GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Information Technology

Contract number: 47QTCA21D005N

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period: February 21, 2021 – February 22, 2026

GXP Partners, LLC
18 Spicebush Rd
Levittown, PA 19056
Telephone: 215-752-8699

http://www.gxppartners.com

Contract administration source: James Hradecky
jhradecky@gxppartners.com
603-540-6564

Business size: Service-Disabled Veteran Owned Small Business

Price list current as of Contract Award Date effective, February 22, 2021

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
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<tr>
<td>54151HEAL</td>
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<td>Information Technology Professional Services</td>
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<tr>
<td>OLM</td>
<td>OLM-RC</td>
<td>Order level Materials</td>
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1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. N/A

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See Labor Category Descriptions below.

2. Maximum order:

<table>
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<tr>
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<tr>
<td>54151HEAL</td>
<td>$500,000</td>
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<tr>
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<tr>
<td>OLM</td>
<td>$250,000</td>
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3. Minimum order: $100

4. Geographic coverage (delivery area). Domestic

5. Point(s) of production (city, county, and State or foreign country). Same as company address

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign items (list items by country of origin). None

10a. Time of delivery. (Contractor insert number of days.) Determined at the Task Order level
10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor

10c. Overnight and 2-day delivery. Contact Contractor

10d. Urgent Requirements. Contact Contractor

11. F.O.B. point(s). Destination

12a. Ordering address(es). Ordering Address

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es). Payment Address

14. Warranty provision. Standard Commercial Warranty Terms & Conditions

15. Export packing charges, if applicable. Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable

23. Data Universal Number System (DUNS) number. 837396282

24. Notification regarding registration in System for Award Management (SAM) database. Registered
*The rates shown below are inclusive of the Industrial Funding Fee (IFF) of 0.75%*

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Year 1 GSA PRICE + IFF</th>
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The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (** in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).
Labor Category Descriptions

SIN 54151S

BPR Specialist Level I

Minimum Years of Experience: Two (2) years of related experience

Functional Responsibilities: Apply reengineering methodologies, and internet-related methodologies and principles to conduct process modernization projects. Assist in conducting related activity and data modeling. Provide group facilitation, interviewing, training and additional forms of knowledge transfer. Reports to BPR Specialist Level II.

Minimum Educational/Degree Requirements: Bachelor’s Degree

BPR Specialist Level II

Minimum Years of Experience: Four (4) years of related experience

Functional Responsibilities: Apply process improvement, and internet-related methodologies and principles to conduct process modernization projects. Assist in conducting IT related activity and data modeling, development of modern business methods, identification of best practices, and creating and assessing performance measures. Provide group facilitation, interviewing, training, and additional forms of knowledge transfer. Reports to BPR Specialist Level III.

Minimum Educational/Degree Requirements: Bachelor’s Degree

BPR Specialist Level III

Minimum Years of Experience: Six (6) years of related experience

Functional Responsibilities: Apply process improvement, reengineering methodologies, and internet-related methodologies and principles to conduct process modernization projects. Leads in conducting related activity and data modeling, development of modern business methods, identification of best practices, and creating and assessing performance measures. Provide group facilitation, interviewing, training, and additional forms of knowledge transfer. Manage all BPR Specialists and oversee performance of BPR functions.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Business Analyst Level I

Minimum Years of Experience: One (1) year of related experience

Functional Responsibilities: Prepares and studies, needs assessments. Analyzes trends, reporting regulations and business conditions. Analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal and enterprise risk assessment.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Business Analyst Level II

Minimum Years of Experience: Three (3) years of related experience

Functional Responsibilities: Conducts business analyses and studies, needs assessments, requirements analysis/definition. Prepares forecasts and analyzes trends. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Areas of focus include
but are not limited to business performance, business and economic case analysis, internal and enterprise risk assessment.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Business Analyst Level III**

**Minimum Years of Experience:** Five (5) years of related experience

**Functional Responsibilities:** Prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses to align business systems, solutions, and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal and enterprise risk assessment.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Business Analyst Level IV**

**Minimum Years of Experience:** Six (6) years of related experience

**Functional Responsibilities:** Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses to align business systems, solutions, and initiatives. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal and enterprise risk assessment. Manages and oversees all Business Analysts.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Consultant Level I**

