GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SCHEDULE TITLE: Federal Supply Group: Professional Services

CONTRACT NUMBER: 47QTA21D0076

CONTRACT PERIOD: March 24, 2021 – March 24, 2026

Price list through MOD # PS-0005 dates July 21, 2022.

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

CONTRACTOR: 3KPC Inc.
12203 Lakes James Drive
Herndon, VA  20171
571 243-5371 (Mobile)
www.3kpcinc.com

COMPANY NAME: 3KPC Inc.

CONTRACTOR'S ADMINISTRATION SOURCE: Subeera Singh
CEO
571 243-5371 (Mobile)
subeera.singh@3kpcinc.com

BUSINESS SIZE: Small Business 8(a) EDWOSB
**CUSTOMER INFORMATION:**

1a. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)**

<table>
<thead>
<tr>
<th>NAICS</th>
<th>Labor Categories</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>System Analyst</td>
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<tr>
<td></td>
<td>System Architect</td>
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<td></td>
<td>Project Manager I</td>
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<td></td>
<td>Project Manager II</td>
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<td></td>
<td>Project Manager III</td>
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<td></td>
<td>Lead Business Intelligence Analyst</td>
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<td>Lead Data Architect</td>
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<td></td>
<td>Business Intelligence Reporting Analyst</td>
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<tr>
<td>541611</td>
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<td></td>
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<td></td>
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</tr>
<tr>
<td></td>
<td>Analyst Jr.</td>
</tr>
</tbody>
</table>

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:**

(Government net price based on a unit of one)

1c. **LOWEST HOURLY RATE (Services only):**

Analyst Jr. $40.88

2. **MAXIMUM ORDER*: $500,000**

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. **MINIMUM ORDER: $100.00**

4. **GEOGRAPHIC COVERAGE:** 48 contiguous states and the District of Columbia. OR Domestic, 50 states, Washington, DC, Puerto Rico, US Territories and to a CONUS port or consolidation point for orders received from overseas activities or give details as negotiated]
5. **POINT(S) OF PRODUCTION:** None

6. **DISCOUNT FROM LIST PRICES:** *GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.*

7. **QUANTITY DISCOUNT(S):**

   a. **PROMPT PAYMENT TERMS:** 1% - Net 20 days from receipt of invoice or date of acceptance, whichever is later.

9. **FOREIGN ITEMS:** N/A

10a. **TIME OF DELIVERY:** Normal

10b. **EXPEDITED DELIVERY:** Items available for expedited delivery are noted in this price list or negotiated at the task order level.

10c. **OVERNIGHT AND 2-DAY DELIVERY:** Overnight and 2-day delivery are available. Contact the Contractor for rates.

10d. **URGENT REQUIREMENTS:** Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. **FOB POINT:** Destination

12a. **ORDERING ADDRESS:** Same as contractor

12b. **ORDERING PROCEDURES:** Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **PAYMENT ADDRESS:** Same as contractor

14. **WARRANTY PROVISION:** N/A

15. **EXPORT PACKING CHARGES:** N/A

16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A

17. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

21. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

22b. Section 508 Compliance for Professional Services): Section 508 compliance information on the following website address (URL): [http://www.3kpcinc.com](http://www.3kpcinc.com)

23. Unique Entity Identifier (UEI): C8R8KJ1AMMP3

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.
Labor Category Descriptions 54151S

System Analyst

Minimum Experience: At least six (6) years of experience working with information technologies and systems analysis.

Functional Responsibility: Deploy, maintain, and troubleshoot core business applications, including application servers, associated hardware, endpoints, and databases. Meet and coordinate with internal and external stakeholders to establish project scope, system goals, and requirements. Develop, analyze, prioritize, and organize requirement specifications, data mapping, diagrams, and flowcharts for developers and testers to follow. Translate highly technical specifications into clear non-technical requirements. Manage the set-up and configuration of systems. Define and coordinate the execution of testing procedures, and develop test cases to serve the overall quality assurance process. Provide documentation of all processes and training as needed. Develop and implement maintenance procedures, monitor systems health, gather system statistics, and troubleshoot reported errors and alarms. Perform design, implementation, and upgrades of information systems to meet the business and user needs. Implement best practices for scalability, supportability, ease of maintenance, and system performance.

Minimum Education: Bachelor's degree in computer science or information technology, or equivalent experience.

System Architect

Minimum Experience: At least ten (10) years in programming and system architecture.

Functional Responsibility: To look after total design. Documented steps for initiation of designs. Customized solution for client requirements and detailing in layman terms. Description of system requirement for the entire set up within an organization. To perform the price tag analysis for the equipment. Analysis of integration limitations and to find its solutions. Following the standard guidelines. To serve the group supervision. To help in the maintenance of the IT systems across several locations on a periodic basis. To create the system backup management plan. Diagnosing the issue and resolving it on demand. To define the system upgrades and make ready for future addition without any disturbance. Be able to fix the system problems in case of sudden system failure or crash.

Minimum Education: Bachelor’s Degree in degree in information technology, computer science, and related field. Certification such as Cisco, CTA, ITIL.

