GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAAAdvantage.gov.

Multiple Award Schedule

Contract number: 47QTCA20D003V

Contract period: December 31, 2019 through December 30, 2024

T. White Parker Associates, Incorporated
22636 Davis Drive, Suite 345
Sterling, VA 20164
877-323-7868 phone
703-230-6974 fax

https://www.twhiteparker.com/

Contract administration source: Lloyd Parker, 703-230-6970, twp_contacts_mgr@twhiteparker.com

Business size: Small Business, Woman-Owned Small Business (WOSB), SBA-Certified Economically Disadvantaged Woman-Owned Small Business (EDWOSB), and Minority-owned Business

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Price Lists current though PS-0013, effective May 24, 2022

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>54151SRC</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>54151SSTLOC</td>
<td></td>
<td>State and Local Information Technology Professional Services</td>
</tr>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMSTLOC OLMSRC</td>
<td>Order-Level Materials (OLMs)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

54151S, 54151SRC and 54151SSTLOC – Project Manager I - $116.35
541611 and 541611RC – Support Staff - $75.98
OLM – Determined at the Order Level

1c. A description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided—See pages 5 to 15.

2. Maximum order:

<table>
<thead>
<tr>
<th>SINs</th>
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3. Minimum order: $100.00

4. Geographic coverage (delivery area). Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also
includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

The Geographic Scope of Contract will be domestic and overseas for 54151S, 54151SRC and 54151SSTLOC and Domestic delivery for 541611 and 541611RC.

5. **Point(s) of production (city, county, and State or foreign country).** Sterling, Virginia, Loudoun County

6. **Discount from list prices or statement of net price.** The Service Prices are net prices.

7. **Quantity discounts.** Additional 1% discount for single orders of $500,000 or more for 54151S, 54151SRC, 54151SSTLOC, 541511 and 541611RC.

8. **Prompt payment terms.** Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30.

9. **Foreign items (list items by country of origin).** Not Applicable

10a. **Time of delivery.** (Contractor insert number of days.) As mutually agreed with each ordering activity.

10b. **Expedited Delivery.** Items available for expedited delivery are noted in this price list. As mutually agreed with each ordering activity.

10c. **Overnight and 2-day delivery.** As mutually agreed with each ordering activity.

10d. **Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.

11. **F.O.B. point(s).** Destination

12a. **Ordering address(es).** 22636 Davis Drive, Suite 345 Sterling, VA 20164

12b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **Payment address(es).** 22636 Davis Drive, Suite 345 Sterling, VA 20164

14. **Warranty provision.** Workmanlike Manner

15. **Export packing charges, if applicable.** Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable

23. Unique Entity Identifier (UEI) number. DB2SYZJN6HA4

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM
DESCRIPTION PROFESSIONAL SERVICES AND PRICING

SIN(s): 54151S
  54151SRC
  54151SSSTLOC

Subject Matter Expert (SME) I

Minimum Experience: 10 years.

Functional Duties: Provides specialty IT consultation, advisory services, and broad analysis for clients and customers. Works with leadership, technical staff and end user groups to evaluate, recommend and solve technical IT problems related to specific area(s) of expertise. Evaluates existing systems and/or user requirements to analyze, design, recommend, and implement IT system changes. Relies on IT experience and judgment to plan and accomplish goals. Performs a variety of complicated IT tasks and a wide degree of creativity is expected. May lead and direct the work of others.

Minimum Education: A Master's Degree.

Substitutions: 15 years of professional work experience as a SME may substitute, in lieu of a Master’s degree.

Program Manager I

Minimum Experience: 8 years.

Functional Duties: Responsible for all aspects of the development and implementation of assigned IT projects and provides a single point of contact for those projects. Assists in the definition of project scope and objectives. Assists in the development of detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

Minimum Education: Bachelor's degree.

Required Certification: PMP

Substitutions: 10 years of professional work experience as a Program Manager, in lieu of Bachelor’s degree.

Program Manager II

Minimum Experience: 10 years.

Functional Duties: Responsible for all aspects of the development and implementation of assigned IT projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Serves as the team leader with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

Recommends and takes action to direct the analysis and solutions of problems.
Minimum Education:  Master’s Degree.

Required Certification:  PMP

Substitutions:  15 years of relevant professional work experience as a Program Manager, in lieu of Master’s degree.

Project Manager I

Minimum Experience:  4 years.

