GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

Multiple Award Schedule

Contract number: 47QTCA20D008A

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: March 29, 2020 – March 30, 2025
Effective: June 18, 2020      Mod: PS-0003

Tetra Ventures LLC

100 Jersey Ave
STE B-201
New Brunswick, NJ 08901-3200

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CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

   54151S   Information Technology Professional Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

   N/A, services only

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

Please refer to page 12 for the GSA Price List of Offered Labor Categories

2. Maximum order.

   $500,000

3. Minimum order

   $100

4. Geographic coverage (delivery area).

   CONUS

5. Point(s) of production (city, county, and State or foreign country).

   New Brunswick, (Middlesex County) NJ

6. Discount from list prices or statement of net price.

   4%

7. Quantity discounts.

   NONE

8. Prompt payment terms.
Net 30, information for ordering offices, prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

   YES, Government Purchase Cards are accepted at/below the micro-purchase threshold.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.

   YES, Government Purchase Cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin).

    N/A, services only

11a. Time of delivery:

    Determined at Task Order

11b. Expedited Delivery.

    Contact Contractor

11c. Overnight and 2-day delivery.

    Contact Contractor

11d. Urgent Requirements.

    Contact Contractor

12. F.O.B. point(s).

    FOB: Destination

13a. Ordering address(es).

    Tetra Ventures LLC
    100 Jersey Ave
    STE B-201
13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es) Company

Tetra Ventures LLC
100 Jersey Ave
STE B-201
New Brunswick, NJ 08901-3200
Sharad Rao
email: sharad.rao@tetruscorp.com
Tel: 908 364-2389 Ext: 101
Fax: (+1) 908 364-2389
www.tetruscorp.com

15. Warranty provision.

Standard Commercial Warranty

16. Export packing charges, if applicable.

N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

YES, Government Purchase Cards are accepted above the micro-purchase threshold.

18. Terms and conditions of rental, maintenance, and repair (if applicable).

N/A

19. Terms and conditions of installation (if applicable).

N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). See Warranty for Repair Parts, If Applicable.

N/A

20a. Terms and conditions for any other services (if applicable)

N/A

21. List of service and distribution points (if applicable).

N/A

22. List of participating dealers (if applicable).

N/A

23. Preventive maintenance (if applicable).

N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

None

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: https://www.section508.gov/

N/A

25. Data Universal Number System (DUNS) number.

081323088


Tetra Ventures is registered in SAM. Expiration Date: 06/17/2021
1. **SCOPE**

   a. The prices, terms and conditions stated under Special Item Number 1 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.


   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**

   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**

   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either- (1) Cancel the stop-work order; or (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

   (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

   (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31 (Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

c. The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor’s Degree in Computer Science
## GSA Price List of Offered Labor Categories

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Minimum Education</th>
<th>Minimum Experience</th>
<th>Hourly Rate incl. IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Analyst I</td>
<td>Bachelor’s</td>
<td>8 years</td>
<td>$108.33</td>
</tr>
<tr>
<td>Programmer I</td>
<td>Bachelor’s</td>
<td>5 years</td>
<td>$79.31</td>
</tr>
<tr>
<td>Database Specialist I</td>
<td>Bachelor’s</td>
<td>6 years</td>
<td>$125.31</td>
</tr>
<tr>
<td>Technical Lead I</td>
<td>Bachelor’s</td>
<td>6 years</td>
<td>$118.01</td>
</tr>
<tr>
<td>Technical Architect II</td>
<td>Bachelor’s</td>
<td>10 years</td>
<td>$125.74</td>
</tr>
<tr>
<td>Technical Analyst II</td>
<td>Bachelor’s</td>
<td>10 years</td>
<td>$145.09</td>
</tr>
<tr>
<td>Technical Analyst III</td>
<td>Bachelor’s</td>
<td>12 years</td>
<td>$193.45</td>
</tr>
<tr>
<td>Project Manager I</td>
<td>Bachelor’s</td>
<td>8 years</td>
<td>$116.07</td>
</tr>
<tr>
<td>Project Manager II</td>
<td>Bachelor’s</td>
<td>10 years</td>
<td>$145.09</td>
</tr>
<tr>
<td>Project Manager III</td>
<td>Bachelor’s</td>
<td>12 years</td>
<td>$212.80</td>
</tr>
<tr>
<td>Information Security Analyst – I</td>
<td>Bachelor’s</td>
<td>8 years</td>
<td>$188.61</td>
</tr>
<tr>
<td>Information Security Analyst – II</td>
<td>Bachelor’s</td>
<td>10 years</td>
<td>$193.45</td>
</tr>
<tr>
<td>Business Lead – I</td>
<td>Bachelor’s</td>
<td>6 years</td>
<td>$120.91</td>
</tr>
<tr>
<td>Business Lead – II</td>
<td>Bachelor’s</td>
<td>8 years</td>
<td>$144.00</td>
</tr>
<tr>
<td>Business Lead – III</td>
<td>Bachelor’s</td>
<td>8 years</td>
<td>$192.00</td>
</tr>
</tbody>
</table>
**Labor Category Descriptions**