**Minimum Years of Experience:** Two (2) years of related experience

**Functional Responsibilities:** Possesses capabilities in the development of related solutions across multiple tasks and/or organizations. Evaluates option in the context of project objectives and contributes to the implementation of strategic direction in conjunction with other Consultants. Gathers data and develops recommendations in support of project objectives.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Consultant Level II**

**Minimum Years of Experience:** Three (3) years of related experience

**Functional Responsibilities:** Apply leadership consultant strategy. Possesses knowledge and capabilities in the development of related solutions, recommendations, or outcomes across multiple tasks and/or organizations. Evaluates option in the context of project objectives and contributes to the implementation of strategic direction. Supports project objectives through activities such as conducting interviews, gathering data, and developing recommendations in support of project objectives. Directs the activities of Management Consultants or other staff as necessary.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree
Consultant Level III

Minimum Years of Experience: Five (5) years of related experience

Functional Responsibilities: Maintains a leadership position. Possesses knowledge and capabilities in the development of related solutions, recommendations, or outcomes across multiple tasks and/or organizations. Evaluates option in the context of project objectives and contributes to the implementation of strategic direction. Supports project objectives through activities such as conducting interviews, gathering data, and developing recommendations in support of project objectives. Directs the activities of Management Consultants or other staff as necessary. Responsible for overseeing Health Consulting Level I and II.

Minimum Educational/Degree Requirements: Bachelor's Degree

Management Analyst Level I

Minimum Years of Experience: One (1) year of related experience

Functional Responsibilities: Conducts organizational studies related to projects, evaluations, design systems and procedures. Performs analyses of existing policies and procedures, organizational change, communication strategies, information management, integrated production methods, inventory control or cost analysis.

Minimum Educational/Degree Requirements: Bachelor's Degree

Management Analyst Level II

Minimum Years of Experience: Three (3) years of related experience.

Functional Responsibilities: Manages and conducts organizational studies related to projects, evaluations, design systems and procedures. Performs work simplification and measurement studies and prepares operations and procedure management in operating more efficient and effectively. Information management, integrated production methods, inventory control or cost analysis.

Minimum Educational/Degree Requirements: Bachelor's Degree

Program Manager Level I

Minimum Years of Experience: One (1) year of experience

Functional Responsibilities: Responsible for resource allocation; and management oversight; high-level technical expertise; and participation in briefings and meetings. Frequently provide expertise in performing tasks in addition fulfilling their management responsibilities. Formulate and enforce standards, assign schedules, review work discrepancies, supervise personnel and communication policies, purposes, and goals of the organization.

Minimum Educational/Degree Requirements: Bachelor's Degree
**Program Manager Level III**

**Minimum Years of Experience:** Five (5) years of experience

**Functional Responsibilities:** Provides expertise in the required program. Responsible for resource allocation; technical and management oversight; technical expertise; and participation in briefings and meetings. Frequently provide subject matter or functional are expertise in performing technical tasks in addition fulfilling their management responsibilities. Formulate standards, assign schedules, review work discrepancies, supervise and communication policies, purposes, and goals of the organization. Oversee Program Manager Level II and any personnel assigned to their Program.

**Minimum Educational/Degree Requirements:** Bachelor's Degree

**Project Manager Level I**

**Minimum Years of Experience:** One (1) year of related experience

**Functional Responsibilities:** Direct a group of financial or business solution programs or projects, overseeing review personnel. Retain responsibility for overall contract performance. Possess the proven ability to manage a project from inception to deployment and a demonstrated ability to manage contracts.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Project Manager Level II**

**Minimum Years of Experience:** Three (3) years of related experience

**Functional Responsibilities:** Oversees and manages the program. Direct a group of related financial or business solution programs or projects, overseeing review personnel. Provide subject matter expertise in response to any program work discrepancies and problem solving. Retain responsibility for overall contract performance. Possess the proven ability to manage a project from inception to deployment and a demonstrated ability to manage contracts.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Project Manager Level III**

**Minimum Years of Experience:** Five (5) years of related experience

**Functional Responsibilities:** Provide project guidance. Direct a group of related financial or business solution programs or projects, overseeing review personnel. Retain responsibility for overall contract performance. Possess the proven ability to manage a project from inception to deployment and a demonstrated ability to manage contracts. Supervises the project performance of staff in accordance with the company’s policies and procedures. Maintain responsibility for high quality deliverables. Provide subject matter expertise and leadership on all program efforts. Oversee all other Project Managers and provide overall program guidance.

