in a strategic, evaluatory, and facilitating manner to help the organization better achieve their goals across the board. This Strategist will be a Senior Executive-level professional who understands what it is to lead organizations and can identify with the burdens and challenges of that level of leadership and how to apply it to science-focused IT organizations.

**Minimum years of experience:** Fifteen (15) years of Executive leadership experience within an IT group at a scientifically-focused academic research institution, scientific federal agency, commercial company, or medical center and ten or more years of successfully leading an IT or scientific organization. Demonstrated leadership, IT and scientific computing strategy, business success, and executive-level communication skills.

**Minimum education/degree requirements:** Bachelor's Degree in Biomedical Science, Computer Science, Business Administration, Health Information Management, related field, or experience commensurate with training is required.

**Any applicable training or certification requirements:** None.

Chief Scientific Information Officer (CSIO)

**Functional Responsibilities:** The CSIO will provide Agency/Division-wide leadership and will be responsible for the strategic, direction, management, and vision of the organization’s Informatics/Research IT implementation. The CSIO will provide expertise and leadership in the areas of analytics, Bioinformatics, database Support, web and software development, and scientific computational infrastructure to support researchers’ and clinicians’ efforts. The CSIO will be responsible for collaboration with OCIO to effectively enable the scientific mission of the organization from an IT perspective by understanding and communicating the needs of the scientists and interpreting them into actions for IT.

**Minimum years of experience:** Fifteen (15) years of senior leadership experience within an academic research institution, scientific federal agency, or medical center. Recognized leader in respective scientific field with a distinguished reputation for research or informatics excellence.

**Minimum education/degree requirements:** Advanced degree (M.D., Ph.D) or other doctoral degree in a life sciences, health care discipline, or experience commensurate with training is required.

**Any applicable training or certification requirements:** None

Senior Systems Engineer

**Functional Responsibilities:** The Senior Systems Engineer is responsible for management, administration, configuration, and operations of the relevant systems and services on on-premise IT infrastructure (Servers, Storage, High-Performance Computing, Network, and Data Center).
The Engineer ensures that the IT hardware services are functioning correctly, appropriately provisioned, and running on correctly provisioned and maintained hardware. The Engineer is responsible for ensuring that service delivery is performed in a repeatable, automated and well-monitored way, using the best DevOps tools available.

**Minimum years of experience:** Ten (10) years of IT systems engineering experience within an academic research institution, scientific federal agency, commercial company, or medical center.

**Minimum education/degree requirements:** Bachelor’s degree in computer science, information systems, or experience commensurate with training is required.

**Any applicable training or certification requirements:** Relevant technical certifications preferred, but not required.

**Subject Matter Expert I (SME I)**

**Functional Responsibilities:** The Subject Matter Expert I is responsible for understanding, articulating and implementing the best practices for the area of expertise. Provides technical knowledge and analysis of highly specialized applications and operational environments, high-level functional systems analysis, design, integration, documentation and implementation advice on moderately complex scientific, Cloud, and IT related problems. The SME I is responsible for defining business requirements and recommending a technical approach to meet those needs.

**Minimum years of experience:** Seven (7) or more years of experience in relevant field.

**Minimum education/degree requirements:** High School diploma or experience commensurate with training is required.

**Any applicable training or certification requirements:** Relevant technical certifications preferred, but not required.

**Subject Matter Expert II (SME II)**

**Functional Responsibilities:** The Subject Matter Expert II is responsible for analyzing user needs to determine functional requirements and define problems and develop plans and requirements in the subject matter area for moderately complex to complex systems related to scientific, Cloud, and IT areas of expertise. The SME II oversees the development, testing and implementation of the technical solution and validates that the final product satisfies the defined requirements along with reviewing technical documentation, such as user guides, training manuals and system specifications, prior to distribution to end-users and ensures the subject area is accurately represented.

**Minimum years of experience:** Minimum of five (5) years or more of experience in area of expertise.

**Minimum education/degree requirements:** Bachelor’s Degree in computer science, life sciences, health care discipline or experience commensurate with training is required.

**Any applicable training or certification requirements:** Relevant technical certifications preferred, but not required.
Subject Matter Expert III (SME III)

**Functional Responsibilities:** The Subject Matter Expert III is responsible for providing technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the scientific, Cloud and IT infrastructure and software. The SME III will function as the project lead and supervising the SME I and II, along with making recommendations and advice on organization-wide system improvements, optimization or maintenance efforts of the relevant area of expertise. SME IIIs will be the direct conduit between the relevant staff members at our organization and the client’s organization.

**Minimum years of experience:** Minimum of eight (8) years or more of experience in the area of expertise.

**Minimum education/degree requirements:** Master’s degree in life sciences, health care discipline, or experience commensurate with training is required.

**Any applicable training or certification requirements:** Relevant technical certifications preferred, but not required.

Subject Matter Expert IV (SME IV)

**Functional Responsibilities:** The Subject Matter Expert IV is a broadly skilled, technically adept, and scientifically versed individual that can span multiple domains of expertise including, but not limited to enterprise IT, scientific computing, high performance computing, storage, networking, cloud, software development, science, and strategy. The SME IV is a skilled multi-audience executive-level communicator and can serve as an effective expert translator between multiple domain areas, as well as develop, implement, and train on cross-functional strategic solutions based on the needs of the organization. The SME IV will make recommendations and advise on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation.

**Minimum years of experience:** Ten (10) years or more experience in a leadership-level science and technology role, minimum of five years’ experience in a professional consulting role.

**Minimum education/degree requirements:** Advanced degree (M.D., Ph.D.) in biological or computer sciences or experience commensurate with training

**Any applicable training or certification requirements:** Relevant technical certifications preferred, but not required.

Senior Project Manager

**Functional Responsibilities:** The Senior Project Manager position requires broad knowledge and expertise in project management in order to provide organizational and strategic oversight of project teams to ensure that projects are delivered on time and on budget. This position will manage mid to large size projects to determine and mitigate risk by balancing scope, time, resources, costs and quality without losing sight of customer and employee satisfaction. The position requires advanced problem-solving skills, business skills, solid verbal and written
communications, relationship management, knowledge in both IT and scientific environments, as well leadership skills.

**Minimum years of experience:** Minimum of ten (10) years of experience with mid to large size life science related organizations.

**Minimum education/degree requirements:** Bachelor’s Degree in science-related field such as biology, chemistry or computer related field; advanced studies in project management; or experience commensurate with training.

**Any applicable training or certification requirements:** PMP certificate