1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>54151S RC</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLM RC</td>
<td>Order-Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or
subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. Not applicable

2. **Maximum Order:** $500,000

3. **Minimum Order:** $100.00

4. **Geographic Coverage (delivery Area):** Domestic, 50 states, Washington, DC

5. **Point(s) of production (city, county, and state or foreign country):** N/A

6. **Discount from list prices or statement of net price:** GSA Net Prices are shown on the attached GSA Pricelist and are inclusive of the Industrial Funding Fee.

7. **Quantity discounts:** N/A

8. **Prompt payment terms:** 1% 10 days, Net 30

9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes

9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Contact contractor for limit

10. **Foreign items (list items by country of origin):** N/A

11a. **Time of Delivery (Contractor insert number of days):** Negotiated at the Task Order Level

11b. **Expedited Delivery:** Negotiated at the Task Order Level

11c. **Overnight and 2-day delivery:** N/A

11d. **Urgent Requirements.** Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. **F.O.B Points(s):** Destination

13a. **Ordering Address (es):** Same as Contractor

13b. **Ordering procedures:** Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14. **Payment address (es):** Same as Contractor

15. **Warranty provision:** N/A
16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance: (any thresholds above the micro-purchase level may be inserted by contractor)

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) N/A

25. Unique Entity Identifier (UEI) number: CDQ8LPRKL2E7

26. Notification regarding registration in System for Award Management (SAM) database: Contractor has an Active Registration in the SAM database.

27. Final Pricing:
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

### Pricing for 29 Labor Categories

<table>
<thead>
<tr>
<th>Item</th>
<th>SIN</th>
<th>Proposed IT Labor Category</th>
<th>Site</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>54151S</td>
<td>Program Manager</td>
<td>Both</td>
<td>$144.14</td>
<td>$147.74</td>
<td>$151.43</td>
<td>$155.22</td>
<td>$159.10</td>
</tr>
<tr>
<td>2</td>
<td>54151S</td>
<td>Project Manager</td>
<td>Both</td>
<td>$141.83</td>
<td>$145.38</td>
<td>$149.01</td>
<td>$152.74</td>
<td>$156.56</td>
</tr>
<tr>
<td>3</td>
<td>54151S</td>
<td>Principle Testing Specialist</td>
<td>Both</td>
<td>$117.72</td>
<td>$120.66</td>
<td>$123.68</td>
<td>$126.77</td>
<td>$129.94</td>
</tr>
<tr>
<td>4</td>
<td>54151S</td>
<td>Testing Specialist</td>
<td>Both</td>
<td>$144.50</td>
<td>$148.11</td>
<td>$151.81</td>
<td>$155.61</td>
<td>$159.50</td>
</tr>
<tr>
<td>5</td>
<td>54151S</td>
<td>Principle Security Analyst</td>
<td>Both</td>
<td>$153.30</td>
<td>$157.14</td>
<td>$161.07</td>
<td>$165.09</td>
<td>$169.22</td>
</tr>
<tr>
<td>6</td>
<td>54151S</td>
<td>Principle Security Engineer</td>
<td>Both</td>
<td>$149.84</td>
<td>$153.58</td>
<td>$157.42</td>
<td>$161.36</td>
<td>$165.39</td>
</tr>
<tr>
<td>7</td>
<td>54151S</td>
<td>Senior Security Engineer</td>
<td>Both</td>
<td>$142.85</td>
<td>$146.42</td>
<td>$150.08</td>
<td>$153.83</td>
<td>$157.68</td>
</tr>
<tr>
<td></td>
<td>Labor Category Descriptions</td>
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<tr>
<td>8</td>
<td>1. Program Manager</td>
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<tr>
<td></td>
<td>Minimum Experience: 10 years</td>
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<tr>
<td></td>
<td>General Description: Responsible for overall management of the contract. Organizes, directs, and coordinates planning and production of all contract support activities. Must have excellent oral and written communication skills, with a demonstrated capability for dealing with all levels of management personnel, contractor managers, and client representatives. Responsible for the performance of all contract activities and task order requirements. Meets with appropriate Government management personnel, other contractor managers, and client agency representatives. Formulates and reviews strategic plans, marketing plans, subcontracting, and deliverable items, determines contract costs, and ensures conformity with contract terms and conditions. Responsible for ensuring coordination between personnel below him or her and all central management functions within the organization and between those central</td>
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</tbody>
</table>
management functions and appropriate Government personnel. Assigns, schedules, and reviews work of subordinates. Explains policies, purposes, and goals of the contractor’s organization, and GSA’s policies and procedures applicable to this contract, to subordinates. Takes appropriate action and coordinates policies and activities with appropriate Government personnel, as required to avoid personal services. Must be authorized to negotiate on behalf of and bind the contractor to contract provisions. Actively applies quality assurance measures to the management and performance of the contract. Responsible for overall management of the contract. Organizes, directs, and coordinates planning and production of all contract support activities. Must have excellent oral and written communication skills, with a demonstrated capability for dealing with all levels of management personnel, contractor managers, and client representatives. Responsible for the performance of all contract activities and task order requirements. Meets with appropriate Government management personnel, other contractor managers, and client agency representatives. Formulates and reviews strategic plans, marketing plans, subcontracting, and deliverable items, determines contract costs, and ensures conformity with contract terms and conditions.

