GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SCHEDULE TITLE: MAS – MULTIPLE AWARD SCHEDULE
FSC GROUP: INFORMATION TECHNOLOGY

CONTRACT NUMBER: 47QTCA21D00CT

CONTRACT PERIOD: AUGUST 01, 2021 through JULY 31, 2026

For more information on ordering from Federal Supply go to the GSA Schedules page at GSA.gov

CONTRACTOR: EXCELGENS, INC.
5 E. Main St. Ste. 2
Denville, NJ 07834-2171
Phone number: (973) 943-1739
Fax number: (973) 695-1343
Email: pankaj@excelgens.com

CONTRACTOR’S ADMINISTRATION SOURCE: Pankaj Sharda
EXCELGENS, INC.
5 E. Main St. Ste. 2
Denville, NJ 07834-2171
Phone number: (973) 943-1739
Fax number: (973) 695-1343
Email: pankaj@excelgens.com

WEBSITE: www.excelgens.com
BUSINESS SIZE: Small Business
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

(Government net price based on a unit of one)

54151S – Help Desk Technician Level II - $59.83

1c. HOURLY RATES (Services only):

See attached APPENDIX B – GSA PROPOSED PRICE LIST

2. MAXIMUM ORDER*: $500,000

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: 50 States; DC

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: **GSA Net Prices are shown on the attached GSA Pricelist.**

7. QUANTITY DISCOUNT(S): 1% discount from the GSA Rate for single task orders at or exceeding $300,000
8. **PROMPT PAYMENT TERMS:** 0.00%; Net 30 Days - Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual Agreement in exchange for other concessions.

9. **FOREIGN ITEMS:** Not Applicable

10a. **TIME OF DELIVERY:** Subject to Task Order

10b. **EXPEDITED DELIVERY:** Contact Contractor

10c. **OVERNIGHT AND 2-DAY DELIVERY:** Contact Contractor

10d. **URGENT REQUIREMENTS:** Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. **FOB POINT:** Destination

12a. **ORDERING ADDRESS:** Same as Contractor

12b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

13. **PAYMENT ADDRESS:** Same as Contractor

14. **WARRANTY PROVISION:** Not Applicable

15. **EXPORT PACKING CHARGES:** Not Applicable

16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** Not Applicable

17. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** Not Applicable
18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): Not Applicable

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): Not Applicable

19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): Not Applicable

20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): Not Applicable

21. PREVENTIVE MAINTENANCE (IF APPLICABLE): Not Applicable

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): Not Applicable

22b. Section 508 Compliance for Electronic and Information Technology (EIT): ExcelGens, Inc. is 508 Compliant

23. DUNS NUMBER: 078519724

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database. Cage Code: 85Z30

APPENDIX A LABOR CATEGORY DESCRIPTIONS

APPENDIX B GSA PRICE LIST
Appendix A

Labor Category Descriptions

Applications/Software Engineer Level III
Minimum Year Experience: 8 Years
Minimum Education: Bachelor's degree in Computer Science or Computer Information Systems.
Responsibilities: Leads and manages teams that design, develop, enhance, debug, and implement software. Researches, tests, builds, and coordinates the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software. Addresses problems of systems integration, compatibility, and multiple platforms. Consults with project teams and end users to identify application requirements. Performs feasibility analysis on potential future projects to management. Provides oversight of evaluations and recommendations of application software packages, application integration and testing tools. Resolves problems with software and responds to suggestions for improvements and enhancements. Instructs, assigns, directs, and checks the work of other software developers on development team.

Applications/Software Engineer Level II
Minimum Year Experience: 4 Years
Minimum Education: Bachelor's degree in Computer Science or Computer Information Systems.
Responsibilities: Designs, develops, enhances, debugs, and implements software. Researches, tests, builds, and coordinates the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software. Addresses problems of systems integration, compatibility, and multiple platforms. Consults with project teams and end users to identify application requirements. Performs feasibility analysis on potential future projects to management. Assists in the evaluation and recommendation of application software packages, application integration and testing tools. Resolves problems with software and responds to suggestions for improvements and enhancements. Participates in development of software user manuals.

