

RESOURCE STACK, INC.

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.



GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES

- ❖ Special Item No. 132-51 Information Technology Professional Services
- ❖ Special Item No. 132-56 Health Information Technology Services

Authorized Federal Supply Schedule Price List

Contract Number:	47QTCA20D000G
Contract Period:	October 4, 2019 through October 3, 2024
Contractor:	Resource Stack Inc. 626 Grant St Unit D Herndon VA 20170
Web Site:	http://www.resourcestack.com/
Business Size:	SDB, SB
Contact:	Mr. Melvin Mooring (571) 223-6741 melvin.mooring@resourcestack.com

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage, a menu-driven database system. The Internet address for GSA Advantage is: <http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at <http://www.fss.gsa.gov>.

CUSTOMER INFORMATION

1a. Awarded Special Item Numbers (SINs):

- 132-51, 132-56

1b. Lowest-priced model number and lowest unit price for that model for each awarded:

- Analyst – Junior: \$71.79

1c. Labor Category Descriptions and Hourly Rates:

POSITION	GSA NET PRICE
Analyst - Junior	\$71.79
Analyst - Mid	\$86.15
Analyst - Senior	\$100.50
Application Developer - Junior	\$90.93
Application Developer - Mid	\$105.29
Application Developer - Senior	\$119.65
Configuration Manager - Junior	\$110.08
Configuration Manager - Mid	\$124.43
Configuration Manager - Senior	\$138.79
Database Administrator - Junior	\$90.93
Database Administrator - Mid	\$105.29
Database Administrator - Senior	\$119.65
IT Consultant -Junior	\$110.08
IT Consultant - Mid	\$124.43
IT Consultant - Senior	\$138.79
Network Engineer - Junior	\$105.29

Network Engineer - Mid	\$119.65
Network Engineer - Senior	\$134.01
Program Manager	\$138.79
Project Manager	\$100.50
Quality Assurance Analyst - Junior	\$71.79
Quality Assurance Analyst - Mid	\$86.15
Quality Assurance Analyst - Senior	\$100.50
Software Engineer - Junior	\$100.50
Software Engineer - Mid	\$114.86
Software Engineer - Senior	\$129.22
Systems Engineer - Junior	\$105.29
Systems Engineer - Mid	\$119.65
Systems Engineer - Senior	\$134.01
Health IT Consultant - Junior	\$110.08
Health IT Consultant- Mid	\$124.43
Health IT Consultant- Senior	\$138.79

LABOR CATEGORY DESCRIPTIONS

Labor Category:	Analyst – Junior
Minimum Experience:	1 Year of related Technical Experience
Functional Responsibility:	Works with multiple IT departments/sources to research, collect, identify and report software or system requirements using interviews, document analysis, requirements workshops, surveys, site visits, business process descriptions, use cases, scenarios, business analysis, task and workflow analysis. Critically evaluates information gathered, reconcile conflicts; decomposes high-level information into detail functional and development or system requirements. Assist IT project managers with project plan, version scopes and timelines Work with development or systems team to implement requirements related to IT projects. General works under the supervision of more senior personnel.
Minimum Education:	Bachelor’s Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Analyst - Mid
Minimum Experience:	5 Years of related Technical Experience
Functional Responsibility:	Works with multiple IT departments/sources to research, collect, identify and report software or system requirements using interviews, document analysis, requirements workshops, surveys, site visits, business process descriptions, use cases, scenarios, business analysis, task and workflow analysis. Critically evaluates information gathered, reconcile conflicts; decomposes high-level information into detail functional and development or system requirements. Assist IT project managers with project plan, version scopes and timelines Work with development or systems team to implement requirements related to IT projects. Can complete tasks of intermediate complexity alone, and may only require supervision provided by more experienced personnel for more complex
Minimum Education:	Bachelor’s Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Analyst - Senior
Minimum Experience:	10 Years of related Technical Experience
Functional Responsibility:	Works with multiple IT departments/sources to research, collect, identify and report software or system requirements using interviews, document analysis, requirements workshops, surveys, site visits, business process descriptions, use cases, scenarios, business analysis, task and workflow analysis. Critically evaluates information gathered, reconcile conflicts; decomposes high-level information into detail functional and development or system requirements. Assist IT project managers with project plan, version scopes and timelines Work with development or systems team to implement requirements related to IT projects. Can solve all problems with no supervision required. May supervise junior
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Application Developer - Junior
Minimum Experience:	1 Year of related Technical Experience
Functional Responsibility:	Plans, designs, and implements various technology products, or enhance computer programs. This individual applies knowledge of software and programming to develop and test computer systems and produce the necessary outcome for clients. The Application Developer may draft technical white papers to better understand the technology behind them, and to provide instructions that help the client better understand the nature and applications of a specific product. Can solve simple problems, and most often times will require direct supervision provided by more
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Application Developer - Mid
Minimum Experience:	5 Years of related Technical Experience
Functional Responsibility:	Plans, designs, and implements various technology products, or enhance computer programs. This individual applies knowledge of software and programming to develop and test computer systems and produce the necessary outcome for clients. The Application Developer may draft technical white papers to better understand the technology behind them, and to provide instructions that help the client better understand the nature and applications of a specific product. Can complete tasks of intermediate complexity alone, and may only require supervision provided by more experienced personnel for
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Application Developer - Senior
Minimum Experience:	10 Years of related Technical Experience
Functional Responsibility:	Plans, designs, and implements various technology products, or enhance computer programs. This individual applies knowledge of software and programming to develop and test computer systems and produce the necessary outcome for clients. The Application Developer may draft technical white papers to better understand the technology behind them, and to provide instructions that help the client better understand the nature and applications of a specific product. Can complete all tasks with no supervision required. May supervise junior
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Configuration Manager - Junior
Minimum Experience:	1 Year of related Technical Experience
Functional Responsibility:	Provide configuration/data management, data modeling and configuration control. May also perform software component configuration, analysis, software monitoring, and performance optimization. Can solve simple problems, and most often times will require direct supervision provided by more experienced personnel.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field