**Minimum Education:** Masters

**Functional Responsibility:**

Responsible for ensuring coordination between personnel below him or her and all central management functions within the organization and between those central management functions and appropriate Government personnel. Assigns, schedules, and reviews work of subordinates. Explains policies, purposes, and goals of the contractor’s organization, and GSA’s policies and procedures applicable to this contract, to subordinates. Takes appropriate action and coordinates policies and activities with appropriate Government personnel, as required to avoid personal services. Must be authorized to negotiate on behalf of and bind the contractor to contract provisions. Actively applies quality assurance measures to the management and performance of the contract.

2. **Project Manager**

**Minimum Experience:** 6 Years

**General Description:** Responsible for large projects or significant segment of a large complex project. Leads team on large projects or significant segment of large complex projects. Translate customer requirements into formal agreements and plans to culminate in customer acceptance of results, or have acceptance in the targeted market, while meeting business objectives. Works with client to identify business requirements and develops the proposal. Subsequently leads a team in the initiating, planning, controlling, executing, and closing tasks of a project or segment of a project to produce the solution deliverable. Execute a wide range of process activities beginning with the request for proposal through development, test and final delivery. Formulates partnerships between customer, suppliers and staff. Anticipates potential project related problems. Utilizes refined techniques for identifying, eliminating or mitigating solution, project, and business risk.

**Minimum Education:** Bachelors

**Functional Responsibility:**

Understands customer, industry and business trends. Applies this understanding to meet project objectives. As appropriate, challenges the validity of given procedures and processes with a view toward enhancement or improvement. Analyzes information and situations and implement actions, independently and or through the management team to ensure project objectives are met. Analyzes new and complex project related problems and creates innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components.
3. **Principle Testing Specialist**

**Minimum Experience:** 10 years

**General Description:** Responsible for development of project Software Quality Assurance Plan and the implementation of procedures that conforms to the requirements of the contract. Has specific knowledge of testing on multiple platforms. Perform a wide range of testing methods utilizing various tools. Responsible for verifying that each functional component of the software project follows a defined process which is in conformance with contractual requirements. Reports findings to project staff, line management of the organization, and the customer, as appropriate.

**Minimum Education:** Bachelors

**Functional Responsibility:**
Provides an independent assessment of how the project's software development process is being implemented relative to the defined process and recommends methods to optimize the organization's process.

4. **Testing Specialist**

**Minimum Experience:** 2 years

**General Description:** Supports development of project Software Quality Assurance Plan and the implementation of procedures that conforms to the requirements of the contract. Responsible for verifying that each functional component of the software project follows a defined process which is in conformance with contractual requirements. Reports findings to project staff, line management of the organization, and the customer, as appropriate.

