GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system.

The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

SPECIAL ITEM NUMBER 54151S - INFORMATION TECHNOLOGY PROFESSIONAL SERVICES AND 54151SSTLOC INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

CONTRACT NUMBER: 47QTCA20D0090

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

CONTRACT PERIOD: APRIL 13, 2020 through APRIL 12, 2025

Sopham Consulting Group, Inc.  
260 Peachtree Street, Suite 2200  
Atlanta, GA 30303  
Phone: (404) 668-7276  
Fax: (404) 835-3733  
Website: www.sopham.com

Business Size: Small (HUBZone Certified, Economically Disadvantaged Woman-Owned)

General Services Administration  
Federal Acquisition Service

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).
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CUSTOMER INFORMATION

1. TABLE OF AWARDED SPECIAL ITEM NUMBER(S) WITH APPROPRIATE CROSS-REFERENCE TO ITEM DESCRIPTIONS AND AWARDED PRICE(S)

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER (SIN)</th>
<th>LABOR RATES</th>
<th>LABOR CATEGORY DESCRIPTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S Information Technology Professional Services</td>
<td>See Rates on Page 10</td>
<td>See Descriptions on Page 7</td>
</tr>
</tbody>
</table>

2. MAXIMUM ORDER

Maximum order under this schedule and SIN 54151S-IT Professional Services is $500,000.00

3. MINIMUM ORDER

Minimum order under this schedule and SIN 54151S-IT Professional Services is $100.00

4. GEOGRAPHIC COVERAGE (DELIVERY AREA)

Domestic delivery: The 50 States and the District of Columbia

5. POINT(S) OF PRODUCTION (CITY, COUNTY, AND STATE OR FOREIGN COUNTRY)

United States

6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE

Prices shown are NET prices and include applied discounts

7. QUANTITY DISCOUNTS

An additional 0.5% on single orders >= $350,000.00

8. PROMPT PAYMENT TERMS

Net 30 days. No prompt payment terms offered. [Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.]

9A. NOTIFICATION THAT GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD

Commercial credit cards are accepted in full.

9B. NOTIFICATION WHETHER GOVERNMENT PURCHASE CARDS ARE ACCEPTED OR NOT ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD

Commercial credit cards are accepted in full.
10. FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN)
Not Applicable

11A. TIME OF DELIVERY. (CONTRACTOR INSERT NUMBER OF DAYS.)
As agreed upon within a task order

11B. EXPEDITED DELIVERY
Not Applicable

11C. OVERNIGHT AND 2-DAY DELIVERY
Not Applicable

11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery. Services will be delivered according to the schedule agreed upon between EPIC Sopham and the Customer.

12. F.O.B. POINT(S)
Destination

13A. ORDERING ADDRESS
Sopham Consulting Group, Inc.
Attn: Contracts
260 Peachtree Street, Suite 2200
Atlanta, GA 30303
Phone: (404) 668-7276
Fax: (404) 835-3733
E-mail: chi.campbell@sopham.com

13B. ORDERING PROCEDURES
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. PAYMENT ADDRESS
Sopham Consulting Group, Inc.
Attn: Accounts Receivable
260 Peachtree Street, Suite 2200
Atlanta, GA 30303
Phone: (404) 668-7276
Fax: (404) 835-3733
E-mail: chi.campbell@sopham.com

Bank account information for ACH or EFT payments will be shown on the invoice
15. WARRANTY PROVISION
Not Applicable

16. EXPORT PACKING CHARGES, IF APPLICABLE
Not Applicable

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL)
Please see 9a and 9b above. Bank account information for wire transfer payments will be shown on the invoice.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE)
Not Applicable

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE)
Not Applicable

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE)
Not Applicable

20A. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE)
Not Applicable

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE)
Not Applicable

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE)
Not Applicable

23. PREVENTIVE MAINTENANCE (IF APPLICABLE)
Not Applicable

24A. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (E.G., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS)
Not Applicable

24B. IF APPLICABLE, INDICATE THAT SECTION 508 COMPLIANCE INFORMATION IS AVAILABLE ON ELECTRONIC AND INFORMATION TECHNOLOGY (EIT) SUPPLIES AND SERVICES AND SHOW WHERE FULL DETAILS CAN BE FOUND (E.G. CONTRACTOR’S WEBSITE OR OTHER LOCATION.) THE EIT STANDARDS CAN BE FOUND AT:
WWW.SECTION508.GOV/
25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER

DUNS Number: 080511846

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE

Sopham Consulting Group, Inc. is registered and active in the SAM database. We will keep our registration current as per the contract requirements.
PROGRAM MANAGER

B.A. or B.S. degree, M.S. preferred

Generally has over 12 years of experience including Business and Technology consulting and has managed a number of significant IT related programs to enable organizational transformation. Coordinated multiple projects and teams, and assisted clients in achieving desired program results. Skilled in project management activities including planning, scheduling, resource allocation, risk analysis and mitigation, contract administration, and customer interaction.

Responsible for planning, governance and for overseeing the successful delivery of the program’s output/product. This position also provides project management oversight as well as client interaction. Performs project reviews including contract progress and performance reviews, risk reviews, and enforce quality control practices.