Applications/Software Engineer Level I
Minimum Year Experience: 3 Years
Minimum Education: Bachelor's degree in Computer Science or Computer Information Systems.
Responsibilities: Assists in the design, development, enhancement, debugging, and implementation of software. Researches, tests, builds, and coordinates the conversion and/or integration of new products based on client requirements. Addresses problems of systems integration, compatibility, and multiple platforms. Consults with project teams and end users to identify application requirements. Performs feasibility analysis on potential future projects to management. Assists in the evaluation and recommendation of application software packages, application integration and testing tools.
testing tools. Resolves problems with software and responds to suggestions for improvements and enhancements. Participates in development of software user manuals.

**Business Analyst Level II**
*Minimum Year Experience:* 5 Years  
*Minimum Education:* Bachelor's degree  
*Responsibilities:* A Senior Business Analyst is responsible for translating business needs into technical requirements. Leveraging extensive knowledge and experience in business process and system analysis, the Senior Business Analyst uses available resources and personnel to carry out the most useful business solution by suggesting the required design, improvement, and implementation efforts.

**Business Analyst Level I**  
*Minimum Year Experience:* 3 Years  
*Minimum Education:* Bachelor's degree  
*Responsibilities:* A Business Analyst is responsible for translating business needs into technical requirements. Leveraging knowledge in business process and system analysis, the Business Analyst uses available resources and personnel to carry out the most useful business solution by suggesting the required design, improvement, and implementation efforts.

**Cloud Architect Level III**  
*Minimum Year Experience:* 15 Years  
*Minimum Education:* Bachelor's in computer science or equivalent. Preferably master's degree in computer science  
*Responsibilities:* Solid SaaS Application architecture and Cloud Deployment architecture principles with deep rooted experience on Amazon AWS. Expertise in loosely coupled design, Micro-services development, Message queues and containerized applications deployment using technologies like RESTful services, Message Queues, and Docker. Strong computer science fundamentals, and algorithms  
Hands on deep expertise on Python and Python Web, Django. Experience working with SQL Databases like MySQL and PostgreSQL. Experience working with NoSQL Databases like MongoDB, Cassandra  
Good understanding of HTML5, CSS3, JavaScript, OOJS. Good familiarity with Linux operating system Understanding and awareness of Secure software development lifecycle and web application vulnerabilities counter measures, e.g., OWASP Top 10 Security Risks. Experience with CI/CD pipeline with detailed understanding of Git, Jenkins, TeamCity, Artifactory, Terraform. Test Driven Development (TDD) mindset and orientation of 100% test automation. Knowledge of JavaScript and frontend frameworks React and Angular. Knowledge of Java and Java Web is an advantage. Great Team player and experience working with global teams and global organizations. Genuine interest in learning and knowledge sharing. Must have written technical paper, blogs, speaker in technical forums, or patents. Deep understanding and experience of architecting and developing full stack end to end scalable and distributed Cloud application serviced out of Amazon AWS.

**Cloud Architect Level II**
Minimum Year Experience: 12 Years
Minimum Education: Bachelor's in computer science or equivalent. Preferably master's degree in computer science.
Responsibilities: Solid SaaS Application architecture and Cloud Deployment architecture principles with deep rooted experience on Amazon AWS. Expertise in loosely coupled design, Micro-services development, Message queues and containerized applications deployment using technologies like RESTful services, Message Queues, and Docker. Strong computer science fundamentals, and algorithms
Hands on deep expertise on Python and Python Web, Django. Experience working with SQL Databases like MySQL and PostgreSQL. Experience working with NoSQL Databases like MongoDB, Cassandra
Good understanding of HTML5, CSS3, JavaScript, OOJS. Good familiarity with Linux operating system
Understanding and awareness of Secure software development lifecycle and web application vulnerabilities counter measures, e.g., OWASP Top 10 Security Risks. Experience with CI/CD pipeline with detailed understanding of Git, Jenkins, TeamCity, Artifactory, Terraform. Test Driven Development (TDD) mindset and orientation of 100% test automation. Knowledge of JavaScript and frontend frameworks React and Angular. Knowledge of Java and Java Web is an advantage. Great Team player and experience working with global teams and global organizations. Genuine interest in learning and knowledge sharing. Must have written technical paper, blogs, speaker in technical forums, or patents. Deep understanding and experience of architecting and developing full stack end to end scalable and distributed Cloud application serviced out of Amazon AWS.