**Minimum Education:** Bachelors

**Functional Responsibility:**
Supports independent assessment of how the project's software development process is being implemented relative to the defined process and recommends methods to optimize the organization's process.

5. **Principle Security Analyst**

**Minimum Experience:** 8 years

**General Description:** Works on complex IA projects involving all phases information assurance and network operations to include assess, address, correlate, analyze, and provide IA course of action decision support. Develops high quality assessments that provides an understanding and resolution to security related events as they occur. Develop and document vulnerabilities including solutions/countermeasures and exploits for the purpose of identifying signatures. Able to address problem area and recommend automated solutions. Assesses impact, determines probable damage and suggests methods of damage control, conducts computer forensics, and follow-on analysis to build historical and predictive capabilities.

**Minimum Education:** Bachelors

**Functional Responsibility:** Analyzes and recommends resolution of IA problems based on knowledge of the major IA products and services, an understanding of their limitations, and a working knowledge of the
disciplines of IA. Applies knowledge of current IA policy, tactics, techniques, policy, and doctrine, and relationship to IA reporting requirements and structure.

6. **Principle Security Engineer**

**Minimum Experience:** 7 years

**General Description:** Performs a variety of moderately complex project tasks applied to specialized technology problems. Tasks involve integration of electronic processes or methodologies to resolve total system problems or technology problems. Applies analytical and systematic approaches in the resolution of problems of workflow, organization, and planning. Direct and assist other system engineers in the application of engineering principles to the solution of secure systems design problems. Expert knowledge of LANs, WANs, VPNs, routers, firewalls, network protocols, and other security and network operations and monitoring, vulnerability analysis, PKI, data encryption, key management, data warehousing, and data mining capabilities.

**Minimum Education:** Bachelors

**Functional Responsibility:** Applies analytical and systematic approaches in the resolution of problems of workflow, organization, and planning. Direct and assist other system engineers in the application of engineering principles to the solution of secure systems design problems.

7. **Senior Security Engineer**

**Minimum Experience:** 6 years

**General Description:** Performs a variety of moderately complex project tasks applied to specialized technology problems. Tasks involve integration of electronic processes or methodologies to resolve total system problems or technology problems. Analyzes information security requirements. Applies analytical and systematic approaches in the resolution of problems of workflow, organization, and planning. Direct and assist other system engineers in the application of engineering principles to the solution of secure systems design problems.

**Minimum Education:** Bachelors

**Functional Responsibility:** Applies analytical and systematic approaches in the resolution of problems of workflow, organization, and planning. Direct and assist other system engineers in the application of engineering principles to the solution of secure systems design problems.

8. **Senior Security Analyst**

**Minimum Experience:** 6 years

**General Description:** Works on complex application problems involving all phases of systems analysis to provide IA solutions. Provides technical support for secure software development and integration tasks, including the review of work products for correctness, adherence to the design concept and to user standards. Expert knowledge of IA products and IA-enabling products such as PKI, VPN, Firewalls, Intrusion Detection Systems, etc. Applies knowledge of current IA policy at the national IA structure, roles of major organizations how they interrelate and interact, and shortcomings in this structure.

**Minimum Education:** Bachelors

**Functional Responsibility:** Reviews and recommends IA solutions to customer problems based on an understanding of how products and services interrelate and support the IA mission and the viewpoints of
the consumers of those products and services. Analyzes and recommends resolution of IA problems based on knowledge of the major IA products and services, an understanding of their limitations, and an expert knowledge of the disciplines of IA.

9. Security Analyst

Minimum Experience: 4 years

General Description: Provides technical support for secure software development and integration tasks, including the review of work products for correctness, adherence to the design concept and to user standards. Knowledge of IA products and IA-enabling products such as PKI, VPN, Firewalls, Intrusion Detection Systems, etc. Applies knowledge of current IA policy at the national IA structure, roles of major organizations how they interrelate and interact, and shortcomings in this structure. Reviews and recommends IA solutions to customer problems based on an understanding of how products and services interrelate and support the IA mission and the viewpoints of the consumers of those products and services. Analyzes and recommends resolution of IA problems based on knowledge of the major IA products and services, an understanding of their limitations, and an expert knowledge of the disciplines of IA.