**Technical Analyst I**

**Duties:**
- Responsible for designing, building and administering a secure cloud platform based on industry standards, best practices and guidelines
- Determine technical standards and specifications and lead the design, build and support of shared services cloud platform components
- Providing professional support services and/or the integration of their respective products.
- Implement the products based on best Practices
- Review the current architectural landscape and make appropriate recommendations.
- Must be able to compare various solutions and determine the one which best fits the need.
- Designs, develops and maintains infrastructure and backend applications.
- Provides experience in web application technologies and middleware solutions.
- Researches new technologies and products for their applicability to business processes.
- Ensures that the architecture is well planned and in agreement with standards.

**Education:**
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**General Experience:**
- This position requires a minimum of eight (8) years of experience in System administration and development experience
- Experience working with administrator and service accounts and troubleshoot
- Creates/updates and Maintains system documentation, interacts with users and evaluates vendor products
- Operations for firewalls, routers and switches and the ability to formulate access control lists (ACLs) via the Command Line Interface (CLI).
- Strong knowledge of software evaluation principles and practices.
- Development and implementation of vulnerability remediation strategies. Configuration and execution of vulnerability and web application scans. Customization compliance scans to meet agency established baselines.
- Experience with automating server configuration for security including logging, key changes, and system hardening.
- Experience writing process requirements, technical design documents, and standard operating procedures.
- Experience collaborating with cross functional global and remote teams with diverse backgrounds.
- Demonstrating good interpersonal, verbal, and written communication skills.
• Experience planning and implementing secure networking practices such as: application segmentation, network segmentation, NAC and other access control testing/validation, updating access control SOPs

**Programmer I**

**Duties:**

• Design and implement responsive web application user interfaces using JavaScript/CSS/HTML5/JQuery.
• Candidate should be able to design and develop wireframe or prototypes based on requirements and validate the design with users.
• Develop mobile and cross-browser compatible responsive front-end interfaces using latest frameworks like bootstrap or Angular.
• Work with application team to make sure that the components are in compliance with UI/UX guidelines and Standards.
• Develop and oversee the UX/UI domain practice within the Data and Reporting group
• Translate concepts into user flows, wireframes, mockups and prototypes that lead to intuitive user experiences that are measured and tied to key KPIs
• Using high and low fidelity design tools, deliver the appropriate interface designs including prototypes, mockups, wireframes, user stories, user journeys, optimized for a wide range of devices and interfaces.
• Make strategic design and user-experience decisions related to core, and forthcoming functions and features that maintain a consistent user interface across all product offerings
• Take a user-centered design approach and rapidly test and iterate the design solutions. Drive and participate in usability testing,
• Collaborate with other team members and department stakeholders including Business Analysis, UI Engineering, and Client Support.
• A solid grasp of user-centered design (UCD), planning and conducting user research, user testing, A/B testing, rapid prototyping, heuristic analysis, usability and accessibility concerns
• Ability to clearly and effectively communicate design processes, ideas, and solutions to teams and clients

**Education:**
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**General Experience:**

• Five (5) years of experience in designing and developing web applications, mobile applications and cross-browser compatible responsive front-end interfaces.
• Five (5) years of experience with web technologies such as HTML, CSS, Node.js, JavaScript and JQuery.
**Database Specialist I**

**Duties:**
- Review and evaluate the existing data sources and analyze the conversion steps required.
- Design, develop, revise, and maintain SQL scripts, code, and queries for data translation, conversion, and reporting.
- Convert existing data, using ETL processes, creating queries and scripts to manipulate the data into the format needed.
- Conduct system testing and provide trouble-shooting to quickly and accurately find solutions to resolve issues.
- Provide post conversion issue resolution, inefficiencies and/or recommendations for existing process changes.

