



GENERAL SERVICES ADMINISTRATION
Federal Acquisition Service
Authorized Federal Supply Schedule FSS Price List

HyerTek Inc.
2413 Saint George Way
Brookeville, MD 20833
(P) 202-420-9030
www.hyertek.com
Contract Administrator: Jack Hyman, jhyman@hyertek.com

Contract Number: **47QTCA21D002C**
Contract Period: **December 2, 2020, through December 1, 2025**
Business Size: **Small Disadvantage Business**

Schedule Title: Multiple Award Schedule
Federal Supply Group: Professional Services, Information Technology

Price list current as of Modification **PS-0024**, effective **November 19, 2024**.

Online access to contract ordering information, terms and conditions, pricing, and the option to create an electronic delivery order are available through GSA Advantage!®. The website for GSA Advantage!® is: <https://www.GSAAdvantage.gov>.

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>.

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	SIN Description
541511/541511RC	Web Based Marketing
54151S/54151SRC	Information Technology Professional Services
541611/541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
611420/611420RC	Information Technology Training
OLM/OLMRC	Order Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See pricing beginning on page 4.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Labor Category Descriptions Pages 8 - 13.

2. Maximum Order: SINs 541511 & 541611 - \$1,000,000
SINs 54151S - \$500,000
SINs 611420 & OLM - \$250,000

3. Minimum Order: \$100.00

4. Geographic Coverage: Domestic

5. Point(s) of production: Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: 1.5% for \$250,000-\$400,000 and 2% over \$400,000

8. Prompt payment terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. Foreign items: N/A

10a. Time of Delivery: Specified on the Task Order

- 10b. Expedited Delivery:** Items available for expedited delivery are noted in this price list. Contact Contractor
- 10c. Overnight and 2-day delivery:** Contact Contractor
- 10d. Urgent Requirements:** Contact Contractor
- 11. F.O.B Points:** Destination
- 12a. Ordering Address:** Same as contractor address
- 12b. Ordering procedures:** See Federal Acquisition Regulation (FAR) 8.405-3.
- 13. Payment address:** Same as contractor address
- 14. Warranty provision:** Contractor's standard commercial warranty.
- 15. Export packing charges (if applicable):** N/A
- 16. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 17. Terms and conditions of installation (if applicable):** N/A
- 18a. Terms and conditions of repair parts (if applicable):** N/A
- 18b. Terms and conditions for any other services (if applicable):** N/A
- 19. List of service and distribution points (if applicable):** N/A
- 20. List of participating dealers (if applicable):** N/A
- 21. Preventive maintenance (if applicable):** N/A
- 22a. Environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location.) ICT accessibility standards can be found at:**
<https://www.Section508.gov/> & www.hyertek.com
- 23. Unique Entity Identifier (UEI) Number:** VB6GZHDA7G3
- 24. Notification regarding registration in System for Award Management (SAM) database:**
Hyertek Inc. is registered and active in SAM.



**GSA Hourly Rates (w/IFF)
SIN 541511**

SIN	Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
		12/02/2020 -	12/02/2021 -	12/02/2022 -	12/02/2023 -	12/02/2024 -
		12/01/2021	12/01/2022	12/01/2023	12/01/2024	12/01/2025
541511	Content Specialist	\$60.25	\$61.88	\$63.55	\$65.27	\$67.03
541511	Graphics Design Specialist	\$83.43	\$85.68	\$87.99	\$90.37	\$92.81
541511	Project Manager	\$139.04	\$142.80	\$146.65	\$150.61	\$154.68
541511	Technical Writer	\$86.90	\$89.25	\$91.66	\$94.13	\$96.67
541511	Usability Expert	\$148.31	\$152.32	\$156.43	\$160.65	\$164.99
541511	Web Developer	\$92.70	\$95.19	\$97.76	\$100.40	\$103.11

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) are applicable to this contract as it applies to the entire Consolidated MAS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.



**GSA Hourly Rates (w/IFF)
SIN 54151S**

SIN	Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
		12/02/2020 -	12/02/2021 -	12/02/2022 -	12/02/2023 -	12/02/2024 -
		12/01/2021	12/01/2022	12/01/2023	12/01/2024	12/01/2025
54151S	IT Consultant	\$115.86	\$118.99	\$122.20	\$125.50	\$128.89
54151S	Program Manager	N/A	N/A	\$166.90	\$171.41	\$176.03
54151S	Project Manager	N/A	N/A	\$162.22	\$166.60	\$171.09
54151S	Software Engineer	N/A	N/A	\$104.52	\$107.35	\$110.25
54151S	Sr. IT Consultant	\$152.94	\$157.07	\$161.31	\$165.66	\$170.14
54151S	Subject Matter Expert	\$185.38	\$190.39	\$195.53	\$200.80	\$206.23
54151S	Systems Analyst/Developer	\$92.69	\$95.19	\$97.76	\$100.40	\$103.11
54151S	Training Specialist	\$106.59	\$109.47	\$112.43	\$115.46	\$118.58

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) are applicable to this contract as it applies to the entire Consolidated MAS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.



