About Universal EVoIP Transitions

Universal EVoIP Transitions, LLC is a Small Disadvantaged Business and established as a professional services and management company offering world class integrated business IT solutions. We offer specialized IT/telecommunications consulting services which include life-cycle planning and development, cyber-management, NIST compliance and information assurance, systems engineering and integration.

Our primary mission is to assist DoD/State and Federal mission partners in their transition from Legacy TDM architectures to enterprise IP platforms. Our professional approach to enterprise-level IT services enable end-to-end communication for classified and unclassified site users. Our objective is to work with you in determining the best options for your site, whether locally hosted or via cloud computing.

Your successful transition is our mission…

GSA INFORMATION:

SCHEDULE TITLE: MAS, Large Category - Information Technology
CONTRACT NUMBER: 47QTCA21D0008U - GS-35F-402LA
CONTRACT PERIOD: July 1, 2021 – June 30, 2026
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov

CONTRACTOR: UNIVERSAL EVOIP TRANSITIONS, LLC
161 FORT EVANS Rd NE STE 250
LEESBURG, VA - 201763376
Phone: 703-634-3304
E-Mail: aperkins@uevoip.com

CONTRACTOR’S ADMINISTRATION SOURCE: UNIVERSAL EVOIP TRANSITIONS, LLC
161 FORT EVANS Rd NE STE 250,
LEESBURG, VA – 20176-3376
Phone: 703-634-3304
E-Mail: aperkins@uevoip.com

BUSINESS SIZE: Small
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBER (SIN)

SIN DESCRIPTION
SIN 54151S IT Professional Services

1b. HOURLY RATES: N/A

2. MAXIMUM ORDER*:

54151S - $500,000 per order per SIN

*If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: Worldwide 5. POINT(S) OF PRODUCTION: U.S.

5. DISCOUNTS: Prices shown are net prices; basic discounts have been applied.

6. QUANTITY DISCOUNT(S): + 1% for orders at or over $500,000.

7. PROMPT PAYMENT TERMS: 1% 15 Days/Net 30 days

8.a GOVERNMENT PURCHASE CARDS MUST BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.

8.b GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.

9. FOREIGN ITEMS: N/A

10a. TIME OF DELIVERY: To Be Determined at Task Order Level.

10b. EXPEDITED DELIVERY: Contact Vendor

10c. OVERNIGHT AND 2-DAY DELIVERY: Contact the Contractor for rates.

10d. URGENT REQUIREMENTS: Agencies can contact the Contractor’s representative to effect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. FOB POINT: Destination

12a. ORDERING ADDRESS: 161 FORT EVANS RD NE STE 250, LEESBURG, VA - 201763376

12b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

13. PAYMENT ADDRESS: 161 FORT EVANS RD NE, STE 250, LEESBURG, VA - 201763376

14. WARRANTY PROVISION: SCW

15. EXPORT PACKING CHARGES: Not applicable

16. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: N/A

17. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A

18. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

19. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A
20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): None

23b. SECTION 508 COMPLIANCE FOR EIT: N/A

24. DUNS NUMBER: 080860014

25. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Registration valid until October 18, 2021.
Terms and Conditions Applicable to Information Technology Professional Services (Special Item Number 54151S)

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The contractor shall provide services at the Contractor’s facility and/or at the Customer ordering activity location as agreed to by the Contractor and the Customer ordering activity.

2. PERFORMANCE INCENTIVES

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements (BPA).

c. Incentives should be designed to relate results achieved by the Contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s requirements and incentives are likely to motivate the Contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a) Agencies may use written orders, fax orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c) The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order.

d) Services shall be completed in a professional manner.
Contractor rate for working at Customer site expects the customer to provide an adequate workspace which includes IT network access and office supplies. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. INSPECTION OF SERVICES

The Inspection of Services—Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection—Time and Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time and materials and labor hour orders placed under this contract.

6. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

7. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

8. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

9. ORGANIZATIONAL COI

It is incumbent on the ordering office to identify any potential Organizational Conflicts of Interest (OCI) in any task order issued. The ordering office should inform Universal EVoIP Transitions, LLC of such a potential prior to issuance of any tasking. Universal EVoIP Transitions, LLC has established procedures for resolving or mitigating any OCI that may be identified.

10. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

11. PAYMENTS

The ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order.
12. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

13. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

GSA Labor Categories/Description of Personnel

<table>
<thead>
<tr>
<th>Principal Consultant</th>
<th>15 or more years' experience in field or fields related to the tasking, such as but not limited to, engineering, telecommunications, biometrics, or information systems. This position requires demonstrated experience related to the tasking qualifying the individual to serve as a consultant or as a subject matter expert. This labor category is designed for both Information Technology functional expertise, and/or the expertise required to support the tasking. The Principal Consultant:</th>
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<tbody>
<tr>
<td></td>
<td>- provides expertise in relevant technology disciplines</td>
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<tr>
<td></td>
<td>- acts as impartial consultant to customer organizations and senior level management and technical personnel</td>
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<tr>
<td></td>
<td>- converges vision, strategy, goals, and objectives into policies and plans</td>
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<tr>
<td></td>
<td>- advises other project and customer personnel with the analysis, evaluation and implementation of systems and solutions. These capabilities provide task-unique functional expertise necessary to interpret requirements, ensure responsiveness, and achieve successful performance.</td>
</tr>
<tr>
<td></td>
<td>Education: M.S. or M.A. degree or equivalent professional experience.</td>
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<td></td>
<td>The security clearance is required dependent upon the security clearance requirements of the tasking.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program/Project Manager</th>
<th>8 or more years' experience in managing complex engineering, technical and administrative efforts involving multiple facets and disciplines, including Acquisition Program Management within the US Federal Government. Experience in:</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>- performing multiple projects with groups of personnel at multiple locations</td>
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<td></td>
<td>- directing consulting, organizing, and coordinating planning and production of all contract support activities.</td>
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<tr>
<td></td>
<td>- performing day-to-day management of overall contract support operations</td>
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<tr>
<td></td>
<td>- providing briefings for leadership of government portfolios to achieve overall program success. Certification: PMP certified or equivalent</td>
</tr>
<tr>
<td></td>
<td>Education: B.S. or B.A. degree and PMP Certified or equivalent professional experience.</td>
</tr>
<tr>
<td></td>
<td>The security clearance is required dependent upon the security clearance requirements of the tasking.</td>
</tr>
</tbody>
</table>
| IT Senior Technical Manager | 10 or more years of experience demonstrating progressive involvement with technical efforts and tasking. Interfaces with client personnel to ensure schedules are met.  
Experience includes:  
- monitoring performance indicators such as engineering and deliverable schedules  
- keeping management informed of project status and deviations  
- demonstrating strong oral and written communication skills  
- designing, implementing, and communicating an operational plan for completing the project  
- identifying, developing, and/or gathering resources necessary to complete the project  
- driving successful completion of project with decision making influence and authority.  
Education: Requires a bachelor's degree in computer science, or engineering or equivalent professional experience.  
The security clearance is required dependent upon the security clearance requirements of the tasking. |
|---|---|
| IT Analyst | 4 or more years’ experience in analyzing complex business or technical efforts involving multiple facets of an engineering discipline and may include Logistics and Budget.  
Experience includes:  
- performing day-to-day execution of assigned tasks  
- interfacing with involving engineers, scientists, and management professionals  
- organizing, composing and coordinating the production of deliverables associated with assigned tasking  
Education: Bachelor's degree or equivalent professional experience.  
The security clearance is required dependent upon the security clearance requirements of the tasking. |
GSA- Description of Pricing - Labor Rates

Fully loaded labor rates for each labor category are included in Table 1. These rates include all appropriate costs and highlights GSA’s Industrial Funding Fee (IFF).

Table 1
SIN: 54151S

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Year 1 GSA IFF</th>
<th>Year 2 GSA IFF</th>
<th>Year 3 GSA IFF</th>
<th>Year 4 GSA IFF</th>
<th>Year 5 GSA IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Consultant</td>
<td>$215.28</td>
<td>$220.66</td>
<td>$226.18</td>
<td>$231.83</td>
<td>$237.63</td>
</tr>
<tr>
<td>Program Manager</td>
<td>$154.03</td>
<td>$157.88</td>
<td>$161.83</td>
<td>$165.87</td>
<td>$170.02</td>
</tr>
<tr>
<td>IT Senior Technical Manager</td>
<td>$138.25</td>
<td>$141.70</td>
<td>$145.25</td>
<td>$148.88</td>
<td>$152.60</td>
</tr>
<tr>
<td>IT Analyst</td>
<td>$92.79</td>
<td>$95.11</td>
<td>$97.49</td>
<td>$99.92</td>
<td>$102.42</td>
</tr>
</tbody>
</table>

Ordering Procedures

On-line access to contract ordering information, terms and conditions and other information is available by accessing the Federal Supply Service’s Home Page via the Internet at http://www.fss.gsa.gov/

Contractor Code of Business Ethics and Conduct

Per FAR regulation subpart 3.10, Universal EVoIP Transitions adheres with compliance in the code of business ethics and conduct, and verifies our contractors have established business ethics and will be compliant with required government training programs.

We also certify that we use an internal control system that:

(1) Is suitable to the size of our company and extent of its involvement in Government contracting;
(2) Facilitate timely discovery and disclosure of improper conduct in connection with Government contracts;
(3) Ensure corrective measures are promptly instituted and carried out.

We also attest that within 30 days after contract award, unless the Contracting Officer establishes a longer time period, we shall produce a written code of business ethics and conduct.

Privacy or Security

Per FAR regulation 39.106, we agree and adhere to the safeguards, in solicitations and contracts for information technology which require security of information technology, and/or are for the design, development, or operation of a system of records using commercial information technology services or support services.
We signify our commitment to work in partnership with other businesses to promote and increase their participation in Federal Government contracts.

For potential partnerships and opportunities, please contact:

Universal EVoIP Transitions
Anthony Perkins, President & CEO
(703) 634-3304 office
aperkins@uevoip.com