**Education Qualification:**
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related technical discipline is required. A Master's Degree is preferred.

**Minimum Qualifications:**
- A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, or other related technical discipline.
- Knowledge in developing shell scripting.
- Knowledge in database servers such as DB2, PostgreSQL, Oracle, SQL Server

**General Experience:**
At least six (6) years of experience in writing data conversion logic in Java, scripting languages such as SQL, Python, Linux Shell Script, Perl, Windows PowerShell

**Technical Lead I**

**Duties:**
- Converts business, functional and non-functional requirements into technical design documents.
- Authoring and modelling rules and creating the required rules flow in Corticon BRMS (Business Rules Modeling System).
- Reviews project delivery needs and uses the BRMS modelling studio to model, test optimize and package business rules.
- Participates as a member of development team or teams; may lead a small development team.
- Design and develop to implement complex components.
- Create services based rules components and features
- Participates in code reviews and may lead code reviews. May lead and provide mentoring and guidance to less senior developers.
- Designs, prepares and executes unit tests.
• Applies in-depth or broad technical knowledge to maintain one or more modules (e.g. Common Eligibility rules framework and repository).

Education:
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A Master's Degree is preferred.

Minimum Qualifications:
• At least 6 years of experience designing, building, and implementing IT application systems in a major IT applications implementation effort.
• Must have a strong background in software engineering principles and techniques.
• Must demonstrate advanced abilities to team and mentor and possess demonstrated excellence in written and verbal communication skills.
• At least five (5) years of experience in development of large scale cloud applications with technologies and tools such as Java/J2EE, Micro Services, RESTful API's, Integration with Shared Services such as Identity and Access Management and API Gateway.
• Experience in SOA and service integration experience with Web Services, EJB, REST etc.

General Experience:
• At least 5 years of experience in designing and developing Web services in Java programming language
• At least 3 years of experience in developing and consuming RESTful APIs.

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Technical Architect II

Duties:
• Provides design and development of government solutions, and is responsible for technical design and implementation of the architecture.
• Manages major projects that involve design, development, integration, implementation and transition of large, complex systems.
• Provides definition of current State architecture blueprints. Provides experience in web application technologies and middleware solutions. Researches new technologies and products for their applicability to business.

Education:
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related technical discipline is required. A Master's Degree is preferred.

Minimum Qualifications:
• At least ten (10) years of experience planning, designing, building, and implementing IT application systems as chief architect in a major IT applications implementation effort. Must have a strong background in software engineering principles and techniques.
• Must demonstrate advanced abilities to team and mentor and possess demonstrated excellence in written and verbal communication skills. At least five (5) years of experience leading the solution architecture and development of large scale cloud applications with technologies and tools such as Java/J2EE, Micro Services, RESTful API's, Integration with Shared Services such as Identity and Access Management, API Gateway, PostgreSQL and MongoDB databases.

• Extensive experience in Java, J2EE, HTML5, CSS3, JQuery, AngularJS, Spring, EJB, JSP, JSF/Struts, Hibernate, JPA, JSON, XML/REST Web Services, Application Servers, XML/Web Services/ RDBMS.

• Experience in SOA and service integration experience with Web Services, EJB, REST etc.

• Extensive experience in Framework such as Spring, Hibernate.

General Experience:
• At least five (5) years of the required ten (10) years of experience must be in the direct supervision and management of major projects that involve providing professional support services and/or the integration, implementation and transition of large complex system and subsystem architectures.

• Provides expertise in the most current principles and practices of architecture data management systems and experience in large system designs, and with data modeling in the information management arena.

• Primarily deals with transition planning from legacy to modern systems by concentrating on information flows, data exchange, and data translation standardization services.

Technical Analyst II
Duties:
• Responsible for designing, building, and administering a secure cloud platform based on industry standards, best practices, and guidelines.

