AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST

Multiple Award Schedule

SPECIAL ITEM NUMBER 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301  IT Facility Operation and Maintenance
FPDS Code D302  IT Systems Development Services
FPDS Code D306  IT Systems Analysis Services
FPDS Code D307  Automated Information Systems Design and Integration Services
FPDS Code D308  Programming Services
FPDS Code D310  IT Backup and Security Services
FPDS Code D311  IT Data Conversion Services
FPDS Code D313  Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316  IT Network Management Services
FPDS Code D317  Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services
FPDS Code D399  Other Information Technology Services, Not Elsewhere Classified

OLM – Order Level Materials

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the MAS Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Xgility, LLC
44095 Pipeline Plaza, #460
Ashburn, VA 20147
(P) 1-888-944-5489
info@xgility.com

Contract Number: 47QTCA20D0089
Period Covered by Contract: 03/31/2020 through 03/30/2025

General Services Administration
Federal Acquisition Service

Pricelist current through Modification # PS0002, dated May 28, 2020.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).
CUSTOMER INFORMATION:

1. **Awarded Special Item Number(s):**

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Professional Information Technology Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: Not Applicable.

1c. Descriptions of all corresponding commercial job titles with experience, functional responsibility and education are provided beginning on page 9.

2. **Maximum Order:** $500,000

3. **Minimum Order:** $100

4. **Geographic Coverage:** Domestic and Overseas

5. **Point of Production:** N/A

6. **Prices Shown Herein are Net** (discount deducted)

7. **Quantity Discount:** None

8. **Prompt Payment Terms:** Net 30

9. **Government Purchase Cards** Will be accepted below the micro-purchase threshold, but not above.

10. **Foreign Items:** None

11. **Time of Delivery:** Xgility, LLC shall deliver or perform services in accordance with the terms negotiated in an agency’s order.

11b. **Expedited Delivery:** Consult with Contractor

11c. **Overnight/2-Day Delivery:** Consult with Contractor

11d. **Urgent Requirements:** Consult with Contractor

12. **FOB Point:** Destination

13. **Ordering Address:** Federal Solutions & Services  
    Attn: GSA Program Management Office  
    44095 Pipeline Plaza, #460  
    Ashburn, VA 20147
14. Payment Address: Accounting & Finance
   Attention: Brian Corcoran
   P.O. Box 2507
   Ashburn, VA 20146

15. Warranty Provisions: Contractor’s Standard Warranty

16. Export Packing charges: Not applicable

17. Terms and conditions of Government Purchase Card Acceptance: Contact Xgility, LLC for terms and conditions of Government Purchase Card acceptance.

18. Terms and conditions of rental, maintenance, and repair: Not applicable

19. Terms and conditions of installation: Not applicable

20. Terms and conditions of repair parts: Not applicable

20a. Terms and conditions for any other services: Not applicable

21. List of service and distribution points: Not applicable

22. List of participating dealers: Not applicable

23. Preventive maintenance: Not applicable

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not applicable

24b. Contact Xgility, LLC for Section 508 compliance information. The EIT standards can be found at: http://www.section508.gov

25. DUNS Number: 017683159

26. Xgility, LLC is registered in the System for Award Management (SAM) database.
1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. **PERFORMANCE INCENTIVES**
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
   
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:

   (1) Cancel the stop-work order; or

   (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:

   (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

   (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.
7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.
12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIAION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIAION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
## GSA HOURLY RATES

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<thead>
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<td>182.08</td>
<td>184.81</td>
<td>187.58</td>
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</table>
Labor Category Descriptions

Cloud Developer II

Functional Responsibility: Responsible for the following: coding and testing software based upon software specifications and designs, analyze and study complex system requirements, design software tools and subsystems to support software reuse and domain software development, support using formal specifications, data flow diagrams, other accepted design techniques and utilize Microsoft .Net tools and techniques. Experience working with Cloud applications through software development in hyperscale cloud environments. Utilizes sound software engineering principles to ensure that developed code is modifiable efficient reliable, understandable, and fault-tolerant. Provides software process management and control throughout the coding portion of the software development process. Possesses experience as a Software developer supporting software architecture development, requirements analysis, process execution and evaluation, selection and evaluation of COTS/GOTS tools, and integration (with both new and legacy systems).

Minimum Experience: 5 Years

Minimum Education: BA/BS

Collaboration Specialist I

Functional Responsibility: Performs administration and content organization on MS SharePoint or like collaboration platforms. Responsibilities involving site collection, workflows, forms creation, and other system administration related functions. Primary technical owner of collaboration site. Interfaces with content owners and coordinates updates.

Minimum Experience: 1 Year

Minimum Education: BA

Consultant II

Functional Responsibility: Provides consulting to managers, supervisors, and the workforce on the implementation of technology solutions. Leads discussion groups and process implementation efforts, and quantifies performance measurements. Able to gather data and work with technical Subject Matter Experts (SMEs).

