



**GENERAL SERVICES ADMINISTRATION**  
Federal Supply Service  
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is:  
GSAAdvantage.gov.

**Information Technology**

*Special Item No. 54151S Information Technology Professional Services*  
*Special Item No. 518210C Cloud and Cloud-Related IT Professional Services*

**Contract Number:** 47QTCA21D001U

**Period Covered by Contract:** 11/16/2020 to 11/15/2025

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

**Contractor:**

NODE.DIGITAL, LLC (DBA) NODE DIGITAL

22561 Howardsville Woods Ct.

Ashburn, VA 20148-6729

[www.node.digital](http://www.node.digital)

**Business Size:** Small



**Customer Information:**

1a. Table of awarded special item number(s) with appropriate cross- reference to item descriptions and awarded price(s).

**SIN: 54151S Information Technology (IT) Professional Services**

**SIN: 518210C Cloud and Cloud-Related IT Professional Services**

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. N/A

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

See Attachment A for Labor Category Descriptions.



SIN	Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20
		GSA PRICE + IFF																			
54151S	Digital Advisor	\$156.27	\$160.18	\$164.18	\$168.29	\$172.50	\$176.81	\$181.23	\$185.76	\$190.40	\$195.16	\$200.04	\$205.04	\$210.17	\$215.42	\$220.81	\$226.33	\$231.99	\$237.79	\$243.73	\$249.82
54151S	Business Analyst	\$127.31	\$130.49	\$133.75	\$137.10	\$140.53	\$144.04	\$147.64	\$151.33	\$155.11	\$158.99	\$162.97	\$167.04	\$171.22	\$175.50	\$179.89	\$184.38	\$188.99	\$193.72	\$198.56	\$203.52
54151S	Program Manager	\$208.36	\$213.57	\$218.91	\$224.38	\$229.99	\$235.74	\$241.64	\$247.68	\$253.87	\$260.22	\$266.72	\$273.39	\$280.22	\$287.23	\$294.41	\$301.77	\$309.32	\$317.05	\$324.97	\$333.10
54151S	Sr. Product Manager	\$142.07	\$145.62	\$149.26	\$152.99	\$156.81	\$160.73	\$164.75	\$168.87	\$173.09	\$177.42	\$181.86	\$186.40	\$191.06	\$195.84	\$200.73	\$205.75	\$210.90	\$216.17	\$221.57	\$227.11
54151S	Application Developer	\$98.74	\$101.21	\$103.74	\$106.34	\$109.00	\$111.72	\$114.51	\$117.38	\$120.31	\$123.32	\$126.40	\$129.56	\$132.80	\$136.12	\$139.52	\$143.01	\$146.59	\$150.25	\$154.01	\$157.86
54151S	UX Specialist	\$156.27	\$160.18	\$164.18	\$168.29	\$172.50	\$176.81	\$181.23	\$185.76	\$190.40	\$195.16	\$200.04	\$205.04	\$210.17	\$215.42	\$220.81	\$226.33	\$231.99	\$237.79	\$243.73	\$249.82
54151S	Sr. Software Developer	\$127.86	\$131.06	\$134.33	\$137.69	\$141.13	\$144.66	\$148.28	\$151.98	\$155.78	\$159.68	\$163.67	\$167.76	\$171.96	\$176.25	\$180.66	\$185.18	\$189.81	\$194.55	\$199.42	\$204.40
54151S	Program Manager II	\$227.30	\$232.99	\$238.81	\$244.78	\$250.90	\$257.17	\$263.60	\$270.19	\$276.95	\$283.87	\$290.97	\$298.24	\$305.70	\$313.34	\$321.18	\$329.21	\$337.44	\$345.87	\$354.52	\$363.38
54151S	Mobile Tech Lead	\$142.07	\$145.62	\$149.26	\$152.99	\$156.81	\$160.73	\$164.75	\$168.87	\$173.09	\$177.42	\$181.86	\$186.40	\$191.06	\$195.84	\$200.73	\$205.75	\$210.90	\$216.17	\$221.57	\$227.11
54151S	Management Process Consultant	\$267.08	\$273.76	\$280.60	\$287.62	\$294.81	\$302.18	\$309.73	\$317.48	\$325.41	\$333.55	\$341.89	\$350.44	\$359.20	\$368.18	\$377.38	\$386.82	\$396.49	\$406.40	\$416.56	\$426.97