**Minimum Educational/Degree Requirements:**
Software Engineer Level I

Minimum Years of Experience: One (1) year of related experience

Functional Responsibilities: Assists in designing and developing software programs. Assists in analyzing user's software program needs and assists in troubleshooting. Assists in the design and development of software using basic compliers, assembles, utility programs and operating systems. May advise hardware design engineers on machine characteristics that affect software systems.

Minimum Educational/Degree Requirements:

Software Engineer Level II

Minimum Years of Experience: Three (3) years of related experience

Functional Responsibilities: Manages engineering programs. Assists in designing and developing software programs. Assists in analyzing user’s software program needs and assists in troubleshooting. Assists in the design and development of software using basic compliers, assembles, utility programs and operating systems. May advise hardware design engineers on machine characteristics that affect software systems. Provide expert guidance on program changes or design changes.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Software Engineer Level III

Minimum Years of Experience: Five (5) years of related experience

Functional Responsibilities: Assists in designing and developing software programs. Assists in analyzing user’s software program needs and assists in troubleshooting. Assists in the design and development of software using basic compliers, assembles, utility programs and operating systems. May advise hardware design engineers on machine characteristics that affect software systems. Provide input for documentation of new or existing programs. Provide expert guidance on program changes or design changes. Provide Leadership to all Software Engineers and problem solve and provide solutions and direction for overall program guidance.

Minimum Educational/Degree Requirements: Bachelor’s Degree

System Analyst level I

Minimum Years of Experience: One (1) year of experience

Functional Responsibilities: Performs related systems/analysis, design, programming, documentation, or implementation of small systems applications and related IT/ADP systems concepts for effective implementation. Prepares workflow charts and diagrams to specify detail operations to be performed by computers and operations to be performed by personnel working with computers.

Minimum Educational/Degree Requirements: Bachelor’s Degree
**Systems Analyst Level II**

**Minimum Years of Experience:** Three (3) years of related experience

**Functional Responsibilities:** Performs related systems/analysis, design, programming, documentation, or implementation of small to mid-sized systems applications and related IT/ADP systems concepts for effective implementation. Prepares workflow charts and diagrams to specify detail operations to be performed by computers and operations to be performed by personnel working with computers. Plans and prepares technical reports and instructional manuals and assists in the documentation of applications development.

**Minimum Educational/Degree Requirements:** Bachelor's Degree

**Systems Architect Level I**

**Minimum Years of Experience:** Two (2) years of related experience

**Functional Responsibilities:** Responsible for maintaining the integrity of systems by defining requirements architecture and interfaces. Plans, implements, tests, documents, and maintains solutions total systems or subsystems. Provides a total systems perspective including a technical understanding of relationship, dependencies and requirements of hardware and software components.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Systems Architect Level II**

**Minimum Years of Experience:** Three (3) years of related experience

**Functional Responsibilities:** Apply technical analysis. Experience supporting customer programs related to . Responsible for maintaining the integrity of systems by defining requirements architecture and interfaces. Plans, implements, tests, documents, and maintains solutions total systems or subsystems. Provides a total systems perspective including a technical understanding of relationship, dependencies and requirements of hardware and software components. Provides guidance for program direction, specifically related to troubleshooting.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**SME I**

**Minimum Years of Experience:** One (1) year of experience

**Functional Responsibilities:** Responsible for analyzing and designing solutions to networking issues, providing technical support to other departments, as well as troubleshooting, diagnosing, and solving issues with both hardware and software. Experience working with software/hardware and a specific knowledge of computer networks, including security functions and design, network, and software protocols. Responsible for providing expert guidance on designs and functions.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree
**SME II**

**Minimum Years of Experience:** Three (3) years of experience

**Functional Responsibilities:** Apply technical expertise and leadership. Responsible for analyzing and designing solutions to networking issues, providing technical support to other departments, as well as troubleshooting, diagnosing, and solving issues with both hardware and software. Experience working with software/hardware and a specific knowledge of computer networks, including security functions and design, network, and software protocols. Responsible for providing expert guidance on IT subject matter with deep knowledge of hardware, software and networks.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**SME III**

