



Schedule

GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE

Authorized Federal Supply Schedule Price List

EMPIRICAL CONCEPTS INC.

1199 North Fairfax Street

Suite 200

Alexandria, VA 22314

Contract Number: 47QTCA20D005A

Catalog effective through Modification #PS-0002, dated August 24, 2020.

MULTIPLE AWARD SCHEDULE 47QSMD20R0001

Information Technology Category

SIN 54151S STLOC/RC Information Technology Professional Services

DUNS#: 603167144

Contract Period: January 29, 2020 through January 28, 2025

Business Size: Small

Contract Administrator: ANTRIUM JONES

Phone Number: 301-839-3671

Fax Number: 301-645-5051

Web Site: <http://www.empiricalcpa.com>

Email: Contracts@empiricalcpa.com

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. <http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, visit

<http://www.gsa.gov/portal/content/197989>

INFORMATION FOR ORDERING ACTIVITIES:

- 1. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):**

SIN	Description
54151S	STLOC/RC Information Technology Professional Services

- 2. Maximum order per SIN:**

SIN	Maximum Order
54151S	\$5,000,000

- 3. Minimum order:** \$100.00
- 4. Geographic Coverage:** Domestic
- 5. Point(s) of production (city, county, and State or foreign country):** Not Applicable
- 6. Discount from list prices or statement of net price:** Prices shown are NET prices, basic discounts have been deducted.
- 7. Quantity Discounts:** None
- 8. Prompt payment terms:** 0% NET 30. Note: Prompt payment terms must be followed by the statement "Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions."
- 9a. Government purchase cards are accepted at or below the micro-purchase threshold.**
- 9b. Government purchase cards are not accepted above the micro-purchase threshold.**
- 10. Foreign Items:** Not Applicable
- 11a. Time of Delivery:** As agreed per task order.
- 11b. Expedited Delivery:** As agreed per task order.
- 11c. Overnight and 2-Day Delivery:** Not Applicable
- 11d. Urgent requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
- 12. F.O.B. points:** Destination

13a. Ordering Addresses:

Empirical Concepts, Inc.
1199 North Fairfax Street, Suite 200
Alexandria, VA 22314
Phone: 301-839-3671 Fax: 301-839-3673
Contracts@empiricalcpa.com

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Addresses:

Empirical Concepts, Inc.
Antrium Gary Jones
1199 North Fairfax Street, Suite 200
Alexandria, VA 22314

15. Warranty Provision: Not Applicable

16. Export Packing Charges: Not Applicable

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Government purchase cards are only accepted at or below the micro-purchase threshold.

18. Terms and conditions of rental, maintenance, and repair: Not Applicable

19. Terms and conditions of installation: Not Applicable

20a. Terms and conditions of repair parts: Not Applicable

20b. Terms and conditions for any other services: Not Applicable

21. List of service and distribution points: Not Applicable

22. List of participating dealers: Not Applicable

23. Preventative maintenance: Not Applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not Applicable

24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services. The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Number System (DUNS) number: 603167144

LABOR CATEGORY DESCRIPTIONS

Labor Category	Min. Yrs Experience	Functional Responsibility	Educational Requirements
Database Administrator	2	Administer database system, software and data. Perform backups, recoveries, and system checks. Troubleshoot user problems and report database problems to technical personnel. Update database hardware, software, and data as necessary.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
Database Analyst I	2	Work with experienced database analyst/programmers in the design, development, troubleshooting, and deployment of database systems. Work with functional people in the determination of database specifications. Maintain the database and its system. Develop the interfaces to connect the database to users and other resources.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
IT Consultant	7	Provides assessment of the design and operating effectiveness of IT business processes and internal controls. Possesses expertise and experience in systems management, security, and assessing IT related business processes and internal controls. Develops and implements plans to assess, monitor, and report on IT related business processes and internal controls. Professionally certified in CISSP, CISA, and/or CISM.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
IT Financial Systems Analyst I	2	Planning, analysis and assessments of Client Financial Systems in accordance with requirements, based on both user needs and a thorough understanding of business systems and industry requirements. Devises or modifies procedures to solve complex problems considering financial applications, computer equipment capacity and limitations, operation time, and form of desired results. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirements specifications. Classifies, monitors, and summarizes financial data for the preparation and submission of reports on a recurring basis.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
IT Financial Systems Analyst IV	8	Planning, analysis, assessments, testing and training of Client Financial Systems in accordance with requirements, based on both user needs and a thorough understanding of business systems and industry requirements. Devises or modifies procedures to solve complex problems considering financial applications, computer equipment capacity and limitations, operation time, and form of desired results. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirements specifications. Understands time value analysis, cash flow analysis, and cost/benefit analysis, and provides cost estimating and financial management support, including all activities during the life cycle of a program. Conducts analytical studies involving complex technical parameters, logistics requirements, schedule constraints, and similar cost- influencing parameters. Classifies, monitors, and summarizes financial data for the preparation and submission of reports on a recurring basis. Provides financial management planning and execution support, and possess knowledge of financial theories, principles, practices, and management systems.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.