• Determine technical standards and specifications and lead the design, build and support of shared services cloud platform components.

• Provide professional support services and/or the integration of their respective products. Implement the products based on best practices.

• Review the current architectural landscape and make appropriate recommendations.

• Must be able to compare various solutions and determine the one which best fits the need. designs, develops, and maintains infrastructure and backend applications.

• Provides experience in web application technologies and middleware solutions.

• Research new technologies and products for their applicability to business processes.

• Ensures that the architecture is well planned and in agreement with standards.

Education:
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.
General Experience:

- This position requires a minimum of ten (10) years of experience in System administration and development experience
- Experience working with administrator and service accounts and troubleshoot
  Creates/updates and Maintains system documentation, interacts with users and evaluates vendor products
- Operations for firewalls, routers and switches and the ability to formulate access control lists (ACLs) via the Command Line Interface (CLI).
- Strong knowledge of software evaluation principles and practices.
- Development and implementation of vulnerability remediation strategies. Configuration and execution of vulnerability and web application scans. Customization compliance scans to meet agency established baselines.
- Experience with automating server configuration for security including logging, key changes, and system hardening.
- Experience writing process requirements, technical design documents, and standard operating procedures.
- Experience collaborating with cross functional global and remote teams with diverse backgrounds.
- Demonstrating good interpersonal, verbal, and written communication skills.
- Experience planning and implementing secure networking practices such as: application segmentation, network segmentation, NAC and other access control testing/validation, updating access control SOPs

Technical Analyst III

Duties:

- Responsible for designing, building, and administering a secure cloud platform based on industry standards, best practices, and guidelines.
- Determine technical standards and specifications and lead the design, build and support of shared services cloud platform components.
- Provide professional support services and/or the integration of their respective products. Implement the products based on best practices.
- Review the current architectural landscape and make appropriate recommendations.
- Must be able to compare various solutions and determine the one which best fits the need. designs, develops, and maintains infrastructure and backend applications.
- Provides experience in web application technologies and middleware solutions.
- Research new technologies and products for their applicability to business processes.
- Ensures that the architecture is well planned and in agreement with standards.

Education:

A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

General Experience:
• This position requires a minimum of twelve (12) years of experience in System administration and development experience
• Experience working with administrator and service accounts and troubleshoot
  Creates/updates and Maintains system documentation, interacts with users and evaluates vendor products
• Operations for firewalls, routers and switches and the ability to formulate access control lists (ACLs) via the Command Line Interface (CLI).
• Strong knowledge of software evaluation principles and practices.
• Development and implementation of vulnerability remediation strategies. Configuration and execution of vulnerability and web application scans. Customization compliance scans to meet agency established baselines.
• Experience with automating server configuration for security including logging, key changes, and system hardening.
• Experience writing process requirements, technical design documents, and standard operating procedures.
• Experience collaborating with cross functional global and remote teams with diverse backgrounds.
• Demonstrating good interpersonal, verbal, and written communication skills.
• Experience planning and implementing secure networking practices such as: application segmentation, network segmentation, NAC and other access control testing/validation, updating access control SOPs

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**Project Manager I**

**Duties:**

- Under general supervision, responsible for all aspects of project performance (i.e., technical, contractual, administrative, financial).
- Manages and supervises personnel involved in all aspects of project activity, organizes and assigns responsibilities to subordinates, and oversees the successful completion of all assigned tasks.

**Education:**

A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**General Experience:**

- This position requires a minimum of eight (8) years of experience of relevant project management
- Experience working with administrator and service accounts and troubleshoot
  Creates/updates and Maintains system documentation, interacts with users and evaluates vendor products
- Operations for firewalls, routers and switches and the ability to formulate access control lists (ACLs) via the Command Line Interface (CLI).
- Strong knowledge of software evaluation principles and practices.
• Development and implementation of vulnerability remediation strategies. Configuration and execution of vulnerability and web application scans. Customization compliance scans to meet agency established baselines.
• Experience with automating server configuration for security including logging, key changes, and system hardening.
• Experience writing process requirements, technical design documents, and standard operating procedures.
• Experience collaborating with cross functional global and remote teams with diverse backgrounds.
• Demonstrating good interpersonal, verbal, and written communication skills.
• Experience planning and implementing secure networking practices such as: application segmentation, network segmentation, NAC and other access control testing/validation, updating access control SOPs

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**Project Manager II**

**Duties:**
- Under general supervision, responsible for all aspects of project performance (i.e., technical, contractual, administrative, financial).
- Manages and supervises personnel involved in all aspects of project activity, organizes and assigns responsibilities to subordinates, and oversees the successful completion of all assigned tasks.