**Minimum Years of Experience:** Five (5) years of experience

**Functional Responsibilities:** Provides guidance and leadership to all Subject Matter Experts, Program Managers and Project Managers. Responsible for analyzing and designing solutions to networking issues, providing technical support to other departments, as well as troubleshooting, diagnosing, and solving issues with both hardware and software. Experience working with software/hardware and a specific knowledge of computer networks, including security functions and design, network, and software protocols. Acts as top-level subject matter with highest understanding of hardware, software and networks. Provides guidance and leadership to all Subject Matter Experts, Program Managers and Project Managers.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**Health IT BPR Specialist Level I**

**Minimum Years of Experience:** Two (2) years of related experience

**Functional Responsibilities:** Apply health IT process improvement, reengineering methodologies, and internet-related methodologies and principles to conduct process modernization projects. Assist in conducting Health IT related activity and data modeling. Provide group facilitation, interviewing, training and additional forms of knowledge transfer. Reports to Health IT BPR Specialist Level II.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Health IT BPR Specialist Level II**

**Minimum Years of Experience:** Four (4) years of related experience

**Functional Responsibilities:** Manage health IT reengineering methodologies, and internet-related methodologies and principles to conduct process modernization projects. Assist in conducting Health IT related activity and data modeling, development of modern business methods, identification of best practices, and creating and assessing performance measures. Provide group facilitation, interviewing, training, and additional forms of knowledge transfer. Reports to Health IT BPR Specialist Level III.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree
**Health IT BPR Specialist Level III**

**Minimum Years of Experience:** Six (6) years of related experience

**Functional Responsibilities:** Apply health IT process improvement, reengineering methodologies, and internet-related methodologies and principles to conduct process modernization projects. Leads in conducting Health IT related activity and data modeling, development of modern business methods, identification of best practices, and creating and assessing performance measures. Provide group facilitation, interviewing, training, and additional forms of knowledge transfer. Manage all Health IT BPR Specialists and oversee performance of Health IT BPR functions.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**Health IT Business Analyst Level I**

**Minimum Years of Experience:** One (1) year of related experience

**Functional Responsibilities:** Prepares and conducts Health IT business analyses and studies, needs assessments. Analyzes trends, reporting regulations and business conditions. Analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal and enterprise risk assessment.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**Health IT Business Analyst Level II**

**Minimum Years of Experience:** Three (3) years of related experience

**Functional Responsibilities:** Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Prepares and conducts Health IT business analyses and studies, needs assessments, requirements analysis/definition. Prepares forecasts and analyzes trends. Areas of focus include but are not limited to business performance, business and economic case analysis, internal and enterprise risk assessment.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**Health IT Business Analyst Level III**

**Minimum Years of Experience:** Five (5) years of related experience

**Functional Responsibilities:** Oversee and manage program Analysts. Prepares and conducts Health IT business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses to align business systems, solutions, and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal and enterprise risk assessment.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree
Health IT Business Analyst level IV

Minimum Years of Experience: Six (6) years of related experience

Functional Responsibilities: Lead and give guidance to technical program. Prepares and conducts Health IT business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses to align business systems, solutions, and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Areas of focus include but are not limited to business performance, business and economic case analysis, internal and enterprise risk assessment. Manages and oversees all Health IT Business Analysts.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Health IT Consultant Level I

Minimum Years of Experience: Two (2) years of related experience

Functional Responsibilities: Possesses knowledge and capabilities in the development of Health IT related solutions across multiple tasks and/or organizations. Evaluates option in the context of project objectives and contributes to the implementation of strategic direction in conjunction with other Health IT Consultants. Gathers data and develops recommendations in support of project objectives.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Health IT Consultant Level II

Minimum Years of Experience: Three (3) years of related experience

Functional Responsibilities: Apply knowledge in leadership and offer overall program guidance and direction. Possesses knowledge and capabilities in the development of Health IT related solutions, recommendations, or outcomes across multiple tasks and/or organizations. Evaluates option in the context of project objectives and contributes to the implementation of strategic direction. Supports project objectives through activities such as conducting interviews, gathering data, and developing recommendations in support of project objectives. Directs the activities of Management Consultants or other staff as necessary.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Health IT Consultant Level III

Minimum Years of Experience: Five (5) years of related experience

Functional Responsibilities: Directs the activities of Management Consultants or other staff as necessary. Responsible for overseeing Health Consulting Level I and II. Apply knowledge in leadership and offer overall program guidance and direction. Possesses knowledge and capabilities in the development of Health IT related solutions, recommendations, or outcomes across multiple tasks and/or organizations. Evaluates option in the context of project objectives and contributes to the implementation of strategic direction. Supports project objectives through activities such as conducting interviews, gathering data, and developing recommendations in support of project objectives.

