On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAA Advantage.gov.

Schedule Title: Multiple Award Schedule

Federal Supply Group: Professional Services

Contract Number: 47QTCA21D004V

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: February 3, 2021 – February 2, 2026

Contractor: InnovTech, Inc.

43542 Bowmantown Bridge Court
Ashburn, VA 20148-6757
WWW.INNOVTECH-US.COM

Point of Contact: Prasanna Rao

e-mail: prao@innovtech-us.com
Tel: 703-861-2930
Fax: 888-501-6985

Business Size: Woman Owned Small Business
**Customer Information**

1a **Awarded SIN(s):**

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials</td>
</tr>
</tbody>
</table>

1b **Lowest Priced Item:**

N/A

1c **Hourly Rates & Labor Category Descriptions:**

See Below

2 **Maximum Order:**

54151S - $500,000; OLM - $250,000

3 **Minimum Order:**

$100

4 **Geographic Coverage:**

Domestic – 48 States and Washington, DC

5 **Point of Production:**

N/A

6 **Discount:**

Prices shown are net of discount.

7 **Quantity Discounts:**

Additional 2% for orders exceeding $500,000

8 **Prompt Payment Terms:**

Net 30 Days

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a **Government Purchase Cards**

Government Purchase Cards are accepted at or below the micro-purchase threshold.

9b **Foreign Items:**

N/A

10 **Foreign Items:**

N/A

11 **Time of Delivery:**

a. Normal:

As Agreed Upon with Ordering Activity

b. Expedited

Contact Contractor

c. Overnight & 2-day delivery

Contact Contractor

d. Urgent Requirements

Contact Contractor

12 **FOB Point(s):**

Destination

13a **Ordering Address:**

Same as Contractor address

13b **Ordering procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14 **Payment Address:**

Same as Contractor address
**Warranty Provision:** Standard Commercial Warranty

**Export packing charges, if applicable:** N/A

**Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** N/A

**Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

**Terms and conditions of installation (if applicable):** N/A

**Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

**Terms and conditions for any other services (if applicable):** N/A

**List of service and distribution points (if applicable):** N/A

**List of participating dealers (if applicable):** N/A

**Preventive maintenance (if applicable):** N/A

**Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A

**Section 508 Compliance for EIT:** N/A

**DUNS Number:** 790619063

**Notification regarding registration in SAM database:** Contractor has an Active Registration in the SAM database. (Cage: 4MZPg)

---

**Labor Category Descriptions**

**IT Subject Matter Expert 5**

**Functional Responsibilities:** Augments or directs teams providing high-level functional IT systems analysis, design, integration, documentation and implementation advice on exceptionally complex issues requiring an advanced specialist degree-level knowledge of the individual’s field of study. Participates in all phases of studies, planning, and projects with specific emphasis on higher-level issues requiring specific expertise in the information technology aspects of the subject matter. Works independently or under only general direction. Works on projects of various sizes to provide functional, technical, solutions or industry expertise to meet the increasing complex project objectives or deliverables. Participate or lead in the design or delivery of project deliverables tasks or objectives. Provides expertise in one or more areas required or in support of tasks, project deliverables or statements of work. Provides Project direction.

**Minimum Experience:** 14 Years

**Education:** Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree

---

**IT Subject Matter Expert 4**
Functional Responsibilities: Augments or directs teams providing high-level functional IT systems analysis, design, integration, documentation and implementation advice on exceptionally complex issues requiring an advanced specialist degree-level knowledge of the individual’s field of study. Participates in all phases of studies, planning, and projects with specific emphasis on higher-level issues requiring specific expertise in the information technology aspects of the subject matter. Works independently or under only general direction. Works on projects of various sizes to provide functional, technical, solutions or industry expertise to meet the increasing complex project objectives or deliverables. Participate or lead in the design or delivery of project deliverables tasks or objectives. Provides expertise in one or more areas required or in support of tasks, project deliverables or statements of work. Provides IT technical, managerial, and administrative direction for problem resolution to include, but not limited to, analysis, requirements development, and implementation for complex systems and/or solutions.

