GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE CATALOG
PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SOLICITATION NO: FCIS-JB-980001-B REFRESH 55

FEDERAL SUPPLY SCHEDULE 70 - GENERAL PURPOSE COMMERCIAL
INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES

INFORMATION TECHNOLOGY SCHEDULE PRICELIST

FSC Group Class: 70
FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D316 IT Network Management Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.
DICE IT SOLUTIONS LIMITED LIABILITY COMPANY D/B/A TECHPROJECTS
850 CAROLIER LANE 1ST FLOOR NORTH BRUNSWICK NJ 08902
PHONE: 732-828-9900 / 860-805-3255
FAX: 732-828-9901
WWW.TECHPROJECTS.US
EMAIL ID – RAM@TECHPROJECTS.US / HR@TECHPROJECTS.US

GSA Contract Number: 47QTCA20D001M

Contract Period: 11/04/2019 – 11/03/2024
General Services Administration
Federal Acquisition Service

Pricelist current through Modification # , dated______________

For more information on ordering from Federal Supply go to this website:
www.gsa.gov/schedules

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).

Business Size: Small, Women and Minority Owned Business
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INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage! and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:
[X] The Geographic Scope of Contract will be domestic and overseas delivery.
[ ] The Geographic Scope of Contract will be overseas delivery only.
[ ] The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION

DICE IT SOLUTIONS LIMITED LIABILITY COMPANY DBA TECHPROJECTS
850 CAROLIER LANE 1ST FLOOR
NORTH BRUNSWICK NJ 08902

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. Credit cards will not be acceptable for payment above the micro-purchase threshold. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.
The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:


Notification that Government purchase cards are accepted at or below the micro-purchase threshold:

Dice IT Solutions Limited Liability Company dba TechProjects agrees to accept the Government purchase card for purchases at or below the micro-purchase threshold.

Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.

Dice IT Solutions Limited Liability Company dba TechProjects agrees to accept Government purchase cards above the micro-purchase threshold.

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract
Block 16: Data Universal Numbering System (DUNS) Number: 078572530
Block 30: Type of Contractor: A. Small Disadvantaged Business
A. Small Disadvantaged Business
B. Other Small Business
C. Large Business
G. Other Nonprofit Organization
L. Foreign Contractor

Block 31: Woman-Owned Small Business - Yes
Block 37: Contractor's Taxpayer Identification Number (TIN): 39-2067486
Block 40: Veteran Owned Small Business (VOSB): No

4a. CAGE Code: 7EKY5
4b. Contractor has registered with the Central Contractor Registration Database (SAM).

5. FOB DESTINATION – None

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

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<th>SPECIAL ITEM NUMBER</th>
<th>DELIVERY TIME (Days ARO)</th>
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**Delivery time for DICE IT SOLUTIONS d/b/a TECHPROJECTS services will be determined with the purchasing agency at the time of order and dependent upon the specific needs of said agency.

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity,
ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.
   a) Prompt Payment: 1% if payment is made within 10 days from receipt of invoice.
   b) Quantity: None
   c) Dollar Volume 1.5 % discount for orders above $ 500,000.00 per task order
   d) Other Special Discounts: None
   e) Other: 90 days warranty.

8. **TRADE AGREEMENTS ACT OF 1979, as amended:**

   All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

   Not Applicable

10. **Small Requirements:** The minimum dollar of orders to be issued is **$100.00**

11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

   a. The Maximum Order for the following Special Item Numbers (SINs) is **$500,000.00**
      Special Item Number 132-51 - Information Technology Professional Services

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

   Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

   a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
   b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:**

   Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.
13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia  22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDs):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDs) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDs should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC  20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD  20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.