**Education:**
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**General Experience:**
- This position requires a minimum of ten (10) years of experience of relevant project management
- Experience working with administrator and service accounts and troubleshoot creates/updates and maintains system documentation, interacts with users and evaluates vendor products
- Operations for firewalls, routers and switches and the ability to formulate access control lists (ACLs) via the Command Line Interface (CLI).
- Strong knowledge of software evaluation principles and practices.
- Development and implementation of vulnerability remediation strategies. Configuration and execution of vulnerability and web application scans. Customization compliance scans to meet agency established baselines.
- Experience with automating server configuration for security including logging, key changes, and system hardening.
- Experience writing process requirements, technical design documents, and standard operating procedures.
- Experience collaborating with cross functional global and remote teams with diverse backgrounds.
• Demonstrating good interpersonal, verbal, and written communication skills.
• Experience planning and implementing secure networking practices such as: application segmentation, network segmentation, NAC and other access control testing/validation, updating access control SOPs

**Information Security Analyst I**

**Duties:**
• Monitor computer networks for security issues.
• Investigate security breaches and other cyber security incidents.
• Install security measures and operate software to protect systems and information infrastructure, including firewalls and data encryption programs.
• Document security breaches and assess the damage they cause.
• Work with security team to perform tests and uncover network vulnerabilities.
• Fix detected vulnerabilities to maintain a high-security standard.
• Stay current on IT security trends and news.
• Develop company-wide best practices for IT security.
• Perform penetration testing.
• Help colleagues install security software and understand information security management.
• Research security enhancements and make recommendations to management.
• Stay up to date on information technology trends and security standards.

**Education:**
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**General Experience:**
• This position requires a minimum of eight (8) years of experience in information security or related field.
• Experience with computer network penetration testing and techniques.
• Understanding of firewalls, proxies, SIEM, antivirus, and IDPS concepts.
• Ability to identify and mitigate network vulnerabilities and explain how to avoid them.
• Understanding of patch management with the ability to deploy patches in a timely manner while understanding business impact.
• Operations for firewalls, routers and switches and the ability to formulate access control lists (ACLs) via the Command Line Interface (CLI).
• Strong knowledge of software evaluation principles and practices.
• Development and implementation of vulnerability remediation strategies. Configuration and execution of vulnerability and web application scans. Customization compliance scans to meet agency established baselines.
• Experience with automating server configuration for security including logging, key changes, and system hardening.
Experience writing process requirements, technical design documents, and standard operating procedures.
Experience collaborating with cross functional global and remote teams with diverse backgrounds.
Demonstrating good interpersonal, verbal, and written communication skills.
Experience planning and implementing secure networking practices such as: application segmentation, network segmentation, NAC and other access control testing/validation, updating access control SOPs

Information Security Analyst II

Duties:
• Monitor computer networks for security issues.
• Investigate security breaches and other cyber security incidents.
• Install security measures and operate software to protect systems and information infrastructure, including firewalls and data encryption programs.
• Document security breaches and assess the damage they cause.
• Work with security team to perform tests and uncover network vulnerabilities.
• Fix detected vulnerabilities to maintain a high-security standard.
• Stay current on IT security trends and news.
• Develop company-wide best practices for IT security.
• Perform penetration testing.
• Help colleagues install security software and understand information security management.
• Research security enhancements and make recommendations to management.
• Stay up to date on information technology trends and security standards.

Education:
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Master’s Degree/Certificate in Information Security preferred.