**GSA Hourly Rates (w/IFF)
SIN 541611**

SIN	Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
		12/02/2020 -	12/02/2021 -	12/02/2022 -	12/02/2023 -	12/02/2024 -
		12/01/2021	12/01/2022	12/01/2023	12/01/2024	12/01/2025
541611	Business Analyst	N/A	N/A	N/A	\$115.87	\$115.87
541611	Business Consultant	N/A	N/A	N/A	\$144.60	\$144.60
541611	Project Manager	N/A	N/A	N/A	\$162.22	\$162.22
541611	Sr. Business Consultant	N/A	N/A	N/A	\$166.85	\$166.85
541611	Subject Matter Expert	N/A	N/A	N/A	\$199.29	\$199.29

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) are applicable to this contract as it applies to the entire Consolidated MAS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.



**GSA Product Pricing (w/IFF)
SIN 611420**

Product	Description	Price per Student per Day
Full Day, IT Training Course	<p>Training, Full Day Course for 1-20 Users (up to 8-hour course per day), Vendor-based and customized hands-on technical training options are intended to prepare learners for real-world usage and/or IT certification. Course options include:</p> <ul style="list-style-type: none"> • Microsoft 365 • SharePoint • Microsoft Azure • Power Platform (Power BI, Power Apps, Power Automate) • Dynamics 365 • Google Cloud Platform • Adobe Captivate/Captivate Prime LMS • Data Science Fundamentals • <p>All courses are customized based on client/customer needs against the vendor syllabus. User Manuals and hands-on training held virtually or at the client site. If training not held virtually, client will supply training facilities and equipment. Virtual training will be held either using Zoom or Microsoft Teams unless government requires specific platform.</p>	\$263.78

Labor Category Descriptions

SIN 541511

Content Specialist

Functional Responsibilities: Content specialists are responsible for researching, organizing, and generating quality written or digital materials. They may be responsible for writing materials for the website, and they may need to edit content from other writers as well. Specialists help find and/or create images and other visual elements to go along with written materials, as well as ensure that search engine optimization (SEO) best practices are followed. Additionally, web content specialists may be responsible for moderating and/or contributing to discussions in the website's comment section; contributing to organizational social media accounts as required.

Minimum Education: Associates

Minimum Experience: 2 years

Graphic Design Specialist

Functional Responsibilities: A Graphic Design Specialist designs and produces graphic art and visual materials for print and digital media. The Graphic Design Specialist will layout and design print and web-based media that are aligned with brand and production standards and follow best practices. Being a Graphic Design Specialist creates and executes design solutions and collateral used for marketing, advertising, sales, and other forms of communication. Coordinates with customers and stakeholders to conceptualize and deliver projects on time and budget. Graphic Design Specialist I experienced using a variety of design and editing tools. Knowledge of color, composition, typography, digital design, and production management.

Minimum Education: Bachelors

Minimum Experience: 3 years

Project Manager

Functional Responsibilities: Project / Program Managers are assigned to a project and he/she is responsible for developing and executing the budget and timeline. The Project / Program Manager oversees efficient workflow through the concept stage and works in conjunction with the delivery team and the client to transfer work into production. Duties include monitoring project workflow, monitoring budgets and conducting status meetings. The Project/Program Manager is the main interface between the client and the company at the client site. PMP or CAPM Preferred.

Minimum Education: Bachelors

Minimum Experience: 5 years

Technical Writer

Functional Responsibilities: Creates copy for digital and traditional communications. Develops concepts and writes copy for products such as newsletters, press releases, brochures, direct mail pieces, print ads, written publications, including books, whitepapers, and marketing supplements.

Minimum Education: Bachelors

Minimum Experience: 3 years

Usability Expert

Functional Responsibilities: Analyze user interfaces and workflows to identify opportunities for improvement. Conduct testing for design concepts and user experience including Section 508, WCAG, and Trusted Tester Compliance. Report test findings to the development and UX teams. Provide recommendations based on findings to improve interface designs.

Minimum Education: Masters

Minimum Experience: 5 years

Web Developer

Functional Responsibilities: Formulates/defines system scope and objectives for IT Services. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. Prepares detailed specifications from which programs will be written and designs, codes, tests, debugs, and documents those programs.

Minimum Education: Bachelors

Minimum Experience: 3 years

Labor Category Descriptions

SIN 54151S

IT Consultant

Functional Responsibilities: Provides technical knowledge and analysis of specialized applications and operational environments, high level functional systems analysis, design, integration, documentation implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation for IT Services. Participates as needed in phased based work through assignment of tasks based on need.

Minimum Education: Bachelors

Minimum Experience: 3 years

Program Manager

Functional Responsibilities: The Program Manager serves as a key Point-of-Contact (POC) for client program activities. Ensures that resources are available for program implementation. Manages program consisting of multiple projects including project identification, design, development, and delivery. Reviews projects needs with project manager(s), provides guidance and support with problem resolution. Responsible for marketing promoting program's capabilities across the organization.