Minimum Experience: 10 Years
Education: Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree
Experience: 2 years related experience

Education: Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree

Data Analyst Tier 5

Functional Responsibilities: Expert design, development, troubleshooting, and deployment of database systems. Work with functional people and management in the determination of database specifications. Implement security and data validation to insure data integrity. Oversee the maintenance of the database and its system. Develop the interfaces to connect the data to users and other resources. Formulate the procedures for operating the database systems. Guide less experienced data analyst/programmers. Provide consulting help on complex data planning and problems. Implements and maintains smooth operation and physical design of databases. Reviews database design and integration of systems, provides back-up recovery and makes recommendations regarding enhancements and/or improvements. Maintains security and integrity controls. Formulates policies, procedures, and standards relating to database management, and monitors transaction activity and utilization. Responsible for selecting, blueprinting, gathering requirements, designing, and rolling out BI solutions to end users. Evaluates reporting requirements for various business units across the organization and uses proven knowledge of specialized reporting tools to develop reporting structures as required. Responsible for supporting planning activities and supporting the on schedule delivery of milestone and deliverables. Must possess effective oral and written skills and strong analytical and problem solving capabilities. Must be a team player able to work in a dynamic environment and have a working knowledge of the SDLC and the associated processes and documentation.

Experience: 14 years of related experience.
Education: Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree

Data Analyst Tier 4

Functional Responsibilities: Expert design, development, troubleshooting, and deployment of database systems. Work with functional people and management in the determination of database specifications. Implement security and data validation to insure data integrity. Oversee the maintenance of the database and its system. Develop the interfaces to connect the data to users and other resources. Formulate the procedures for operating the database systems. Guide less experienced data analyst/programmers. Provide consulting help on complex data planning and problems. Implements and maintains smooth operation and physical design of databases. Reviews database design and integration of systems, provides back-up recovery and makes recommendations regarding enhancements and/or improvements.
improvements. Maintains security and integrity controls. Formulates policies, procedures, and standards relating to
database management, and monitors transaction activity and utilization. Responsible for selecting, blueprinting,
gathering requirements, designing, and rolling out BI solutions to end users. Evaluates reporting requirements for
various business units across the organization and uses proven knowledge of specialized reporting tools to develop
reporting structures as required. Responsible for supporting planning activities and supporting the on schedule
delivery of milestone and deliverables. Must possess effective oral and written skills and strong analytical and
problem solving capabilities. Must be a team player able to work in a dynamic environment and have a working
knowledge of the SDLC and the associated processes and documentation.

Experience: 10 years of related experience.

Education: Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree

Data Analyst Tier 3

Functional Responsibilities: Advanced design, development, troubleshooting, and deployment of data systems.
Work with functional people and management in the determination of data specifications. Implement security and
data validation to insure data integrity. Oversee the maintenance of the database and its system. Develop the
interfaces to connect the database to users and other resources. Formulate the procedures for operating the database
and database systems. Guide less experienced database analyst/programmers. Implements and maintains smooth
operation and physical design of databases. Reviews database design and integration of systems, provides back-up
recovery and makes recommendations regarding enhancements and/or improvements. Maintains security and
integrity controls. Formulates policies, procedures, and standards relating to database management, and monitors
transaction activity and utilization. Responsible for selecting, blueprinting, gathering requirements, designing, and
rolling out BI solutions to end users. Evaluates reporting requirements for various business units across the
organization and uses proven knowledge of specialized reporting tools to develop reporting structures as required.
Responsible for supporting planning activities and supporting the on schedule delivery of milestone and deliverables.
Must possess effective oral and written skills and strong analytical and problem solving capabilities. Must be a team
player able to work in a dynamic environment and have a working knowledge of the SDLC and the associated
processes and documentation.

Experience: 7 years of related experience.