Labor Category:	Configuration Manager - Mid
Minimum Experience:	5 Years of related Technical Experience
Functional Responsibility:	Provide configuration/data management, data modeling and configuration control. May also perform software component configuration, analysis, software monitoring, and performance optimization. Can complete tasks of intermediate complexity alone, and may only require supervision provided by more experienced personnel for more complex problems.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Configuration Manager - Senior
Minimum Experience:	10 Years of related Technical Experience
Functional Responsibility:	Provide configuration/data management, data modeling and configuration control. May also perform software component configuration, analysis, software monitoring, and performance optimization. Can complete all tasks with no supervision required. May supervise junior personnel.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Database Administrator - Junior
Minimum Experience:	1 Year of related Technical Experience
Functional Responsibility:	The database administrator administers the organization's databases, using database management system to organize and store data. The Database Administrator ascertains user requirements, creates computer databases, and tests and coordinates changes. This individual interacts with development and end-user personnel to determine application data access requirements, transaction rates, volume analysis, and other pertinent data required to develop and maintain integrated databases. Can solve simple problems, and most often times will require direct supervision provided
Minimum Education:	Associate's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Database Administrator - Mid
Minimum Experience:	5 Years of related Technical Experience
Functional Responsibility:	The database administrator administers the organization's databases, using database management system to organize and store data. The Database Administrator ascertains user requirements, creates computer databases, and tests and coordinates changes. This individual interacts with development and end-user personnel to determine application data access requirements, transaction rates, volume analysis, and other pertinent data required to develop and maintain integrated databases. Can complete tasks of intermediate complexity alone, and may only require supervision provided by more experienced personnel for more complex problems.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Database Administrator - Senior
Minimum Experience:	10 Years of related Technical Experience
Functional Responsibility:	The database administrator administers the organization's databases, using database management system to organize and store data. The Database Administrator ascertains user requirements, creates computer databases, and tests and coordinates changes. This individual interacts with development and end-user personnel to determine application data access requirements, transaction rates, volume analysis, and other pertinent data required to develop and maintain integrated databases. Can complete all tasks with no supervision required. May supervise junior
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	IT Consultant - Junior
Minimum Experience:	5 Years of related Technical Experience
Functional Responsibility:	Professional providing General IT assistance to help customers achieve a specific solution related to the organization's utilization of information technology products and services. Demonstrates exceptional oral and written communication skills.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field



Labor Category:	IT Consultant -Mid
Minimum Experience:	10 Years of related Technical Experience
Functional Responsibility:	Professional providing General IT assistance to help customers achieve a specific solution related to the organization's utilization of information technology products and services. Demonstrates exceptional oral and written communication skills. May supervise junior personnel.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent

Labor Category:	IT Consultant - Senior
Minimum Experience:	15 Years of related Technical Experience
Functional Responsibility:	Professional providing General IT assistance to help customers achieve a specific solution related to the organization's utilization of information technology products and services. Demonstrates exceptional oral and written communication skills. May supervise junior personnel.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent

Labor Category:	Network Engineer - Junior
Minimum Experience:	1 Year of related Technical Experience
Functional Responsibility:	Applies extremely complex networking concepts in the analysis, study, and design of data networks. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Plans and supervises installations, transitions, and cutovers of network components and capabilities. Reviews existing network designs and capabilities with the goal of making refinements, reducing operating overhead, enhancing network throughput, and improving current network topologies. Can solve simple problems, and most often times will require direct supervision provided by more
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent

Labor Category:	Network Engineer - Mid
Minimum Experience:	5 Years of related Technical Experience
Functional Responsibility:	Applies extremely complex networking concepts in the analysis, study, and design of data networks. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Plans and supervises installations, transitions, and cutovers of network components and capabilities. Reviews existing network designs and capabilities with the goal of making refinements, reducing operating overhead, enhancing network throughput, and improving current network topologies. Can complete tasks of intermediate complexity alone, and may only require supervision provided by more experienced personnel for more complex problems.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent

Labor Category:	Network Engineer - Senior
Minimum Experience:	10 Years of related Technical Experience
Functional Responsibility:	Applies extremely complex networking concepts in the analysis, study, and design of data networks. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Plans and supervises installations, transitions, and cutovers of network components and capabilities. Reviews existing network designs and capabilities with the goal of making refinements, reducing operating overhead, enhancing network throughput, and improving current network topologies. Can complete all tasks with no supervision
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Program Manager
Minimum Experience:	10 Years of related Technical Experience
Functional Responsibility:	Organizes, directs, and manages contract operation support functions, involving multiple, complex and inter-related IT project tasks. Manages teams of contract support personnel at multiple locations. Maintains and manages the client interface at the senior levels of the client organization. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with program task schedules and costs. Establishes and maintains technical and financial reports to show progress of projects to management and customers, organizes and delegates responsibilities to subordinates and oversees the successful completion of all assigned tasks. Performs under supervision
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Project Manager
Minimum Experience:	5 Years of related Technical Experience
Functional Responsibility:	Serves as the project manager for a large, complex IT task orders (or a group of IT task orders affecting the same common/standard/migration system) and shall assist the Program Manager in working with the Government Contracting Officer (CO), the task order-level Task Managers (TM), Government management personnel and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems, including the development of conceptual systems requirements; systems integration requirements; systems phasing plan; business application consultation; problem tracking/management; and preparation and delivery of presentations. May
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field



Labor Category:	Quality Assurance Analyst - Junior
Minimum Experience:	1 Year of related Technical Experience
Functional Responsibility:	Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures in a large computer-based organization. Reviews information systems requirements and develops and implements test plans ensuring proposed data processing systems modules, programs, and systems are stress tested, error free and meet stated requirements before implementation. Must be adept at problem definition and resolution. Must be capable of documenting problems and preparing recommendations for their solution. Can solve simple problems, and most often times will require direct supervision provided by more
Minimum Education:	Associate's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Quality Assurance Analyst - Mid
Minimum Experience:	5 Years of related Technical Experience
Functional Responsibility:	Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures in a large computer-based organization. Reviews information systems requirements and develops and implements test plans ensuring proposed data processing systems modules, programs, and systems are stress tested, error free and meet stated requirements before implementation. Must be adept at problem definition and resolution. Must be capable of documenting problems and preparing recommendations for their solution. Can complete most tasks with minimal supervision required.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field