Data Analyst Level III
Minimum Year Experience: 10 Years
Minimum Education: Bachelor’s degree in Computer Science or Economics
Responsibilities: Provide innovative analytical insights within the Data Products Program. Conduct detailed data analysis on data used across business units to evaluate business processes and improve on/create new feature. Respond to data and product related inquiries in real-time to support business and technical teams. Perform various data analytics in SQL and MS Excel using statistical models or Business Objects tools. Provide relational database expertise to construct and execute SQL queries to be used in data analysis activities. Provide data solutions, tools, and capabilities to enable self-service frameworks for data consumers. Provide expertise and translate the business needs to design; and develop tools, techniques, and metrics, and dashboards for insights and data visualization. Responsible for developing and executing tools to monitor and report on data quality. Responsible for establishing appreciation and adherence to the principles of data quality management, including metadata, lineage, and business definitions. Provide support to Tech teams in managing security mechanisms and data access governance.

Data Analyst Level II
Minimum Year Experience: 5 Years
Minimum Education: Bachelor’s degree in Computer Science or Economics
Responsibilities: Provides expertise and guidance in the use of database (MS SQL Server, DB2, Sybase, Oracle, and Informix) management systems. Designs, implements, and maintains databases with respect to access methods and time, device allocation, validation checks, file organization, indexing methods, protection and security, documentation, guidelines, and statistical methods. Establishes procedures for operations of the database and database management systems. Collects data elements and prepares database specifications. Develops, maintains, and controls the data dictionary.
Demonstrate skills in SQL server reporting services, Salesforce, analysis services, Tableau, or any other data visualization tools. Develop and maintain a SharePoint site for team members. Use SQL joins, sub queries, tracing and performance tuning for better running of queries. When required, act as a functional team leader to coach and groom junior data analysts.

Data Architect Level III
Minimum Year Experience: 12 Years
Minimum Education: Bachelor’s degree in Information Technology
Responsibilities: Provides technical/management leadership on major tasks or technology assignments. Establishes goals and plans that meet project objectives. Has domain and expert technical knowledge. Directs and controls activities for a client, having overall responsibility for financial management, methods, and staffing to ensure that technical requirements are met. Interactions involve client negotiations and interfacing with senior management. Decision making and domain knowledge may have a critical impact on overall project implementation. May supervise others. Designs and builds relational databases. Performs data access analysis design, and archive/recovery design and implementation. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Works in a data warehouse environment, which includes data design, database architecture, and metadata repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Reviews and develops object and data models and the metadata repository to structure the data for better management and quicker access.

Data Architect Level II
Minimum Year Experience: 10 Years
Minimum Education: Bachelor’s degree in Information Technology
Responsibilities: Possesses and applies a comprehensive knowledge across key tasks and high impact assignments. Plans and leads major technology assignments. Evaluates performance results and recommends major changes affecting short-term project growth and success. Functions as a technical expert across multiple project assignments. May supervise others. Designs and builds relational databases. Performs data access analysis design, and archive/recovery design and implementation. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Works in a data warehouse environment, which includes data design, database architecture, and metadata repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Reviews and develops object and data models and the metadata repository to structure the data for better management and quicker access.

Data Architect Level I
Minimum Year Experience: 8 Years
Minimum Education: Bachelor’s degree in Information Technology
Responsibilities: Applies fundamental concepts, processes, practices, and procedures on technical assignments. Performs work that requires practical experience and training. Work is performed under supervision. Designs and builds relational databases. Performs data access analysis design, and archive/recovery design and implementation. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Works in a data warehouse environment, which
includes data design, database architecture, and metadata repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Reviews and develops object and data models and the metadata repository to structure the data for better management and quicker access.

**Database Administrator Level III**

**Minimum Year Experience:** 8 Years  
**Minimum Education:** Bachelor’s degree in Computer Science or Information Technology  
**Responsibilities:** Provides administration of all relational databases, database design, development, maintenance, security, and backup. Installs, configures, and maintains MS SQL Server, Oracle, DB2, Informix databases, database options, and database facilities. Must facilitate daily backup and recovery procedures. Enforces detailed user/group role security models and for adding and dropping database objects, performance tuning, and performance analysis. Should be able to provide detailed performance reporting on a daily basis, schedule database jobs, perform disaster recovery planning and implementation, and stored procedure creation and tuning. Train junior staff.