Education: Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree

Data Analyst Tier 2

Functional Responsibilities: Work with experienced database analyst/programmers in the design, development,
troubleshooting, and deployment of database systems. Implement security and data validation to insure data integrity.
Work with functional people in the determination of database specifications. Maintain the database and its system.
Develop the interfaces to connect the database to users and other resources. May guide less experienced database
analyst/programmers. Implements and maintains smooth operation and physical design of databases. Reviews
database design and integration of systems, provides back-up recovery and makes recommendations regarding
enhancements and/or improvements. Maintains security and integrity controls. Formulates policies, procedures, and
standards relating to database management, and monitors transaction activity and utilization. Responsible for
selecting, blueprinting, gathering requirements, designing, and rolling out BI solutions to end users. Evaluates
reporting requirements for various business units across the organization and uses proven knowledge of specialized
reporting tools to develop reporting structures as required. Responsible for supporting planning activities and supporting the on schedule delivery of milestone and deliverables. Must possess effective oral and written skills and strong analytical and problem solving capabilities. Must be a team player able to work in a dynamic environment and have a working knowledge of the SDLC and the associated processes and documentation.

**Experience:** 4 years of related experience.

**Education:** Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree.

---

### Data Analyst Tier 1

**Functional Responsibilities:** Work with experienced database analyst/programmers in the design, development, troubleshooting, and deployment of database systems. Work with functional people in the determination of database specifications. Maintain the database and its system. Develop the interfaces to connect the database to users and other resources. Implements and maintains smooth operation and physical design of databases. Responsible for selecting, blueprinting, gathering requirements, designing, and rolling out BI solutions to end users. Evaluates reporting requirements for various business units across the organization and uses proven knowledge of specialized reporting tools to develop reporting structures as required. Reviews database design and integration of systems, provides back-up recovery and makes recommendations regarding enhancements and/or improvements. Maintains security and integrity controls. Formulates policies, procedures, and standards relating to database management, and monitors transaction activity and utilization. Responsible for supporting planning activities and supporting the on schedule delivery of milestone and deliverables. Must possess effective oral and written skills and strong analytical and problem solving capabilities. Must be a team player able to work in a dynamic environment and have a working knowledge of the SDLC and the associated processes and documentation.

**Experience:** 0 years of related experience.

**Education:** Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree.

---

### Systems Analyst – Subject Matter Expert Tier 4

**Functional Responsibilities:** Analyzes internal or external customers' needs, and determines equipment and software requirements for solutions to problems by means of automated systems; develops customized solutions to customer/user problems. Establishes system parameters and formats; ensures hardware/software compatibility; and coordinates and/or modifies user requirements in terms of existing and projected computer capacity and capabilities. May make programming changes as required to adapt or enhance existing or new programs and/or utilities. Analyzes new hardware to determine its need or application in the existing or proposed system; advises on new techniques and estimated costs associated with new or revised programs and utilities, taking into consideration personnel, time, and hardware requirements, and makes trade-off analyses; develops general and detailed documentation describing system specifications and operating instructions; and revises existing systems and procedures to correct deficiencies and maintain more effective data handling, conversion, input/output requirements, and storage. Analyzes complex issues and quickly identifies possible solutions based on a sound analysis of the information available. Presents rational, realistic and sound strategic recommendations based on consideration of all the facts and alternatives available. Assesses the existing technical framework to accommodate new situations. Leads, influences, and persuades others to take a specific course of action when there is no direct line of control or command. Engages customers and team members at all organizational levels. Understands and interprets the “bigger picture”, through thinking innovatively and conceptually. Analyzes complex, multi-faceted problems and produces a range of options,
culminating in a recommended solution. Must possess effective organizational, interpersonal, oral and written skills, strong analytical and problem solving capabilities and close attention to detail. Must be a team player able to multi-task in a dynamic environment and have an extensive working knowledge of the SDLC and the associated processes and documentation.

Must possess experience in a variety of IT and business areas and 5 years of experience in a data warehouse environment. Prefer Project Management Professional (PMP) certification and ability to understand and construct SQL experience. Specializes in functional or technical areas such as, but not limited to, business process reengineering, physical and data security, Earned Value Management (EVM), Quality Assurance, Project Management, training and Business Intelligence.

