GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SCHEDULE TITLE: MAS – MULTIPLE AWARD SCHEDULE
FSC GROUP: INFORMATION TECHNOLOGY
CONTRACT NUMBER: 47QTCA21D006E
CONTRACT PERIOD: MARCH 10, 2021 through MARCH, 09, 2026

For more information on ordering from Federal Supply go to this website: www.fss.gsa.gov

CONTRACTOR: J-3 PROFESSIONAL SERVICES, LLC
316 Yellowwood Dr.
Sharpsburg, GA 30277-4681
Phone number: (478) 319-3958
Fax number: (833) 754-9412
Email: jalbers@j-3ps.com

CONTRACTOR’S ADMINISTRATION SOURCE: JAMES H ALBERS
J-3 PROFESSIONAL SERVICES, LLC
316 Yellowwood Dr.
Sharpsburg, GA 30277-4681
Phone number: (478) 319-3958
Fax number: (833) 754-9412
Email: jalbers@j-3ps.com

WEBSITE: www.j-3ps.com

BUSINESS SIZE: Small Business

BUSINESS TYPE: Self-Certified Small Disadvantaged Business; Veteran Owned Business; Service-Disabled Veteran Owned Business
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>485</td>
<td>Ground Transportation</td>
</tr>
<tr>
<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Legacy Analyst / Technical Subject Matter Specialist</td>
<td>$53.75</td>
</tr>
<tr>
<td>485</td>
<td>Motor Vehicle Operator</td>
<td>$34.25</td>
</tr>
<tr>
<td>485</td>
<td>Shuttle Driver</td>
<td>$34.25</td>
</tr>
<tr>
<td>541611</td>
<td>Management Analyst - Junior</td>
<td>$33.16</td>
</tr>
</tbody>
</table>

1c. HOURLY RATES (Services only):

See attached APPENDIX A – GSA PROPOSED PRICE LIST

2. MAXIMUM ORDER*: $500,000

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: 50 States; DC
5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA Pricelist.

7. QUANTITY DISCOUNT(S): 1% on Orders of $300,000 or more

8. PROMPT PAYMENT TERMS: 0.00%; Net 30 Days - Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. FOREIGN ITEMS: Not Applicable

10a. TIME OF DELIVERY: Subject to Task Order

10b. EXPEDITED DELIVERY: Contact Contractor

10c. OVERNIGHT AND 2-DAY DELIVERY: Contact Contractor

10d. URGENT REQUIREMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. FOB POINT: Destination

12a. ORDERING ADDRESS: Same as Contractor

12b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3

13. PAYMENT ADDRESS: Same as Contractor

14. WARRANTY PROVISION: Not Applicable

15. EXPORT PACKING CHARGES: Not Applicable

16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): Not Applicable
17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): Not Applicable

18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):
    Not Applicable

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):
    Not Applicable

19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): Not Applicable

20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): Not Applicable

21. PREVENTIVE MAINTENANCE (IF APPLICABLE): Not Applicable

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):
    Not Applicable

22b. Section 508 Compliance for Electronic and Information Technology (EIT):
    J-3 Professional Services, LLC is 508 Compliant

23. UNIQUE ENTITY IDENTIFIER (UEI) NUMBER: LKWRGBVVZHP5

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:
    Contractor has an Active Registration in the SAM database. Cage Code: 79SL0

APPENDIX A LABOR CATEGORY DESCRIPTIONS

APPENDIX B GSA PRICE
APPENDIX A

LABOR CATEGORY DESCRIPTIONS

IT Analyst / Technical Subject Matter Specialist

Minimum Year Experience: 2 Years  
Minimum Education: Bachelors’ Degree

Responsibilities: Works as an Analyst and Subject Matter Specialist performing Help Desk support for Maintenance Product Directorate. Answers, researches, evaluates and troubleshoots all requests for assistance from users experiencing problems with hardware, software and other computer-related technologies. Logs and tracks all calls using Enterprise Management Information System and maintains history records and related documentation. Trains other employees on hardware, software and other computer related technologies. Researches, evaluates and finds solutions for all material problems and errors. Prepares reports and consults with programmers to explain software errors or to recommend changes. Familiar with USAF software systems.