**Database Administrator Level II**

**Minimum Year Experience:** 5 Years  
**Minimum Education:** Bachelor’s degree in Computer Science or Information Technology  
**Responsibilities:** Supports the administration of all relational databases, database design, development, maintenance, security, and backup. Installs, configures, and maintains Oracle MS SQL Server, Oracle, DB2, Informix databases, database options, and database facilities. Facilitate the daily backup and recovery procedures. Ensures detailed user/group role security models and is primary point-of-contact for adding and dropping database objects, performance tuning, and performance analysis. Provides detailed performance reporting on a daily basis, schedule database jobs, perform disaster recovery planning and implementation, and stored procedure creation and tuning.

**Database Administrator Level I**

**Minimum Year Experience:** 2 Years  
**Minimum Education:** Bachelor’s degree in Computer Science or Information Technology  
**Responsibilities:** Assists in the administration of all relational databases, database design, development, maintenance, security, and backup. Perform the daily backup and recovery procedures. Maintains detailed user/group role security models and for adding and dropping database objects, performance tuning, and performance analysis.

**Data Warehouse Specialist Level III**

**Minimum Year Experience:** 8 Years  
**Minimum Education:** Bachelor’s degree in Business, Finance, Management, Information Systems or another applicable field.  
**Responsibilities:** Performs as a Data Warehouse Developer/Administrator on large-scale database management systems, knowledge of computer equipment, and ability to develop complex software to satisfy design objectives. Possesses ability to assume increasing responsibilities in data mart information system design and management including spatial data modeling, GIS data management, GIS workflow modeling, Cloud Optimized Storage (COS) modeling, Storage as a Service design,
Infrastructure as a Service (IAAS) and Data Multi-tenancy data segregation modeling. Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with Project and/or Program Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and technical direction to staff to ensure program deadlines are met.

**Data Warehouse Specialist Level II**

**Minimum Year Experience:** 5 Years  
**Minimum Education:** Bachelor’s degree in Business, Finance, Management, Information Systems or another applicable field.  
**Responsibilities:** Performs as a Data Warehouse Developer/Administrator on large-scale database management systems, knowledge of computer equipment, and ability to develop complex software to satisfy design objectives. Possesses ability to assume increasing responsibilities in data mart information system design and management including spatial data modeling, GIS data management, GIS workflow modeling, Cloud Optimized Storage (COS) modeling, Storage as a Service design, infrastructure as a Service (IAAS) and Data Multi-tenancy data segregation modeling. Analyzes and develops computer software processing a wide range of capabilities, including data warehouse technologies, business data model, Executive Information Management, and Decision Support System. Analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze proposed system modifications, upgrades and new COTS. Provides technical direction to junior staff.

**COTS/ERP Consultant Level III**

**Minimum Year Experience:** 8 Years  
**Minimum Education:** A Bachelor’s degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline. With a master's degree six years' experience. With Ph.D. four years' experience.  
**Responsibilities:** Provides highly technical expertise and guidance with COTS products selection and implementation including software and hardware such as ERP, SCM, and CRM. Has specialized training and expertise and/or certifications with one or several COTS products such as Oracle, Siebel, SAP, Oracle, and EMC. Develops and applies advanced methods in the configuration and customization of COTS solutions to meet business requirements. Provides technical consultation to other organizations. May provide team leadership or consulting support on complex COTS implementations.

**COTS/ERP Consultant Level II**

**Minimum Year Experience:** 5 Years  
**Minimum Education:** A Bachelor’s degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline. With a Master’s Degree three years experience. With PH.D. one year experience.  
**Responsibilities:** Provides technical expertise and guidance with COTS products selection and implementation including software and hardware such as ERP, SCM, and CRM. Has specialized training and expertise and/or certifications with one or several COTS products such as Oracle, Siebel,
SAP, Oracle, and EMC. Develops and applies advanced methods in the configuration and customization of COTS solutions to meet business requirements. Provides technical consultation to other organizations. May provide daily supervision and direction to other COTS Technology Consultants.

**COTS/ERP Consultant Level I**
**Minimum Year Experience:** 3 Years
**Minimum Education:** A Bachelor’s degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline. With a Master’s Degree, one year experience.
**Responsibilities:** Provides technical expertise and guidance with COTS products selection and implementation including software and hardware such as ERP, SCM, and CRM. Has training and/or certifications with one or several COTS products such as Oracle, Siebel, SAP, Oracle, and EMC. Develops and applies advanced methods in the configuration and customization of COTS solutions to meet business requirements. Provides technical consultation to other organizations.