(i) Government-Furnished Property: As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies’ operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government’s obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity’s convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

(1) Manufacturer;
(2) Manufacturer’s Part Number; and
(3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser. The Internet address is http://www.gsaadvantage.gov

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).
For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if:

(1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

(2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

(3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

(4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1) Time of delivery/installation quotations for individual orders;

(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities
shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes ___
No  X_

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL):

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
(b) The following statement:

This order is placed under written authorization from _____ dated ______. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government’s interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors’ proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324).
**NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**
   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
   
      (1) Cancel the stop-work order; or
   
      (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
   
   b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
      
      (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
      
      (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
   
   c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
   
   d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**
   The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. **RESPONSIBILITIES OF THE CONTRACTOR**
   The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**
   Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**
   All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.
10. ORGANIZATIONAL CONFLICTS OF INTEREST
a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or
corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief
executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and
any joint venture involving the Contractor, any entity into or with which the Contractor
subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a
proposed ordering activity contract, without some restriction on ordering activities by the Contractor
and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its
affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best
interests of the ordering activity, ordering activities may place restrictions on the Contractors, its
affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders
against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be
designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise
exist in situations related to individual orders placed against the schedule contract. Examples of
situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional
services. Progress payments may be authorized by the ordering activity on individual orders if
appropriate. Progress payments shall be based upon completion of defined milestones or interim
products. Invoices shall be submitted monthly for recurring services performed during the preceding
month.

12. PAYMENTS
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper
invoices or vouchers, the prices stipulated in this contract for service rendered and accepted.
Progress payments shall be made only when authorized by the order. For time-and-materials orders,
the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002),
(Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under
this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour
Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to
labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour
Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the
following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract
resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and
administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each
labor category applies to labor performed by—
(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.
14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51. IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
LABOR CATEGORY: APPLICATION DEVELOPER

General Experience: Minimum 4 years of technical experience

Functional Description: Create and Develop Web Application specifications. Development and Delivery of web forms in ASP.NET, including C#, SQL Server OR Oracle, OR Open Source java, AngularJS and Node.js, etc., Develop specifications for full-stack apps which include Web server, relational database, and client-side servers. Design pattern specifications using object-oriented analysis/design. Perform Testing/Evaluation. Perform unit testing & documentation of programs and systems. Perform Code Review. Monitor and implement information technology quality assurance standards. Develop and prepares documents for the general design of solutions that meet system and security requirements, including the selection of alternative approaches. Develop specifications for databases, communication systems, hardware, network, security, storage and software configurations. Perform System Coding. Create the program code in various technologies such as .NET OR Open Source Java etc. Provide general programming assistance to other MIS programmers/projects as may be needed. Test and maintain the program code to make sure it meets all the functional requirements.

Minimum Education for Application Developer - 1: A Bachelor’s degree from an accredited college or university and four (4) years of experience performing the foregoing functions or a High School diploma and Six (6) years of experience performing the foregoing functions.

Minimum Education for Application Developer – 2: A Bachelor’s degree from an accredited college or university and seven (7) years of experience performing the foregoing functions or a High School diploma and Nine (9) years of experience performing the foregoing functions.

LABOR CATEGORY: QUALITY ASSURANCE ANALYST

General Experience: Minimum Four years of technical experience

Functional Description: Work closely with Management and Programming teams in testing applications in either manual and/or automated test environments. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Responsible for development of project Software and/or Systems Quality Assurance Plan and the implementation of procedures that conforms to the requirements of the contract. Responsible for verifying that each functional component of the project follows a defined process, which is in conformance with contractual requirements.

Creates and designs the following deliverables: test strategy & test plan, detailed test cases, test scripts, traceability matrix, test estimates, progress reports for test execution, various defect and statistical data reports, etc.

Experience authoring, building, and adopting large scale, cross-functional automation frameworks with well-balanced coverage across UI, back-end integration, database levels.
Deep understanding of different test automation approaches (keyword-driven, Data-driven, BDD, hybrid) and technology stacks (Java, .NET, JavaScript, Python, etc.)

**Minimum Education for Quality Assurance Analyst - 1**: A Bachelor's degree from an accredited college or university and Four (4) years of experience performing the foregoing functions or a High School diploma and Six (6) years of experience performing the foregoing functions.

**Minimum Education for Quality Assurance Analyst - 2**: A Bachelor's degree from an accredited college or university and seven (7) years of experience performing the foregoing functions or a High School diploma and Nine (9) years of experience performing the foregoing functions.