Minimum Education: Bachelors

Functional Responsibility: Reviews and recommends IA solutions to customer problems based on an understanding of how products and services interrelate and support the IA mission and the viewpoints of the consumers of those products and services. Analyzes and recommends resolution of IA problems based on knowledge of the major IA products and services, an understanding of their limitations, and an expert knowledge of the disciplines of IA.

10. Security Engineer

Minimum Experience: 4 years

General Description: Tasks involve integration of electronic processes or methodologies to resolve total system problems or technology problems. Analyzes formation security requirements. Applies analytical and systematic approaches in the resolution of problems of workflow, organization, and planning. Assists the Senior Engineer in directing and assisting other system engineers in the application of engineering principles to the solution of secure systems design problems.

Minimum Education: Bachelors

Functional Responsibility: Applies analytical and systematic approaches in the resolution of problems of workflow, organization, and planning. Assists the Senior Engineer in directing and assisting other system engineers in the application of engineering principles to the solution of secure systems design problems.

11. System Architect

Minimum Experience: 10 years

General Description: Recognized for business and/or architectural expertise with regard to effectively adapting functional system problems to ensure functionality. Also responsible for developing and educating others regarding the solution set for business and/or architecture-specific best practices. Business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. Work with senior managers and executives to provide vision and strategic direction for those functional areas that support the defined business disciplines within the enterprise, and to provide insight into selecting the enterprise applications (such as ERP products) that set the direction.
and establish an approach for a technical solution. Analyzes ERP gap analysis and architecture for full-scale implementation. Designs ERP application interfaces and the solution infrastructure baseline across the functional areas of interest. Manages ERP development, implementation, integration, testing and follow-on support. While considering the needs of specific business areas, as well as those of the enterprise, provide expertise on technology and industry trends that will affect enterprise solution sets, including technical platforms and network architectures. Lead technical design reviews, validate enterprise approaches, define application systems that support redesigned or improved business processes, recommend technical architectures that lead to comprehensive business solutions, and assess work products. Updates and debugs.

**Minimum Education:** Bachelors

**Functional Responsibility:** Designs ERP application interfaces and the solution infrastructure baseline across the functional areas of interest. Manages ERP development, implementation, integration, testing and follow-on support. While considering the needs of specific business areas, as well as those of the enterprise, provide expertise on technology and industry trends that will affect enterprise solution sets, including technical platforms and network architectures. Lead technical design reviews, validate enterprise approaches, define application systems that support redesigned or improved business processes, recommend technical architectures that lead to comprehensive business solutions, and assess work products. Updates and debugs.

12. **Application Developer II**

**Minimum Experience:** 7 years

**General Description:** Formulates and defines system scope and objectives for assigned projects. Prepares detailed specifications for programs. Responsible for program design, coding, testing, debugging and documentation. Has full technical knowledge and responsibility of all phases of applications systems analysis and programming. Understands the business or function for which application is designed. Duties also include instructing, directing and checking the work of other systems analysts and programming personnel. Responsible for quality assurance review. Responsible for directing and monitoring the work of team members.

**Minimum Education:** Bachelors

**Functional Responsibility:** Understands the business or function for which application is designed. Duties also include instructing, directing and checking the work of other systems analysts and programming personnel. Responsible for quality assurance review. Responsible for directing and monitoring the work of team members.

13. **Application Developer I**

**Minimum Experience:** 2 years

**General Description:** Formulates and defines system scope and objectives through research and fact-finding to develop or modify moderately complex information systems. Prepares detailed specifications for programs. Designs, codes, tests, debugs, documents and maintains programs. May be called on to work on special graphics application programs such as, but not limited to; CAD, CAD/CV, or GIS. Works on most phases of applications systems analysis and programming activities including the installation of enhancements, security features, and analytical tools, but requires instruction and guidance in other phases.

