AUTHORIZED FEDERAL ACQUISITION SERVICE
MULTIPLE AWARD SCHEDULE

Contractor has been awarded all Special Item Numbers under the cooperative purchasing program.

SIN 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Automated News Services, Data Services, or Other Information Services. Buying data, the electronic equivalent of books, periodicals, newspapers, etc.
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

SIN 54151HACS - HIGHLY ADAPTIVE CYBERSECURITY SERVICE

Ekagra Partners LLC.
161 Fort Evans Rd Suite 200
Leesburg, VA 20176
(703) 774-9695 (main)
(540) 301-2828 (fax)
www.ekagra.com

Contract Number: 47QTCA19D00LH
Period Covered by Contract: September 20, 2019 – September 19, 2024
General Services Administration Federal Acquisition Service

Pricelist current through Modification #________ dated __________

Products and ordering information in this Authorized FSS Multiple Award Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service’s Home Page via the Internet at http://www.fss.gsa.gov/
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INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

Special Item No. 54151S – IT Professional Services
Special Item No. 54151HACS – Highly Adaptive Cyber Security Services (HACS)
Special Item No. OLM - Order-Level Materials (OLMs)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one. Exclusive of any quantity dollar volume, prompt payment or any other concession affecting the price. Those contracts that have unit prices based on the geographic location of the customer should show the range of the lowest price and cite the areas to which the prices apply.

Not Applicable

1c. If the contractor is proposing hourly rates. A description of all corresponding job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

See GSA pricing beginning on page 19

2. Maximum order.

<table>
<thead>
<tr>
<th>Special Item No.</th>
<th>Description</th>
<th>Maximum Price</th>
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</thead>
<tbody>
<tr>
<td>54151S</td>
<td>IT Professional Services</td>
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<td>OLM</td>
<td>Order-Level Materials (OLMs)</td>
<td>$100,000.00</td>
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3. Minimum order:

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<tr>
<th>Special Item No.</th>
<th>Description</th>
<th>Minimum Price</th>
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<tr>
<td>54151S</td>
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<td>$100.00</td>
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<tr>
<td>54151HACS</td>
<td>Highly Adaptive Cyber Security Services (HACS)</td>
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<tr>
<td>OLM</td>
<td>Order-Level Materials (OLMs)</td>
<td>$100.00</td>
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4. Geographic coverage (delivery area)

Domestic and overseas delivery

5. Point(s) of production (city, county, and State or foreign country)

Ekagra Partners LLC (Ekagra)
161 Fort Evans Rd Suite 200
Leesburg, VA 20176
Ph. (703) 774-9695

6. Discount from list prices or statement of net price.
See GSA awarded pricing. All prices are NET. Basic discounts have been deducted.

7. Quantity discounts

None

8. Prompt payment Terms

Net 30 days

9a. Notification that Government purchase cards are accepted at, or below the micro-purchase threshold.

Government purchase card is accepted at, or below the micro-purchase threshold.

9b. Notification that Government purchase cards are accepted or are not accepted above the micro-purchase threshold

Government purchase card is accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin)

None

11a. Time of delivery (Contractor insert number of days)

As negotiated between the Ordering Activity and the Contractor

11b. Expedited delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list,” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.

As negotiated between the Ordering Activity and the Contractor

11c. Urgent requirement. The Contractor will note in its price list under the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.

As negotiated between the Ordering Activity and the Contractor

12. F.O.B. point(s)

FOB Destination

13a. Ordering address(es)

Ekagra Partners LLC (Ekagra)
161 Fort Evans Rd Suite 200
Leesburg, VA 20176
Ph. (703) 774-9695

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition regulation (FAR) 8.405-3.
14. Payment address(es)

Ekagra Partners LLC (Ekagra)
161 Fort Evans Rd Suite 200
Leesburg, VA 20176
Ph. (703) 774-9695

15. Warranty provision.

Not applicable

16. Export packing charges, if applicable

Not applicable

17. Terms and conditions of Government purchase acceptance (any thresholds above the micro-purchase level)

Purchase at, or below the micro purchase threshold

18. Terms and conditions of rental, maintenance, and repair (if applicable)

Not applicable

19. Terms and conditions of installation (if applicable)

Not applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list price (if applicable)