**Minimum Education for Quality Assurance Analyst - 3**: A Bachelor's degree from an accredited college or university and Eight (8) years of experience performing the foregoing functions or a High School diploma and ten (10) years of experience performing the foregoing functions.

**LABOR CATEGORY: BUSINESS ANALYST**

**General Experience**: Minimum Three to Five years’ experience working on full lifecycle IT development projects or Business Process related projects.

**Functional Description**: Develop business and technical requirements. Identify user stories and translate them into technical requirements as required. Prepare detailed EDP project plans, by identifying milestones/scheduling tasks/due dates. Responsible for efficient implementation of projects by managing changes to achieve project outputs by performing root cause analysis, management communication and client relationship management in partnership with Service Support team members. Provide Management Reporting and Information dissemination. Prepare executive summary status reports, by reviewing progress reports of scheduled tasks, activities, summarizing, analyzing data, to report progress to management on automation projects. Liaison with IT project managers and analyze their Infrastructure needs. Draft comprehensive reports, in narrative and statistical form, by applying knowledge of data processing techniques, researching, analyzing data, applying agency formats, to provide a written summary of results and recommendations.

Coordinate Testing of application. Develop test cases and acceptance criteria. Coordinate QA testing and acceptance between QA staff, developers, and stakeholders.

Review the requirements with the stakeholders for their approval. Analyze and document current systems and processes as currently implemented. Make recommendations for improvements based on client feedback. Work directly with business stakeholders, clients, designers, developers, and engineers to coordinate the building of applications to specifications and on time. Use Business Analysis tools such as JIRA, &MS office & MS Visio.

**Minimum Education for Business Analyst - 1**: A Bachelor's degree from an accredited college or university and Three (3) years of experience performing the foregoing functions or a High School diploma and Five (5) years of experience performing the foregoing functions.
**Minimum Education for Business Analyst - 2:** A Bachelor’s degree from an accredited college or university and seven (7) years of experience performing the foregoing functions or a High School diploma and Nine (9) years of experience performing the foregoing functions.

**LABOR CATEGORY: PRODUCT MANAGER**

**General Experience:** Minimum 6 years of relevant technical experience

**Functional Description:** Perform Design and implementation. Co-design products with business leadership, understanding and predicting the needs of the business leadership, leading the execution and delivery of software releases using defined hybrid-agile software development life cycle process. Coordinates development and ongoing refinement of the feature backlog for all releases and any dependencies. Leads the translation of software features into technical requirements (Features) following agile principles. Defines software release plan and scope with the scrum master and development teams. Act as a single point of contact for all engineering and innovation related items for assigned products. Work as a Product owner designing and developing software solutions. Work in a software development environment using one of the AGILE SDLC methodologies and direct a team to deliver a successful project.

**Minimum Education for Product Manager:** A Bachelor’s degree from an accredited college or university and Seven (7) years of experience performing the foregoing functions or a High School diploma and Nine (9) years of experience performing the foregoing functions.

**LABOR CATEGORY: PROJECT MANAGER**

**General Experience:** Minimum of 5 years project management experience overseeing development projects using various Software Development Lifecycle methodologies. At least 7 years of combined IT experience that includes business and system requirements definition, system design, system development and/or system testing.

**Functional Description:** Develop comprehensive project management plans. Lead the planning and implementation of project. Facilitate the definition of project scope, goals and deliverables. Define project tasks and resource requirements. Manage project execution from start through completion. Plan and schedule project timelines. Track project deliverables using appropriate tools. Provide direction and support to project team. Provide management reporting and information dissemination. Constantly monitor and report on progress of the project to all stakeholders. Present reports defining project progress, problems and solutions. Publish project meeting agendas and minutes from discussions. Provide project quality assurance. Develop quality assurance metrics to measure outputs. Implement and manage project changes and interventions to achieve project outputs. Ensure all projects changes meets the developed quality assurance metrics before it is released to the user community. Work in a software development environment using SCRUM and Agile Development Methodologies and Sprint Delivery.