Labor Category	Min. Yrs Experience	Functional Responsibility	Educational Requirements
IT Principal	12	Executive responsible for analyzing, planning, directing, and coordinating activities of designated projects and organizations within the business. Ensures that goals and objectives of those projects and organizations are accomplished within prescribed time frames and budgets. Provides management, organizational, and energy improvement services that include energy planning and strategies, energy choice analysis, risk management, metering services, billing and management oversight, and providing primary client interface on strategic issues.	Master's in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
Program Manager	10	Responsible for the day-to-day management of contract performance, may include multiple projects, groups of personnel and multiple locations. Organizes, directs, and coordinates the planning and coordination of all contract support activities. Maintains and manages the client interface at the senior levels of the client organization. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with program task schedules and costs.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
Project Manager I	6	Manages single or multiple IT projects/tasks. Manages assigned projects to meet client requirements. Determines project scope with client and manages the design of assigned projects. Responds effectively to meet client's needs. Supports client in business and action planning. Oversees quality inspection and quality assurance activities, conducts project audits and evaluations and recommends project- level performance standards. Manages projects, budgets, schedules, and delivery of services. Manages client relationships for teams of IT consultants and professionals assigned to projects and client- customer program and operations work sites. Under the supervision of IT Program Manager, provides financial management, administration, and schedule control over the activities of one or more specific subtasks within projects. Supports IT Program Manager in project management, configuration management, quality of work, scheduling, and cost control. Must possess extensive knowledge of methods and procedures to minimize costs and maximize efficiency in achieving the requirements of the project.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
Project Manager II	8	Manages single or multiple IT projects/tasks. Manages assigned projects to meet client requirements. Determines project scope with client and manages the design of assigned projects. Responds effectively to meet client's needs. Supports client in business and action planning. Oversees quality inspection and quality assurance activities, conducts project audits and evaluations and recommends project- level performance standards. Manages projects, budgets, schedules, and delivery of services. Manages client relationships for teams of IT consultants and professionals assigned to projects and client- customer program and operations work sites. Under the supervision of IT Program Manager, provides financial management, administration, and schedule control over the activities of one or more specific subtasks within projects. Supports IT Program Manager in project management, configuration management, quality of work, scheduling, and cost control. Must possess extensive knowledge of methods and procedures to minimize costs and maximize efficiency in achieving the requirements of the project.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.