Not applicable

20a. Terms and conditions for any other services (if applicable)

Not applicable

21. List of service distributions points (if applicable)

Not applicable

22. List of participating dealers (if applicable)

Not applicable

23. Preventative maintenance (if applicable)

Not applicable

24a. Special attributes such as environmental attributes (e.g. recycled content, energy efficiency, and/or reduced pollutants)

Not applicable
24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov

25. Data Universal Numbering Systems (DUNS) number

059692983


Active in SAM. Registration valid through 7-2-2021
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE
Ekagra Partners LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

➢ To actively seek and partner with small businesses.
➢ To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
➢ To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.
➢ To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
➢ To ensure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged and women-owned small businesses.
➢ To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
➢ To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Mr. Sharad Gumaste
Ekagra Partners LLC
161 Fort Evans Rd Suite 200
Leesburg, VA 20176
(703) 774-9695
sgumaste@ekagra.com
BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.
EKAGRA PARTNERS LLC

PRICE SHEET AND LABOR CATEGORY DESCRIPTIONS
PRICE SHEET FOR SIN 54151S  
PROPOSED LABOR CATEGORIES AND RATES  
January 1, 2019

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<th>SIN</th>
<th>Labor Category</th>
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</table>

IFF: The rates above include the GSA IFF fee of 0.75%.
LABOR CATEGORY DESCRIPTIONS

Ekagra Partners LLC offers a range of labor categories which can provide the skill sets needed to perform the professional services offered at hourly rates.

A. Subject Matter Experts

Subject Matter Expert IV
*Functional Responsibilities:* Provides executive-level technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Makes recommendations and advises on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software lifecycle management, software development methodologies, and modeling and simulation.
*Minimum Experience:* 20 years of relevant experience
*Minimum Education:* Doctorate degree or equivalent

Subject Matter Expert III
*Functional Responsibilities:* Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software lifecycle management, software development methodologies, and modeling and simulation.
*Minimum Experience:* 15 years of relevant experience
*Minimum Education:* Master’s degree or equivalent

Subject Matter Expert II
*Functional Responsibilities:* Develops requirements from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other senior consultants with analysis and evaluation, and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software lifecycle management, software development methodologies, and modeling and simulation.
*Minimum Experience:* 8 years of relevant experience
*Minimum Education:* Bachelor’s degree or equivalent

Subject Matter Expert I
*Functional Responsibilities:* Serves as a junior-level subject matter technical expert in areas relating to management services, information technology services, and other subject areas. Provides guidance to the technical staff on technology innovations, knowledge/procedures/processes/policies reflecting detailed knowledge of functional areas included in contract.
*Minimum Experience:* 2 years of relevant experience
*Minimum Education:* Bachelor’s degree or equivalent

B. Project Management

Project Manager III
*Functional Responsibilities:* Responsible for large, complex task orders (or a group of task orders affecting the same common/standard/migration system) and shall work with the Government Contracting Officer's Representative (COR), the task order level COR(s), government management personnel and customer agency representatives. Responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise-wide horizontal integration
planning and interfaces to other functional systems. Directs completion of tasks within estimated time frames and budget constraints. Schedules and assigns duties to subordinates and subcontractors and ensures assignments are completed as directed. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Reports in writing and orally to contractor management and Government representatives. Provides competent leadership and responsible program direction through successful performance of a variety of detailed, diverse elements of project transitioning. Plans and directs technological improvements and project management implementation. Manages a diverse group of functional activities, subordinate groups of technical and administrative personnel. Provides business, technical, and personnel management across multiple projects, such as engineering studies, computer applications, and systems development.

**Minimum Experience:** 12 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent.

### Project Manager II

**Functional Responsibilities:** Serves as the contractor’s contract manager and shall be the contractor’s authorized interface with the Government Contracting Officer (CO), the Contracting Officer’s Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity. Ability to manage and ensure the successful completion of multiple technical tasks in assigned program(s).

**Minimum Experience:** 8 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent

### Project Manager I

**Functional Responsibilities:** Responsible for planning and executing a project. Prepares and maintains the project schedule and budget. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters. May serve as technical lead for the project.