**Minimum Education for Project Manager - 1:** A Bachelor’s degree from an accredited college or university and Five (5) years of experience performing the
foregoing functions or a High School diploma and Seven (7) years of experience performing the foregoing functions.

**Minimum Education for Project Manager - 2:** A Bachelor's degree from an accredited college or university and Seven (7) years of experience performing the foregoing functions or a High School diploma and Nine (9) years of experience performing the foregoing functions.

**LABOR CATEGORY: DATABASE ADMINISTRATOR**

**General Experience:** Six years of related experience

**Functional Description:** Develops and maintains necessary public synonyms, data base links, and user access controls. Provides database tuning and monitoring to insure effective and efficient data access to include comparison of performance ratios, tuning of memory configuration, disk I/O, and application software, design and maintenance of the physical layout of the databases and calculating disk space requirements for database tables and indexes. Responsible for developing project plans, justifications, guidelines, and controls.

Monitor and Maintain Oracle or SQL server Databases. Develop, maintains, enhances databases and information systems by defining physical structures and organization of databases and data sets. Reorganize databases at appropriate intervals, monitoring performance, implementing backup, recovery and restart procedures, utilizing the latest releases of database software in order to optimize performance, minimize storage requirements and support applications or systems areas. Prepare executive summary status reports by reviewing progress reports of scheduled tasks, activity.

Database Normalization, logical and physical modelling, capturing data lineage, table and column data definitions, valid values and others necessary information in the data models. Enforcing standards and best practices around data modelling efforts. Developing automated routine tasks for backup, restore and DBCC scripts for databases maintenance, optimization and transaction logs. Designing and implementing enterprise data warehouse solutions.

**Minimum Education for Database Administrator - 1:** Bachelor of Science Degree from an accredited college or university and four (4) years of total IT experience performing the foregoing functions or a High School diploma and Six (6) years of experience performing the foregoing functions. At least four (3) years of the total experience must have been in programming data base systems.

**Minimum Education for Database Administrator - 2:** Bachelor of Science Degree from an accredited college or university and Seven (7) years of total IT experience performing the foregoing functions or a High School diploma and Nine (9) years of experience performing the foregoing functions. At least Five (5) years of the total experience must have been in programming data base systems.

**Minimum Education for Database Administrator - 3:** Bachelor of Science Degree from an accredited college or university and Eight (8) years of total IT experience performing the foregoing functions or a High School diploma and Ten (10) years of experience performing the foregoing functions. At least Five (6) years of the total experience must have been in programming data base systems.
LABOR CATEGORY: TECHNICAL ARCHITECT / TECHNOLOGY LEAD

General Experience: Seven years of technical experience

Functional Description: Plans technical architecture for the business environment. Maps business requirements to products. Develops architecture strategy to support business goals. Designs technology architecture. Provides product overview and component strategy. Designs the planning process and approach. Provides high level of expertise in the architecture, design and functionality of business applications; Understands the business objectives. Providing specialized knowledge of system architecture requirements and programming specifications. Designs and conceptualizes information systems solutions based on customer needs and technical considerations. Analyzes job tasks, organizational structure and user requirements to provide system-wide solutions. Applies analytical expertise to assist in defining, analyzing, validating and documenting complex operating environments, states of technology and current processes. May supervise a staff of programmers and/or other engineers. Works independently without direct supervision.

Minimum Education: A Bachelor’s degree from an accredited college or university and seven (7) years of experience performing the foregoing functions or a High School diploma and Ten (10) years of experience performing the foregoing functions.

LABOR CATEGORY: COMPUTER SYSTEMS ANALYST

General Experience: Four years of related experience

Functional Description: Analyzes user needs to determine requirements and conducts feasibility studies. Identifies resources required for each task. May supervise a small support staff and/or serve as liaison to client staff. Researches developments in field of expertise and applies them to the client environment including emerging technologies, lessons learned, best practices, and assessment methodologies. Interfaces with client personnel at all organizational levels. Develops white papers and system documentation. Converts functional specifications to technical specifications. Works independently without direct supervision. Possesses an understanding of requirements analysis and requirements management, along with broad familiarity with a range of technology solution areas and current knowledge of industry trends and developments. Works closely with customers, managers and other technical team members to synthesize information into a clear development approach. Has extensive experience with full lifecycle development methodologies, including the Rational Unified Process, in particular Use-Case development and UML Modeling. Possesses excellent written and oral communication skills and has excellent time management, job scoping, and estimating skills as well. Assists project manager with the planning and re-sourcing of design, development, testing and delivery phases of projects.