General Experience:
• This position requires a minimum of ten (10) years of experience in information security or related field.
• Experience with computer network penetration testing and techniques.
• Understanding of firewalls, proxies, SIEM, antivirus, and IDPS concepts.
• Ability to identify and mitigate network vulnerabilities and explain how to avoid them.
• Understanding of patch management with the ability to deploy patches in a timely manner while understanding business impact.
• Operations for firewalls, routers and switches and the ability to formulate access control lists (ACLs) via the Command Line Interface (CLI).
• Strong knowledge of software evaluation principles and practices.
• Development and implementation of vulnerability remediation strategies. Configuration and execution of vulnerability and web application scans. Customization compliance scans to meet agency established baselines.
• Experience with automating server configuration for security including logging, key changes, and system hardening.
• Experience writing process requirements, technical design documents, and standard operating procedures.
• Experience collaborating with cross functional global and remote teams with diverse backgrounds.
• Demonstrating good interpersonal, verbal, and written communication skills.
• Experience planning and implementing secure networking practices such as: application segmentation, network segmentation, NAC and other access control testing/validation, updating access control SOPs

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**Business Lead I**

**Duties:**
• Recognized for understanding and communicating common best practices for the industry.
• Utilize a knowledge base to create conceptual business models and to point out relevant issues and considerations in selecting application software packages.
• Assess the operational and functional baseline of an organization and its organizational components and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed.
• Work with senior managers to provide industry vision and guidance with regard to their industry.
• Lead the determination and classification of information technology inadequacies and/or deficiencies that affect the functional area’s ability to support/meet organizational goals.
• Support the development of functional area strategies for enhanced operations in a cross functional area mode throughout the organization.
• Provides work direction and guidance to other personnel; ensures accuracy of the work of other personnel, operates under deadlines, able to work on multiple tasks.

**Education:**
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**General Experience:**
• This position requires a minimum of six (6) years of experience in business management or related field.
• Strong knowledge of software evaluation principles and practices.
• Experience with automating server configuration for security including logging, key changes, and system hardening.
• Experience writing process requirements, technical design documents, and standard operating procedures.
• Experience collaborating with cross functional global and remote teams with diverse backgrounds.
• Demonstrating good interpersonal, verbal, and written communication skills.

**Business Lead II**

**Duties:**

• Recognized for understanding and communicating common best practices for the industry.
• Utilize a knowledge base to create conceptual business models and to point out relevant issues and considerations in selecting application software packages.
• Assess the operational and functional baseline of an organization and its organizational components and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed.
• Work with senior managers to provide industry vision and guidance with regard to their industry.
• Lead the determination and classification of information technology inadequacies and/or deficiencies that affect the functional area’s ability to support/meet organizational goals.
• Support the development of functional area strategies for enhanced operations in a cross functional area mode throughout the organization.
• Provides work direction and guidance to other personnel; ensures accuracy of the work of other personnel, operates under deadlines, able to work on multiple tasks.

**Education:**

A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**General Experience:**

• This position requires a minimum of eight (8) years of experience in business management or related field.
• Strong knowledge of software evaluation principles and practices.
• Experience with automating server configuration for security including logging, key changes, and system hardening.
• Experience writing process requirements, technical design documents, and standard operating procedures.
• Experience collaborating with cross functional global and remote teams with diverse backgrounds.
• Demonstrating good interpersonal, verbal, and written communication skills.

**Business Lead III**

**Duties:**

• Recognized for understanding and communicating common best practices for the industry.
• Utilize a knowledge base to create conceptual business models and to point out relevant issues and considerations in selecting application software packages.
• Assess the operational and functional baseline of an organization and its organizational components and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed.
• Work with senior managers to provide industry vision and guidance with regard to their industry.
• Lead the determination and classification of information technology inadequacies and/or deficiencies that affect the functional area’s ability to support/meet organizational goals.
• Support the development of functional area strategies for enhanced operations in a cross functional area mode throughout the organization.
• Provides work direction and guidance to other personnel; ensures accuracy of the work of other personnel, operates under deadlines, able to work on multiple tasks.

**Education:**
A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**General Experience:**
• This position requires a minimum of eight (8) years of experience in business management or related field.
• Strong knowledge of software evaluation principles and practices.
• Experience with automating server configuration for security including logging, key changes, and system hardening.
• Experience writing process requirements, technical design documents, and standard operating procedures.
• Experience collaborating with cross functional global and remote teams with diverse backgrounds.
• Demonstrating good interpersonal, verbal, and written communication skills.