**Help Desk Technician Level III**
**Minimum Year Experience:** 7 Years
**Minimum Education:** Associate degree in Computer Science
**Responsibilities:** Under general direction, provides second-tier support to end-users for PC, server, mainframe applications, and hardware. Handles problems that the first tier of help desk support is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Maintains currency and highest level of technical skill in field of expertise.

**Help Desk Technician Level II**
**Minimum Year Experience:** 4 Years
**Minimum Education:** Associate degree in Computer Science
**Responsibilities:** Under general supervision, provides second-tier support to end-users for PC, server, mainframe applications and hardware. Handles problems that the first tier of help desk support is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Maintains currency and high level of technical skill in field of expertise. Escalates more complex problems to Senior Level.

**Project/Program Manager Level III**
**Minimum Year Experience:** 10 Years
**Minimum Education:** Bachelor’s degree in Information Technology or Business management.
**Responsibilities:** Nature of work involves complex information technology project management, strategic and tactical planning, coordination, control, and critical decision-making. Requires technical experience related to work being performed. May also involve in complex technical engineering design and technology architectural tasks. Routinely interfaces with multiple internal and client staffs and management. Has significant responsibility for the quality of all deliverables, prepares and
performs final reviews on critical written communications documents and regularly makes presentations on program progress. Ensures the satisfaction of the customer, defines project strategy, and provides resources and leadership to meet stakeholder requirements. Represents the company in meetings with key stakeholders and customers; Defines and helps meet project staffing requirements; Oversees the development of proposals, project management plans, and other documents related to scope; Collaborates with project sponsors and other stakeholders to define organizational goals, complete business cases, get funding, and execute strategies to achieve goals; Helps align project deliverables with stakeholder organizational goals; Oversees project staff responsible for day-to-day delivery of services; Makes available all resources required to fulfill the needs of the project; Oversees the development of task assignments for other project team members; Provides customer with the primary senior corporate point of contact and takes full responsibility to ensure that financial, time, scope, and quality expectations are met; and Makes project visible to senior management to ensure timely resolution of issue.

**Project/Program Manager Level II**

**Minimum Year Experience:** 8 Years

**Minimum Education:** Bachelor’s degree in Information Technology or Business management, PMP or Program or Project Management Certification.

**Responsibilities:** End-to-end Program Management of multiple initiatives across Technology and Product groups. Work closely with cross-functional groups including internal stakeholders (Product Managers, Engineers, Architects, etc.), and external customers and vendors to plan, design, develop and deliver hardware and software systems, platforms, and solutions. Manages and appropriately escalates delivery impediments, risks, issues, and changes associated to the product development initiatives. Experience in Technical Program Management with large complex, enterprise IT systems and/or software design, development, deployment, and support initiatives operating in high availability computing environments. Manage deployments of SOE Linux/Unix and/or Windows technologies. Deliver large capacity planning and tech refresh initiatives including software (OS, DB, etc.) and hardware platform upgrades across multiple environments, networks, and data centers. Direct project activities, conduct reviews, manage risk mitigation, issues, change control processes and communicate project status to stakeholders within development and business partner organizations. Use Waterfall and Agile (SCRUM, XP, Lean & Kanban, etc.) methodologies. Advanced proficiency in programming languages and coding, such as Python and JavaScript. Use MS Project, Clarity, Rally, Jira tools. Deployments leveraging Hybrid and/or Private Cloud. Possesses high level understanding in the areas of web application programming, content management systems, API, database and system design. Provide process improvement recommendations based on best practices and industry standards.

**Project/Program Manager Level I**

**Minimum Year Experience:** 6 Years

**Minimum Education:** Bachelor’s degree in Information Technology or Business management, PMP or Program or Project Management Certification.

**Responsibilities:** Identifying needs that can be successfully addressed by projects. Use Waterfall and Agile (SCRUM, XP, Lean & Kanban, etc.) methodologies. Advanced proficiency in programming languages and coding, such as Python and JavaScript. Experience with MS Project, Clarity, Rally, Jira tools. Ensure on-time delivery of high-quality software solutions and features within a fast-paced Agile environment. Interface with engineering and business owners for project requirements and scope. Deliver complex software that is on-time and within the desired technical constraints. Developing and executing a software roadmap. Managing front-end, back-end, and services-oriented
software systems. Provide hands-on program management during analysis, design, development, testing, implementation, and post implementation phases. Balance the business needs with technical constraints by building deep Subject Matter Expertise (SME) for your area. Build awareness for software development processes within business. Communicate program status, risks and mitigation plans to management and other stakeholders. Ensure project documents are complete, current, and available for review by all relevant parts of the organization.