Minimum Education for Computer Systems Analyst - 1: A Bachelor’s degree from an accredited college or university and three (3) years of experience performing the foregoing functions or a High School diploma and Five (5) years of experience performing the foregoing functions.

Minimum Education for Computer Systems Analyst - 2: A Bachelor’s degree from an accredited college or university and Seven (7) years of experience performing the
foregoing functions or a High School diploma and Nine (9) years of experience performing the foregoing functions.

**LABOR CATEGORY: ENTERPRISE ARCHITECT**

**General Experience:** Ten years of technical experience

**Functional Description:** Contribute to the design and creation of initial points of view, assets and service offerings that use emerging technologies. Perform technology architecture and infrastructure design activities, test and deployment activities and refine and enhance architecture and framework.

Responsible for understanding new software and systems technologies that are emerging in use, driving the initial assets and engagements using these technologies. The Enterprise Architect will be responsible for establishing system information requirements to develop large scale information systems. They will, design architecture to include the software, hardware, and communications, ensure compatibility, compliance, and regulatory requirements and evaluate work flows, organization, and planning. Enterprise Architecture professionals have diverse, technology-centric backgrounds, have experience in delivering solutions based on advanced technology and are self-starters who are enthusiastic about technology and have a deep personal interest in working on the leading edge.

**Minimum Education:** A Bachelor’s degree from an accredited college or university and Seven (7) years of experience performing the foregoing functions or a High School diploma and ten (10) years of experience performing the foregoing functions.

**LABOR CATEGORY: IT SUBJECT MATTER EXPERT (SME)/CONSULTANT-TECHNICAL**

**General Experience:** Eight years of relevant IT technical experience

**Functional Description:** Define procedures or standards with respect to what the right or best way to implement an emerging technology would be for an IT organization. Define performance objectives and determine acceptable performance levels. Provide recommendations for procedural and technology improvements. Define and plan the future of the IT organizations. Act as the “go to” person for questions and problems within his/her area of technology expertise. Conduct research on emerging technologies. Assist in identifying best technology options and create technology adoption road-maps. Collaborate with customer IT teams to implement new technologies. May supervise a staff of Sr. IT specialists, Sr. Programmers and/or other engineers. Works independently without direct supervision.

Provides advanced specialized scientific and engineering and other necessary related functional support required to complete IT/telecommunication tasks. Specifically, provides high-level advice, planning, troubleshooting, integration, research, design, development, testing, modeling, simulation and training on the most complex work requirements. Participates as needed in all phases of software development with emphasis on the planning, analysis, testing, integration, documentation, training and presentation phases. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order requirements.
Minimum Education: A Bachelor’s degree from an accredited college or university and Eight (8) years of experience performing the foregoing functions or a High School diploma and Ten (10) years of experience performing the foregoing functions.

LABOR CATEGORY: IT SUBJECT MATTER EXPERT (SME)/CONSULTANT– BUSINESS

General Experience: Eight years of relevant IT experience

Functional Description:
To ensure the facts and details are correct so that the project's/program's deliverable(s) will meet the needs of the stakeholders, legislation, policies, standards, and best practices. Have a deep understanding of a particular process, function, technology. Understand requisite knowledge that underlies effective decision-making and is able to describe where anomalies or flaws may occur in the decision-making for his/her area of expertise. Define procedures or standards with respect to what the right or best way to implement an emerging technology would be for an IT organization. Define performance objectives and determine acceptable performance levels. Provide recommendations for procedural and technology improvements. Define and plan the future of the IT organizations. Act as the “go to” person for questions and problems within his/her area of technology expertise. Conduct research on emerging technologies. Assist in identifying best technology options and create technology adoption road-maps. Collaborate with customer IT teams to implement new technologies. Specifically, provides high-level advice, planning, troubleshooting, integration, research, design, development, testing, modeling, simulation and training on the most complex work requirements. Participates as needed in all phases of software development with emphasis on the planning, analysis, testing, integration, documentation, training and presentation phases. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order requirements.