**Minimum Education:** Bachelors
Functional Responsibility: Works on most phases of applications systems analysis and programming activities including the installation of enhancements, security features, and analytical tools, but requires instruction and guidance in other phases.

14. Database Administrator

Minimum Experience: 7 years

General Description: Performs one or more of the following tasks in support of computer database administration: architects, designs, oversees the development of, or administers computerized databases, installs the applicable databases onto the appropriate computer operating systems, creates databases, configures databases (for a data warehousing application), use import utilities to install databases. Includes creation of indexes, clusters, snapshots, views, and other database objects, as well as, management of Rollback Segments, Data File Size, and all the other aspects related to the performance tuning of databases. Write code for update queries, update data dictionaries as new fields are added to the database and maintain a data correction log. Create and maintain data correction logs that identify the date the correction that was performed, tables and fields effected, submission effected, error code effected, and other pertinent metadata. Expand and update the data dictionary for the database and any related applications. May, assign personnel to various projects and directs their activities; reviews and evaluates their work and prepares performance reports. Confers with and advises subordinates on administrative policies and procedures, technical problems, priorities and methods. Consults with and advises users of the various databases. Projects long-range requirements for database administration and design in conjunction with other managers in the information systems function. Prepares activity and progress reports regarding the database management section.

Minimum Education: Bachelors

Functional Responsibility: Create and maintain data correction logs that identify the date the correction that was performed, tables and fields effected, submission effected, error code effected, and other pertinent metadata. Confers with and advises subordinates on administrative policies and procedures, technical problems, priorities and methods. Consults with and advises users of the various databases. Projects long-range requirements for database administration and design in conjunction with other managers in the information systems function. Prepares activity and progress reports regarding the database management section.

15. Senior Network Specialist

Minimum Experience: 7 years

General Description: Tests and analyzes all elements of the network facilities including power, software, security features, communications devices, lines, modems and terminals and for the overall integration of the enterprise network. Responsible for the planning, modeling, simulation, design, installation, maintenance, management and coordination of the network. Monitors and controls the performance and status of the network resources. Utilizes software and hardware tools, identifies and diagnoses complex problems and factors affecting network performance. Maintains technical currency and studies vendor products to determine those which best meet client needs. Provides guidance and direction for less experienced network support technicians.

Minimum Education: Bachelors

Functional Responsibility: Monitors and controls the performance and status of the network resources. Utilizes software and hardware tools, identifies and diagnoses complex problems and factors affecting network performance. Maintains technical currency and studies vendor products to determine those
which best meet client needs. Provides guidance and direction for less experienced network support technicians.

16. Network Specialist

Minimum Experience: 3 years

General Description: Under Supervision provide support in required field. Must have knowledge of requirements and specifications. Provides solutions based on customer requirements and technical considerations. Applies analytical expertise to assist management in defining, analyzing, validating and documenting complex operations and processes. Includes, but is not limited to, applying current disciplines and methodologies to the planning, analysis, evaluation, implementation, and/or support of Government/business/analytical projects. through conversations with stakeholders. Organizing, specifying and modelling the requirements to ensure they are complete and unambiguous. Documenting the requirements in a format that can be shared with stakeholders. Ensuring the requirements map to the real business need, are approved by all relevant stakeholders, and meet essential quality standards.

Minimum Education: Bachelors

Functional Responsibility: Organizing, specifying and modelling the requirements to ensure they are complete and unambiguous. Documenting the requirements in a format that can be shared with stakeholders. Ensuring the requirements map to the real business need, are approved by all relevant stakeholders, and meet essential quality standards.

17. Analyst I

Minimum Experience: 0-3 years

General Description: Under Supervision provide support in required field. Must have knowledge of requirements and specifications. Provides solutions based on customer requirements and technical considerations. Applies analytical expertise to assist management in defining, analyzing, validating and documenting complex operations and processes. Includes, but is not limited to, applying current disciplines and methodologies to the planning, analysis, evaluation, implementation, and/or support of Government/business/analytical projects. through conversations with stakeholders. Organizing, specifying and modelling the requirements to ensure they are complete and unambiguous. Documenting the requirements in a format that can be shared with stakeholders. Ensuring the requirements map to the real business need, are approved by all relevant stakeholders, and meet essential quality standards.

