AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

HEADQUARTERS
SOUTH CAROLINA
854 Lowcountry Boulevard
Suite 100
Mt. Pleasant, SC 29464
T +1 (843) 856-8573
F +1 (843) 856-8574
Web: www.altroninc.com
Business Size Status: Small Woman-Owned Business.

REGIONAL OFFICES

VIRGINIA
4000 Legato Road
Suite 1100
Fairfax, VA 22033
T +1 (703) 896-7643
F +1 (866) 818-7354

PENNSYLVANIA
435 Main Street
Suite 210
Saegertown, PA 16433
T +1 (843) 856-8573
F +1 (866) 818-7354

Contract Number: 47QTCA20D000N
Period Covered by Contract: Oct 9, 2019-Oct 8, 2024
Pricelist current through Modification: N/A

On line access to contract ordering information, terms and conditions, up to date pricing, and the option to create an electronic delivery order are available through GSA Advantage! a menu driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov. On line access to contract ordering information, terms and conditions, up to date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov., Contract period.
TABLE OF CONTENTS

CUSTOMER INFORMATION .............................................................................................................................................. 3

TERMS AND CONDITIONS  APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) .......................................................................................................................... 6
CUSTOMER INFORMATION

1a. Table of awarded special item numbers with appropriate cross-reference to item descriptions and awarded prices.
SIN 132-51 see Terms and Conditions.

1b. LOWEST PRICE MODEL OR UNIT FOR PRODUCTS
N/A

1c. LABOR CATEGORY OFFERINGS
Labor categories for SIN 132-51 are described on pages 20-29.

2. MAXIMUM ORDER
The Maximum Order value for SIN 132-51 is $500,000.

3. MINIMUM ORDER
The Minimum Order value is $100.00.

4. GEOGRAPHIC COVERAGE
Altron will provide domestic services to include the 48 contiguous U.S. states, AK, HI, and U.S. territories.

5. POINT(S) OF PRODUCTION
N/A

6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE
Prices shown are NET Prices. No further discount is offered.

7. QUANTITY DISCOUNTS
1% over 1M

8. PROMPT PAYMENT TERMS
Altron does not offer prompt payment discounts. Prompt payment terms cannot be negotiated out of the contractual agreement.

9. GOVERNMENT PURCHASE CARD ACCEPTANCE CRITERIA
a. Purchase cards are accepted above the micro-purchase threshold.
b. Purchase cards are accepted at or below the micro-purchase threshold.
c.

10. FOREIGN ITEMS
None

11. DELIVERY
a. Time (N/A)
b. Expedited (N/A)
c. Overnight and two-day delivery (N/A)
d. Urgent Requirements: Customers may contact Altron directly for faster service initiation.

12. F.O.B. POINT(S)
As specified in specific orders
13a. ORDERING ADDRESS
Altron, Inc.
Attn: Brad Brisson
854 Lowcountry Blvd, Suite 100
Mount Pleasant, SC 29464
Ph: 843.856.8573, Ext. 3
Fax: 853.856.8574
BBrisson@AltronInc.com

13b. ORDERING PROCEDURES
For services requiring a statement of work, instructions for ordering may be found at http://www.gsa.gov/portal/content/199205. Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405-3 when establishing a BPA.

Customers may email info@AltronInc.com or contact the individuals below with questions.

<table>
<thead>
<tr>
<th>Contracts POC</th>
<th>Technical POC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Brisson</td>
<td>Mike Gercken</td>
</tr>
<tr>
<td>854 Lowcountry Blvd, Suite 100</td>
<td>4000 Legato Road, Suite 1100</td>
</tr>
<tr>
<td>Mount Pleasant, SC 29464</td>
<td>Fairfax, VA 22033</td>
</tr>
<tr>
<td>843.856.8573 Ext. 3</td>
<td>571.494.1280</td>
</tr>
<tr>
<td><a href="mailto:BBrisson@AltronInc.com">BBrisson@AltronInc.com</a></td>
<td><a href="mailto:MGercken@AltronInc.com">MGercken@AltronInc.com</a></td>
</tr>
</tbody>
</table>

14. PAYMENT ADDRESS
Altron accepts credit cards for payments equal to or less than the micro-purchase threshold for delivery orders. Credit cards will be accepted for payment above the micro-purchase threshold. Bank information for wire or electronic payments will be shown on the invoice. Non-electronic payments should be remitted to the following address:

Altron, Inc.
Attn: Sedriah Fox
854 Lowcountry Blvd, Suite 100
Mount Pleasant, SC 29464
SFox@AltronInc.com

15. WARRANTY PROVISION
N/A

16. EXPORT PACKING CHARGES
N/A

17. TERMS & CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE
See question #9

18. TERMS & CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR
N/A
19. TERMS AND CONDITIONS OF INSTALLATION  
N/A

20. TERMS & CONDITIONS OF REPAIR PARTS  
N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS  
N/A

22. LIST OF PARTICIPATING DEALERS  
N/A

23. PREVENTIVE MAINTENANCE  
N/A

24. ATTRIBUTES & SECTION 508 COMPLIANCE  
a. Special Attributes (N/A)  
b. Section 508 Compliance: Section 508 compliance information on the supplies and services in this contract are available at www.AltronInc.com. The EIT standard can be found at: www.Section508.gov/.