Legacy Applications Systems Analyst

Minimum Year Experience: 5 Years  
Minimum Education: Bachelors’ Degree

Responsibilities: Technical Lead applications systems Analyst and Cognos Subject Matter Expert for production and development environments. Plans and implements Cognos upgrades and security patches including the major upgrade from Cognos BI v8.4 to Cognos BI v 10.2.1. Performs in-depth maintenance on the Cognos Content Stores, identifying and eliminating obsolete reports and reducing the overall size. Audits and administers large user accounts. Supervises the upgrade conversion of reports, cubes and dashboards. Serves as Cognos BI Developer and manages the design, development, deployment and operational maintenance of driven reports, dashboards and cubes using the Cognos BI suite of components. Serves as Metadata Model Developer utilizing IBM Cognos Framework Manager. Proficient
in the design of multi-level performance enhanced data modeling packages for predictable reporting and analysis. Serves as an Oracle Database Analyst. Monitors, recovers and validates daily ETL processes ensuring the successful data loads for 410 tables and views to ensure accurate daily report processing is executed. SQL codes and tests every new database table, view, procedure and script on the data warehouse databases utilizing the database utilities Golden, TOAD and SQL Developer.

**Legacy Systems Analyst**

**Minimum Year Experience:** 5 Years  
**Minimum Education:** Bachelor’s Degree

**Responsibilities:** Supports the enhancement and upgrade of legacy applications by analyzing and developing change requirements; planning, coding, modifying and implementing new software components and changes to applications; utilizing application configuration control systems; creating and updating application documentation; and testing and integrating application changes; and troubleshooting and following through with corrective actions. Also implements Cognos upgrades and security patches including the major upgrade from Cognos BI v8.4 to Cognos BI v 10.2.1. Performed in-depth maintenance on the Cognos Content Stores, identifying and eliminating obsolete reports, reducing the size. Manages the design, development, deployment and operational maintenance of results driven reports, dashboards and cubes using the Cognos BI suite of components. Services as Metadata Model Developer utilizing IBM Cognos Framework Manager. Proficient in the design of multi-level performance enhanced data modeling packages for predictable reporting and analysis. Services as Oracle Database Analyst and monitors, recovers and validates daily processes ensuring the successful data loads are accurate before daily report processing was executed. SQL codes and tests every new database table, view, procedure and script on the data warehouse databases utilizing the database utilities Golden, TOAD and SQL Developer.

**Motor Vehicle Operator**

**Minimum Year Experience:** 5 Years  
**Minimum Education:** Bachelor’s Degree

**Responsibilities:** Provide vehicle operators to drive a bus or shuttle to safely transport WSM, designated Non-medical attendants, and family members for scheduled medical appointments, rehabilitation programs, and in/out processing to and from all locations on JBSA necessary for rehabilitation, administrative and subsistence needs. Drivers must have a commercial drivers’ license with a Passenger endorsement.

**Shuttle Driver**

**Minimum Year Experience:** 5 Years  
**Minimum Education:** Bachelor’s Degree

**Responsibilities:** Operate a variety of motor vehicles including, sedans, minivans, carry-all vans, passenger vans with wheelchair harnesses, and shuttle buses. Transportation of residents; to include
Ambulatory, Non-Ambulatory, and residents with disabilities; to and from scheduled medical appointments at designated sites. Assisting residents (Ambulatory, Non-Ambulatory and residents with disabilities) in and out of vehicle to ensure safety of residents and care of vehicle. Safely and properly (operate and follow proper safety and equipment instructions) securing residents and if applicable, the residents’ wheelchair(s) or Personal Mobility Device(s) (PMD) in government provided vehicles. Operate vehicles that accommodate Persons with Disabilities. Must operate vehicles that have a Wheelchair Lift and requires operator to secure Wheelchairs and person Mobility Devices down with security tie down system. Accounting for all residents return to facility from medical appointments. Delivery of minor Medical Assistive Equipment (Wheelchair, PMD, small oxygen bottle etc.) and personal affects to residents that are temporarily placed in hospitals or rehab facilities in area. Delivery of government property, equipment and medical items to facilities in support of residents in area as required. Obtain schedules from schedulers ahead of time and ensure timely transport of residents in accordance with provided schedules. Maintaining a log that captures the number of passengers assisted to and from appointments and their respective locations and provide that information to the COR. Performing all GSA-required daily vehicle maintenance requirements in a timely manner and insure data pertaining to maintenance and utilization is documented in a maintenance log. Work according to flexible scheduling needs in support of the area assigned, as needed. Always remain punctual to ensure residents reach their destination in a timely manner. Perform preventive maintenance to government vehicles include cleaning of interior and exterior.