Functional Duties:  Responsible for all aspects of the development and implementation of assigned IT projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

Minimum Education:  Bachelor's degree.

Substitutions:  7 years of relevant professional work experience as a Project Manager, in lieu of a Bachelor’s degree.

IT Specialist

Minimum Experience:  4 years.

Functional Duties:  Provide direct support to product support teams comprised of owners, senior stakeholders, development vendors and data/content managers; Apply sound SCRUM principles to development environment with the ability to offer advisory support and training as needed; Gather requirements from a variety of sources, vet and qualify them and add them to the backlog; Serve as a liaison between Federal leaders and technical teams, artfully work toward agreement on requirements and implementation approaches; Facilitate joint application development sessions, develop and maintain test scripts and lead testing activities; Support advanced communications efforts across the enterprise user base related to upcoming releases, features, capabilities etc.; IT governance and configuration control experience. Strong understanding of Agile development methods with several years of experience Extensive software requirements gathering experience Web-based technology development and support experience. Able to logically structure sprints (builds, releases) to maximize value Ability to communicate with end-customer/stakeholders of varying levels of seniority.

Minimum Education:  Bachelor's degree.

Required Certification:  Certified Scrum Master (CSM) or Certified Scrum Product Owner (CSPO)

Substitutions:  7 years of relevant professional work experience as a Project Manager, in lieu of a Bachelor’s degree
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<tr>
<td>54151SSLOC</td>
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</table>
Administrative Specialist **

**Functional Duties:** Provides general and administrative support to projects and teams in all facets of program/project delivery. May perform project schedule updates, document editing, and develop process drawings and other administrative services.

**Minimum Education:** High school diploma.

**Minimum Experience:** 2 yrs. of professional work experience.

Administrative Specialist II

**Functional Duties:** Provides general and administrative support to clients and programs to include (but may not be limited to): coordination, action tracking, document review and editing, production of documents and materials, event planning and other administrative tasks. May also schedule meetings and reviews and assist with managing schedules and tasks.

**Minimum Education:** 2 yrs. of collegiate study (Associates Degree).

**Minimum Experience:** 4 yrs. of relevant professional work experience.

**Substitutions:** 8 yrs. of relevant professional work experience.

Analyst

**Functional Duties:** Entry-level responsible for assisting with broad quantitative analysis in support of customer needs. Support may include but not be limited to data collection, data analysis, data modeling, results reporting and presentation. Typically works under the guidance of senior analysts or managers and may apply their expertise in a wide range of domains.

**Minimum Education:** A Bachelor's degree.

**Minimum Experience:** 1 year of relevant professional work experience.

**Substitutions:** 6 yrs. of relevant professional work experience.

Analyst I

**Functional Duties:** Responsible for conducting broad quantitative analysis in support of customer needs. Support may include but not be limited to data collection, data analysis, data modeling, results reporting and presentation. Typically works under the guidance of senior analysts or managers and may apply their expertise in a wide range of domains.

**Minimum Education:** A Bachelor's degree.

**Minimum Experience:** 2 yrs. of relevant professional work experience.

**Substitutions:** 8 yrs. of relevant professional work experience.
Analyst II

**Functional Duties:** Oversees and supervises broad quantitative analysis in support of customer needs. Duties may include but not be limited to data collection, data analysis, data modeling, results reporting and presentation.

**Minimum Education:** Bachelor's degree.

**Minimum Experience:** 7 yrs. of relevant professional work experience.

**Substitutions:** 15 yrs. of relevant professional work experience.

Business Analyst

**Functional Duties:** Responsible for conducting quantitative business analysis in support of customer needs. Support may include but not be limited to data collection, data analysis, business research, data modeling, cost benefit analysis, results reporting and presentation. Typically works under the guidance of senior consultants or managers and typically apply their expertise in business management or process domains.

**Minimum Education:** Bachelor's degree.

**Minimum Experience:** 4 yrs. of relevant business experience.

**Substitutions:** 8 yrs. of relevant professional work experience.

Business Analyst, Sr.

**Functional Duties:** Responsible for defining metrics and/or analysis approaches that best address a particular customer business need. Will direct focus of other team resources in the research, analysis, data collection, data analysis, data modeling, cost benefit analysis, results reporting and presentations necessary to justify business decisions. Adept at developing sound business and quantitative rationale for recommended courses of action.