Labor Category:	Quality Assurance Analyst - Senior
Minimum Experience:	10 Years of related Technical Experience
Functional Responsibility:	Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures in a large computer-based organization. Reviews information systems requirements and develops and implements test plans ensuring proposed data processing systems modules, programs, and systems are stress tested, error free and meet stated requirements before implementation. Must be adept at problem definition and resolution. Must be capable of documenting problems and preparing recommendations for their solution. Can complete all tasks with no supervision required. May supervise junior personnel.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Software Engineer – Junior
Minimum Experience:	1 Year of related Technical Experience
Functional Responsibility:	Develops and customizes application servers and toolsets to enhance business processes, including workflow development, knowledge and data management. Research, test and report capabilities of technology products, application server and toolsets, with business analysts to map business and functional requirements. Develops and applies departmental and organization-wide business modernization and process improvements models for use in designing and customizing integrated, shared application servers and knowledge and data management systems. Analyzes and resolves application software and toolset issues. Relies on experience and judgment to plan and accomplish goals. Can solve simple problems, and most often times will require direct supervision provided by more experienced personnel.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Software Engineer – Mid
Minimum Experience:	5 Years of related Technical Experience
Functional Responsibility:	Develops and customizes application servers and toolsets to enhance business processes, including workflow development, knowledge and data management. Research, test and report capabilities of technology products, application server and toolsets, with business analysts to map business and functional requirements. Develops and applies departmental and organization-wide business modernization and process improvements models for use in designing and customizing integrated, shared application servers and knowledge and data management systems. Analyzes and resolves application software and toolset issues. Relies on experience and judgment to plan and accomplish goals. Can complete tasks of intermediate complexity alone, and may only require supervision provided by more experienced personnel for more
Minimum Education:	Bachelor’s Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Software Engineer – Senior
Minimum Experience:	10 Years of related Technical Experience
Functional Responsibility:	Develops and customizes application servers and toolsets to enhance business processes, including workflow development, knowledge and data management. Research, test and report capabilities of technology products, application server and toolsets, with business analysts to map business and functional requirements. Develops and applies departmental and organization-wide business modernization and process improvements models for use in designing and customizing integrated, shared application servers and knowledge and data management systems. Analyzes and resolves application software and toolset issues. Relies on experience and judgment to plan and accomplish goals. Can complete all tasks with no supervision required. May

Labor Category:	Systems Engineer - Junior
Minimum Experience:	1 Year of related Technical Experience
Job Description:	Provides analysis related to the design, development, and integration of hardware, software, man-machine interfaces and all system level requirements to provide an integrated IT solution. Develops integrated system test requirement, strategies, devices and systems. Directs overall system level testing. Can solve simple problems, and most often times will require direct supervision provided by more experienced personnel.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Systems Engineer - Mid
Minimum Experience:	5 Years of related Technical Experience
Job Description:	Provides analysis related to the design, development, and integration of hardware, software, man-machine interfaces and all system level requirements to provide an integrated IT solution. Develops integrated system test requirement, strategies, devices and systems. Directs overall system level testing. Can complete tasks of intermediate complexity alone, and may only require supervision provided by more experienced personnel for more complex problems.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Labor Category:	Systems Engineer - Senior
Minimum Experience:	10 Years of related Technical Experience
Job Description:	Provides analysis related to the design, development, and integration of hardware, software, man-machine interfaces and all system level requirements to provide an integrated IT solution. Develops integrated system test requirement, strategies, devices and systems. Directs overall system level testing. Can complete all tasks with no supervision required. May supervise junior personnel.
Minimum Education:	Bachelor's Degree in Computer Science, Information Systems, Business or equivalent field

Commercial Job Title:	Health IT Consultant - Junior
Minimum/General Experience:	5 Years of related Technical Experience
Functional Responsibility:	Professional providing General Health IT assistance to help customers achieve a specific solution related to the organization's utilization of information technology products and services. Demonstrates exceptional oral and written communication skills. Can perform more complex tasks under minimal supervision.
Minimum Education:	Bachelors Degree in Computer Science, Information Systems, Business or equivalent field

Commercial Job Title:	Health IT Consultant - Mid
Minimum/General Experience:	10 Years of related Technical Experience
Functional Responsibility:	Professional providing General Health IT assistance to help customers achieve a specific solution related to the organization's utilization of information technology products and services. Demonstrates exceptional oral and written communication skills. Can perform more complex tasks under minimal supervision.
Minimum Education:	Bachelors Degree in Computer Science, Information Systems, Business or equivalent field

Commercial Job Title:	Health IT Consultant - Senior
Minimum/General Experience:	15 Years of related Technical Experience
Functional Responsibility:	Professional providing General Health IT assistance to help customers achieve a specific solution related to the organization's utilization of information technology products and services. Demonstrates exceptional oral and written communication skills. Can perform more complex tasks under minimal supervision.
Minimum Education:	Bachelors Degree in Computer Science, Information Systems, Business or equivalent field

SUBSTITUTION OF EDUCATION/EXPERIENCE

Education and experience may be substituted for each other. Each year of relevant experience may be substituted for 1 year of education, and vice versa. In addition, each year of vocational technical training completed may be substituted for experience or education on a one-for-one basis. Also, certifications and professional licenses may be substituted for education or experience based on approval from the ordering activity.