**Technical Subject Matter Specialist**

**Minimum Year Experience:** 5 Years  
**Minimum Education:** Bachelor’s Degree

**Responsibilities:** Perform contract program manager support and customer Service support. The program lead shall provide a single point of contact between company and government. Single point of contact for employee payroll reporting and other contract employee administrative functions. On the technical side, shall identify problems or potential problems affecting performance to the System PM, SCPL Management and the Contracting Officer’s Representative (COR) as soon as such problems or potential problems are identified. Verbal reports shall be followed up with written reports when requested by the System PM or the COR. The contractor shall submit monthly status reports to include a status of work planned and work accomplished during the reporting period. The status report shall cover items such as status of tasks assigned, tasks completed, reason for delayed tasks; work planned for the next period, report of problems identified and corrective actions taken; unusual problems handled; and significant meetings or lean events attended and contractor contribution. (CDRL A001, Status Report) The Contract PM shall participate in periodic meetings with SCP management and the user, with the primary focus to establish prioritized workload of approved requirements and ensure implemented requirements are satisfactory to the user community. The contractor shall participate in working groups, attend or lead meetings in preparations for delivering presentations. The contractor shall support the customer support operations of Legacy Systems by monitoring system operation, diagnosing cause of system problems, and taking corrective actions. Contractor will proactively communicate with users to identify and resolve issues. Contractor shall adapt to rapidly changing task and customer demands. The contractor shall process requests and establish accounts for users for approved and authorized user requests. This process involves the initiator
submitting a DD2875 through the workflow approval routing. The contractor shall apply the correct user account roles and permissions based on the justification and ‘need to know’ on the approved DD2875. The contractor shall follow current DoD, AF and local policies and guidance governing user account management. Guidance recommends periodic audits, deletion of accounts exceeding non-usage thresholds, due diligence for account set-up and maintaining documentation of activities governing account management. The contractor shall respond to user inquiries on system status, accessing systems, and location of required data. The contractor shall lead users through diagnostic procedures to determine source of problems. There are currently approximately 8700 user accounts for DMAPS, 1200 user accounts for Cognos BI, 752 for FEM and 5000 for EMIS.

**Program Manager**

**Minimum Years’ Experience:** 10 Years  
**Minimum Education:** Bachelor’s Degree in Engineering, Operations, Research, Business Administration, or other applicable discipline

**Responsibilities:** Plans, analyzes, evaluates, and manages the project. Includes such duties as analyzing the objectives, policies, work operations and progress, identifying actual or potential problem areas, trends, significant project accomplishments, deficiencies, areas of imbalance, and similar factors in the project and evaluates alternatives or corrective actions in terms of effectiveness on the project and interrelated projects.

**Management Analyst**

**Minimum Years’ Experience:** 5 Years  
**Minimum Education:** Associates Degree

**Responsibilities:** Knowledge and skill in applying analytical and evaluative techniques to the identification, consideration and resolution of issues or problem of a procedural nature. Knowledge of administrative regulations and operating procedures. Knowledge of established management principles, pertinent administrative regulations and organization programs, missions and functions in order to prepare a wide range of specific administrative documents. Ability to plan, coordinate and carry out successive steps in analysis, review and issues necessary to complete each phase of assigned projects. Uses judgment and discretion in determining intent, and in interpreting and revising existing materials to conform to new guidance. Responsible for providing the acquisition, management, and distribution of material, equipment, and resources necessary for the timely completion of projects. Familiar with procedures and regulations applicable to the organization and tasks performed. Ensures proper transfer, inventory, and control of GEE, GFM, and CFM.

Basic knowledge of military and civilian position management in order to gather and assemble data for military, civilian and contractor workforce planning and completing associated data
calls. Develop organization documentation including mission, functions and tasks statements, organization change requests and related technical support data. Develop and conduct training for web-based applications relevant to the Command. Develop civilian personnel data and information such as developing positions descriptions, position cover sheets, security clearance information, performance plans, appraisals, awards and training information.

**Management Analyst – Junior**

**Minimum Years’ Experience:** 3 Years  
**Minimum Education:** Associates Degree

**Responsibilities:** Knowledge and skill in applying analytical and evaluative techniques to the identification, consideration and resolution of issues or problem of a procedural nature. Knowledge of administrative regulations and operating procedures. Knowledge of established management principles, pertinent administrative regulations and organization programs, missions and functions in order to prepare a wide range of specific administrative documents. Ability to plan, coordinate and carry out successive steps in analysis, review and issues necessary to complete each phase of assigned projects. Uses judgment and discretion in determining intent, and in interpreting and revising existing materials to conform to new guidance.