**Minimum Experience:** 4 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent

### Systems Analyst

#### Business Systems Consultant III

**Functional Responsibilities:** Serves in a leadership or senior advisory role to the client in a specific area of functional or technical expertise to make recommendations that have an enterprise-wide impact in areas such as strategy, architecture, evaluation and selection of alternative approaches, implementation issues, and business process improvement. Includes the development of white papers, strategic planning documents, trade-off analyses, gap analyses, ROI justifications, study recommendations, concept of operations, enterprise architecture, and other documents.

**Minimum Experience:** 10 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent

#### Business Systems Consultant II

**Functional Responsibilities:** Applies a business-wide set of disciplines for the planning, analysis, design and construction of information systems on a business-wide basis or across a major sector of the business. Performs business strategic systems planning, information planning, business and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools such as Integrated Computer Aided Software Engineering (I-CASE) tools. Applies reverse engineering and reengineering disciplines to develop migration of strategic and planning documents. Provides technical guidance in software engineering techniques and automated support tools.

**Minimum Experience:** 6 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent
Business Systems Consultant I

Functional Responsibilities: Business Systems Consultants are experts in emerging information technologies and innovation; business; healthcare; government; business management; financial management; systems management; operations research; computer science; engineering; physics; math; behavioral science or related areas. Assists in developing programs and implementing creative and innovative solutions to the customer's problems. Researches and analyzes customer requirements. Applies expert knowledge to determine accuracy and reasonableness of data. Documents and summarizes the results of research; develops and recommends creative and innovative solutions to the customer's problems.

Minimum Experience: 3 years of relevant experience
Minimum Education: High School Diploma or equivalent

Business Systems Analyst IV

Functional Responsibilities: Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and progress in accordance with schedules. Coordinates with the Project Manager to ensure solutions for problems and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries and presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff.

Minimum Experience: 10 years of relevant experience
Minimum Education: Bachelor’s Degree or equivalent

Business Systems Analyst III

Functional Responsibilities: Analyzes and evaluates user needs and identifies resources required for each task to determine functional requirements; conceptualizes, develops, and implements complex systems designed to meet client requirements; defines systems objectives and prepares system design specifications to meet requirements; designs, develops, implements, and tests new systems or modifies existing systems that meet the user’s needs; codes applications and tests to software requirements; writes or updates software specifications; analyzes procedures and systems to refine their formulation and convert to programmable formats; analyzes data requirements to determine data source and destinations; coordinates with client to define problem, determine data availability, report requirements, and resolve system design problems; creates logical data models based on functional requirements; performs quality review of specifications for internal and external delivery; troubleshoots and provides technical support and solutions to users; develops analytical tools for use in the design and redesign of programs as assigned; may serve as a technical team or task lead.

Minimum Experience: 6 years of relevant experience
Minimum Education: Bachelor’s Degree or equivalent

Business Systems Analyst II

Functional Responsibilities: Responsible for identifying and documenting all specific functional requirements associated with implementing the application. Develops a comprehensive functional description of current and future system and process requirements through structured interviews, focus groups, documentation review and other data gathering techniques. Interfaces with technical personnel to identify specific system requirements and risks. Works directly with agency/organization functional staff members to identify specific application views and data requirements to ensure that the final system incorporates required functionality.

Minimum Experience: 3 years of relevant experience
Minimum Education: Bachelor’s Degree or equivalent

Business Systems Analyst I

Functional Responsibilities: Analyzes user needs and identifies resources required for each task to determine functional requirements; codes applications and tests to software requirements; assists in design and development of new systems or modifies existing systems that meet the user’s needs; assists higher-level analysts in analyzing alternative systems, cost aspects and feasibility factors; writes or updates software specifications; records all inputs and outputs of systems, including file sizes, data bank requirements, variability of information and appropriate statistical measures such as frequency, volume, peaking, etc; prepares appropriate documentation for new or existing systems; troubleshoots and provides technical support and solutions to users.
Minimum Experience: 0 years of relevant experience
Minimum Education: High School Diploma or equivalent