Minimum Education: A Bachelor’s degree from an accredited college or university and Eight (8) years of experience performing the foregoing functions or a High School diploma and Ten (10) years of experience performing the foregoing functions.

LABOR CATEGORY: SYSTEM DATA NETWORK SPECIALIST

General Experience: Three years of related technical experience

Functional Description: Monitors and responds to complex technical hardware and software problems including network infrastructure and communication hardware and software configuration problems. Provides primary interface with vendor support service groups or provides internal analysis and support to ensure appropriate notification during outages or period of degraded system performance. Provides LAN server support. Provides system administration support of network, web and/or communication systems including Local Area Network (LAN) and Wide Area Network (WAN) systems. This includes administration of user accounts, passwords, email, chat, and FTP. Maintains servers, creates monitoring reports and logs, and ensures functionality of links. Monitors web site for acceptable performance and user accessibility. Establishes back-ups and monitors site security. Coordinates network
administration and performance requirements with others in the information systems function. Identifies, analyzes and documents long-range requirements and schedules resources related to the enterprise network. Responsible for configuration management and documentation of network and system topologies and/or web site. Prepares technical implementation plans that provide integrated solutions including actions, milestones, timelines and critical paths required for complete solutions. Prepares activity and progress reports regarding the network performance.

Performs day-to-day network administration tasks including network equipment installation, configuration, upgrades, testing, and troubleshooting. Supports day-to-day operations that include routing, switching, firewalls, wireless, VoIP, and VPN. Maintains and supports network technologies that sustain data center operations. Configures load balancing for internal and external facing applications. Collaborates with various departments representing the network support team to design, test, and implement proposed solutions. Troubleshoots network performance issues and recommending appropriate solutions. Provides periodic network traffic and security status reporting. Contributes to root cause analysis reports for network outages. Prepares network diagrams, floor plans, and schematics using Visio where required. Analyzes business requirements to develop technical network solutions designs and their framework. Performs complex, hands-on solution design, solution architecture, architecture roadmaps, concepts and Collaborating with network architects and engineers to create enterprise networks and address supports issues such as routing protocols, data center performance, high-availability and scalability.

Collaborate with Project Managers during the deployment phase of the project, which includes documenting all installation, customization and integration efforts. Lead the creation of the configuration deployment procedures and train integration and field engineers, on various networking configurations. Utilize knowledge of ITIL processes and methodology to develop project’s structure and documentation.

**Minimum Education for System Data Network Specialist - 1:** A Bachelor’s degree from an accredited college or university and Three (3) years of experience performing the foregoing functions or a High School diploma and Five (5) years of experience performing the foregoing functions.

**Minimum Education for System Data Network Specialist - 2:** A Bachelor’s degree from an accredited college or university and Seven (7) years of experience performing the foregoing functions or a High School diploma and Nine (9) years of experience performing the foregoing functions.

**Minimum Education for System Data Network Specialist - 3:** A Bachelor’s degree from an accredited college or university and Eight (8) years of experience performing the foregoing functions or a High School diploma and Ten (10) years of experience performing the foregoing functions.

**LABOR CATEGORY: DATA ANALYST**

**General Experience:** Three years of related technical experience

**Functional Description:** Create and maintain all databases required for development, QA, Staging and production usage. Involve in implementing all the Data model changes. Perform the capacity planning required to create and maintain the databases. Perform data analysis and troubleshooting. Write complex SQLs and integrate technologies with
internal and external data sources. Perform ongoing tuning of the database instances. Perform Performance tuning, Performance monitoring, Replication, Log shipping, Database Mirroring, Database capacity planning, Users and Role creation and monitoring Perform Data Extraction. Extract critical data from various data sources, load data into a centralized Microsoft SQL Server Database. Prepare data feed files for a business intelligence database and identify new data sources. Create new Extract, Transform and Load (ETL) jobs using Microsoft SSIS. Perform Data Analysis and Reporting. Interpret the data to answer the question of why it is important, and to suggest recommended actions for management to take in response to it. Work with SQL 2008/2008R2/2012/2014 database management and related products from Microsoft including PowerShell, Windows 2008R2/2012R2 Server operating systems. Perform advanced SQL queries and reading query execution plan, developing and performance tuning complex, SSRS and SSIS-2012 packages. Use SQL 2012 on High Availability configuration, support, and troubleshooting.