**Program Analyst**

**Minimum Years’ Experience:** 3 Years  
**Minimum Education:** Bachelor’s Degree

**Responsibilities:** Knowledge of and skill in applying principles, concepts and methods applicable to the organization for which tasks are being performed. Develop long-range program to ensure compliance with Safety policies as outlined in applicable safety regulations. Monitor required safety metrics to ensure compliance by the organization and its subordinate sites. Identify, evaluate, mitigate and minimize risks associated with Safety vulnerabilities. Serves as the organizational representative at safety meetings.

Knowledge of and skill in development and distribution of Standard Operating Procedures (SOPs) and Technical Repair Standards (TRSs). Applied knowledge of government standards for development of these publications. Ability to work with Subject Matter Experts to elicit all necessary information for inclusion in documentation. Skill in MS Office applications to compile documentation for publication.

If IT related: Knowledge of and skill in applying IT systems security principles, concepts and methods, and the infrastructure protections environment sufficient to develop long-range plans for IT security systems that anticipate, identify, evaluate, mitigate, and minimize risks associated
with IT systems vulnerabilities. Skill in analyzing a wide range of computer applications, services, techniques, requirements, methods, and procedures including familiarity with approaches used by other government agencies to support the mission of the organization. Familiarity with data systems used by the organizational management. May serves as the organizational Information Assurance Manager.
## APPENDIX B – GSA PRICE LIST – J-3 PROFESSIONAL SERVICES, LLC

**MAS – MULTIPLE AWARD SCHEDULE**

<table>
<thead>
<tr>
<th>SIN/SIN(s) Proposed</th>
<th>Labor Category/Service Title</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience (cannot be a range)</th>
<th>Unit of Issue (e.g. Hour, Daily Rate, Task, Sq Ft)</th>
<th>Price Offered to GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Legacy Analyst / Technical Subject Matter Specialist</td>
<td>Bachelors</td>
<td>2</td>
<td>Hour</td>
<td>$53.75</td>
</tr>
<tr>
<td>54151S</td>
<td>Legacy Applications Systems Analyst</td>
<td>Bachelors</td>
<td>5</td>
<td>Hour</td>
<td>$55.90</td>
</tr>
<tr>
<td>54151S</td>
<td>Legacy Systems Analyst</td>
<td>Bachelors</td>
<td>5</td>
<td>Hour</td>
<td>$57.09</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SIN</th>
<th>Service Proposed (eg Job Title/Task)</th>
<th>Description (250 words)</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience (cannot be a range)</th>
<th>Unit of Issue (e.g. Hour, Daily Rate, Task, Sq Ft)</th>
<th>Price Offered to GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>485</td>
<td>Motor Vehicle Operator</td>
<td>Provide vehicle operators to drive a bus or shuttle to safely transport WSM, designated non-medical attendants, and family members for scheduled medical appointments, rehabilitation programs, and in/out processing to and from all locations on JBSA necessary for rehabilitation, administrative and subsistence needs. Drivers must have a commercial drivers’ license with a Passenger endorsement</td>
<td>Bachelors</td>
<td>5</td>
<td>Hour</td>
<td>$34.25</td>
</tr>
<tr>
<td>485</td>
<td>Shuttle Driver</td>
<td>Operate a variety of motor vehicles including, sedans, minivans, carry-all vans, passenger vans with wheelchair harnesses, and shuttle buses. Transportation of residents; to include Ambulatory, Non-Ambulatory, and residents with disabilities; to and from scheduled medical appointments at designated sites. Assisting residents (Ambulatory, Non-Ambulatory, and residents with disabilities) in and out of vehicle to ensure safety of residents and care of vehicle. Safely and properly (operate and follow proper safety and equipment instructions) securing residents and if applicable, the residents’ wheelchair(s) or Personal Mobility Device(s) (PMD) in government provided vehicles. Operate vehicles that accommodate Persons with Disabilities. Must operate vehicles that have a Wheelchair Lift and requires operator to secure Wheelchairs and person Mobility Devices down with security tie down system. Accounting for all residents return to facility from medical appointments. Delivery of minor Medical Assistive Equipment (Wheelchair, PMD, small oxygen bottle etc.) and personal affects to residents that are temporarily placed in hospitals or rehab facilities in area. Delivery of government property, equipment, and medical items to facilities in support of residents in area as required. Obtain schedules from schedulers ahead of time and ensure timely transport of residents in accordance with provided schedules. Maintaining a log that captures the number of passengers assisted to and from appointments and their respective locations and provide that information to the COR. Performing all GSA-required daily vehicle maintenance requirements in a timely manner and ensure data pertaining to maintenance and utilization is documented in a maintenance log. Work according to flexible scheduling needs in support of the area assigned, as needed. Always remain punctual to ensure residents reach their destination in a timely manner. Perform preventive maintenance to government vehicles include cleaning of interior and exterior</td>
<td>Bachelors</td>
<td>5</td>
<td>Hour</td>
<td>$34.25</td>
</tr>
</tbody>
</table>
## SCA/SCLS Matrix