**Minimum Experience:** 10 years related experience

**Education:** Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree

---

**Systems Analyst – Subject Matter Expert Tier 3**

**Functional Responsibilities:** Analyzes internal or external customers' needs, and determines equipment and software requirements for solutions to problems by means of automated systems; develops customized solutions to customer/user problems. May make programming changes as required to adapt or enhance existing or new programs and/or utilities. Analyzes new hardware to determine its need or application in the existing or proposed system; advises on new techniques and estimated costs associated with new or revised programs and utilities, taking into consideration personnel, time, and hardware requirements; and revises existing systems and procedures to correct deficiencies and maintain more effective data handling, conversion, input/output requirements, and storage. Presents rational, realistic and sound strategic recommendations based on consideration of all the facts and alternatives available. Assesses the existing technical framework to accommodate new situations. Leads, influences, and persuades others to take a specific course of action when there is no direct line of control or command. Engages customers and team members at all organizational levels. Understands and interprets the “bigger picture”, through thinking innovatively and conceptually. Analyzes complex, multi-faceted problems and produces a range of options, culminating in a recommended solution. Must possess effective organizational, interpersonal, oral and written skills, strong analytical and problem solving capabilities and close attention to detail. Must be a team player able to multi-task in a dynamic environment and have an extensive working knowledge of the SDLC and the associated processes and documentation.

**Minimum Experience:** 7 years related experience. Must possess 2 years of experience in a variety of IT and business areas and 3 years of experience in a data warehouse environment. Prefer Project Management Professional (PMP) certification and ability to understand and construct SQL experience.

**Education:** Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree. Specializes in functional or technical areas such as, but not limited to, business process reengineering, physical and data security, Earned Value Management (EVM), Quality Assurance, Project Management, training and Business Intelligence

---

**Systems Analyst – Subject Matter Expert Tier 2**

**Functional Responsibilities:** Analyzes internal or external customers' needs, and determines equipment and software requirements for solutions to problems by means of automated systems; develops customized solutions to
customer/user problems. May make programming changes as required to adapt or enhance existing or new programs and/or utilities. Analyzes new hardware to determine its need or application in the existing or proposed system; advises on new techniques and estimated costs associated with new or revised programs and utilities, taking into consideration personnel, time, and hardware requirements; and revises existing systems and procedures to correct deficiencies and maintain more effective data handling, conversion, input/output requirements, and storage. Presents rational, realistic and sound strategic recommendations based on consideration of all the facts and alternatives available. Assesses the existing technical framework to accommodate new situations. Leads, influences, and persuades others to take a specific course of action when there is no direct line of control or command. Engages customers and team members at all organizational levels. Understands and interprets the “bigger picture”, through thinking innovatively and conceptually. Analyzes complex, multi-faceted problems and produces a range of options, culminating in a recommended solution. Must possess effective organizational, interpersonal, oral and written skills, strong analytical and problem solving capabilities and close attention to detail. Must be a team player able to multi-task in a dynamic environment and have an extensive working knowledge of the SDLC and the associated processes and documentation.

**Minimum Experience:** 4 years related experience. Must possess 2 years of experience in a variety of IT and business areas and experience in a data warehouse environment. Prefer Project Management Professional (PMP) certification and ability to understand and construct SQL experience.

**Education:** Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree Specializes in functional or technical areas such as, but not limited to, business process reengineering, physical and data security, Earned Value Management (EVM), Quality Assurance, Project Management, training and Business Intelligence

---

**Systems Analyst – Subject Matter Expert Tier 1**

**Functional Responsibilities:** Analyzes internal or external customers' needs and determines equipment and software requirements for solutions to problems by means of automated systems. Assists in developing customized solutions to customer/user problems. Analyzes new hardware to determine its need or application in the existing or proposed system; and revises existing systems and procedures to correct deficiencies and maintain more effective data handling, conversion, input/output requirements, and storage. Presents rational, realistic and sound strategic recommendations based on consideration of all the facts and alternatives available. Engages customers and team members at all organizational levels. Understands and interprets the “bigger picture”, through thinking innovatively and conceptually. Must possess effective organizational, interpersonal, oral and written skills, strong analytical and problem solving capabilities and close attention to detail. Must be a team player able to multi-task in a dynamic environment and have an extensive working knowledge of the SDLC and the associated processes and documentation.