Project Manager I

General Experience: At least seven (7) years’ experience in program planning, financial budgeting, financial management, tracking, reporting, and evaluating metrics, organizing and managing critical
aspects of the development, production, deployment, and sustainment of capabilities, systems, subsystems, and equipment.

**Functional Responsibilities:** Responsible for the direction of a large, complex program(s) or a particular function(s), which may involve a single or several customer locations. Directs the efforts of a substantial number of administrative and professional support staff in carrying out the tasks necessary to meet program milestones. Must have demonstrated capabilities for oral and written communications with all levels of staff and management. Must have in-depth knowledge of the areas for which responsibility is given. Identify and mitigate risks to the program. Assist customer and contractor personnel to develop and review program plans, deliverable status, milestone schedules, assignments, costs, etc. Ensures conformance with schedules and costs.

**Minimum Education:** Bachelor’s degree in Computer Science, Information Systems, Engineering, Business, or other related discipline. Active PMP certification required.

**Project Manager II**

**General Experience:** At least ten (10) years of experience required.

**Functional Responsibility:** Able to develop, document, and implement detailed plans for ensuring configuration control for IT programs, projects, and tasks. When issues arise, must be able to identify and implement solutions. Maintain thorough records and documentation to ensure accurate product builds, part ordering and product and/or software updates. Support the change impact assessment against the intended blueprint. Help with stakeholder mapping and management and with communications planning. Help the business to develop an understanding of what CM interventions may be required. Support the implementation of key plans and monitor progress of plans against success criteria. Plans may include: change management, engagement and communications, and benefits plans, benefits profiles, and training plans. Create learning/training plans and materials. Lead and manage stakeholder engagement and communications, set up advocacy and mobilize ‘change agents’. Help to keep activities on track and maintain alignment with the business case. May include implementing sustainability plans, monitoring adoption, reporting on change effectiveness and measuring, analyzing and responding to performance metrics. Conduct lessons learned / after action review relating to change effectiveness, and celebrate success. Help to monitor adoption of change and analyze performance metrics.

**Minimum Education:** Bachelor's degree in Computer Science, Engineering, Engineering Management, Math, or equivalent required. Active PMP certification required.

**Project Manager III**

**General Experience:** At least ten (10) years strong experience leading successful service delivery and incident management teams with large scale, enterprise IT systems.

**Functional Responsibilities:** Architecting enterprise solutions to meet client’s business requirements. Insights on key methodologies, approaches and market trends in the industry. Understanding business challenges and explaining how our offerings and services provide value. Leads and manages a team of both local and remote/datacenter service delivery talent. Works alongside and across teams and departments to ensure that business and service-level expectations are met.
(SLAs, SLOs) are exceeded. Builds on past success in driving exceptional customer service objectives, methods, and metrics. Collaborates with incident response teams to mitigate severity events. Ensures timely and accurate communications to the customer. Ensures processes, procedures, and documentation are maintained, updated, and executed. Creatively and continuously improves technology services processes. Serves as a strong proponent of excellence in customer service. Ensures consistent use of processes and best practices.

**Minimum Education:** Master's degree in computer engineering, computer science, information systems, or related field of study

**Lead Business Intelligence (BI) Analyst**

**General Experience:** At least eight (8) years of related work experience of analytical tools, ETL tools, a virtualization tool, AWS cloud-native technologies, S3, Athena. Advanced working SQL knowledge and a variety of databases technologies. Experience building and optimizing big-data data pipelines and data sets.

**Functional Responsibilities:** Responsible for simplifying the complexity of our ecosystem for customer reporting, analytics, and BI consumption patterns. Serve as a liaison with IT for structuring the data for analytics and BI. Build Data Marts and Data warehouses to facilitate analytical capabilities across the varied sources of data. Coordinate, convince and create a centralized data provisioning process for analytical capabilities of the team. Design and implement data patterns on cloud using cloud Data warehouse and data virtualization tools. Evaluate new tools and technologies for target state on cloud. Learn and implement new ETL, BI tools and data warehousing technologies.

**Minimum Education:** Bachelor’s degree in Computer Science, Data Analytics, Information Systems, or a related degree or equivalent experience; Master’s degree preferred.

**Lead Data Architect**

**General Experience:** At least eight (8) years background in data warehouse design (e.g. dimensional modeling), data mining, database management systems, online analytical processing (OLAP) and ETL (Extract, transform, load) framework, BI technologies (e.g. Microsoft Power BI, Oracle BI). Knowledge of SQL queries, SQL Server Reporting Services (SSRS) and SQL Server Integration Services (SSIS).

**Functional Responsibility:** Translate business needs to technical specifications. Design, build and deploy BI solutions (e.g. reporting tools). Maintain and support data analytics platforms (e.g. Tableau). Create tools to store data (e.g. OLAP cubes). Conduct unit testing and troubleshooting. Evaluate and improve existing BI systems. Collaborate with teams to integrate systems. Develop and execute database queries and conduct analyses. Create visualizations and reports for requested projects. Develop and update technical documentation.

