GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SCHEDULE TITLE: Multiple Award Schedule

SIN 54151S - Information Technology Professional Services

CONTRACT NUMBER: 47QTCA20D00AJ
CONTRACT PERIOD: June 1, 2020 through May 31, 2025

For more information on ordering from Federal Supply Schedules go to this website: www.gsa.gov/schedules

CONTRACTOR:
DelNovak, LLC
260 Peachtree Str NW Ste. 2200
Atlanta, GA 30303
Phone number: 770-609-7053
E-Mail: oppr@delnovak.com

CONTRACTOR’S ADMINISTRATION SOURCE:
Ayodele Alaran | 770-609-7053 | oppr@delnovak.com

BUSINESS SIZE: Small Disadvantaged Business, HUBZone

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>54151HACS</td>
<td>Highly Adaptive Cybersecurity Services (HACS)</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: N/A

1c. HOURLY RATES (Services only):

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151HACS</td>
<td>Cyber Analyst I</td>
<td>$84.22</td>
</tr>
<tr>
<td>54151HACS</td>
<td>Cyber Analyst II</td>
<td>$107.00</td>
</tr>
<tr>
<td>54151HACS</td>
<td>Information Security Officer</td>
<td>$169.54</td>
</tr>
</tbody>
</table>
2. MAXIMUM ORDER*: $500,000.00

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: 1 Labor Hour

4. GEOGRAPHIC COVERAGE: Domestic to include 48 contiguous states and the District of Columbia

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are as shown in the pricing table

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: 1% discount for monthly invoices paid within 10 days; Net 30 days otherwise

9. Government Purchase Cards:
   • At or below the micro-purchase threshold – Accepted by DelNovak LLC
   • Above the micro-purchase threshold – Accepted by DelNovak, LLC

10. FOREIGN ITEMS: N/A

11a. TIME OF DELIVERY: Negotiated at the task order/award

11b. EXPEDITED DELIVERY: Contact Contractor for availability

11c. OVERNIGHT AND 2-DAY DELIVERY: N/A

11d. URGENT REQUIREMENTS: Agencies are encouraged to contact the Contractor for urgent delivery requirements.

12. FOB POINT: Destination

13a. ORDERING ADDRESS: 260 Peachtree Str NW Ste. 2200, Atlanta, GA 30303; 770 609 7053; oppr@delnovak.com

13b. ORDERING PROCEDURES: Ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. PAYMENT ADDRESS: 260 Peachtree Str NW Ste. 2200, Atlanta, GA 30303
15. WARRANTY PROVISION: None – IT Professional labor services only

16. EXPORT PACKING CHARGES: N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: No additional terms and conditions are applicable

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): None

24b. Section 508 Compliance for Electronic and Information Technology (EIT): Contact DelNovak, LLC for section 508 compliance information. The EIT standards can be found at http://www.section508.com N/A

25. DUNS NUMBER: 96-475-9638

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: DelNovak has an Active Registration in the SAM database

Labor Category Descriptions

DelNovak LLC offers the following Labor Category Descriptions:

**DELNOVAK, LLC 54151HACS Labor Categories**

**Job Title:** Cyber Analyst I

**Minimum / General Experience:** 4 years of experience in defining, implementing, and maintaining information & technology systems for organizations. Knowledge of IT auditing, IT Security, Business Processes, DevOps, or a related technical / business systems area. Good communicator with a good attitude.

**Functional Responsibility:** Provides technical expertise to organizations. Analyzes business systems and processes for improvements and threats. Develops solutions to information & technology needs and issues. Identifies opportunities for new or more efficient application of technological capabilities. Gathers
and analyzes data; briefs all levels of management on findings. Recommends and implements process changes. Supports projects and task orders.

**Minimum Education:** Bachelor’s Degree in Computer Science or related field  
**Negotiated GSA Hourly Rate:** $83.16

**Job Title:** Cyber Analyst II

**Minimum / General Experience:** 7 years of experience. Understanding of the application of technical principles, regulations, laws to functional information and technology areas. Possesses demonstrated problem solving skills. Excellent communicator with a good attitude.

**Functional Responsibility:** Advises clients and leads the development and implementation of solutions to address clients’ needs and to achieve stated objectives. Activities include (but not limited to) High Value Assets and Critical Systems Assessments, technology assessments, digital transformation, architecture reviews, risk management framework guidance, surveys, full stack development, process reviews, system integration, regulatory compliance, and other duties as assigned.

**Minimum Education:** Bachelor’s Degree in Computer Science or related field  
**Negotiated GSA Hourly Rate:** $105.65

**Job Title:** Security Specialist

**Minimum / General Experience:** 5 years of experience with demonstrated ability to apply principles and methods of information technology in problems dealing with information security, complex systems, and information assurance. Strong analytically, great problem solver, and excellent communicator.