**Programmer Analyst Level III**

Minimum Year Experience: 8 Years  
Minimum Education: Bachelor's Degree related to Computer Science, professional certification, or equivalent.  
Responsibilities: Knowledgeable in systems analysis techniques, concepts and methods. Experienced in the design and development of computer programs that automate and improve business processes and systems. Experience in the development of multi-user database applications, web-based applications, and GUI front ends. Experienced in the use of development environments such as MS Access, Visual Studio, Oracle, SQL Server, ASP, and the Microsoft .NET platform. Experienced with programming languages such as Visual Basic, VB Script, Java, Java Script, .NET languages (e.g., VB.NET, C#), and others. Able to analyze system requirements, develop integrated solutions and system functional requirements, and apply modern software development techniques and methods to develop, modify, install, and maintain software applications. Provides technical expertise in the design and development of computer programs. Consults with clients to analyze and understand business functions to be automated. Document's system requirements and estimates feasibility cost and schedule. Prepares plans outlining steps and timetables for developing, testing, and installing applications. Researches and evaluates software and hardware to assist in programming or use as program platforms. Converts designs and specifications into functional applications. May function as a task/team leader.

**Programmer Analyst Level II**

Minimum Year Experience: 4 Years  
Minimum Education: Bachelor's degree in Computers or related technical discipline.  
Responsibilities: Knowledgeable in systems analysis techniques, concepts and methods. Experienced in the design and development of computer programs that automate and improve business processes and systems. Experience in the development of multi-user database applications, web-based applications, and GUI front ends. Experienced in the use of development environments such as MS Access, Visual Studio, Oracle, SQL Server, ASP, and the Microsoft .NET platform. Experienced with programming languages such as Visual Basic, VB Script, Java, Java Script, .NET languages (e.g., VB.NET, C#), and others. Able to analyze system requirements, develop integrated solutions and system functional requirements, and apply modern software development techniques and methods to develop, modify, install, and maintain software applications. Provides technical expertise in the design and development of computer programs. Consults with clients to analyze and understand business functions to be automated. Document's system requirements and estimates feasibility cost and schedule. Prepares plans outlining steps and timetables for developing, testing, and installing applications. Researches and evaluates software and hardware to assist in programming or use as program platforms. Converts designs and specifications into functional applications.
Programmer Analyst Level I
Minimum Year Experience: 2 Years
Minimum Education: Bachelor's degree in Computers or related technical discipline.
Responsibilities: Knowledgeable in systems analysis techniques, concepts, and methods. Experienced in the design and development of computer programs that automate and improve business processes and systems. Experience in the development of multi-user database applications, web-based applications and GUI front ends. Experienced in the use of development environments such as MS Access, Visual Studio, Oracle, SQL Server, ASP, and the Microsoft .NET platform. Experienced with programming languages such as Visual Basic, VB Script, Java, Java Script, .NET languages (e.g., VB.NET, C#), and others. Able to analyze system requirements, develop integrated solutions and system functional requirements, and apply modern software development techniques and methods to develop, modify, install, and maintain software applications. Provides technical expertise in the design and development of computer programs. Consults with clients to analyze and understand business functions to be automated. Documents system requirements and estimates feasibility cost and schedule. Prepares plans outlining steps and timetables for developing, testing and installing applications. Researches and evaluates software and hardware to assist in programming or use as program platforms.

Quality Assurance/Test Engineer Level III
Minimum Year Experience: 10 Years
Minimum Education: Bachelor's degree in Information Science, Computer Science, or a Computer Science-related field.
Responsibilities: Carries out procedures to ensure that all information systems products and services meet organization standards and end-user requirements. Performs and leads tests of software to ensure proper operation and freedom from defects. May create test data for applications. Documents and works to resolve all complex problems. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Acts as information resource about assigned areas to technical writers and other Quality Assurance Analysts. Performs complex workflow analysis and recommends quality improvements.

Quality Assurance/Test Engineer Level II
Minimum Year Experience: 5 Years
Minimum Education: Bachelor's degree in Information Science, Computer Science, or a Computer Science-related field.
Responsibilities: Carries out procedures to ensure that all information systems products and services meet minimum organization standards and end-user requirements. Thoroughly tests software to ensure proper operation and freedom from defects. Documents and works to resolve all problems. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs workflow analysis and recommends quality improvements.