PROJECT MANAGER

B.A. or B.S. degree

Generally has over 10 years of experience including Business and Technology consulting and has managed a number of significant IT related projects to enable organizational transformation, including managing a team of developers and consultants to deploy enterprise applications. The experience includes coordinating system development tasks as well as managing projects through every stage of the System Development Life Cycle.
Demonstrates proficiency in project management activities including planning, scheduling, resource allocation, risk analysis and mitigation, contract administration, and customer interaction.

Responsible for providing project leadership, instructing and monitoring the work of the project team. Develops work plan and monitors progress against the plan. Coordinates system development tasks as well as manages projects through every stage of the System Development Life Cycle. Provide status reports and establishes and executes quality control practices. Monitors project risks and escalate relevant issues to senior level project staff.

**SR. CONSULTANT**

B.A. or B.S. degree

Generally has over 8 years of experience including Business and Technology consulting with experience in business process, system analysis, design, and implementation efforts. This position has experience in developing technical models for business and/or technical improvements.

Responsible for analyzing the client's Information Technology needs and diagnosing system issues and weaknesses. Creating and implementing a solution to meet client needs. Develop technical reports that coincide with the systemic applications being developed and or enhanced. Leads other consultants to develop and implement technical solutions. Conducts and maintains quality review and correction procedures.

**CONSULTANT**

B.A. or B.S. degree

Generally has over 3 years of experience including Business and Technology consulting with experience in business process, system analysis, design, and implementation efforts. This position has experience in developing technical models for business and/or technical improvements.

Responsible for performing assigned tasks. Analyzing the client's Information Technology needs and diagnosing system issues and weaknesses. Creating and implementing a solution to meet client needs. Develop technical reports that coincide with the systemic applications being developed and or enhanced.

**SR. BUSINESS ANALYST**

B.A. or B.S. degree

Generally has over 8 years of experience including Business and Technology consulting with experience in managing process redesign projects that include technical solutions. This position has experience analyzing large complex data sets to develop actionable conclusions for executive decision making.

Responsible for analyzing client data to determine trends, patterns, and correlations that are useful for management decision making. The individual will lead the effort to develop white papers, briefings, and technical reports that coincide with the systemic applications being developed. Actively develop and maintain implementation documentation, including templates and best practices. Provide guidance and mentorship to Business Analyst. This position includes conducting data quality review and correction.

**BUSINESS ANALYST**

B.A. or B.S. degree

Generally has over 5 years of experience including Business and Technology consulting with experience in managing process redesign projects that include technical solutions. This position has experience analyzing large,
complex data sets and processes to develop actionable conclusions for executive decision making as well as developing technical models for business and/or technical improvements.

Responsible for performing assigned tasks and support the development of project deliverables. Performs requirements analysis. Conducts meetings and presentations to share ideas and findings. Effectively communicate findings to cross-functional team members. Provide guidance and mentorship to Junior Business Analyst.

**JUNIOR BUSINESS ANALYST**

B.A. or B.S. degree

Generally has 1 year of experience including Business and Technology consulting with experience in process redesign projects that include technical solutions.

Responsible for performing assigned tasks and support the development of project deliverables.

**SYSTEM CONSULTANT**

B.A. or B.S. degree

Generally has over 6 years of experience in web and database consulting services including a variety of technologies such as Oracle, SQL Server, MySQL, and Access as well as web-based technologies such as .NET, PHP, and Java. This position has led development efforts for large scale systems and implemented solutions for process improvement.

Responsibilities include managing a team of developers to design systemic solutions to meet business requirements. The individual will lead the effort to design and document applications and can include database modeling, data flow design, and application architecting for efficient use of layered technologies. Responsible for activities such as program design, coding, testing, debugging or documentation.

**BUSINESS PROCESS PILOT LEAD**

B.A. or B.S. degree

Generally has over 7 years of experience including Business and Technology consulting with experience in process redesign based on technical solutions. This position supports the development, testing, and acceptance of the Business Process Modernization frameworks and conduct pilots to modernize designated business processes.

Responsibilities include conducting organizational studies and evaluations, design systems and procedures, conduct work simplification and measurement studies, and prepare operations and procedures manuals to assist management in operating more efficiently and effectively. Includes program analysts and management consultants.

**BUSINESS PROCESS PILOT SPECIALIST**

B.A. or B.S. degree

Generally has over 4 years of experience including Business and Technology consulting with experience in process redesign based on technical solutions. This position supports the development, testing, and acceptance of the Business Process Modernization frameworks and conduct pilots to modernize designated business processes.

Responsibilities include conducting organizational studies and evaluations, design systems and procedures, conduct work simplification and measurement studies, and prepare operations and procedures manuals to assist management in operating more efficiently and effectively. Includes program analysts and management consultants.
<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Rate (Including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager</td>
<td>$189.50</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$149.61</td>
</tr>
<tr>
<td>Senior Consultant</td>
<td>$125.67</td>
</tr>
<tr>
<td>Consultant</td>
<td>$109.11</td>
</tr>
<tr>
<td>Sr. Business Analyst</td>
<td>$100.24</td>
</tr>
<tr>
<td>Business Analyst</td>
<td>$78.79</td>
</tr>
<tr>
<td>Junior Business Analyst</td>
<td>$59.85</td>
</tr>
<tr>
<td>System Consultant</td>
<td>$124.41</td>
</tr>
<tr>
<td>Business Process Pilot Lead</td>
<td>$109.87</td>
</tr>
<tr>
<td>Business Process Pilot Specialist</td>
<td>$90.64</td>
</tr>
</tbody>
</table>