GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: www.GSAAdvantage.gov.

Schedule Number: MAS
Schedule Title: Multiple Award Schedule

Contract Number: 47QTCA20D009K

Contract Period: April 29, 2020 – April 28, 2025

BeginIdeas, LLC
1929 Jefferson Davis Highway
Unit #102
Alexandria, VA 22301
Phone: 662-801-0269
Fax Number: 571-308-8795
Web site: www.beginideas.com
Contact for contract administration: Usman Uddin, President
Email: usman.uddin@beginideas.com

Business size: Certified Minority Small Business
Modification Number: PS-A815 Effective Date: 4/29/2020
CUSTOMER INFORMATION

1a. Table of awarded Special Item Numbers (SINs):

<table>
<thead>
<tr>
<th>SIN #</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
</tbody>
</table>

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

<table>
<thead>
<tr>
<th>Service Proposed (Job Title)</th>
<th>Year 1 PRICE OFFERED TO GSA (excluding IFF)</th>
<th>Year 1 PRICE OFFERED TO GSA (including IFF)</th>
<th>Year 2 Price w/ IFF</th>
<th>Year 3 Price w/ IFF</th>
<th>Year 4 Price w/ IFF</th>
<th>Year 5 Price w/ IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager</td>
<td>$119.00</td>
<td>$119.90</td>
<td>$122.30</td>
<td>$124.74</td>
<td>$127.24</td>
<td>$129.78</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$131.60</td>
<td>$132.59</td>
<td>$135.25</td>
<td>$137.95</td>
<td>$140.71</td>
<td>$143.52</td>
</tr>
<tr>
<td>Cloud Architect</td>
<td>$119.00</td>
<td>$119.90</td>
<td>$122.30</td>
<td>$124.74</td>
<td>$127.24</td>
<td>$129.78</td>
</tr>
<tr>
<td>Systems Engineer</td>
<td>$126.10</td>
<td>$127.05</td>
<td>$129.59</td>
<td>$132.19</td>
<td>$134.83</td>
<td>$137.53</td>
</tr>
<tr>
<td>Systems Analyst</td>
<td>$107.50</td>
<td>$108.31</td>
<td>$110.48</td>
<td>$112.69</td>
<td>$114.94</td>
<td>$117.24</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable wage determination number.

2. Maximum order for each SIN:

<table>
<thead>
<tr>
<th>SIN#</th>
<th>MAXIMUM ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>$ 500,000</td>
</tr>
</tbody>
</table>

3. Minimum order: $100

4. Geographic coverage (delivery area): USA

5. Point(s) of production: N/A
6. Discount from list prices or statement of net price: Offer Price are net prices
7. Quantity discounts: Additional 1% discount on task orders with a base period value at and/or greater than $600,000
8. Prompt payment terms: 0%. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes
10. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes
11a. Time of delivery: Negotiated on a per Task Order basis
11b. Expedited delivery: none
11c. Overnight and 2-day delivery: none
11d. Urgent requirements: none
12. F.O.B. point(s): Destination
13a. Ordering address(es):
   BeginIdeas, LLC
   1929 Jefferson Davis Highway Unit 102
   Alexandria, VA 22301
13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address:
   BeginIdeas, LLC
   1929 Jefferson Davis Highway Unit 102
   Alexandria, VA 22301
15. Warranty provision: Standard Commercial Warranty
16. Export packing charges: not applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): none
18. Terms and conditions of rental maintenance, and repair: not applicable
19. Terms and conditions of installation: not applicable
20. Terms and conditions of repair parts: not applicable
20a. Terms and conditions for any other services: not applicable
21. List of service and distribution points: not applicable
22. List of participating dealers: none
23. Preventative maintenance: not applicable
24a. Special attributes such as environmental attributes: not applicable
24b. Section 508 compliance: not applicable
25. Data Universal Number System (DUNS) number: 078325203
26. Notification regarding registration in the System for Award Management (SAM) database. Yes

### TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES 1-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year
for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
   (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

   (1) Cancel the stop-work order; or

   (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

   (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

   (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts
justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

7. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST
a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.
13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity’s Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAMPROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

<table>
<thead>
<tr>
<th>Service Proposed</th>
<th>Description</th>
<th>Key Words</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience</th>
<th>Required Licenses or Certifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager</td>
<td>Individual leads multiple projects across a Program. Schedules work and resources to support work. Reviews deliverables and prepares reports</td>
<td>Program Management, Scheduling, Management</td>
<td>Masters</td>
<td>8</td>
<td>PMP</td>
</tr>
<tr>
<td>Project Manager</td>
<td>Individual leads agile development projects, using agile techniques. Schedules works and resources to support work. Reviews deliverables and prepares reports</td>
<td>Agile, Agile Project Manager</td>
<td>Bachelors</td>
<td>4</td>
<td>PMP</td>
</tr>
<tr>
<td>Cloud Architect</td>
<td>Develops top-level cloud based strategy, infrastructure and designs.</td>
<td>Cloud, Architect</td>
<td>Masters</td>
<td>8</td>
<td>None</td>
</tr>
<tr>
<td>Systems Engineer</td>
<td>Maintains system functionality and operational performance.</td>
<td>Systems Functionality</td>
<td>Bachelors</td>
<td>5</td>
<td>None</td>
</tr>
<tr>
<td>Systems Analyst</td>
<td>Maintains system functionality and operational performance.</td>
<td>Systems Functionality</td>
<td>Bachelors</td>
<td>3</td>
<td>None</td>
</tr>
</tbody>
</table>