Quality Assurance/Test Engineer Level I
Minimum Year Experience: 2 Years
Minimum Education: Bachelor's degree in Information Science, Computer Science, or a Computer Science-related field.

Responsibilities: Carries out procedures to ensure that all information systems products and services meet organization standards and end-user requirements. Assists in the testing of software to ensure proper operation and freedom from defects. Documents and works to resolve basic problems. Reports progress on problem resolution to management. This position is staffed by beginners who have had sufficient educational background and/or experience to qualify them to start in quality assurance analysis.

Software/Web Developer Level III
Minimum Year Experience: 10 Years
Minimum Education: Bachelor's degree in Computer Science or Computer Information Systems.
Responsibilities: Experienced in the design and development of web applications that automate and improve business processes and systems. Experience in the development of multi-user database applications, web-based applications and GUI front ends. Experienced in the use of development environments such as MS Access, Visual Studio, Oracle, SQL Server, ASP, and the Microsoft .NET platform. Experienced with programming languages such as Visual Basic, VB Script, Java, JavaScript, .NET languages (e.g., VB.NET, C#), and others. Able to analyze system requirements, develop integrated solutions and system functional requirements, and apply modern software development techniques and methods to develop, modify, and maintain web applications. Provides technical expertise in the design and development of internet applications. Consults with clients to analyze and understand business functions to be automated. Documents system requirements and estimates feasibility cost and schedule. Prepares plans outlining steps and timetables for developing, testing and installing applications. Researches and evaluates software and hardware to assist in programming or use as program platforms. Converts designs and specifications into functional applications. May function as a task/team leader.

Software/Web Developer Level II
Minimum Year Experience: 7 Years
Minimum Education: Bachelor's degree in Computer Science or Computer Information Systems.
Responsibilities: Experienced in the design and development of web applications that automate and improve business processes and systems. Experience in the development of multi-user database applications, web-based applications and GUI front ends. Experienced in the use of development environments such as MS Access, Visual Studio, Oracle, SQL Server, ASP, and the Microsoft .NET platform. Experienced with programming languages such as Visual Basic, VB Script, Java, JavaScript, .NET languages (e.g., VB.NET, C#), and others. Able to analyze system requirements, develop integrated solutions and system functional requirements, and apply modern software development techniques and methods to develop, modify, and maintain web applications. Provides technical expertise in the design and development of internet applications. Consults with clients to analyze and understand business functions to be automated. Documents system requirements and estimates feasibility cost and schedule. Prepares plans outlining steps and timetables for developing, testing and installing applications. Researches and evaluates software and hardware to assist in programming or use as program platforms. Converts designs and specifications into functional applications.

Software/Web Developer Level I
Minimum Year Experience: 3 Years
Minimum Education: Bachelor's degree in Computer Science or Computer Information Systems.
Responsibilities: Experienced in the design and development of web applications that automate and improve business processes and systems. Experience in the development of multi-user database applications, web-based applications and GUI front ends. Experienced in the use of development environments such as MS Access, Visual Studio, Oracle, SQL Server, ASP, and the Microsoft .NET platform. Experienced with programming languages such as Visual Basic, VB Script, Java, Java Script, .NET languages (e.g., VB.NET, C#), and others. Able to analyze system requirements, develop integrated solutions and system functional requirements, and apply modern software development techniques and methods to develop, modify, and maintain web applications. Provides technical expertise in the design and development of internet applications. Consults with clients to analyze and understand business functions to be automated. Documents system requirements and estimates feasibility cost and schedule. Prepares plans outlining steps and timetables for developing, testing and installing applications. Researches and evaluates software and hardware to assist in programming or use as program platforms. Converts designs and specifications into functional applications.

Subject Matter/Domain Expert Level III
Minimum Year Experience: 15 Years
Minimum Education: A Master's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. With Ph.D. six years of specialized experience.
Responsibilities: Confers with client executive management using Line-of-Business expertise to define the client's strategic information technology business goals and advises in the reengineering of business processes to meet these goals. Analyzes client requirements and recommends development or acquisition strategies. Assist client in developing strategic plans and concepts. Advise client on the impact of new legislation or new technologies that are relevant to their agency. Demonstrate exceptional oral and written communication skills. Recognized in the professional community as an "expert" in the technical/specialty area being addressed.