D. Software Development

Software/IS Specialist V
Functional Responsibilities: Guides all phases of software development, including system design, analysis, architecture, and engineering; plans and directs the development of major programming projects and the installation of systems; programs, designs, analyzes, codes, implements, and tests software applications, modules, and databases in various languages, including those associated with scientific, technical, or engineering problems; performs process analyses in order to recommend improvements; performs system, network, and/or database administration, analysis, design, implementation, and testing; analyzes and documents client needs and requirements; provides technical support including providing technical solutions and training; writes, modifies, and maintains software documentation and specifications; performs a variety of testing for computer operating and/or network systems; performs data and technical analysis and information engineering; installs, configures, and troubleshoots various hardware and software platforms; may design and develop computer-based and/or multimedia courseware for customer training initiatives utilizing appropriate authoring languages, systems, animation and graphics software; participates in meetings and design reviews; prepares reports on analyses, findings, and project progress; may supervise and direct the work of lower-level analysts; performs technical research on emerging technologies to determine impacts on application execution.
Minimum Experience: 10 years of relevant experience
Minimum Education: Bachelor’s Degree or equivalent

Software/IS Specialist IV
Functional Responsibilities: Works independently designing and developing new software products or major enhancements to existing software. May lead a large development team in the design of highly complex presentation architecture. Responsible for project completion. Performs feasibility analysis on potential future web projects, and reports findings to management. Researches, designs, and develops computer software systems, in conjunction with hardware product development, applying principles and techniques of computer science, engineering, and mathematical analysis. Analyzes software requirements to determine the feasibility of a design within requirement constraints. Consults with hardware engineers and other engineering staff members to evaluate interfaces between hardware and software and operational and performance requirements of the overall system. Formulates and designs software systems, using scientific analysis and mathematical models to predict and measure outcomes and consequences of design. Develops and directs software system testing, programming, and documentation. Consults with customers concerning maintenance of software system. Performs object oriented analysis, object oriented design and object oriented programming to develop computer systems. Develops cost proposals and project status reports. Develops documentation describing program design, program maintenance, and testing.
Minimum Experience: 7 years of relevant experience
Minimum Education: Bachelor’s Degree or equivalent

Software/IS Specialist III
Functional Responsibilities: Participates in the design, development, analysis, and implementation of software operating systems and software application programs; works under general supervision; performs software operating systems and application engineering, including full life cycle design and development; works from specifications to develop and modify operating systems and software applications; participates in the design, coding, testing, debugging, and documentation of programs; participates in the definition of limited design specifications and parameters; assists engineers or analysts with the hardware/software integration of the application or utility into software operating systems; analyzes system architecture requirements; performs requirements acquisition and definition and data analysis; may customize purchased applications; performs technical and subject matter research on emerging technologies to determine impacts on application execution; analyzes and documents client needs and requirements; participates in writing, modifying, and maintaining technical documentation and specifications such as user manuals, system documentation, and training materials; performs integration testing and support of various computer operating and/or network systems; troubleshoots and provides customer support for software operating
System and application issues; maintains current knowledge of relevant hardware and software applications as assigned; participates in special projects as required.

**Minimum Experience:** 4 years of relevant experience  
**Minimum Education:** Bachelor’s Degree or equivalent

**Software/IS Specialist II**  
**Functional Responsibilities:** Designs and develops new software products or major enhancements to existing software. May lead a development team in the design of moderately complex presentation architecture. Performs feasibility analysis on potential future web projects to management. Implements, upgrades and maintains web sites on the Internet and Intranets. Maintains and monitors web site communication links. Monitors, analyzes and recommends strategies relevant to traffic on the web site. Insures that firewall mechanisms, virus protection and other security mechanisms operate effectively. Performs in all phases of Internet and Intranet site implementation and connection. Researches, designs, and develops computer software systems, in conjunction with hardware product development, applying principles and techniques of computer science, engineering, and mathematical analysis. Formulates and designs software systems, using scientific analysis and mathematical models to predict and measure outcomes and consequences of design. Develops and directs software system testing, programming, and documentation. Consults with customers concerning maintenance of software system. Performs object oriented analysis, object oriented design and object oriented programming to develop computer systems. Develops cost proposals and project status reports. Develops documentation describing program design, program maintenance, and testing. Writes user manuals and operator manuals.

