GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST  

SPECIAL ITEM NUMBER 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES  
FPDS Code D301  IT Facility Operation and Maintenance  
FPDS Code D302  IT Systems Development Services  
FPDS Code D306  IT Systems Analysis Services  
FPDS Code D307  Automated Information Systems Design and Integration Services  
FPDS Code D308  Programming Services  
FPDS Code D310  IT Backup and Security Services  
FPDS Code D311  IT Data Conversion Services  
FPDS Code D316  IT Network Management Services  
FPDS Code D399  Other Information Technology Services, Not Elsewhere Classified  

Note 1:  All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.  

Note 2:  Offerors and Agencies are advised that the Multiple Award Schedule is not to be used as a means to procure services which properly fall under the Brooks Act.  These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services.  FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.  

Note 3:  This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.  

Oneida Communications, Inc.  
5400 Dower House Road  
Upper Marlboro, MD 20772-3602  
Phone: 301-772-4000 Fax 301-599-5890  
http://oneidacommunications.com/  
Contact: Bruce Livesay, Vice President  
blivesay@oneidacommunications.com  

Contract Number: 47QTC20D0047  
Period Covered by Contract: January 8, 2020 through January 7, 2025  
Business Size: Small Business  

Schedule Title: Multiple Award Schedule  
Federal Supply Group: Information Technology  


On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAAdvantage.gov  

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.
CUSTOMER INFORMATION:

1. **Awarded Special Item Number(s):**

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S, 54151S ST-LOC, 54151SRC</td>
<td>Professional Information Technology Services</td>
</tr>
<tr>
<td>OLM &amp; OLMRC</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract beginning on page 8.

1c. Descriptions of all corresponding commercial job titles with experience, functional responsibility and education are provided beginning on page 9.

2. **Maximum Order:**
   - For SIN 54151S - $500,000
   - For SIN OLM - $250,000

3. **Minimum Order:** $100

4. **Geographic Coverage (delivery Area):** Domestic

5. **Point(s) of production (city, county, and state or foreign country):** N/A

6. **Discount from list prices or statement of net price:** Government Net Prices (discounts already deducted.)

7. **Quantity Discount:** None

8. **Prompt Payment Terms:** Net 30

   Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will not accept.

10. **Foreign items (list items by country of origin):** None

11. **Time of Delivery (Contractor insert number of days):** Oneida Communications, Inc. shall deliver or perform services in accordance with the terms negotiated in an agency’s order.

11b. **Expedited Delivery:** Consult with Contractor

11c. **Overnight/2-Day Delivery:** Consult with Contractor

11d. **Urgent Requirements:** Consult with Contractor
12. **FOB Point:** Destination

13a. **Ordering Address:** Oneida Communications, Inc.  
Attention: GSA Orders  
5400 Dower House Road  
Upper Marlboro, MD 20772-3602

13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. **Payment Address:** Oneida Communications, Inc.  
Attention: Accounts Receivable  
5400 Dower House Road  
Upper Marlboro, MD 20772-3602

15. **Warranty Provisions:** Contractor’s Standard Warranty

16. **Export Packing Charges (if applicable):** Not applicable

17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Oneida Communications, Inc. for terms and conditions of Government Purchase Card acceptance.

18. **Terms and conditions of rental, maintenance, and repair (if applicable):** Not applicable

19. **Terms and conditions of installation (if applicable):** Not applicable

20a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** Not applicable

20b. **Terms and conditions for any other services (if applicable):** Not applicable

21. **List of service and distribution points (if applicable):** Not applicable

22. **List of participating dealers (if applicable):** Not applicable

23. **Preventive maintenance (if applicable):** Not applicable

24a. **Environmental attributes,** e.g., recycled content, energy efficiency, and/or reduced pollutants: Not applicable

24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.)** The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).