Degree	Relevant Experience Equivalence*	Other Equivalence
Associate’s	2 years experience	Vocational or technical training in work-related field
Bachelor’s	4 years experience	Professional certification
Master’s	6 years experience	Professional license
Doctorate	8 years experience	

***Successful completion of each year of higher education that has not yet resulted in a degree may be counted one for one for a year of experience.**

Service Contract Act

The offeror has read and acknowledges the requirements for Service Contract Act (SCA) pursuant to clauses 52.222-41, 52.222-42, 52.222-43, and 52.222-49, and further verifies that all prices offered for labor categories covered by the SCA meet or exceed the SCA wage determination rates and fringe benefits for the areas where the offeror expects to perform the majority of work under the contract.

- 2. Maximum Order: \$500,000 for both SINS 132-51 and 132 -56
- 3. Minimum Order: \$100.00
- 4. Geographic Coverage (Delivery Area): Worldwide
- 5. Point of production: Same as company address
- 6. Discount from list prices: GSA Net Prices are shown. Negotiated discount has been applied and the IFF has been added.
- 7. Quantity Discounts: 1% > \$500,000
- 8. Prompt Payment Terms: 1% Net 10
- 9a. Government purchase cards are accepted at or below the micro-purchase threshold: Yes
- 9b. Government purchase cards are accepted above the micro-purchase threshold: Yes
- 10. Foreign Items: None
- 11a. Time of Delivery: 30 days or as agreed in each task/delivery order
- 11b. Expedited Delivery: Contact Contractor

- 11c. Overnight and 2-day Delivery: Contact Contractor
- 11d. Urgent Requirements: Contact Contractor
- 12. F.O.B. Point(s): Destination
- 13a. Ordering Address: Same as company address
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample EPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment address(es): Same as company address.
- 15. Warranty provision. N/A, Services Only
- 16. Export packing charges, if applicable. N/A
- 17. Terms and conditions of Government purchase card acceptance: Credit Cards accepted up to \$25k
- 18. Terms and conditions of rental, maintenance, and repair (if applicable) N/A
- 19. Terms and conditions of installation (if applicable). N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
- 20a. Terms and conditions for any other services (if applicable) N/A
- 21. List of service and distribution points (if applicable): Same as company address.
- 22. List of participating dealers (if applicable). N/A
- 23. Preventive maintenance (if applicable). N/A
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor website or other location.) The EIT standards can be found at www.Section508.gov/. N/A
- 25. Data Universal Number System (DUNS) number: 928157168
- 26. Notification regarding registration in System For Award Management
Resource Stack Inc. SAM registration is active.

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 132-51)

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase

Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19

(Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with 552.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS (JAN 2017) (DEVIATION – FEB 2007)(DEVIATION - FEB 2018) for Firm-Fixed Price orders; or GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS-COMMERCIAL ITEMS (JAN 2017) (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION -

FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR



The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates,

chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and- materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to

time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements— Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.



b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

c. The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION TECHNOLOGY (IT) SERVICES
(SPECIAL ITEM NUMBER 132-56)

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

1. SCOPE

a. The labor categories, prices, terms and conditions stated under Special Item Number 132- 56 Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.

b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8).

c. This SIN provides ordering activities with access to Health IT services.

d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.

e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER



a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

4. INSPECTION OF SERVICES

In accordance 552.212-4 CONTRACT TERMS AND CONDITIONS–COMMERCIAL ITEMS (JAN 2017) (DEVIATION – FEB 2007)(DEVIATION - FEB 2018) for Firm-Fixed Price orders; or GSAR 552.212-4 CONTRACT



TERMS AND CONDITIONS-COMMERCIAL ITEMS (JAN 2017) (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION -FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

5. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

6. INDEPENDENT CONTRACTOR

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

7. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

8. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

9. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

10. INCIDENTAL SUPPORT COSTS

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

11. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

12. DESCRIPTION OF HEALTH IT SERVICES AND PRICING

a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 132-56 Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all Health IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: Health IT Subject Matter Expert Minimum Experience: Ten (10) years.

Functional Responsibilities: Significant information technology consulting and clinical information system strategy and implementation experience. Experienced in client engagements representing a wide array of activities, related to professional information technology projects, in a healthcare/clinical environment, including strategic planning related to information technology systems and/or software, governance, process design/ redesign, clinical content development, and communications and training strategies for information technology solutions.

Minimum Education: Medical Doctor or Doctor of Osteopathic Medicine.