**Minimum Experience:** 2 years of relevant experience  
**Minimum Education:** Bachelor’s Degree or equivalent

**Software/IS Specialist I**  
**Functional Responsibilities:** Assists in the design, development, analysis, and implementation of software operating systems and software application programs; works under general supervision; does related work as required. Works from specifications to develop and modify operating systems and software applications; participates in the design, coding, testing, debugging, and documentation of programs; assists in the definition of limited design specifications and parameters; assists engineers or analysts with the hardware/software integration of the application or utility into software operating systems; assists in the analysis of system architecture requirements; may customize purchased applications; participates in the research of emerging technologies to determine impacts on application execution; analyzes and documents client needs and requirements; assists with writing, modifying, and maintaining technical documentation and specifications such as user manuals, system documentation, and training materials; performs integration testing and support of various computer operating and/or network systems; troubleshoots and provides customer support for software operating system and application issues; maintains current knowledge of relevant hardware and software applications as assigned.

**Minimum Experience:** 0 years of relevant experience  
**Minimum Education:** Bachelor’s Degree or equivalent

**E. Database Development**

**Database Specialist IV**  
**Functional Responsibilities:** Manages the development of database projects. Plans and budgets staff and database resources. When necessary, reallocates resources to maximize benefits. Prepares and delivers presentations on Database Management Systems (DBMS) concepts. Provides daily supervision and direction to support staff.

**Minimum Experience:** 10 years of relevant experience  
**Minimum Education:** Master’s Degree or equivalent.

**Database Specialist III**  
**Functional Responsibilities:** Provides highly technical expertise and guidance in the design, implementation, operation and maintenance of database management systems (DBMS). Evaluates and recommends available DBMS products after matching requirements with system capabilities. Determines file organization, indexing methods, and security procedures for specific applications. Controls the design and use of databases. Controls the global view of databases, controls access to the databases, assures safekeeping of the databases (from accidental or intentional damage or loss),
and monitors the use of databases. Must be capable of defining all required database administration policies, procedures, standards, and guidelines. Acts as an authority on the design of databases and the use of database management systems. Evaluates and recommends available DBMS products after matching requirements with system capabilities. Prepares and delivers presentations on DBMS concepts.

**Minimum Experience:** 7 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent

### Database Specialist II

**Functional Responsibilities:** Designs, maintains, enhances, and codes relational databases; analyzes and determines information needs and elements, data relationships and attributes, data flow and storage requirements, and data output and reporting capabilities; develops data modeling and is responsible for data acquisition and access analysis and design, and archive, recovery, and load strategy design and implementation; coordinates new data development ensuring consistency and integration with existing data warehouse structure; reviews business requests for data and data usage, researches data sources for new and better data feeds; participates in continuous improvement efforts in enhancing performance and providing increased functionality; designs data structures to accommodate database production, storage, maintenance, and accessibility; develops screens and queries; tests designed applications; may perform upgrades and maintenance of hardware and software; provides technical support and guidance to users; maintains current knowledge of relevant hardware and software applications as assigned; may serve as team or technical task lead and provides guidance, problem solving expertise, and training to lower-level staff; participates in special projects as required.

**Minimum Experience:** 4 years of relevant experience.

**Minimum Education:** Bachelor’s Degree or equivalent

### Database Specialist I

**Functional Responsibilities:** The Database Specialist I (Programmer) performs a variety of tasks associated with the design, implementation and operation of database management systems. Uses knowledge gained through experience and information supplied relative to the technical or administrative aspects of the program to perform and/or support system analysis and design activities. Participates in meetings, design reviews, briefings, etc.; identifies and reports on issues or related problems and potential risks; recommends risk mitigation actions. Works independently, under general guidelines set by supervisor, modifies and/or adapts techniques and standard approaches to solve moderately difficult problems encountered. The Programmer also participates in all phases of software development with emphasis on the design, coding, testing, documentation, and acceptance phases. Interviews customers to understand requirements.

**Minimum Experience:** 0 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent

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### Network Administration

#### Networking Specialist III

**Functional Responsibilities:** Provides expert level analysis of local and wide area network systems, including planning, designing, evaluating, selecting, and upgrading operating systems and protocol suites, and configuring communication media with concentrators, bridges, and other devices. Resolves interoperability problems to obtain operations across all platforms including email, file transfer, multimedia, teleconferencing, and the like. Configures systems to user requirements; supports the acquisition of hardware and software as well as subcontractor services as needed; directs various testing and the documentation of results; plans network layout design; may administer network security; may perform database administration; may supervise and direct the work of lower level personnel; serves as technical team or task lead.