54151S	Digital Advisor II	\$355.16	\$364.04	\$373.14	\$382.47	\$392.03	\$401.84	\$411.88	\$422.18	\$432.73	\$443.55	\$454.64	\$466.01	\$477.66	\$489.60	\$501.84	\$514.38	\$527.24	\$540.42	\$553.93	\$567.78
54151S	Database Architect	\$110.81	\$113.58	\$116.42	\$119.33	\$122.31	\$125.37	\$128.51	\$131.72	\$135.01	\$138.39	\$141.85	\$145.39	\$149.03	\$152.75	\$156.57	\$160.49	\$164.50	\$168.61	\$172.83	\$177.15
54151S	Configuration Release Manager	\$142.07	\$145.62	\$149.26	\$152.99	\$156.81	\$160.73	\$164.75	\$168.87	\$173.09	\$177.42	\$181.86	\$186.40	\$191.06	\$195.84	\$200.73	\$205.75	\$210.90	\$216.17	\$221.57	\$227.11
518210C	Cloud Architect	\$182.79	\$187.36	\$192.04	\$196.85	\$201.77	\$206.81	\$211.98	\$217.28	\$222.71	\$228.28	\$233.99	\$239.84	\$245.83	\$251.98	\$258.28	\$264.74	\$271.35	\$278.14	\$285.09	\$292.22
518210C	Cloud Business Analyst	\$127.31	\$130.49	\$133.75	\$137.10	\$140.53	\$144.04	\$147.64	\$151.33	\$155.11	\$158.99	\$162.97	\$167.04	\$171.22	\$175.50	\$179.89	\$184.38	\$188.99	\$193.72	\$198.56	\$203.52
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2. Maximum order. \$500,000.00
3. Minimum order. \$100.00
4. Geographic coverage (delivery area). Delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories.
5. Point(s) of production (city, county, and State or foreign country). N/A
6. Discount from list, prices or statement of net price. All pricing in table above are Net.
7. Quantity discounts. None
8. Prompt payment terms. NET 30 days
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Government purchase cards are accepted at or below the micro-purchase threshold.
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. Government purchase cards are not accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin) N/A
- 11a. Time of delivery. 30-days ARO
- 11b. Expedited Delivery. Contact the Contractor's representative to affect a faster delivery.
- 11c. Overnight and 2-day delivery. Contact the Contractor's representative to affect a faster delivery.
- 11d. Urgent Requirements. Contact the Contractor's representative to affect a faster delivery.
12. F.O.B. point(s). F.O.B. Destination.
- 13a. Ordering address(es). NODE.DIGITAL, LLC (DBA) NODE DIGITAL, 22561 Howardsville Woods Ct., Ashburn, VA 20148-6729
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample EPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](https://fss.gsa.gov/schedules)).
14. Payment address(es): NODE.DIGITAL, LLC (DBA) NODE DIGITAL, 22561 Howardsville Woods Ct., Ashburn, VA 20148-6729
15. Warranty provision. N/A
16. Export packing charges, if applicable. N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level) N/A
18. Terms and conditions of rental, maintenance, and repair (if applicable) N/A
19. Terms and conditions of installation (if applicable). N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
- 20a. Terms and conditions for any other services (if applicable) N/A



21. List of service and distribution points (if applicable). N/A
22. List of participating dealers (if applicable). N/A
23. Preventive maintenance (if applicable). N/A
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at [www.Section508.gov/](http://www.Section508.gov/). N/A
25. Data Universal Number System (DUNS) number. 019185840
26. Notification regarding registration in System for Award Management database. Node.Digital's SAM registration is current.