<table>
<thead>
<tr>
<th>SCLS Eligible Contract Labor Category / Fixed Price Service</th>
<th>SCLS Equivalent Code Title</th>
<th>Wage Determination No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shuttle Driver</td>
<td>31290 - Shuttle Bus Driver</td>
<td>2015-4471 – Revision No. 19</td>
</tr>
<tr>
<td>Motor Vehicle Operator</td>
<td>31290 - Shuttle Bus Driver</td>
<td>2015-4471 - Revision No. 19</td>
</tr>
</tbody>
</table>

Wage Determination based on State of Georgia

"The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide)."
<table>
<thead>
<tr>
<th>SIN/SIN(s) Proposed</th>
<th>Labor Category/Service Title</th>
<th>Labor Category/Service Description</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience</th>
<th>Unit of Issue</th>
<th>Price Offered to GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Technical Subject Matter Specialist</td>
<td>Perform contract program manager support and customer Service support. The program lead shall provide a single point of contact between company and government. Single point of contact for employee payroll reporting and other contract employee administrative functions. On the technical side, shall identify problems or potential problems affecting performance to the System PM, SCPL Management and the Contracting Officer's Representative (COR) as soon as such problems or potential problems are identified. Verbal reports shall be followed up with written reports when requested by the System PM or the COR. The contractor shall submit monthly status reports to include a status of work planned and work accomplished during the reporting period. The status report shall cover items such as status of tasks assigned, tasks completed, reason for delayed tasks; work planned for the next period, report of problems identified, and corrective actions taken; unusual problems handled; and significant meetings or lean events attended and contractor contribution. (CDRL A001, Status Report) The Contract PM shall participate in periodic meetings with SCP management and the user, with the primary focus to establish prioritized workload of approved requirements and ensure implemented requirements are satisfactory to the user community. The contractor shall participate in working groups, attend or lead meetings in preparations for delivering presentations. The contractor shall support the customer support operations of Legacy Systems by monitoring system operation, diagnosing cause of system problems, and taking corrective actions. Contractor will proactively communicate with users to identify and resolve issues. Contractor shall adapt to rapidly changing task and customer demands. The contractor shall process requests and establish accounts for users for approved and authorized user requests. This process involves the initiator submitting a DD2875 through the workflow approval routing. The contractor shall apply the correct user account roles and permissions based on the justification and 'need to know' on the approved DD2875. The contractor shall follow current DoD, AF and local policies and guidance governing user account management. Guidance recommends periodic audits, deletion of accounts exceeding non-usage thresholds, due diligence for account set-up and maintaining documentation of activities governing account management. The contractor shall respond</td>
<td>Bachelors</td>
<td>5</td>
<td>Hour</td>
<td>$</td>
</tr>
</tbody>
</table>
to user inquiries on system status, accessing systems, and location of required data. The contractor shall lead users through diagnostic procedures to determine source of problems. There are currently approximately 8700 user accounts for DMAPS, 1200 user accounts for Cognos BI, 752 for FEM and 5000 for EMIS.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Description</th>
<th>Education</th>
<th>Experience</th>
<th>Hour</th>
<th>Rate</th>
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</thead>
<tbody>
<tr>
<td>541611</td>
<td>Program Manager</td>
<td>Plans, analyzes, evaluates, and manages the project. Includes such duties as analyzing the objectives, policies, work operations and progress, identifying actual or potential problem areas, trends, significant project accomplishments, deficiencies, areas of imbalance, and similar factors in the project and evaluates alternatives or corrective actions in terms of effectiveness on the project and interrelated projects.</td>
<td>Bachelors</td>
<td>10</td>
<td>Hour</td>
<td>$57.97</td>
</tr>
<tr>
<td>541611</td>
<td><strong>Management Analyst</strong></td>