**Minimum Education for Data Analyst:** A Bachelor’s degree from an accredited college or university and Three (3) years of experience performing the foregoing functions or a High School diploma and Five (5) years of experience performing the foregoing functions.

**LABOR CATEGORY: DOCUMENT SPECIALIST / TECHNICAL WRITER**

**General Experience:** 2 years of related experience

**Functional Description** Prepares, edits, maintains and updates technical documents such as reference manuals, user manuals, specifications, as well as training materials throughout the lifecycle of the system or the project. Responsibilities also include, but are not limited to, maintaining technical documentation, assuring the accuracy of technical documents, maintaining technical libraries. Graphics Specialist - Provides graphic design support for IT and telecommunication projects. Responsibilities include, but are not limited to, graphics design/use as well as operations setup of computer graphic systems such as desktop publishing, CAD, GIS, HTML and multimedia.

Technical Writers prepare instruction manuals, journal articles, and other supporting documents to communicate complex and technical information more easily. Work with computer hardware engineers, scientists, computer support specialists, and software developers to manage the flow of information among project workgroups during development and testing. Must be able to understand complex information and communicate the information to people with diverse professional backgrounds.

**Minimum Education:** A Bachelor’s degree from an accredited college or university and two (2) years of experience performing the foregoing functions or a High School diploma and four (4) years of experience performing the foregoing functions.

**LABOR CATEGORY: HELP DESK SPECIALIST**

**General Experience:** Minimum Two years of help desk/user support experience

**Functional Description:** Provides phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and applications developed under this task or predecessors. Serves as a technical point of contact for troubleshooting hardware/software PC and printer problems. Responds to and diagnoses problems through discussions with users. Includes problem recognition, research, isolation and resolution steps. Typically, is able to resolve less complex
problems immediately, while more complex problems are elevated to higher-level Help Desk tiers. May involve use of problem management database and help desk systems. Working knowledge of PC operating systems, e.g., DOS, Windows, as well as networking and mail standards and work on a help desk, information systems development and other work in the client/server field, or related fields. Demonstrated ability to communicate orally and in writing and a positive customer service attitude.

**Minimum Education:** A Bachelor’s degree from an accredited college or university and two (2) years of experience performing the foregoing functions or a High School diploma and Four (4) years of experience performing the foregoing functions.

**LABOR CATEGORY: CHANGE MANAGEMENT SPECIALIST**

**General Experience:** Two years of related technical experience

**Functional Description:** Focus on maximizing an organization’s human capital resources and assisting them to facilitate change. Utilize a variety of disciplines, such as project management and process improvement, to help employees accept organizational change. Develop system design specifications. Responsible for designing, developing, implementing and deploying end-to-end build, package, and deployment systems in a large-scale environment. Work with development team throughout the organization to determine and address critical needs. Identify cross program dependencies and support the development and implementation of migration plans to address those dependencies. Support change management initiatives by developing leading Change Champion network, evaluating change readiness and organizational impact assessment results. Responsible for designing, developing, implementing and deploying a structured change management approach and methodology. Provide input, document requirements and support the design and delivery of training programs. Conduct impact analyses, assess change readiness and identify key stakeholders. Apply a structured methodology and lead change management activities. Apply a change management process and tools to create a strategy to support adoption of the changes required by a project or initiative. Support the design, development, delivery and management of communications.

**Minimum Education:** A Bachelor’s degree from an accredited college or university and Two (2) years of experience performing the foregoing functions or a High School diploma and Four (4) years of experience performing the foregoing functions.