## **Attachment A – Labor Category Descriptions**

### **Digital Advisor I**

Evaluate short-term or long-term projects, addressing a range of issues and needs. Collaborate with management or other staff to learn about their goals and requirements. Utilize both traditional and modern assessment tools, such as interviews, surveys, and evaluations. Understand situational interpretations and analyze data to identify and understand challenges. Develop value maps to identify outcomes delivered to the end users along with mission and technology gaps to enable Digital Transformation. Advisor will also develop Personas and Journey maps to transfer identified value to end-users. Present and explain findings to the leadership team and individuals. Provide advice or suggestions for improvements that meet our objectives.

Bachelors, 5 years of experience

### **Business Analyst**

Perform, elicit, analyze and document requirements in support of system, business, stakeholder, and user requirements. Work with business owners and team leads to decompose large epics into manageable user stories. Develop mock-ups/wireframes, use cases, story maps, user stories, system requirements specification documents, user guides, and other supporting functional documents to support reviews and software release deliveries. Manage backlog, roadmap, priorities and engage product and stake holder team to move towards a common vision. Identify, track, monitor and communicate project-related issues, scope changes, variances and contingencies that may arise during the implementation of projects. Identify acceptance criteria and assist in testing as needed. Train and mentor team members and stakeholders on the business functions and features of the system as needed to support delivering the best solutions to meet user needs. Ensure that deliverables meet functional and design specifications and requirements.

Bachelors, 5 years of experience

### **Program Manager I**

Organize, direct, and coordinate the planning and production of all contract activities, projects and support activities, including those of subcontractors. Oversee waterfall or agile development or develop work breakdown structures, charts, tables, graphs, major milestone calendars and diagrams to assist in analyzing problems and making recommendations. Demonstrate excellent written and verbal communications skills. Empowered to negotiate and make binding contractual decisions.

Bachelors, 8 years of experience

### **Sr. Product Manager**

Work to create and implement a decisive project plan or agile roadmap and strategy from product development to launch. Act as the key authority and point of contact for product development concepts, business strategy and business models. Perform various project management duties, including creating a budget and ensuring it is not exceeded, managing sprint work plans and facilitating an efficient product development effort between individual co-workers and departments. Partner with the marketing, engineer and design teams to bring the product vision to life with prototypes and mocks. Ensure that various stages of product development are completed on time by leading, organizing and requesting constant updates from cross-functional teams. Collect, analyze and report on data and make adjustments to development plans as needed to facilitate a successful new product rollout.

Bachelors, 5 years of experience

**Application Developer**

Design and code application software and systems to meet documented requirements. Support requirements definition. Full Stack design and develop application code in a variety of languages to meet user needs using modern approaches such as extreme, pair or test-driven development. Test application software and systems to verify that they work individually and can integrate with other systems. Identify and fix bugs in software code, then retest software to verify that it meets requirements and quality standards. Design and implement DevOps as part of the application development effort.

Bachelors, 3 years of experience

**UX Specialist**

Experience with sketches, wireframes, user flows, interactive prototypes, and open source project contributions using design-thinking, user-centered design, usability principles and techniques. Transform findings into relevant and impactful HCD and UX artifacts that can support product collaboration and decision-making, including personas, journey maps, wireframes, and user stories. Ability to iterate through conceptual ideas and effectively communicate conceptualizations using sketches, wireframes, user flows, and interactive prototypes. Expertise with UI design and prototyping tools such as Adobe XD, Sketch, InVision, UXPin, Axure, Photoshop, Illustrator, or similar. Ability to work collaboratively with UX designers, developers, project managers, and cross-functional teams to ensure that designs are successfully created and implemented to achieve the user goals. Fluency in HTML, CSS, JavaScript. Familiarity with various UX research tools, Agile and Lean UX methodologies. Experience with the use of Agile practices/methodologies (e.g. Scrum, etc). Knowledge in WCAG 2.0 AA and Section 508 accessibility guidelines.