<td>Knowledge and skill in applying analytical and evaluative techniques to the identification, consideration and resolution of issues or problem of a procedural nature. Knowledge of administrative regulations and operating procedures. Knowledge of established management principles, pertinent administrative regulations and organization programs, missions, and functions in order to prepare a wide range of specific administrative documents. Ability to plan, coordinate and carry out successive steps in analysis, review, and issues necessary to complete each phase of assigned projects. Uses judgment and discretion in determining intent, and in interpreting and revising existing materials to conform to new guidance. Responsible for providing the acquisition, management, and distribution of material, equipment, and resources necessary for the timely completion of projects. Familiar with procedures and regulations applicable to the organization and tasks performed. Ensures proper transfer, inventory, and control of GEE, GFM, and CFM. Basic knowledge of military and civilian position management in order to gather and assemble data for military, civilian and contractor workforce planning and completing associated data calls. Develop organization documentation including mission, functions and tasks statements, organization change requests and related technical support data. Develop and conduct training for web-based applications relevant to the Command. Develop civilian personnel data and information such as developing positions descriptions, position cover sheets, security clearance information, performance plans, appraisals, awards, and training information.</td>
<td>Associates</td>
<td>5</td>
<td>Hour</td>
<td>$39.24</td>
</tr>
<tr>
<td>541611</td>
<td><strong>Management Analyst – Junior</strong></td>
<td>Knowledge and skill in applying analytical and evaluative techniques to the identification, consideration and resolution of issues or problem of a procedural nature. Knowledge of administrative regulations and operating procedures. Knowledge of established management principles, pertinent administrative regulations and organization programs, missions, and functions in order to prepare a wide range of specific administrative documents. Ability to plan, coordinate and carry out successive steps in analysis, review, and issues necessary to complete each phase of assigned projects. Uses judgment and discretion in determining intent, and in interpreting and revising existing materials to conform to new guidance.</td>
<td>Associates</td>
<td>3</td>
<td>Hour</td>
<td>$33.16</td>
</tr>
<tr>
<td>541611</td>
<td>Program Analyst</td>
<td>Knowledge of and skill in applying principles, concepts, and methods applicable to the organization for which tasks are being performed. Develop long-range program to ensure compliance with Safety policies as outlined in applicable safety regulations. Monitor required safety metrics to ensure compliance by the organization and its subordinate sites. Identify, evaluate, mitigate, and minimize risks associated with Safety vulnerabilities. Serves as the organizational representative at safety meetings. Knowledge of and skill in development and distribution of Standard Operating Procedures (SOPs) and Technical Repair Standards (TRSs). Applied knowledge of government standards for development of these publications. Ability to work with Subject Matter Experts to elicit all necessary information for inclusion in documentation. Skill in MS Office applications to compile documentation for publication. If IT related: Knowledge of and skill in applying IT systems security principles, concepts and methods, and the infrastructure protections environment sufficient to develop long-range plans for IT security systems that anticipate, identify, evaluate, mitigate, and minimize risks associated with IT systems vulnerabilities. Skill in analyzing a wide range of computer applications, services, techniques, requirements, methods, and procedures including familiarity with approaches used by other government agencies to support the mission of the organization. Familiarity with data systems used by the organizational management. May serves as the organizational Information Assurance Manager.</td>
<td>Bachelors</td>
<td>3</td>
<td>Hour</td>
<td>$54.26</td>
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<tr>
<td><strong>SCS Eligible Contract Labor Category / Fixed Price Service</strong></td>
<td><strong>SCLS Equivalent Code Title</strong></td>
<td><strong>Wage Determination No</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------------</td>
<td>---------------------------------</td>
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<tr>
<td><strong>Management Analyst</strong></td>
<td>01410 - Supply Tech</td>
<td>2015-4471 Revision No. 21</td>
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<tr>
<td><strong>Management Analyst – Junior</strong></td>
<td>01111 - General Clerk I</td>
<td>2015-4471 Revision No. 21</td>
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</tbody>
</table>

Wage Determination based on State of Georgia

"The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide)."