Requirements: Associate degree in required field. OR High School with at least 6 years experience in required field.

Minimum Education: Associates

Functional Responsibility: Organizing, specifying and modelling the requirements to ensure they are complete and unambiguous. Documenting the requirements in a format that can be shared with stakeholders. Ensuring the requirements map to the real business need, are approved by all relevant stakeholders, and meet essential quality standards.

18. Analyst II

Minimum Experience: 3-10 years

General Description: Ability to work independently with minimal or no supervision. Ability to work with a team to provide support in required field. Must have knowledge of requirements and specifications. Provides solutions based on customer requirements and technical considerations. Applies analytical expertise to assist management in defining, analyzing, validating and documenting complex operations
and processes. Includes, but is not limited to, applying current disciplines and methodologies to the planning, analysis, evaluation, implementation, and/or support of Government/business/analytical projects, through conversations with stakeholders. Organizing, specifying and modelling the requirements to ensure they are complete and unambiguous. Documenting the requirements in a format that can be shared with stakeholders. Ensuring the requirements map to the real business need, are approved by all relevant stakeholders, and meet essential quality standards. Requirements: 3 to 10 years of experience and.

**Minimum Education:** Bachelors

**Functional Responsibility:** Organizing, specifying and modelling the requirements to ensure they are complete and unambiguous. Documenting the requirements in a format that can be shared with stakeholders. Ensuring the requirements map to the real business need, are approved by all relevant stakeholders, and meet essential quality standards.

**19. Analyst III**

**Minimum Experience:** 10+ years

**General Description:** Expert Ability to work independently with minimal or no supervision. Ability to work with a team to provide support in required field. Must have knowledge of requirements and specifications. Provides solutions based on customer requirements and technical considerations. Applies analytical expertise to assist management in defining, analyzing, validating and documenting complex operations and processes. Includes, but is not limited to, applying current disciplines and methodologies to the planning, analysis, evaluation, implementation, and/or support of Government/business/analytical projects through conversations with stakeholders. Organizing, specifying and modelling the requirements to ensure they are complete and unambiguous. Documenting the requirements in a format that can be shared with stakeholders. Ensuring the requirements map to the real business need, are approved by all relevant stakeholders, and meet essential quality standards.

**Minimum Education:** Masters

**Functional Responsibility:** Organizing, specifying and modelling the requirements to ensure they are complete and unambiguous. Documenting the requirements in a format that can be shared with stakeholders. Ensuring the requirements map to the real business need, are approved by all relevant stakeholders, and meet essential quality standards.

**20. Consultant I**

**Minimum Experience:** 2–5 years

**General Description:** Perform as an individual contributor on client engagement teams, working under supervision, to develop work product(s). Provides support and expertise in required task areas. Supports more experienced seniors in performing required task activities. Manages, processes, and tracks project documentation. Must be able to lead specific project initiatives, and act as a subject matter expert on required areas of expertise. Must have technical expertise and experience in one or more project or tasks areas, applying a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks. Assists in providing cost effective solutions. Assist in the development of analytical, computational techniques and methodology for problem solutions. Must have knowledge of current trends and emerging technologies in required field of expertise.

**Minimum Education:** Bachelors

**Functional Responsibility:** Must have technical expertise and experience in one or more project or tasks areas, applying a wide spectrum of disciplines for the planning, analysis, design, implementation
and support of assigned tasks. Assists in providing cost effective solutions. Assist in the development of analytical, computational techniques and methodology for problem solutions. Must have knowledge of current trends and emerging technologies in required field of expertise.