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER  
Altron DUNS #: 03-309-1179

26. NOTIFICATION OF REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE  
Altron is registered in SAM with CAGE Code 0Y878.
TERMS AND CONDITIONS
APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES  I-FSS-60 Performance Incentives (April 2000)

Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

Cancel the stop-work order; or

Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND COMMERCIAL

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.
12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by— The offeror; Subcontractors; and/or Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity’s Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Base Year 1 - GSA Price with IFF 10/9/19-10/8/20</th>
<th>Base Year 1 - 10/9/20-10/8/21</th>
<th>Base Year 2 - 10/9/21-10/8/22</th>
<th>Base Year 3 - 10/9/2210/8/23</th>
<th>Base Year 4 - 10/9/23-10/8/24</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering Technologist</td>
<td>$69.01</td>
<td>$70.74</td>
<td>$72.51</td>
<td>$74.32</td>
<td>$76.18</td>
</tr>
<tr>
<td>Engineering Scientist III</td>
<td>$89.81</td>
<td>$92.05</td>
<td>$94.36</td>
<td>$96.72</td>
<td>$99.13</td>
</tr>
<tr>
<td>Engineering Scientist IV</td>
<td>$131.69</td>
<td>$134.98</td>
<td>$138.36</td>
<td>$141.82</td>
<td>$145.36</td>
</tr>
<tr>
<td>Management Analyst</td>
<td>$52.21</td>
<td>$53.52</td>
<td>$54.86</td>
<td>$56.23</td>
<td>$57.63</td>
</tr>
<tr>
<td>Principal Cybersecurity Specialist</td>
<td>$117.43</td>
<td>$120.37</td>
<td>$123.38</td>
<td>$126.46</td>
<td>$129.63</td>
</tr>
<tr>
<td>Distinguished Consultant/SME</td>
<td>$150.38</td>
<td>$154.14</td>
<td>$157.99</td>
<td>$161.94</td>
<td>$165.99</td>
</tr>
</tbody>
</table>
**SIN 132-51: LABOR CATEGORIES**

**Engineering Technologist**

**Functional Responsibilities:** Designs and develops software with functionality to enhance customer’s mission. Works on a team developing, integrating, testing, and deploying production software. Responsibilities include design and implementation of new features, improvements to existing functionality, technology insertion, integration, and testing. Supports and/or installs software applications/operating systems. May participate in test review and analysis, test witnessing and certification of software.

**Minimum Experience:** 0 year  
**Minimum Education:** Bachelors of Science

**Engineering Scientist III**

**Functional Responsibilities:** Expert in single or multiple technical disciplines providing expert knowledge and insight into specific areas of science and technology. Guides the development and application of this knowledge to the project. Independently performs a variety of system design and integration tasks where subject matter expertise is required. Additional duties:
- Supervises and guides a broad team of technical staff/engineers
- Plans and performs required research, design evaluation, technical development, system integration planning, and other tasks in specific technical areas.
- Responsible for highly complex technical/engineering tasks.
- Coordinates and guides the activities of technical staff assigned to specific tasks.

**Minimum Experience:** 3 years  
**Minimum Education:** Bachelors

**Engineering Scientist IV**

**Functional Responsibilities:** Expert in single or multiple technical disciplines providing expert knowledge and insight into specific areas of science and technology. Guides the development and application of this knowledge to the project. Independently performs a variety of system design and integration tasks where subject matter expertise is required. Additional duties:
- Supervises and guides a broad team of technical staff/engineers
- Plans and performs required research, design evaluation, technical development, system integration planning, and other tasks in specific technical areas.
- Responsible for highly complex technical/engineering tasks.
- Coordinates and guides the activities of technical staff assigned to specific tasks.

**Minimum Experience:** 5 years  
**Minimum Education:** Bachelors
## Management Analyst

**Functional Responsibilities:** Supports a team of systems engineers in the development of large complex systems. Analyzes system specifications and design specifications, implements the system from the design specifications. Performs testing, debugging, refinement, and integration. Provides a variety of support, including analysis of system requirements and development of methods for solving problems. Assists in the development of task-level specification based on system-level requirements using flowcharts, milestone charts and associated documents. Participates in the testing of analytical methods, revising and refining the documents used throughout the program. Participates in the review of existing processing systems in order to suggest refinements, reduce operating time and improve present techniques.

**Minimum Experience:** 2 years  
**Minimum Education:** Bachelors

## Principal Cybersecurity Specialist

**Functional Responsibilities:** Performs assessment of present levels of security, defines acceptable levels of risk, trains all personnel in proper cyber hygiene and establishes formal maintenance procedures. Performs privacy impact assessments and provides PII data security and monitoring, and migration strategies. Identifies potential vulnerabilities to cyber and information security using penetration testing and red teams. Provides technologies for identification, modeling, and predictive analysis of cyber threats. Provides technical / management leadership for the project teams.

**Minimum Experience:** 10 years  
**Minimum Education:** Bachelors

## Distinguished Consultant/SME

**Functional Responsibilities:** Performs highly specialized and technical tasks associated with the most current and cutting-edge technologies. May serve as a technical consultant to a project or a number of projects dealing with area of technical expertise. Generally recognized as a leader in the industry in their area of expertise, sought out by others in their area of expertise for advice and guidance. Provide expert, independent services and leadership in specialized technical areas. Provides expertise on an as needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with contractor management and Government personnel to ensure that the problem has been properly defined and that the solution will satisfy the Government’s requirement.

**Minimum Experience:** 12 years  
**Minimum Education:** Bachelors