**Minimum Education:** A Master's Degree.

**Minimum Experience:** 5 yrs. of relevant business experience.

**Substitutions:** 15 yrs. of relevant business experience.

Consultant

**Functional Duties:** Provides consultative, advisory and/or analysis support to clients and customers. Support leverages skills amassed from prior engagements and experiences. Provides business expertise in a broad range of disciplines and possesses domain experience and expertise in said domain. Supports senior staff and project managers and coaches other team members and may possess specialty subject-matter expertise in areas such as Capital Planning, Enterprise Architecture, Business Process Re-engineering, Human Resources or other specialty discipline.

**Minimum Education:** A Bachelor's degree.

**Minimum Experience:** 5 yrs. of relevant professional work experience.

**Substitutions:** 8 yrs. of relevant professional work experience.
Functional Specialist I

Functional Duties: Provides specialty consultation, advisory services, and broad analysis for clients and customers. Support leverages a unique domain skill area from which solutions can be adequately drawn in support of client mission and objectives. Often regarded as an expert in their area of expertise. Primary areas of consultation may include project planning, portfolio management, quantitative financial analysis, along with other approaches and methods. Experience may also be leveraged from an extended period serving in a specific domain area or client environment.

Minimum Education: A Bachelor's degree in related functional discipline.

Minimum Experience: 5 yrs. of relevant professional work experience.

Substitutions: 8 yrs. of relevant professional work experience.

Functional Specialist II

Functional Duties: Provides specialty consultation, advisory services, and broad analysis for clients and customers. Support leverages a unique domain skill area from which solutions can be adequately drawn in support of client mission and objectives. Often regarded as an expert in their area of expertise. Primary areas of consultation may include project planning, portfolio management, quantitative financial analysis, along with other approaches and methods. Experience may also be leveraged from an extended period serving in a specific domain area or client environment.

Minimum Education: Bachelor's degree in related functional discipline.

Minimum Experience: 10 yrs. of relevant professional work experience.

Substitutions: 15 yrs. of relevant professional work experience.

Functional Specialist, Sr.

Functional Duties: Provides specialty consultation, advisory services, and broad analysis for clients and customers. Support leverages a unique domain skill area from which solutions can be adequately drawn in support of client mission and objectives. Often regarded as an expert in their area of expertise. Primary areas of consultation may include project planning, portfolio management, quantitative financial analysis, along with other approaches and methods. Experience may also be leveraged from an extended period serving in a specific domain area or client environment.

Minimum Education: A Master's Degree.

Required/Supplemental Certifications: May hold one or more of various certifications (e.g. CPA, PMP, CEA, SPHR, PHR, CIM)

Minimum Experience: 7 yrs. of relevant professional work experience.

Substitutions: 20 yrs. of relevant professional work experience.
Management Consultant I

**Functional Duties:** Provides consultative and advisory and analysis support to clients and customers. Support leverages skills amassed from prior engagements and experiences. Provides expertise in areas such as project planning, portfolio management, quantitative financial analysis, along with other approaches and methods. Supports senior staff and project managers and coaches other team members and may possess specialty subject-matter expertise in areas such as Capital Planning, Enterprise Architecture, Business Process Re-engineering, Human Resources or other related discipline.

**Minimum Education:** A Bachelor's degree.

**Minimum Experience:** 5 yrs. of relevant professional consulting experience.

**Substitutions:** 10 yrs. of relevant professional consulting experience.

Management Consultant II

**Functional Duties:** Provides in-depth consultation, advisory services, and broad analysis for clients and customers. Support leverages a diverse pool of skills amassed from prior engagements and experiences. Develops and delivers training, mentors and coaches other members of staff and may serve as an engagement lead. Serves as the liaison between business units and IT departments and may possess specialty subject-matter expertise in areas such as Capital Planning, Enterprise Architecture, Business Process Re-engineering, Human Resources or other related discipline.

**Minimum Education:** Bachelor's degree.

**Minimum Experience:** 10 years of relevant professional consulting experience.

**Substitutions:** 15 yrs. of relevant professional consulting experience.

Management Consultant, Sr.

**Functional Duties:** Provides in-depth consultation, advisory services, and broad analysis for clients and customers. Support leverages a diverse pool of skills amassed from prior engagements and experiences. Develops and delivers training, mentors and coaches other members of staff and may serve as an engagement lead. Serves as the liaison between business units and IT departments and may possess specialty subject-matter expertise in areas such as Capital Planning, Enterprise Architecture, Business Process Re-engineering, Human Resources or other related discipline.