Minimum Educational/Degree Requirements: Bachelor’s Degree
Health IT Management Analyst Level I

Minimum Years of Experience: One (1) year of related experience

Functional Responsibilities: Conducts organizational studies related to Health IT projects, evaluations, design systems and procedures. Performs analyses of existing policies and procedures, organizational change, communication strategies, information management, integrated production methods, inventory control or cost analysis.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Health IT Management Analyst Level II

Minimum Years of Experience: Three (3) years of related experience.

Functional Responsibilities: Oversee analysis and projects that provide guidance for the overall program. Conducts organizational studies related to Health IT projects, evaluations, design systems and procedures. Performs work simplification and measurement studies and prepares operations and procedure management in operating more efficient and effectively. Information management, integrated production methods, inventory control or cost analysis.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Health IT Program Manager Level I

Minimum Years of Experience: One (1) year of experience

Functional Responsibilities: Responsible for resource allocation; and management oversight; high-level technical expertise; and participation in briefings and meetings. Frequently provide expertise in performing Health IT tasks in addition fulfilling their management responsibilities. Formulate and enforce standards, assign schedules, review work discrepancies, supervise personnel and communication policies, purposes, and goals of the organization.

Minimum Educational/Degree Requirements: Bachelor’s Degree

Health IT Program Manager Level III

Minimum Years of Experience: Five (5) years of experience

Functional Responsibilities: Oversee Program Manager Level II and any personnel assigned to their Program. Responsible for resource allocation; technical and management oversight; technical expertise; and participation in briefings and meetings. Frequently provide subject matter or functional are expertise in performing technical Health IT tasks in addition fulfilling their management responsibilities. Formulate standards, assign schedules, review work discrepancies, supervise and communication policies, purposes, and goals of the organization.

Minimum Educational/Degree Requirements: Bachelor’s Degree
**Health IT Project Manager Level I**

**Minimum Years of Experience:** One (1) year of related experience

**Functional Responsibilities:** Direct a group of financial or business solution programs or projects, overseeing review personnel. Retain responsibility for overall contract performance. Possess the proven ability to manage a Health IT project from inception to deployment and a demonstrated ability to manage contracts.

**Minimum Educational/Degree Requirements:** Bachelor's Degree

**Health IT Project Manager Level II**

**Minimum Years of Experience:** Three (3) years of related experience

**Functional Responsibilities:** Possess the proven ability to manage a Health IT project from inception to deployment and a demonstrated ability to manage contracts. Direct a group of Health IT related financial or business solution programs or projects, overseeing review personnel. Provide subject matter expertise in response to any program work discrepancies and problem solving. Retain responsibility for overall contract performance.

**Minimum Educational/Degree Requirements:** Bachelor's Degree

**Health IT Project Manager Level III**

**Minimum Years of Experience:** Five (5) years of related experience

**Functional Responsibilities:** Provide subject matter expertise and leadership on all program efforts. Oversee all other Project Managers and provide overall program guidance. Direct a group of Health IT related financial or business solution programs or projects, overseeing review personnel. Retain responsibility for overall contract performance. Possess the proven ability to manage a Health IT project from inception to deployment and a demonstrated ability to manage contracts. Supervises the project performance of staff in accordance with the company’s policies and procedures. Maintain responsibility for high quality deliverables.

**Minimum Educational/Degree Requirements:**

**Health IT Software Engineer Level I**

**Minimum Years of Experience:** One (1) year of related experience

**Functional Responsibilities:** Assists in designing and developing Health IT software programs. Assists in analyzing user’s software program needs and assists in troubleshooting. Assists in the design and development of software using basic compliers, assembles, utility programs and operating systems. May advise hardware design engineers on machine characteristics that affect software systems.

