Federal Supply Service
Authorized Federal Supply Schedule Price List
On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the
option to create an electronic delivery order are available through GSA Advantage®, a menu-
driven database system. The INTERNET address GSA Advantage® is: GSAAdvantage.gov

Schedule Title: MULTIPLE AWARD SCHEDULE (MAS)

**FSC Class Service Codes**

FSC/PSC Class D302 IT AND CLOUD SYSTEMS DEVELOPMENT
System Development Services

FSC/PSC Class D306 IT AND CLOUD SYSTEMS ANALYSIS
System Analysis Services

FSC/PSC Class D308 IT AND CLOUD PROGRAMMING
Programming Services

FSC/PSC Class D310 IT AND CLOUD CYBER SECURITY AND DATA BACKUP
Backup and Security Services

FSC/PSC Class D316 IT AND NETWORK MANAGEMENT
IT Network Management Services

FSC/PSC Class D399 IT AND CLOUD TELECOMMUNICATIONS
Other Information Technology Services, Not Elsewhere Classified
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov

**Contract period:** May 15, 2018 to May 14, 2025

**Contract #:** 47QTCA20D00A2

**Outfront Enterprise Solutions, LLC**  
5125 Beaugregory Court, Waldorf, MD 20603  
202-498-5468 , 301-645-1170 Fax  
www.oescloud.com

**Business size.** Small Business

(ii) **CUSTOMER INFORMATION:**

1a. **Special Item No 54151S Information Technology Professional Services** – services descriptions are on pages 9 to 10 and awarded prices are on pages 11.

   **Special Item No OLM - Order-Level Materials.**

1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.**

   SIN 54151 S - SharePoint Administrator - $138.23

   OLM - OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN). The cumulative value of OLMs in an individual task or delivery order cannot exceed 33.33% of the total value of the order.

1c. **A description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided** – See pages 9 to 11.

2. **Maximum order:** $500,000 for 54151S and $100,000 for OLM.

3. **Minimum order:** $100.00.
4. **Geographic coverage** (delivery area): *Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

The Geographic Scope of Contract will be domestic and overseas delivery.

5. **Point of production**: Waldorf, Charles County, Maryland.

6. **Discount from list prices or statement of net price**: Prices are net prices.

7. **Quantity discounts** – 1% for orders exceeding $250,000.

8. **Prompt payment terms** - 1% - 20 days, Net 30 days from receipt of invoice or date of acceptance.

9a. **Notification that Government purchase cards are accepted at or below the micro-purchase threshold** – Yes.

9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold** – Yes.

10. **Foreign items** – Not applicable.

11a. **Time of delivery** - To be negotiated with each authorized ordering activity.

11b. **Expedited Delivery** – To be negotiated with each authorized ordering activity.

11c. **Overnight and 2-day delivery** – To be negotiated with each authorized ordering activity.

11d. **Urgent Requirements** – To be negotiated with each authorized ordering activity.

12. **F.O.B. point**: Destination.

13a. **Ordering address**:

   Outfront Enterprise Solutions,
   LLC 5125 Beaugregory Court
   Waldorf Maryland, 20603

13b. **Ordering procedures**: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. **Payment address:**

   Outfront Enterprise Solutions, LLC  
   5125 Beaugregory Court  
   Waldorf Maryland, 20603

15. **Warranty provision** – Workmanlike manner.

16. **Export packing charges** – Not Applicable.

17. **Terms and conditions of Government purchase card acceptance** (any thresholds above the micro-purchase level) – No restrictions.

18. **Terms and conditions of rental, maintenance, and repair** – Not Applicable.

19. **Terms and conditions of installation** – Not Applicable.

20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices** – Not Applicable.

20a. **Terms and conditions for any other services** – Not Applicable.

21. **List of service and distribution points** – Not Applicable.

22. **List of participating dealers** – Not Applicable.

23. **Preventive maintenance** – Not Applicable.

24a. **Special attributes such as environmental attributes** (e.g., recycled content, energy efficiency, and/or reduced pollutants) – Not Applicable.

24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found** (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/ – Not Applicable.

25. **Data Universal Number System (DUNS) number** – 0099961438.

26. Taxpayer Identification Number (TIN): 46-1640320

27. CAGE Code: 8D0E5

28. **Notification regarding registration in System for Award Management (SAM) database** – Yes.
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.
12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time- and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
16. DESCRIPTION OF IT SERVICES AND PRICING

PROJECT MANAGER

GENERAL EXPERIENCE: Ten years of experience in complete IT engineering project development scrum from inception to deployment, with a demonstrated ability to provide guidance and direction in IT engineering tasks of a technical nature. The Program Director shall also have demonstrated capability in the overall management of multi-task contracts of this type and/or Complexity, including but not limited to SharePoint, CRM, Office365 and Project Online.

FUNCTIONAL RESPONSIBILITIES: Interfaces with government management personnel, contract managers, and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work quality, communicating policies, purposes, and goals of the organization to subordinates.

MINIMUM EDUCATION: Bachelor's degree.

SHAREPOINT ARCHITECT

GENERAL EXPERIENCE: Three years of experience in SHAREPOINT, OFFICE365, CRM system analysis and programming and utilizing major concepts of application programming on large-scale database management systems. Experience with the development of block diagrams and logic flow charts.

FUNCTIONAL RESPONSIBILITIES: Under general supervision of the Senior Software Engineer, develops and/or maintains operating systems communications software, database packages, compilers, assemblers, and utility programs. Modifies existing and creates special purpose software and ensure systems efficiency and integrity. Analyzes systems requirements and design specifications. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including project plans, software program and user documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to less experienced programmers.

MINIMUM EDUCATION: Bachelor’s degree.
SHAREPOINT DEVELOPER

GENERAL EXPERIENCE: One to three years demonstrated performance or internship in related technology. Experienced in topic such networks, integration and systems design and implementation.

FUNCTIONAL RESPONSIBILITIES: Works to support the Microsoft Project manager scrum to ensure that all code development, analysis or deployment remains on schedule and in line with the current capabilities and future directions of Microsoft products. Technician (Project Support). Designs and writes code as required for selected customer systems; Directly involved in the hands-on implementation of customer systems. Provide Technical Writing and Documentation support.

MINIMUM EDUCATION: Bachelor's degree.

SHAREPOINT ADMINISTRATOR

GENERAL EXPERIENCE: (5) Five plus years demonstrated performance in related technology. Experienced in topic such complex networks, cross-platform integration and large-scale, complex systems design and implementation. This individual will have been trained in product futures, and relevant Certified Training associated with all Microsoft's products.

FUNCTIONAL RESPONSIBILITIES: Works to support the Microsoft Project manager to ensure development, analysis or deployment remains on schedule and in line with the current capabilities and future directions of Microsoft products. develops documentation on selected customer systems and objectives. Directly involved in the hands-on implementation of customer systems. Works with customer staff personnel to support technical strategy and control objectives.

MINIMUM EDUCATION: Bachelor's Degree.
Rates are for Off-Site Performance (Customer Location)

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>GSA Price Offered Including IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Project Director</td>
<td>140.21</td>
</tr>
<tr>
<td>54151S</td>
<td>SharePoint Architect</td>
<td>$138.23</td>
</tr>
<tr>
<td>54151S</td>
<td>SharePoint Developer</td>
<td>$138.23</td>
</tr>
<tr>
<td>54151S</td>
<td>SharePoint Administrator</td>
<td>$147.32</td>
</tr>
</tbody>
</table>