25. **Data Universal Numbering System (DUNS) number:** 949301741

26. **Notification regarding registration in System for Award Management (SAM) database:** Oneida Communications, Inc. is registered in the System for Award Management (SAM) database.
1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Multiple Award Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price foresee services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORKORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

   (1) Cancel the stop-work order; or

   (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

   (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

   (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.
6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. **Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either(i) result in an unfair competitive advantage to the Contractor or its affiliates or(ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. **To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.**
11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATEI – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATEI – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and Administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
## GSA Hourly Pricing for SIN 54151S

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Help Desk Technician</td>
<td>$74.37</td>
<td>$76.38</td>
<td>$78.44</td>
<td>$80.56</td>
<td>$82.73</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$130.15</td>
<td>$133.66</td>
<td>$137.27</td>
<td>$140.98</td>
<td>$144.79</td>
</tr>
<tr>
<td>Systems Designer/Engineer</td>
<td>$118.31</td>
<td>$121.50</td>
<td>$124.78</td>
<td>$128.15</td>
<td>$131.61</td>
</tr>
<tr>
<td>Technician/Installer</td>
<td>$76.06</td>
<td>$78.11</td>
<td>$80.22</td>
<td>$82.39</td>
<td>$84.61</td>
</tr>
</tbody>
</table>

*All non-professional labor categories are incidental to and used solely to support IT professional services, and cannot be purchased separately*
Help Desk Technician

**Functional Responsibility:** Substantial knowledge of various Information Technology (IT) operating systems and platforms. Must be familiar with the various types of voice and data network problems, and have the ability to communicate their resolution to the end user.

**Minimum Education:** High School

**Minimum Experience:** Two (2) years of experience

Project Manager

**Functional Responsibility:** Serves as the contract manager and lead person for technically complex IT projects. Acts as the Single Point Of Contact (SPOC) for IT Task Orders (TOs), authorized to interface with customers on scheduling, deadlines, projections, budget issues, and the resolution of conflicts. Responsible for determining costs and resource requirements and allocation. Manages financial, administrative, contractual, and Quality Assurance (QA) of IT projects.

**Minimum Education:** Bachelor of Science in a Technology-related field, and certification by the Building Industry Consultants Services International (BICSI) as a Registered Communications Distribution Designer (RCDD) or a LAN Specialist.

**Minimum Experience:** Ten (10) years of experience in the planning, engineering, and design of all types of voice and data networks. Also a minimum of five (5) years of experience in a supervisory position as a leader and/or supervisor in charge of resources such as personnel and equipment with responsibility for scheduling. Must have a proven record of successfully managing large, technical and complicated IT projects. Requires a knowledge of federal contracts, procurement procedures, and regulations.

Systems Designer/Engineer

**Functional Responsibility:** Can be totally responsible for or be a member of a team that will make an appraisal of the customer's needs and design/engineer a network, including all hardware, software, infrastructure, pathways, interfaces, and interconnects to ensure that the finished network will meet the customer's needs. Ensures that all industry standards and guidelines are followed in order to provide a secure and optimally performing networking solution.

**Minimum Education:** Bachelor of Science in a Technology-related field, and certification by the BICSI as a RCDD or a Local Area Network (LAN) Specialist.

**Minimum Experience:** Six (6) years in designing, estimating various types of voice and data networks. The individual will have a proven track record of successfully designing/engineering and implementing different types of voice and data networks.
**Technician/Installer**

**Functional Responsibility:** Responsible for the installation of equipment, hardware, hardware support, software, raceways, power supplies, and inter-connect equipment. Responsible for network termination and testing, labeling, and troubleshooting of various types of voice and data networks.

**Minimum Education:** High school diploma and a minimum of Level One or Level Two certification from the BICSI. These certifications require a mandatory amount of field experience and stringent written and hands-on testing according to ISO requirements.

**Minimum Experience:** Two (2) years of field experience in installing hardware, software, power supplies, cabling (data grade and fiber optic cabling and termination hardware), raceways, and installation techniques is required. A thorough knowledge of testing, documentation techniques, and troubleshooting is necessary.

**Experience & Degree Substitution Equivalencies**

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or 8 years relevant experience</td>
</tr>
</tbody>
</table>