Minimum Experience: 4 Years

Minimum Education: AA/AS

Managed Service Technician I

Functional Responsibility: Provides Tier I contact and incident resolution to customers with hardware, software, and application problems. Attempts to resolve as many incidents during the first call, or at Tier I. Responsible for documenting incident status in incident database tools. Provides polite and friendly customer service. Working knowledge of computers, printers, laptops, and common windows applications.
Minimum Experience: 1 Year

Minimum Education: BA

Managed Service Technician III

Functional Responsibility: Capable of providing Tier II and basic Tier III managed services and support to customers with hardware, software, and application problems. Works through all types Tier III issues with telephone assistance. The Managed Service Technician III is capable of running an entire remote site by themselves with demanding customers in austere locations.

Minimum Experience: 3 Years

Minimum Education: BA

Principal Consultant

Functional Responsibility: Responsible for managing very complex and/or high risk programs, and shall not serve in any other capability. Supervises assigned technical staff, including subordinate managers. Establishes state-of-the-art techniques for designing, developing, modifying and troubleshooting highly complex computer operating hardware system. Designs operating/hardware systems; formulates system concepts and architecture, specifies requirements, develops implementation approaches; and identifies and directs resolution of complex hardware/software interface issues. The Principal Consultant is a SME on emerging technologies and is entrusted with the development of systems specifications and technical documentation.

Minimum Experience: 15 Years

Minimum Education: Master’s

Project Manager II

Functional Responsibility: The Project Manager II manages project operations, supervises staff operations, and ensures production schedules are met. This personnel must ensure that system resources are used effectively, and must coordinates resolutions production-related problems when they arise. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of Information Technology (IT) services. Provides users with computer output.

Minimum Experience: 5 Years

Minimum Education: BA/BS

SME I

**Minimum Experience:** 6 Years

**Minimum Education:** Master’s

**Software Developer I**

**Functional Responsibility:** The Software Developer II codes and tests software based upon software specifications, and designs, analyzes, and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain software development, and supports using formal specifications, data flow diagrams, design techniques, and Computer Aided Software Engineering (CASE) tools. Uses sound software engineering principles to ensure that developed code is modifiable, efficient, reliable, understandable, and fault-tolerant. Provides software process management and control throughout the coding portion of the software development process.

**Minimum Experience:** 2 Years

**Minimum Education:** BA/BS

**Software Developer II**

**Functional Responsibility:** The Software Developer II codes and tests software based upon software specifications, and designs, analyzes, and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain software development, and supports using formal specifications, data flow diagrams, design techniques, and CASE tools. Uses sound software engineering principles to ensure that developed code is modifiable, efficient, reliable, understandable, and fault-tolerant. Provides software process management and control throughout the coding portion of the software development process.

**Minimum Experience:** 5 Years

**Minimum Education:** BA/BS

**Solutions Architect I**

**Functional Responsibility:** Supports the development of cross functional or large-scale automated information systems to include enterprise architectures. Designs system architectures to include the software, hardware, and communications to support the total requirements and provides for present and future cross functional requirements and interfaces. Provides comprehensive definition of all aspects of system development from analysis of mission needs to verification of system performance. Performs evaluation of system alternatives and assessment of risks and costs. A Master's Degree from an accredited institute in an area applicable to this position (e.g. information systems, computer science, math, or engineering). An additional two years of relevant technical experience may be substituted for the Master's Degree. • 6+ years

**Minimum Experience:** 4 Years

**Minimum Education:** BA/BS

**Solutions Architect II**

**Functional Responsibility:** Support the development of cross functional or large-scale automated information systems to include enterprise architectures. Designs system architectures to include the
software, hardware, and communications to support the total requirements and provides for present and future cross functional requirements and interfaces. Provides comprehensive definition of all aspects of system development from analysis of mission needs to verification of system performance. Performs evaluation of system alternatives and assessment of risks and costs.

**Minimum Experience:** 6 Years

**Minimum Education:** BA/BS

**Systems Administrator II**

**Functional Responsibility:** Performs systems administration of desktop and server systems connected to Local Area Networks (LAN) and Wide Area Networks (WAN). Performs desktop system management including account monitoring, security, Operating System (OS) installation, and other system administration-related functions.

**Minimum Experience:** 3 Years

**Minimum Education:** BA/BS

**Experience & Degree Substitution Equivalencies**

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
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</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or Associate’s + 6 years relevant experience or 8 years relevant experience</td>
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</tbody>
</table>
Order Level Materials - OLM

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

OLM SIN-Level Requirements/Ordering Instructions:

OLMs are:
- Purchased under the authority of the FSS Program
- Unknown until an order is placed
- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)
- Only authorized for use in direct support of another awarded SIN.
- Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN)
- Subject to a Not To Exceed (NTE) ceiling price

OLMs are not:
- "Open Market Items."
- Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)

OLM Pricing:
- Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).
- The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

NOTE: When used in conjunction with a Cooperative Purchasing eligible SIN, this SIN is Cooperative Purchasing Eligible.