**Minimum Educational/Degree Requirements:**
**Health IT Software Engineer Level II**

**Minimum Years of Experience:** Three (3) years of related experience

**Functional Responsibilities:** Provide expert guidance on program changes or design changes. Assists in designing and developing Health IT software programs. Assists in analyzing user’s software program needs and assists in troubleshooting. Assists in the design and development of software using basic compliers, assembles, utility programs and operating systems. May advise hardware design engineers on machine characteristics that affect software systems.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Health IT Software Engineer Level III**

**Minimum Years of Experience:** Five (5) years of related experience

**Functional Responsibilities:** Provide Leadership to all Software Engineers and problem solve and provide solutions and direction for overall program guidance. Assists in designing and developing Health IT software programs. Assists in analyzing user’s software program needs and assists in troubleshooting. Assists in the design and development of software using basic compliers, assembles, utility programs and operating systems. May advise hardware design engineers on machine characteristics that affect software systems. Provide input for documentation of new or existing programs. Provide expert guidance on program changes or design changes.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Health IT System Analyst Level I**

**Minimum Years of Experience:** One (1) year of experience

**Functional Responsibilities:** Performs Health IT related systems/analysis, design, programming, documentation, or implementation of small systems applications and related IT/ADP systems concepts for effective implementation. Prepares workflow charts and diagrams to specify detail operations to be performed by computers and operations to be performed by personnel working with computers.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

**Health IT Systems Analyst Level II**

**Minimum Years of Experience:** Three (3) years of related experience

**Functional Responsibilities:** Plans and prepares Health IT technical reports and instructional manuals and assists in the documentation of applications development. Performs Health IT related systems/analysis, design, programming, documentation, or implementation of small to mid-sized systems applications and related IT/ADP systems concepts for effective implementation. Prepares workflow charts and diagrams to specify detail operations to be performed by computers and operations to be performed by personnel working with computers.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree
**Health IT Systems Architect Level I**

**Minimum Years of Experience:** Two (2) years of related experience

**Functional Responsibilities:** Responsible for maintaining the integrity of Health IT systems by defining requirements architecture and interfaces. Plans, implements, tests, documents, and maintains solutions total systems or subsystems. Provides a total systems perspective including a technical understanding of relationship, dependencies and requirements of hardware and software components.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**Health IT Systems Architect Level II**

**Minimum Years of Experience:** Three (3) years of related experience

**Functional Responsibilities:** Experience supporting customer programs related to Health IT. Responsible for maintaining the integrity of systems by defining requirements architecture and interfaces. Plans, implements, tests, documents, and maintains solutions total systems or subsystems. Provides a total systems perspective including a technical understanding of relationship, dependencies and requirements of hardware and software components. Provides guidance for program direction, specifically related to troubleshooting.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**Health IT SME I**

**Minimum Years of Experience:** One (1) year of experience

**Functional Responsibilities:** Responsible for analyzing and designing solutions to networking issues, providing technical support to other departments, as well as troubleshooting, diagnosing, and solving issues with both hardware and software. Experience working with Health IT software/hardware and a specific knowledge of computer networks, including security functions and design, network, and software protocols. Responsible for providing expert guidance on health IT designs and functions.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree

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**Health IT SME II**

**Minimum Years of Experience:** Three (3) years of experience

**Functional Responsibilities:** Provides expert guidance on health IT subject matter with deep knowledge of hardware, software and networks. Responsible for analyzing and designing solutions to networking issues, providing technical support to other departments, as well as troubleshooting, diagnosing, and solving issues with both hardware and software. Experience working with Health IT software/hardware and a specific knowledge of computer networks, including security functions and design, network, and software protocols.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree
Health IT SME III

Minimum Years of Experience: Five (5) years of experience

Functional Responsibilities: Provides expert guidance and leadership to all Subject Matter Experts, Program Managers and Project Managers. Responsible for analyzing and designing solutions to networking issues, providing technical support to other departments, as well as troubleshooting, diagnosing, and solving issues with both hardware and software. Experience working with Health IT software/hardware and a specific knowledge of computer networks, including security functions and design, network, and software protocols. Acts as top-level subject matter with highest understanding of hardware, software and networks.

Minimum Educational/Degree Requirements: Bachelor's Degree