Minimum Education: Masters

Minimum Experience: 10 years

Project Manager

Functional Responsibilities: Project are assigned to a project and are responsible for developing and executing the budget and timeline. Oversees efficient workflow through the concept stage and works in conjunction with the delivery team and the client to transfer work into production. Monitors project workflow, budgets and conducting status meetings. The Project Manager is the main interface between the client and the company at the client site.

Minimum Education: Bachelors

Minimum Experience: 5 years

Software Engineer

Functional Responsibilities: Provides technical knowledge and analysis of specialized applications and operational environments, high level functional systems analysis, design, integration, documentation implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation for IT Services. Participates as needed in phased based work through assignment of tasks based on need.

Minimum Education: Bachelors

Minimum Experience: 3 years

Sr. IT Consultant

Functional Responsibilities: Provides technical knowledge and analysis of specialized applications and operational environments, high level functional systems analysis, design, integration, documentation implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation for IT Services. Participates as needed in all phases of software development with emphasis on the planning, analysis, testing, integration, documentation, and presentation phases.

Minimum Education: Bachelors

Minimum Experience: 5 years

Subject Matter Expert

Functional Responsibilities: Develops and manages requirements from a project's inception to its conclusion for a particular IT subject matter area (i.e., IT Professional Services, Development, Architecture, etc.). Manages other project members with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation. Provides technical and business advisory guidance through project lifecycle or on an incidental basis.

Minimum Education: Masters

Minimum Experience: 10 years

Systems Analyst / Developer

Functional Responsibilities: Formulates/defines system scope and objectives for IT Services. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. Prepares detailed specifications from which programs will be written and designs, codes, tests, debugs, and documents those programs.

Minimum Education: Bachelors

Minimum Experience: 3 years

Training Specialist

Functional Responsibilities: Responsible for developing, implementing, and conducting, courses of instruction in various subjects/capacities for IT Services. Analyzes training requirements and objectives and allocates them to, specific training equipment, material, methods, and media. Coordinates the maintenance and, development of training material as necessary to ensure integration with on-going system, development, and operations.

Minimum Education: Bachelors

Minimum Experience: 3 years

Labor Category Descriptions SIN 541611

Business Analyst

Functional Responsibilities: Supports business operations by analyzing and optimizing processes. Collaborates with stakeholders to gather requirements, document workflows, and identify areas for improvement. Conducts data analysis, creates detailed reports, and assists in the implementation of business solutions.

Minimum Education: Bachelors

Minimum Experience: 3 years

Business Consultant

Functional Responsibilities: Addresses and resolves current business and functional issues within an organization. Collaborates in a team environment, supporting business and management process teams across a variety of issues. Conducts thorough surveys and research to gather and analyze data, developing insights that inform strategic decision-making. Prepares comprehensive deliverables related to business and functional support tasks, ensuring all recommendations are aligned with organizational goals. Provides guidance on process improvements, facilitates stakeholder communication, and ensures that project objectives are met within established timelines and quality standards. Adapts to dynamic business needs and deliver results that drive organizational efficiency and effectiveness.

Minimum Education: Bachelors

Minimum Experience: 4 years

Project Manager

Functional Responsibilities: Leads the project or multiple tasks, maintaining overall responsibility for performance, including cost, schedule, deliverables, and contractual compliance, within a government SETA context. Serves as the primary interface to the customer and other project leaders, providing support to business and management process teams on various issues. Works under a Program Manager for multiple projects and is responsible for identifying, acquiring, and utilizing company resources to achieve project technical objectives. Establishes priorities, task assignments, and ensures timely completion, as well as maintaining quality and productivity standards in line with project/client deadlines and budget constraints. Ensures quality assurance and timely delivery of all specified deliverables, conducts surveys, performs research, and prepares deliverables related to business and functional support tasks. Identifies task responsibilities and reports changes or suggestions to a Senior Program Manager or Program Manager. Supervises the training of new personnel to ensure compliance with government regulations, codes, and company policies and procedures, and participate in contract negotiations. PMP Preferred.

Minimum Education: Bachelors

Minimum Experience: 7 years

Sr. Business Consultant

Functional Responsibilities: Guides organizations through complex business changes by leveraging specialized knowledge of business issues and best practices. Focuses on business activities, applying expertise in industry best practices, business process transformation, and change management methods to improve organizational effectiveness. Provides valuable subject matter knowledge to project managers and analysts, ensuring that business strategies are developed and executed effectively. Works closely with the program manager to allocate staffing resources and address business issues, facilitating collaboration and alignment across teams. Supports organizations in achieving goals through thoughtful analysis, strategic planning, and the successful implementation of change initiatives.

Minimum Education: Bachelors

Minimum Experience: 8 years

Subject Matter Expert

Functional Responsibilities: Provides expert consultative support for a project, program or client. Provides targeted functional, technical or business expertise and analysis. Analyzes exceptionally complex problems requiring extensive knowledge of a subject. Designs, integrates, documents, and implements solutions. Provides specialized skills that may of a technical, functional, managerial or business oriented nature.

Minimum Education: Masters

Minimum Experience: 15 years