**Minimum Education:** Bachelor’s degree in Computer Science, Engineering or relevant
**Business Intelligence (BI) Reporting Analyst**

**Minimum/General Experience:** At least eight (8) years of experience in IT system, network and/or database administration, configuration, architecture, design and maintenance.

**Functional Responsibility:** Utilizes Tableau and other business intelligence (BI) tools to develop analytical content including reports, dashboards, and ad-hoc analyses and data sets. Codifies business logic in SQL to meet reporting requirements for all areas of operations. Collaborates with business unit owners to constantly improve work product, debug erroneous logic, and create new features in existing report packages. Utilizes relational database and data warehouse design skills to create an effective data model for efficient and robust historical and real-time reporting. Elicits requirements when necessary using interviews and data analysis; defines requirements for and performs user-acceptance testing of new data in the data warehouse. Supports end-user adoption of BI tools through trainings and creation of documentation. Logs, tracks, and manages issues and requests in JIRA. Handles various other duties as delegated by the Business Intelligence Reporting Manager.

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Year 1:</th>
<th>Year 2:</th>
<th>Year 3:</th>
<th>Year 4:</th>
<th>Year 5:</th>
</tr>
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<tbody>
<tr>
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<td>$128.85</td>
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<td>$155.87</td>
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<td>$162.17</td>
<td>$165.41</td>
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<tr>
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<td>$121.34</td>
<td>$128.85</td>
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</tr>
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</table>
**Labor Category Descriptions 541611**

**Contract Specialist**

**Minimum Experience:** At least 8-10 years of experience with contract planning, negotiation, award, administration and closeout of contract activities with Federal Government. Knowledge of FAR.

**Functional Responsibility:** Works closely with senior analysts, SME’s (COR’s, Program Managers and program offices) to develop requirements and create, collaborate and/or review acquisition documentation such as Statements of Work (SOW’s), Independent Government Cost Estimates (IGCE’s), etc., for acquisition planning and execution. Assists in the development of Acquisition Plans, reviews Acquisition packages prior to submission to the Acquisition Office. Assists in the review of existing contracts to determine compliance with applicable laws, regulations and policies, and trains staff on current procurement laws, regulations and policies. Assists in the performance of market research and trends, as they apply to the program, with guidance of the lead analyst. Assists with the development of source selection evaluation criteria. Coordinates and works with the technical experts and the contracting office to ensure project milestones are reflected in the contractual documents and project plan. Assists in the development of IGCE’s. Will also be responsible for assisting with the planning, preparing, and maintaining of the current acquisition plans and overall program office acquisition administration functions, to include control and tracking. Conducts contract portfolio analysis to provide recommendations to improve acquisition approaches, and assists customers with maximizing taxpayer dollars.

**Minimum Education:** Bachelor’s degree in Business, Finance, Management, Information Systems or another applicable field.

**Analyst I**

**Minimum Experience:** 6+ years experience related to acquisition

**Functional Responsibility:** Provides strategic consulting services including advice and assistance to functional area experts on contractual matters in the acquisition planning stages as well as for the management of existing awarded contracts. Supports documentation development for acquisition planning and project management from mission analysis and requirements generation through design, development, production, and deployment. Provides support for integrated consulting services and management or strategy consulting, including evaluations, studies and analyses. Plans, prepares, tracks and maintains acquisition lifecycle documentation.

**Minimum Education:** Bachelor’s Degree in Business or Technology

**Technical Writer**

**Minimum Experience:** 6+ years of experience working with information technology

**Functional Responsibility:** Determine operational objectives by studying business, IT, finance and accounting functions; gathering information; evaluating output requirements and formats. Construct workflow charts and diagrams; studying system capabilities; writing specifications. Improve systems by studying current
practices; designing modifications. An in-depth understanding of technical terminologies, system design, processes and system details related to software programming languages, Excellent technical writing skills and ability to peer review technical documents for grammar, content and style of writing. Demonstrated ability to document business processes and write detailed functional requirements. Provides support for integrated consulting services and management or strategy consulting, including evaluations, studies and analyses. Ability to work under tight timeframes.

**Minimum Education:** Bachelor’s Degree in Information Technology, Science or Business

**Analyst Jr.**

**Minimum Experience:** 0-3 years of experience

**Functional Responsibility:** Determine operational objectives by studying business, IT, finance and accounting functions; gathering information; evaluating output requirements and formats. Construct workflow charts and diagrams; studying system capabilities; writing specifications. Monitor project progress by tracking activity. Prepare technical reports by collecting, analyzing and summarizing information and trends. Validate resource requirements and develop cost estimate models. Interpret, evaluate and interrelate research data and develop integrated business analyses and projections for incorporation into strategic decision-making. Perform daily, weekly and monthly reviews and analyses of current processes using operational metrics and reports

**Minimum Education:** Bachelor’s Degree in Information Technology, Science or Business

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<th>Year 4:</th>
<th>Year 5:</th>
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</thead>
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<tr>
<td>Contracts Specialist</td>
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<td>$113.44</td>
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