**Minimum Experience:** 7 years of relevant experience

**Minimum Education:** Bachelor’s degree or equivalent

#### Networking Specialist II

**Functional Responsibilities:** Analyzes local and wide area network systems, including planning, designing, evaluating, selecting, and upgrading operating systems and protocol suites, and configuring communication media with concentrators, bridges, and other devices; resolves interoperability problems to obtain operations across all platforms
including email, file transfer, multimedia, teleconferencing, and the like. Configures systems to user requirements; supports the acquisition of hardware and software as well as subcontractor services as needed; performs various tests and documents results; administers and maintains local and wide area networks; provides technical support and troubleshooting to users; plans network layout design; may administer network security.

**Minimum Experience:** 4 years of relevant experience

**Minimum Education:** Bachelor’s degree or equivalent

### Networking Specialist I

**Functional Responsibilities:** Performs basic engineering work concerned with the analysis, planning, designing, evaluating, selecting, and upgrading of network systems; performs various tests and documents results; administers and maintains local and wide area networks; provides technical support and troubleshooting to users; configures systems for user environments; assists in telecommunications activities including planning, designing, installing, and maintaining large telecommunications networks; assists in the maintenance and operation of voice, video, and data communications systems; supports the acquisition of hardware and software as well as subcontractor services as needed.

**Minimum/General Experience:** 0 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent

### G. Documentation

#### Technical Writer III

**Functional Responsibilities:** Directs the collection and organization of information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Prepares and edits documentation incorporating information provided by the user, specialist, analyst, programmer, and management personnel. Duties include writing, editing, and graphics presentation of technical information for both technical and non-technical personnel, and review of lower-level writers’ output. Interprets technical documentation standards and prepares documentation accordingly.

**Minimum Experience:** 6 years of relevant experience

**Minimum Education:** Bachelor’s degree or equivalent

#### Technical Writer II

**Functional Responsibilities:** Assists in collecting and organizing information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Related experience in documentation efforts involving any combination of: systems analysis and design, programming, conversion and implementation support, network services, project management, data/records management, resources and facilities management, database planning and design. Duties include writing, editing, and graphics presentation of technical information for both technical and non-technical personnel.

**Minimum Experience:** 3 years of relevant experience

**Minimum Education:** Associate’s degree or equivalent

#### Technical Writer I

**Functional Responsibilities:** Responsible for documentation development and preparation throughout the production cycle that can include: technical writing/editing, editorial consultation, copy design/editing, proofreading, or overall documentation review. Checks documents for spelling, grammar, organization, consistency, and content. Ensures that documents follow the appropriate style guide.

**Minimum Experience:** 0 years of relevant experience

**Minimum Education:** Associate’s degree or equivalent

### H. Cyber Security

#### Security/IA Specialist III

**Functional Responsibilities:** Serves as senior member and/or leader of project teams in providing information security expertise, identifying security risks/vulnerabilities, and making and/or implementing recommendations to minimize...
and/or prevent security exposures for applications, systems, and networks, having an effect across the entire enterprise. Trains information security analysts on problem resolution and conformance requirements and may develop and conduct courses and/or develop reference manuals. Assists technical support groups in the design and testing of information security products to provide solutions for information security issues and ensure conformance to requirements. Develops/modifies security plans, architectures, policies, and procedures. Senior member of incident response teams.

**Minimum Experience:** 10 years of relevant experience  
**Minimum Education:** Master’s Degree or equivalent

**Security/IA Specialist II**  
**Functional Responsibilities:** Leads or plays key role on project teams in system consolidation, information security software upgrades, and contingency management planning and execution. Trains information security analysts on problem resolution and conformance requirements by developing and conducting courses and explaining reference manuals. Assists technical support groups in the design and testing of information security products to provide solutions for information security issues and ensure conformance to requirements. Identifies and recommends solutions such as program or system modifications to prevent security exposures.  
**Minimum Experience:** 6 years of relevant experience  
**Minimum Education:** Bachelor’s Degree or equivalent