21. Consultant II

Minimum Experience: 5-10 years

General Description: Perform as an individual contributor on client engagement teams, working under supervision, to develop work product(s). Provides support and expertise in required task areas. Supports more experienced seniors in performing required task activities. Manages, processes, and tracks project documentation. Must be able to lead specific project initiatives, and act as a subject matter expert on required areas of expertise. Must have technical expertise and experience in one or more project or tasks areas, applying a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks. Assists in providing cost effective solutions. Assist in the development of analytical, computational techniques and methodology for problem solutions. Must have knowledge of current trends and emerging technologies in required field of expertise.

Minimum Education: Bachelors

Functional Responsibility: Must have technical expertise and experience in one or more project or tasks areas, applying a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks. Assists in providing cost effective solutions. Assist in the development of analytical, computational techniques and methodology for problem solutions. Must have knowledge of current trends and emerging technologies in required field of expertise.

22. Consultant III

Minimum Experience: 10+ years

General Description: Perform as an individual contributor on client engagement teams, working under supervision, to develop work product(s). Provides support and expertise in required task areas. Supports more experienced seniors in performing required task activities. Manages, processes, and tracks project documentation. Must be able to lead specific project initiatives, and act as a subject matter expert on required areas of expertise. Must have technical expertise and experience in one or more project or tasks areas, applying a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks. Assists in providing cost effective solutions. Assist in the development of analytical, computational techniques and methodology for problem solutions. Must have knowledge of current trends and emerging technologies in required field of expertise.

Minimum Education: Masters

Functional Responsibility: Must be able to lead specific project initiatives, and act as a subject matter expert on required areas of expertise. Must have technical expertise and experience in one or more project or tasks areas, applying a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks. Assists in providing cost effective solutions.

23. Senior IT Specialist

Minimum Experience: 7-9 years

General Description: An individual very knowledgeable in all aspects of IT. Has extensive experience in the specific IT discipline(s) described and outlined within this PWS. Seasoned individual that has sufficient knowledge of the discipline and requires minimal start up support. Demonstrates very good oral and written communications skills. Provides highly technical and specialized guidance and solutions to
complex IT problems. Performs elaborate analyses and studies. Prepares reports and gives presentations; Works independently or as a member of a team; may serve as Project or Consultant.

**Minimum Education:** Bachelors

**Functional Responsibility:** Performs highly technical and specialized guidance and solutions to complex IT problems. Performs elaborate analyses and studies. Prepares reports and gives presentations; Works independently or as a member of a team; may serve as Project or Consultant.

### 24. IT Specialist

**Minimum Experience:** 3-7 years

**General Description:** An individual knowledgeable in IT. Individual that has sufficient knowledge to function in the specific IT discipline(s) described and outlined within this PWS. Demonstrates good oral and written communications skills. Provides highly technical and specialized solutions to complex IT problems. Performs analyses and studies. Prepares reports. Works independently or as a member of a team. Provide IT technical support to a business or an organization's employees and train non-technical workers on the organization's information systems.

**Minimum Education:** Bachelors

**Functional Responsibility:** Provides highly technical and specialized solutions to complex IT problems. Performs analyses and studies. Prepares reports. Works independently or as a member of a team. Provide IT technical support to a business or an organization's employees and train non-technical workers on the organization's information systems.

### 25. Senior Database Management Specialist

**Minimum Experience:** 6+ years

**General Description:** Must be capable of providing highly technical expertise and support in the use of Database Management Systems (DBMS). Must be able to evaluate and recommend available DBMS Commercial Off the Shelf (COTS) products to support and validate user requirements. Defines file organization, indexing methods, and security procedures for specific user applications. Develops, implements, and maintains database back-up and recovery procedures for the processing environments, and ensures that data integrity, security, and recoverability are built into the DBMS applications. Prepares reports on system performance and problems. Upgrades hardware and software as necessary. Troubleshoots and maintain a high database performance standard. Specialized Experience: At least three (3) years of experience in using current top of the line DBMS technologies. Versatile with Knowledge of emerging technologies, skills and application design utilizing various database management systems and experience with DBMS internals.

**Minimum Education:** Bachelors

**Functional Responsibility:** Develops, implements, and maintains database back-up and recovery procedures for the processing environments, and ensures that data integrity, security, and recoverability are built into the DBMS applications. Prepares reports on system performance and problems. Upgrades hardware and software as necessary. Troubleshoots and maintain a high database performance standard.