**LABOR CATEGORY: STRATEGIC INFORMATION TECHNOLOGY ADVISOR**

**General Experience:** 8 years of technical experience

**Functional Description:** Highly specialized knowledge and expertise in one or more vertical disciplines such as Public sector, State and City’s information technology needs, law enforcement, banking, transportation, or other such disciplines as required to define/establish the functional or business direction of an enterprise, agency, or inter-agency requirement. Aligns the business processes and information technology strategy with the conditions and circumstances of the functional environment and establishes effective performance measures. Contributes to the definition and implementation of planning processes and/or systems at the enterprise level including both strategic and operational
activities. Analyze job tasks, organizational structure and user requirements to provide system-wide solutions.

Understanding customer requirements and business objectives. Providing strategic advice on using technology to achieve goals. Managing IT initiatives and collaborating with the technical staff. Provide expert advice, consultation and leadership in designing, coordinating and maintaining project goals, objectives and priorities. Develops strategies to meet short- and long-range goals for the applicable program and assures that strategies reflect most promising directions. Applies new methods, approaches, and technology to new and unusual situations. Collaborates with and provides expert advice to all organizational levels with the agency.

Provide architecture direction/solutions for business & technical designs for large complex applications using Enterprise Java technology OR Microsoft (.net) technologies OR Oracle Technologies or any other relevant technologies. Customize the frame works for which we rarely find the resources, such as Cúram Framework OR latest angular frame works to meet project functional and business requirements. Provide architectural design and development estimates utilizing Object Oriented Design Patterns and enforcing architectural standards and best practices. Develop system architecture using component diagrams, development and runtime hardware and software configurations.

Highly specialized knowledge and expertise in an uncommon or emerging related information technologies which is hard to find in marketplace.

**Minimum Education:** A Bachelor’s degree from an accredited college or university and Eight (8) years of experience performing the foregoing functions or a High School diploma and Eleven (11) years of experience performing the foregoing functions. 2 years of experience in the IT advisory role or equivalent experience needed.
DICE IT SOLUTIONS LIMITED LIABILITY COMPANY D/B/A TECHPROJECTS
GSA LABOR CATEGORY PRICING

DICE IT SOLUTIONS Limited Liability Company d/b/a TECHPROJECTS Proposed Economic Price Adjustment (EPA) Mechanism.
DICE IT SOLUTIONS Limited Liability Company d/b/a TECHPROJECTS’ EPA is based on its commercial price list included in the offer and as published on its website www.techprojects.us.
DICE IT SOLUTIONS Limited Liability Company d/b/a TECHPROJECTS is requesting an EPA increase of 2.5% annually based on its contract award date.
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USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE
Dice IT Solutions Limited Liability Company d/b/a TechProjects provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged, minority and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT
To actively seek and partner with small businesses.
To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.
To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.
We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

Ram Madiraju, Partner / COO
850 Carolier Lane 1st Floor North Brunswick NJ 08902
Phone: 732-828-9900 (O) / 860-805-3255 (M)
Email: ram@techprojects.us / hr@techprojects.us
Fax: 732-828-9901
BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s).

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers.

Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

<table>
<thead>
<tr>
<th>Ordering Activity</th>
<th>Date</th>
<th>Contractor</th>
<th>Date</th>
</tr>
</thead>
</table>
BPA NUMBER__________

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
<thead>
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<th>MODEL NUMBER/PART NUMBER</th>
<th>BPA DISCOUNT/PRICE</th>
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<tr>
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(2) Delivery:

<table>
<thead>
<tr>
<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
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</thead>
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<td></td>
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</tbody>
</table>

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _________________.

(4) This BPA does not obligate any funds.

(5) This BPA expires on ________________ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>POINT OF CONTACT</th>
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</thead>
<tbody>
<tr>
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</table>

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;
(b) Contract Number;
(c) BPA Number;
(d) Model Number or National Stock Number (NSN);
(e) Purchase Order Number;
(f) Date of Purchase;
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.
BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirement.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

• The customer identifies their requirements.
• Federal Supply Schedule Contractors may individually meet the customers needs, or
• Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
• Customers make a best value selection.