**Minimum Experience:** 0 (None required)

**Education:** Bachelor’s degree in Computer Science, Engineering, or a related Engineering or Scientific degree Specializes in functional or technical areas such as, but not limited to, business process reengineering, physical and data security, Earned Value Management (EVM), Quality Assurance, Project Management, training and Business Intelligence.
Criteria for Experience/Education Substitutions

Additional education over the minimum required in any labor category may be substituted for required experience as follows:

<table>
<thead>
<tr>
<th>Required Education</th>
<th>Actual Education</th>
<th>Credit for Additional Experience (Years)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Diploma</td>
<td>Associate's Degree</td>
<td>2</td>
</tr>
<tr>
<td>HS Diploma</td>
<td>Bachelor's Degree</td>
<td>4</td>
</tr>
<tr>
<td>Bachelor's Degree</td>
<td>Master's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Bachelor's Degree</td>
<td>Ph.D.</td>
<td>6</td>
</tr>
<tr>
<td>Master's Degree</td>
<td>Ph.D.</td>
<td>4</td>
</tr>
</tbody>
</table>

Additional experience over the minimum required in any labor category may be substituted for required education as follows:

<table>
<thead>
<tr>
<th>Actual Education</th>
<th>Required Education</th>
<th>Additional Experience Above Minimum Required (Years)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Diploma</td>
<td>Bachelor's Degree</td>
<td>4</td>
</tr>
<tr>
<td>HS Diploma</td>
<td>Advanced Degree</td>
<td>6</td>
</tr>
<tr>
<td>Associate's Degree</td>
<td>Bachelor's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Associate's Degree</td>
<td>Master's Degree</td>
<td>4</td>
</tr>
<tr>
<td>Bachelor's Degree</td>
<td>Master's Degree</td>
<td>2</td>
</tr>
</tbody>
</table>

Government Rates

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT Subject Matter Expert 5</td>
<td>$186.68</td>
<td>$190.79</td>
<td>$194.98</td>
<td>$199.27</td>
<td>$203.66</td>
</tr>
<tr>
<td>IT Subject Matter Expert 4</td>
<td>$161.07</td>
<td>$164.62</td>
<td>$168.24</td>
<td>$171.94</td>
<td>$175.72</td>
</tr>
<tr>
<td>Data Analyst 5</td>
<td>$137.60</td>
<td>$140.63</td>
<td>$143.72</td>
<td>$146.89</td>
<td>$150.12</td>
</tr>
<tr>
<td>Data Analyst 4</td>
<td>$121.12</td>
<td>$123.78</td>
<td>$126.51</td>
<td>$129.29</td>
<td>$132.13</td>
</tr>
<tr>
<td>Data Analyst 3</td>
<td>$107.25</td>
<td>$109.61</td>
<td>$112.02</td>
<td>$114.49</td>
<td>$117.01</td>
</tr>
<tr>
<td>Data Analyst 2</td>
<td>$94.28</td>
<td>$96.36</td>
<td>$98.48</td>
<td>$100.64</td>
<td>$102.86</td>
</tr>
<tr>
<td>Data Analyst 1</td>
<td>$79.40</td>
<td>$81.14</td>
<td>$82.93</td>
<td>$84.75</td>
<td>$86.62</td>
</tr>
<tr>
<td>Systems Analyst/Developer 4</td>
<td>$125.47</td>
<td>$128.24</td>
<td>$131.06</td>
<td>$133.94</td>
<td>$136.89</td>
</tr>
<tr>
<td>Systems Analyst/Developer 3</td>
<td>$101.75</td>
<td>$103.98</td>
<td>$106.27</td>
<td>$108.61</td>
<td>$111.00</td>
</tr>
<tr>
<td>Systems Analyst/Developer 2</td>
<td>$86.34</td>
<td>$88.24</td>
<td>$90.18</td>
<td>$92.17</td>
<td>$94.20</td>
</tr>
</tbody>
</table>
The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.