**Minimum Education:** A Master's Degree.

**Required/Supplemental Certifications:** May hold one or more of various certifications (e.g. CPA, PMP, CEA, SPHR, PHR, CIM)

**Minimum Experience:** 7 yrs. of relevant professional consulting experience.

**Substitutions:** 20 yrs. of relevant professional consulting experience.
Program Manager I

Functional Duties: Cognizant lead for multiple small to intermediate programs or one large program. Directs all aspects of client relations, program delivery, people, resources, budget, schedule and approaches. May manage other program managers and ensure organizational alignment, motivation and focus on achieving cost, schedule and quality requirements.

Minimum Education: Bachelor's degree.

Required/Supplemental Certifications: May hold a PMP

Minimum Experience: 8 yrs. of relevant professional work experience.

Substitutions: 12 yrs. of relevant professional work experience.

Program Manager II

Functional Duties: Cognizant lead for large programs. Directs all aspects of client relations, program delivery, people, resources, budget, schedule and approaches. May manage other program managers and ensure organizational alignment, motivation and focus on achieving cost, schedule and quality requirements. Regarded as a senior client advisor relative to programmatic issues and challenges.

Minimum Education: Bachelor's degree.

Required/Supplemental Certifications: May hold an MBA, PMP

Minimum Experience: 12 yrs. of relevant professional work experience.

Substitutions: 18 yrs. of relevant professional work experience.

Project Manager I

Functional Duties: Manages projects using project management (PM) techniques to make budget projections, identify and mitigate risks and issues, and review and update scope and schedule for interrelated projects. Provides PM processes, artifacts, and tool expertise to clients and applies PM best practices to the planning and management of technical and non-technical engagements; interprets business and technical details and translates them into project requirements; conducts research and analyses to resolve problems and offer corrective action.

Minimum Education: Bachelor's degree in IT, Business or related discipline.

Minimum Experience: 4 yrs. of relevant professional work experience.

Substitutions: 8 yrs. of relevant professional work experience.
**Project Manager II**

**Functional Duties:** Manages projects using project management (PM) techniques to make budget projections, identify and mitigate risks and issues, and review and update scope and schedule for interrelated projects. Provides PM processes, artifacts, and tool expertise to clients and applies PM best practices to the planning and management of technical and non-technical engagements; interprets business and technical details and translates them into project requirements; conducts research and analyses to resolve problems and offer corrective action. Often serves as the sole client facing representative of the project with principal oversight of the project deliverables and work schedules.

**Minimum Education:** Bachelor's degree in IT, Business or related discipline.

**Required/Supplemental Certifications:** PMP

**Minimum Experience:** 7 yrs. of relevant professional work experience.

**Substitutions:** 12 yrs. of relevant professional work experience.

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**Project Specialist**

**Functional Duties:** Responsible for providing a wide range of support services to a program or project in support of end-state client needs. Responsibilities include but may not be limited to research, analysis, coordination and tracking of project activity. May also author documents, presentations or other reports in support of programs.

**Minimum Education:** A Bachelor's degree.

**Minimum Experience:** 2 yrs. of professional work experience.

**Substitutions:** 5 yrs. of relevant professional work experience.

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**Subject Matter Expert (SME) I**

**Functional Duties:** Provides specialty consultation, advisory services, and broad analysis for clients and customers. Support leverages a unique domain skill area from which solutions can be adequately drawn in support of client mission and objectives. Often regarded as an expert in their area of expertise. Primary areas of consultation may include project planning, portfolio management, capital planning, human resources, quantitative analysis, financial analysis, along with other approaches and methods. Experience may also be leveraged from an extended period serving in a specific domain area or client environment of relevance.

**Minimum Education:** A Master's Degree.

**Minimum Experience:** 7 yrs. of relevant professional work experience.

**Substitutions:** 15 yrs. of relevant professional work experience.
Support Staff **

**Functional Duties:** Provide general and administrative support to clients and programs to include (but may not be limited to): coordination, action tracking, document review and editing, production of materials, event planning and other support tasks. May also schedule meetings and review and assist with managing schedules and tasks.

**Minimum Education:** A Bachelor's degree.

**Minimum Experience:** 1 yr. of professional work experience.

**Substitutions:** 5 yrs. of relevant professional work experience
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<td>Project Manager II</td>
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<td>Subject Matter Expert (SME) I</td>
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<td>Support Staff</td>
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</table>
The Service Contract Labor Standards, formerly the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided.

While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories.

If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number.