Labor Category	Min. Yrs Experience	Functional Responsibility	Educational Requirements
Project Manager III	10	Manages single or multiple IT projects/tasks. Manages assigned projects to meet client requirements. Determines project scope with client and manages the design of assigned projects. Responds effectively to meet client's needs. Supports client in business and action planning. Oversees quality inspection and quality assurance activities, conducts project audits and evaluations and recommends project- level performance standards. Manages projects, budgets, schedules, and delivery of services. Manages client relationships for teams of IT consultants and professionals assigned to projects and client- customer program and operations work sites. Under the supervision of IT Program Manager, provides financial management, administration, and schedule control over the activities of one or more specific subtasks within projects. Supports IT Program Manager in project management, configuration management, quality of work, scheduling, and cost control. Must possess extensive knowledge of methods and procedures to minimize costs and maximize efficiency in achieving the requirements of the project.	Master's in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
IT Subject Matter Expert I	6	Defines problems, analyzes and develops plans and requirements in the subject matter area for moderately complex to complex IT systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of computer programs and systems specifications in the following specialties: information systems architecture, networking; telecommunications, automation, communications protocols, risk management/electronic analysis, software, lifecycle management, software development methodologies, and modeling and simulation. Has experience managing small to medium teams, takes responsibility for work product delivery and quality. Demonstrates strong technical writing and presentation skills.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
IT Subject Matter Expert II	8	Defines problems, analyzes and develops plans and requirements in the subject matter area for moderately complex to complex IT systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of computer programs and systems specifications in the following specialties: information systems architecture, networking; telecommunications, automation, communications protocols, risk management/electronic analysis, software, lifecycle management, software development methodologies, and modeling and simulation. Has experience managing small to medium teams, takes responsibility for work product delivery and quality. Demonstrates strong technical writing and presentation skills.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
Senior Manager	10	Responsible for performance of all technical task areas and organizes, directs, and coordinates the planning and coordination of all technical task areas. Possesses experience in leading and providing technical direction. Assesses the risk to the program and evaluates the design and operating effectiveness of business processes and internal controls. Resolves critical issues that may arise under the engagement regarding work completion.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
Systems Engineer I	4	Performs a variety of systems engineering tasks and activities that are broad in nature and are concerned with major systems design, integration, and implementation, including personnel, hardware, software, budgetary, and support facilities and/or equipment. Provides quality assurance review and the evaluation of new and existing software products.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.

Labor Category	Min. Yrs Experience	Functional Responsibility	Educational Requirements
Systems Engineer II	6	Performs a variety of systems engineering tasks and activities that are broad in nature and are concerned with major systems design, integration, and implementation, including personnel, hardware, software, budgetary, and support facilities and/or equipment. Provides quality assurance review and the evaluation of new and existing software products.	BA in Computer Science, Information Systems Management, Mathematics, Engineering, or related scientific field.
Technical Writer I	2	Writes a variety of technical articles, reports, brochures, and/or manuals for documentation for a wide range of uses with direct supervision. Coordinates the display of graphics and the production of the document. Ensures content is of high quality and conforms with standards.	Associate's Degree in English, Technical Writing or other writing related field.

GSA PRICELIST
SIN 54151S – IT Professional Services

Labor Categories	GSA Price 1/29/20 – 1/28/21	GSA Price 1/29/21 – 1/28/22	GSA Price 1/29/22 – 1/28/23	GSA Price 1/29/23 – 1/28/24	GSA Price 1/29/24 – 1/28/25
Database Administrator	\$99.34	\$101.92	\$104.57	\$107.29	\$110.08
Database Analyst I	\$97.65	\$100.19	\$102.80	\$105.47	\$108.21
IT Consultant	\$134.72	\$138.22	\$141.82	\$145.50	\$149.29
IT Financial Systems Analyst I	\$99.82	\$102.42	\$105.08	\$107.81	\$110.61
IT Financial Systems Analyst IV	\$159.05	\$163.18	\$167.42	\$171.78	\$176.24
IT Principal	\$276.49	\$283.68	\$291.05	\$298.62	\$306.39
Program Manager	\$180.22	\$184.90	\$189.71	\$194.64	\$199.71
Project Manager I	\$167.04	\$171.39	\$175.84	\$180.42	\$185.11
Project Manager II	\$175.56	\$180.12	\$184.80	\$189.61	\$194.54
Project Manager III	\$183.42	\$188.19	\$193.08	\$198.10	\$203.25
IT Subject Matter Expert I	\$151.41	\$155.35	\$159.39	\$163.53	\$167.79
IT Subject Matter Expert II	\$187.50	\$192.38	\$197.38	\$202.51	\$207.78
Senior Manager	\$198.31	\$203.46	\$208.75	\$214.18	\$219.75
Systems Engineer I	\$130.66	\$134.05	\$137.54	\$141.12	\$144.78
Systems Engineer II	\$140.39	\$144.04	\$147.78	\$151.62	\$155.57
Technical Writer I	\$90.83	\$93.20	\$95.62	\$98.11	\$100.66