



Address: 8201 Corporate Dr Ste 640
Landover, MD 20785
Website: aiminnovationsllc.com

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FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY
SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through *GSA Advantage!*, a menu-driven database system. The INTERNET address for *GSA Advantage!* is <http://www.gsadvantage.gov>

Contract Number: **47QTCA20D00DX**
Contract Period: **August 18, 2020 through August 17, 2025**
DUNS Number: **079885098**

For more information on ordering from Federal Supply Schedules click on the **GSA Schedules** link at www.gsa.gov

Contractor:
AIM Innovations, LLC
8201 Corporate Dr Ste 640
Landover, MD 20785
Phone Number: **(240) 500-3590**
Fax Number: **(888) 608-7171**
www.aiminnovationsllc.com

Contractor's Administration Source:
R. Phillip Tomlin
contracts@aiminnovationsllc.com

Business Size:
Certified 8(a)
Small Business
Minority Owned Business
Economically Disadvantaged Women Owned



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CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	DESCRIPTION
54151S	Information Technology Professional Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: N/A

1c. HOURLY & SERVICE RATES:

SIN/SIN(s) Proposed*	Service Proposed (eg Job Title/Task)*	Unit of Issue (e.g. Hour, Task, Sq Ft)*	Price Offered to GSA (including IFF)
54151S	Senior IT Engineer	HR	\$167.38
54151S	System Administrator II	HR	\$82.94
54151S	System Administrator I	HR	\$80.57
54151S	Software Engineer	HR	\$117.39

2. MAXIMUM ORDER*: **\$500,000**

*Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.

3. MINIMUM ORDER: **\$100**



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4. **GEOGRAPHIC COVERAGE: 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories, and to a port or consolidation point within the aforementioned locations for orders that are received from overseas activities.**
5. **POINT(S) OF PRODUCTION: Not Applicable**
6. **DISCOUNT FROM LIST PRICES: 2%**
7. **QUANTITY DISCOUNT(S): Not Applicable**
8. **PROMPT PAYMENT TERMS: Net 30 Days**
- 9a. Government Purchase Cards must be accepted at or below the micro-purchase threshold.
- 9b. Government Purchase Cards are accepted above the micro-purchase threshold.
10. **FOREIGN ITEMS: Not Applicable**
- 11a. **TIME OF DELIVERY: Determined on task order level**
- 11b. **EXPEDITED DELIVERY: Contact contractor**
- 11c. **OVERNIGHT AND 2-DAY DELIVERY: Contact contractor**
- 11d. **URGENT REQUIREMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.**
12. **FOB POINT: Destination**
- 13a. **ORDERING ADDRESS: 8201 Corporate Dr Ste 640 Landover, MD 20785**
- 13b. **ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3**
14. **PAYMENT ADDRESS: 8201 Corporate Dr Ste 640 Landover, MD 20785**



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15. WARRANTY PROVISION: **Not Applicable**
16. EXPORT PACKING CHARGES: **N/A**
17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: **N/A**
18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): **N/A**
19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): **N/A**
20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): **N/A**
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): **N/A**
21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): **N/A**
22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): **N/A**
23. PREVENTIVE MAINTENANCE (IF APPLICABLE): **N/A**
- 24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): **N/A**
- 24b. Section 508 Compliance for EIT: **N/A**
25. **DUNS NUMBER:** 079885098
26. Contractor has an active registration in the SAM database.



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About AIM Innovations, LLC

AIM Innovations, LLC is 8(a) Woman-Owned Small Business located in, Maryland with a focus in cutting edge technology and cyber security services. We specialize in DevOps, Private and Public Cloud solutions and Machine Learning (ML) /Artificial Intelligence (AI). Our services also extend to Cyber Services with a focus in course and training platform development (cyber range), Red and Blue Teaming operations.

Our mission is to take an “Analytical” approach to our client’s initiatives, and gain insight to their “Ideology”, which we can use to develop a “Methodology” that will be used to deliver projects and/or services on time, within budget, and without disruption to business activities. This is our “AIM” strategy.

Innovation is the foundation of our corporate culture as our team consists of recognized subject matter experts who lead each of our practice areas. The three pillars that support this foundation are Dedication, Trust and Integrity.

We “AIM” to optimize all our clients IT needs and make technology a business enabler that allows for better, more efficient solutions and services to our clients and their mission needs.



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TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)
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******NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.



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- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.



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7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS



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For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING .

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:



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EXAMPLE:

Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

Job Title	Detailed Position Description and functional responsibilities	Min Education Level	Min Years of Experience	Any Applicable Training
Senior IT Engineer	<p>As a Senior IT Engineer supporting the customer, you will be trusted to perform system administration for the virtual infrastructure. In this role, a typical day will include:</p> <ul style="list-style-type: none"> • Work with developers/engineers across disciplines to define customer and system requirements; design a solution that meets the current requirements and is scalable to meet future enterprise requirements, and • Analyzing the existing Virtual infrastructure and developing an adaptable and scalable design to meet the needs of the mission customer. 	BS	10	None
System Administrator II	<p>As a level 2 System Administrator supporting the customer, you will be trusted to solve complex IT issues and provide exceptional customer service. In this role, a typical day will include:</p> <ul style="list-style-type: none"> • Working on a team comprised of a wide variety of experienced personnel that provide coverage from 7 a.m. to 5 p.m. • Establishing and maintaining user accounts, assigning file permissions, account policies, installs, upgrades, configures, tests, and supports operating system hardware, software, system application accesses. • Providing technical expertise and hands-on support for Windows infrastructure to include components, products, active directory group 	BS	4	None



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	<p>policy, users and computer hardware</p> <ul style="list-style-type: none"> • Provide project management for special projects in engineering discipline and stand-alone systems. • Maintaining and updating records and tracking databases. 			
System Administrator I	<p>As a level 1 System Administrator supporting the customer, you will be trusted to solve complex IT issues and provide exceptional customer service. In this role, a typical day will include:</p> <ul style="list-style-type: none"> • Working on a team comprised of a wide variety of experienced personnel that provide coverage from 7 a.m. to 5 p.m. • Establishing and maintaining user accounts, assigning file permissions, account policies, installs, upgrades, configures, tests, and supports operating system hardware, software, system application accesses. • Providing technical expertise and hands-on support for Windows infrastructure to include components, products, active directory group policy, users and computer hardware • Provide project management for special projects in engineering discipline and stand-alone systems. • Maintaining and updating records and tracking databases. Report to level 2 System Administrator. 	BS	1	None



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<p>Software Engineer</p>	<p>As a Software Engineer supporting the customer, you will be trusted to provide development engineering and programming support to mission applications. In this role, a typical day will include:</p> <ul style="list-style-type: none"> • Design and develop tools that integrate with commercial applications, • Design and develop database management systems, data manipulation techniques and data visualization techniques, • Design, develop and modify software systems, using scientific analysis and mathematical models to predict and measure design outcomes and consequences, • Develop and direct software system testing and validation procedures, programming and documentation, • Conduct trial runs of program and software applications to make sure they produce the desired results, and that the instructions for running those programs are correct, • Create documentation of application development activities and subsequent revisions, inserting comments in the code to help others understand relevant functions, processes and procedures, • Help write or contribute to instructional manuals to guide end users, • Write, analyze, review, and rewrite programs, using workflow charts and diagrams to take advantage of computer capabilities and symbolic logic, and • Design, develop and maintain applications within the cloud environment. 	<p>BS</p>	<p>5</p>	<p>None</p>
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