**Security/IA Specialist I**  
**Functional Responsibilities:** Under general direction, analyzes basic customer security requirements and makes recommendations for improvement to information security data bases or platforms. Provides information security support, such as violation reports, PC security policies, and maintenance to customers. Promotes customer information security compliance, according to corporate and local security standards, by verifying data from preexisting audit programs. Investigates information security logging and violation reports and contacts managers as appropriate. Assists in system consolidations, software upgrades and internal information security investigations. Assists contingency management groups in planning and executing disaster recovery procedures.  
**Minimum Experience:** 3 years of relevant experience  
**Minimum Education:** Bachelor’s Degree or equivalent

**I. Help Desk**

**Help Desk & Support Specialist IV**  
**Functional Responsibilities:** Has overall responsibility for help desk operations associated with the identification, prioritization, and resolution of reported problems. Ensures that all phases of help desk support are properly coordinated, monitored, logged, tracked, and resolved appropriately. May maintain responsibility for development, maintenance, and integrity of help desk software.  
**Minimum Experience:** 4 years of relevant experience  
**Minimum Education:** Bachelor’s Degree or equivalent

**Help Desk & Support Specialist III**  
**Functional Responsibilities:** Performs installation, configuration, and upgrade of computer hardware and software; provides end-user software troubleshooting and support; applies advanced diagnostic techniques to identify problems, investigate causes, and recommend solutions; provides network troubleshooting and support; may participate in the administration and design of websites; participates in the administration of email systems; provides phone and help-desk support for local and off-site users.  
**Minimum Experience:** 2 years of relevant experience  
**Minimum Education:** Associate’s Degree or equivalent

**Help Desk & Support Specialist II**  
**Functional Responsibilities:** Participates in the installation, configuration, and upgrade of computer hardware and software; provides end-user software troubleshooting and support; applies diagnostic techniques to identify problems, investigate causes, and recommend solutions; provides network troubleshooting and support; assists in the administration of email systems; provides phone and help-desk support for local and off-site users.
Minimum Experience: 2 years of relevant experience
Minimum Education: Associate’s Degree or equivalent

Help Desk & Support Specialist I
Functional Responsibilities: Assists with the installation, configuration, and upgrade of computer hardware and software; provides end-user software troubleshooting and support; applies basic diagnostic techniques to identify problems, investigate causes, and recommend solutions; provides network troubleshooting and support; assists in the administration of email systems; provides phone and help-desk support for local and off-site users.
Minimum Experience: 0 year of relevant experience
Minimum Education: Associate’s Degree or equivalent

ALLOWABLE SUBSTITUTION OF EDUCATION AND EXPERIENCE
The minimum education & experience will be met when considering educational equivalencies in the tables below.

<table>
<thead>
<tr>
<th>An individual’s educational achievement in excess of minimal requirements can be substituted for experience requirements: Minimal Education Requirement</th>
<th>Individual’s Actual Education Achievement</th>
<th>Additional Years of Experience Credited the Employee</th>
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Ekagra Partners LLC

SIN 54151HACS PRICE SHEET AND LABOR CATEGORY DESCRIPTIONS
## LABOR CATEGORIES AND RATES

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<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
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LABOR CATEGORY DESCRIPTIONS

Ekagra Partners LLC offers a range of labor categories which can provide the skill sets needed to perform the professional services offered at hourly rates.

A. Subject Matter Experts

Subject Matter Expert IV (Cyber)
Minimum Experience: 20 years of relevant experience
Minimum Education: Doctorate degree or equivalent

Subject Matter Expert III (Cyber)
Functional Responsibilities: Defines the problems and analyzes and develops plans and requirements for moderately complex to complex cyber security solutions. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications. Extensive experience in cyber security particularly with Federal agencies.
Minimum Experience: 15 years of relevant experience
Minimum Education: Master’s degree or equivalent

Subject Matter Expert II (Cyber)
Functional Responsibilities: Develops requirements from a cyber security project's inception to its conclusion for simple to moderately complex systems. Assists other senior consultants with analysis and evaluation, and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software lifecycle management, software development methodologies, and modeling and simulation. Extensive experience in cyber security particularly with Federal agencies.
Minimum Experience: 8 years of relevant experience
Minimum Education: Bachelor’s degree or equivalent

Subject Matter Expert I (Cyber)
Functional Responsibilities: Serves as a junior-level subject matter technical expert in areas relating to cyber security solutions and systems. Provides guidance to the technical staff on technology innovations, knowledge/procedures/processes/policies reflecting detailed knowledge of functional areas included in contract. Experience in cyber security particularly with Federal agencies.
Minimum Experience: 2 years of relevant experience
Minimum Education: Bachelor’s degree or equivalent