Bachelors, 4 years of experience

**Sr. Software Developer**

Design and code application software and systems to meet documented requirements. Support requirements definition. Full Stack design and develop application code in a variety of languages to meet user needs using modern approaches such as extreme, pair or test-driven development. Test application software and systems to verify that they work individually and can integrate with other systems. Identify and fix bugs in software code, then retest software to verify that it meets requirements and quality standards. Design and implement DevOps as part of the application development effort.

Bachelors, 5 years of experience

**Program Manager II**

Organize, direct, and coordinate the planning and production of all contract activities, projects and support activities, including those of subcontractors. Oversee waterfall or agile development or develop work breakdown structures, charts, tables, graphs, major milestone calendars and diagrams to assist in analyzing problems and making recommendations. Demonstrate excellent written and verbal communications skills. Empowered to negotiate and make binding contractual decisions.

Bachelors, 10 years of experience

**Mobile/App Tech Lead**

Technical lead to develop cross-platform mobile apps using DevOps. Participate in scrum events such as Sprint Planning, Daily Scrum, Sprint Review, Sprint Retrospective. Record requirements



(functional and non-functional requirements), designing/documenting solutions, and establishing processes for business enabling, business-critical and mission-critical (high availability) systems. Provide updates and presentation on product features and timelines, working across cross-matrix organizations. Ensure compliance with security and performance guidelines as well as ensure all QA measures are within acceptable ranges.

Bachelors, 10 years of experience

### **Management Process Consultant**

Experience in systematically improving organizational productivity by examining interdependent parts of systems, finding the most important ones, and often releasing them from an unproductive place in a hierarchical pattern. Work with data to create models of the current state of a business or organizational process and show how the system will change if parts of the system are altered. Use models are used to streamline workflows, speed up product delivery, and aid executives in long-term strategic planning.

Bachelors, 8 years of experience

### **Digital Advisor II**

Evaluate short-term or long-term projects, addressing a range of issues and needs. Collaborate with management or other staff to learn about their goals and requirements. Utilize both traditional and modern assessment tools, such as interviews, surveys, and evaluations. Understand situational interpretations and analyze data to identify and understand challenges. Develop value maps to identify outcomes delivered to the end users along with mission and technology gaps to enable Digital Transformation. Advisor will also develop Personas and Journey maps to transfer identified value to end-users. Present and explain findings to the leadership team and individuals. Provide advice or suggestions for improvements that meet our objectives.

Bachelors, 7 years of experience

### **Database Architect**

Responsible for gathering and analyzing database systems. Examines and assesses existing database systems infrastructure. Architects integrated database system solutions – properly integrating solutions with the core network. Prepares detailed design specifications implementing the developed architectures. Design and implement data readiness, transformation and data storage models for on-premise and cloud solutions. Provides advice and assistance as necessary during implementation efforts. Can serve as Task/Team Leader Project Management role on certain engagements. Provides database systems strategies and implementation planning services. Evaluates and recommends technical, management and financial approaches to implement specific database systems.

Bachelors, 8 years of experience

### **Configuration Release Manager**

Develops, documents, and implements detailed plans for ensuring configuration control for IT programs, projects, and tasks. When issues arise, identifies and implements solutions. Maintains thorough records and documentation to ensure accurate product builds, part ordering and product and/or software updates. Ensures proposed and actual changes to program technology and documentation are properly staffed, approved, and tracked. Facilitates the change Notification process used for updating products. Notifies performing organizations or project teams of change activity.

Bachelors, 5 years of experience



### **Cloud Architect**

Responsible for gathering and analyzing cloud systems. Examines and assesses existing systems infrastructure. Architects integrated cloud solutions – properly integrating solutions with the core network. Prepares detailed cloud design specifications implementing the developed architectures. Provides advice and assistance as necessary during implementation cloud efforts. Can serve as Task/Team Leader Project Management role on certain engagements. Provides cloud systems strategies and implementation planning services. Evaluates and recommends technical, management and financial approaches to implement specific cloud systems.

Bachelors, 8 years of experience



TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.



- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause.

Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any

extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS  COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I  OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.



## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data

– General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-



materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time- and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

### **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

### **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

### **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

### **16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.