### 26. Subject Matter Expert (Senior)

**Minimum Experience:** 15+ years
General Description: Provides broad oversight and leadership for strategic planning and initiatives in a specialized subject and provide high level expertise in applicable intelligence disciplines to collect, abstract, code, analyze, or interpret mission. An individual whose knowledge and skills are applicable to the expertise required and outlined in his or her profession, and is so recognized in the professional community that the Government, Academia, and Business is able to qualify the individual as an expert in the field. Individual must have in depth knowledge of every aspect of the profession, and the ability to work within the environment with minimal to no assistance relative to area of expertise. Demonstrates exceptional oral and written communication skills. Performs as a consultant in highly specialized, leading edge information technologies and methodologies. Provides highly technical and specialized guidance concerning automated solutions to complex information processing problems. Performs elaborate analyses and studies. Prepares reports and gives presentations. Works independently or as a member of a team and may serve as a Project lead.

Minimum Education: Bachelors

Functional Responsibility: Performs as a consultant in highly specialized, leading edge information technologies and methodologies. Provides highly technical and specialized guidance concerning automated solutions to complex information processing problems. Performs elaborate analyses and studies. Prepares reports and gives presentations. Works independently or as a member of a team and may serve as a Project lead.

27. System Software Engineer

Minimum Experience: 2 years

General Description: An individual with knowledge and skills that are applicable to the expertise required of the field/profession. The professional community, Academia and the Government is able to qualify the individual as a seasoned professional in the field. (e.g., publications, speeches at conferences, research, and teaching.) The individual has the ability to create/update/support information related to Infrastructure systems; conceptualize, design, construct, install, maintain and repair computer systems. Demonstrates exceptional oral and written communication skills. Performs as a consultant in highly specialized, leading edge information technologies and methodologies. Provides highly technical and specialized guidance concerning automated solutions to complex information processing problems. Performs elaborate analyses and studies. Prepares reports and gives presentations. Works independently or as a member of a team; may serve as a contractor Project Manager.

Minimum Education: Bachelors

Functional Responsibility:

The individual has the ability to create/update/support information related to Infrastructure systems; conceptualize, design, construct, install, maintain and repair computer systems. Demonstrates exceptional oral and written communication skills. Performs as a consultant in highly specialized, leading edge information technologies and methodologies. Provides highly technical and specialized guidance concerning automated solutions to complex information processing problems. Performs elaborate analyses and studies. Prepares reports and gives presentations. Works independently or as a member of a team; may serve as a contractor or Project Manager.

28. Training Specialist/Instructor

Minimum Experience: 1-2 years

General Description: Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline,
background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom and online courses, workshops, and seminars. Education: A Bachelor’s Degree from an accredited college or university with a major in Education/Training in the areas of Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A Master’s Degree is preferred. A Master’s Degree in one of the above disciplines equals one year specialized and two years’ general experience. General Experience: Must have 4 years of experience in information systems development, training, or related fields. Specialized Experience: At least 2 years of experience in developing and providing IT and end user training on computer hardware and application software.

**Minimum Education:** Bachelors

**Functional Responsibility:** Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom and online courses, workshops, and seminars.

29. Technical Writer/Editor

**Minimum Experience:** 2-5 years

**General Description:** Assists in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel. For applications built to run in a Windows environment, uses the standard help compiler to prepare all on-line documentation. Assists in performing financial and administrative functions. Must demonstrate the ability to work independently or under only general direction.

**Minimum Education:** Associates

**Functional Responsibility:** Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel.

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<thead>
<tr>
<th>SCA Eligible Labor Category</th>
<th>SCA Equivalent Code Title</th>
<th>Wage Determination No</th>
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<tbody>
<tr>
<td>Not applicable to this contract</td>
<td>N/A</td>
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**Service Contract Labor Standards/Service Contract Act (SCLS/SCA) Matrix**

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Professional Services Schedule (PSS)/Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.