**Functional Responsibility:** Provides senior level Governance, Risk, and Compliance (GRC), CyberSecurity Transformation, consulting to clients in a multitude of industries. Security Consultant provides clients with vital insights into their security position with risk and vulnerability assessments, diagnosis and audits of data protection, critical infrastructure and Social Media, Mobile technology, Advanced Analytics, Cloud and Internet of Things (SMACT) technologies, among others.

Works with clients to define and implement the right cybersecurity strategies, target operating model and GRC structure to ensure client’s security design and operations can support their strategic objectives and business continuity.

**Minimum Education:** Bachelor’s Degree in Computer Science or related field  
**Negotiated GSA Hourly Rate:** $116.42

**Job Title:** Information Security Officer

**Minimum / General Experience:** 15 years of demonstrated experience leading cyber security initiatives.
**Functional Responsibility:** Builds cyber security programs and ensures that an organization has the right tools, skill-sets, and resources to detect and announce threats. Provides Enterprise Level security leadership to ensure that all information systems are functional and compliant including determining enterprise information security standards, developing and implementing information security standards and procedures, ensuring system compliance with security standards, and providing strategic and tactical information security advice and examining the ramifications of current and new technologies. The Information Security Officer is also responsible for identifying, reporting and controlling security incidents, and taking all necessary preventative measures to minimize security attacks.

**Minimum Education:** Bachelor’s Degree in Computer Science or related field  
**Negotiated GSA Hourly Rate:** $167.40

**Job Title:** Subject Matter Expert

**Minimum / General Experience:** 20 years of experience with demonstrated technical expertise in information & technology projects and programs. Recognized for strong expertise in industry.

**Functional Responsibility:** Utilizes subject matter expertise to provide technical, business, operational, and/or administrative roadmap for problem definition, analysis, recommendations and implementation for complex problems. Leads brainstorming sessions, assessments, reviews, and coordination activities to validate solutions to organizational challenges. Provides guidance and direction to staff and acts in a consulting and/or advisory capacity. Consults in a specific functional area to fulfill contractual requirements. Manages, leads and serves as a sounding board to client executive teams to meet stated objectives. Manages and maintains interface with senior levels of the client’s organization.

**Minimum Education:** Master’s Degree or equivalent substitution of Bachelor’s degree and 25 years of experience  
**Negotiated GSA Hourly Rate:** $236.13

**Job Title:** Analyst III

**Minimum / General Experience:** 7 years of experience. Understanding of the application of technical principles to functional information and technology areas. Possesses demonstrated problem solving skills and software development skills. Excellent communicator with a good attitude.

**Functional Responsibility:** Advises clients and leads the development and implementation of solutions to address clients’ needs and to achieve stated objectives. Activities include (but not limited to) technology assessments, architecture reviews, software development, surveys, full stack development, process reviews, system integration, regulatory compliance, and other duties as assigned.

**Minimum Education:** Bachelor’s Degree in Computer Science or related field  
**Negotiated GSA Hourly Rate:** $104.68

**Job Title:** Senior IT Consultant
Minimum / General Experience: 10 years of experience. Strong problem solver. Applies principles, regulations, laws, and knowledge of functional area to solve client problems. Deep technical knowledge in one or more specialized Information Technology and/or business improvement area. Demonstrated experience in assessing and building technical and/or business programs.

Functional Responsibility: Utilizes knowledge and skills to achieve stated objectives. Provides recommendations for improvements. Leads project teams and provides expertise in technical areas to solve client problems. Participates and/or leads engagement meetings. Marries company capabilities to clients’ organizational needs. Manages, leads and serves as a sounding board to staff members to meet stated objectives. Performs other duties as assigned.

Minimum Education: Bachelor’s Degree in Computer Science or related field
Negotiated GSA Hourly Rate: $130.25

Job Title: Senior IT Project Manager

Minimum / General Experience: 12 years of experience managing projects of varying complexities. Experience leading teams to project success. Great communicator with excellent leadership skills and a great attitude.

Functional Responsibility: Manager of projects and task orders. Competent in project delivery from project inception to project close out. Provides guidance and possess knowledge of project management practices. Interfaces with clients on a predetermined basis. Leads project completion within scope, cost, and schedule. Manages work standards and ensures compliance with contract requirements including milestone schedules. Schedules and assigns duties and ensures assignments are completed to contractual requirements and/or specifications. Consults in a specific functional area of a project and leads presentation to clients.

Minimum Education: Bachelor’s Degree in Computer Science or related field
Negotiated GSA Hourly Rate: $134.53