B. Project Management

Project Manager III (Cyber)
Functional Responsibilities: Responsible for large, complex task orders (or a group of task orders affecting the same common/standard/migration system) and shall work with the Government Contracting Officer's Representative (COR), the task order level COR(s), government management personnel and customer agency representatives. Responsible for the overall management of the specific task order(s) and ensuring that the technical solutions and
schedules in the task order are implemented in a timely manner. Performs enterprise-wide horizontal integration planning and interfaces to other functional systems. Directs completion of tasks within estimated time frames and budget constraints. Schedules and assigns duties to subordinates and subcontractors and ensures assignments are completed as directed. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Reports in writing and orally to contractor management and Government representatives. Provides competent leadership and responsible program direction through successful performance of a variety of detailed, diverse elements of project transitioning. Plans and directs technological improvements and project management implementation. Manages a diverse group of functional activities, subordinate groups of technical and administrative personnel. Provides business, technical, and personnel management across multiple projects, such as engineering studies, computer applications, and systems development. Extensive experience in cyber security particularly with Federal agencies.

**Minimum Experience:** 12 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent

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**Project Manager II (Cyber)**

*Functional Responsibilities:* Serves as the contractor’s contract manager and shall be the contractor’s authorized interface with the Government Contracting Officer (CO), the Contracting Officer’s Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity. Coordinate the various components to the cyber security solution being implemented and provide technical direction. Assist client with understanding cyber security risks and solutions. Ability to manage and ensure the successful completion of multiple technical tasks in assigned program(s). Experience in cyber security particularly with Federal agencies.

**Minimum Experience:** 8 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent

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**Project Manager I (Cyber)**

*Functional Responsibilities:* Responsible for planning and executing a cyber security project. Prepares and maintains the project schedule and budget. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Coordinate cyber security solution components and consult with client on solution impact. Manages staffing, budget, prioritization, and other personnel matters. May serve as technical cyber security lead for the project.

**Minimum Experience:** 4 years of relevant experience

**Minimum Education:** Bachelor’s Degree or equivalent

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**C. Cyber Security**

**Security Specialist III (Cyber)**

*Functional Responsibilities:* Serves as senior member and/or leader of project teams in providing information security expertise, identifying security risks/vulnerabilities, and making and/or implementing recommendations to minimize and/or prevent security exposures for applications, systems, and networks, having an effect across the entire enterprise. Trains information security analysts on problem resolution and conformance requirements and may develop and conduct courses and/or develop reference manuals. Assists technical support groups in the design and testing of information security products to provide solutions for information security issues and ensure conformance to requirements. Develops/modifies security plans, architectures, policies, and procedures. Senior member of incident response teams. Extensive experience in cyber security particularly with Federal agencies.

**Minimum Experience:** 10 years of relevant experience

**Minimum Education:** Master’s Degree or equivalent

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**Security Specialist II (Cyber)**

*Functional Responsibilities:* Leads or plays key role on project teams in system consolidation, information security software upgrades, and contingency management planning and execution. Trains information security analysts on problem resolution and conformance requirements by developing and conducting courses and explaining reference
manuals. Assists technical support groups in the design and testing of information security products to provide solutions for information security issues and ensure conformance to requirements. Identifies and recommends solutions such as program or system modifications to prevent security exposures. Experience in cyber security particularly with Federal agencies.

Minimum Experience: 6 years of relevant experience
Minimum Education: Bachelor’s Degree or equivalent

**Security Specialist I (Cyber)**

*Functional Responsibilities:* Under general direction, analyzes basic customer security requirements and makes recommendations for improvement to information security data bases or platforms. Provides information security support, such as violation reports, PC security policies, and maintenance to customers. Promotes customer information security compliance, according to corporate and local security standards, by verifying data from preexisting audit programs. Investigates information security logging and violation reports and contacts managers as appropriate. Assists in system consolidations, software upgrades and internal information security investigations. Assists contingency management groups in planning and executing disaster recovery procedures. Experience in cyber security particularly with Federal agencies.

Minimum Experience: 3 years of relevant experience
Minimum Education: Bachelor’s Degree or equivalent