Subject Matter/Domain Expert Level II
Minimum Year Experience: 12 Years
Minimum Education: A Master's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. With Ph.D. four years of specialized experience.
Responsibilities: Confers with client management using Line-of-Business expertise to define the client's strategic information technology business goals and advises in the reengineering of business processes to meet these goals. Analyzes client requirements and recommends development or acquisition strategies. Assist clients in developing strategic plans and concepts. Advise client on the impact of new legislation or new technologies that are relevant to their agency. Demonstrate exceptional oral and written communication skills. Recognized in the professional community as an "expert" in the technical/specialty area being addressed.

Subject Matter/Domain Expert Level I
Minimum Year Experience: 8 Years
Minimum Education: A Bachelor’s degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline. With a Master’s Degree four years experience or with Ph.D. three years of experience.

Responsibilities: Confers with client management using Line-of-Business expertise to define the client’s strategic information technology business goals and advises in the reengineering of business processes to meet these goals. Analyzes client requirements and recommends development or acquisition strategies. Assist clients in developing strategic plans and concepts. Advise client on the impact of new legislation or new technologies that are relevant to their agency. Demonstrate exceptional oral and written communication skills.

Systems/Network Administrator Level III
Minimum Year Experience: 10 Years
Minimum Education: Bachelor’s degree in Information Technology or Network Management
Responsibilities: Responsible for the acquisition, installation, maintenance, and usage of the company’s local area network. Studies contractor products to determine those which best meet company needs; assists in presentation of information to management resulting in purchase and installation of hardware, software, and telecommunication equipment. Manages network performance and maintains network security. Ensures that security procedures are implemented and enforced. Installs all network software. Evaluates, develops, and maintains telecommunications systems. Troubleshoots network problems. Establishes and implements network policies, procedures and standards and ensures their conformance with information systems and company's objectives. Trains users on network operation.

Systems/Network Administrator Level II
Minimum Year Experience: 5 Years
Minimum Education: Bachelor’s degree in Information Technology or Network Management
Responsibilities: Responsible for the acquisition, installation, maintenance, and usage of the organization’s local area network. Manages network performance and maintains network security. Ensures that security procedures are implemented and enforced. Installs all network software. Evaluates, develops, and maintains telecommunications systems. Troubleshoots network problems. Establishes and implements network policies, procedures, and standards and ensures their conformance with information systems and organization objectives. Trains users on network operation. Frequently reports to a PC support manager or Senior network Administrator.

Systems/Network Administrator Level I
Minimum Year Experience: 2 Years
Minimum Education: Bachelor’s degree in Information Technology or Network Management
Responsibilities: Under direct supervision, assists in the installation, maintenance, and usage of the organization’s local area network. Assists in the establishment of network procedures regarding access methods and time, security validation checks, and documentation. Maintains network software and hardware inventories. Researches software and hardware issues regarding the network. Inform users when there are network problems. Monitors and maintains continuity with software licensing and maintenance agreements. Troubleshoots network problems. Frequently reports to a PC Support Manager or Senior network Administrator.
**Systems Engineer/Analyst Level III**

*Minimum Year Experience:* 8 Years  
*Minimum Education:* Bachelor's degree in Computer Science or Information Science or Management Information Systems or a related technical discipline.  
*Responsibilities:* Directs the analysis of agency financial systems operations, processes, and procedures. Leads user requirements analysis, translates results into system designs and implements financial systems that improve financial operations. In-depth knowledge of database architecture, object-oriented design, and systems design and implementation. Demonstrated experience in evaluating systems and products for compliance with standards, principles and internal controls. Demonstrated project management experience for all project life cycle phases, including requirements documents, specification development, schedule development and status reporting.

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**Systems Engineer/Analyst Level II**

*Minimum Year Experience:* 5 Years  
*Minimum Education:* Bachelor's degree in Computer Science or Information Science or Management Information Systems or a related technical discipline.  
*Responsibilities:* Performs extensive analysis of agency financial systems operations, processes, and procedures. Performs user requirements analysis, translates results into system designs and assists with implementing financial systems that improve financial operations. Knowledge of database architecture, object-oriented design, and systems design and implementation. Must be capable of evaluating systems and products for compliance with specific standards, principles and internal controls. Demonstrated understanding for all project life cycle phases and related project management activities.

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**Systems/Solutions Architect Level III**

*Minimum Year Experience:* 12 Years  
*Minimum Education:* Bachelor’s Degree related to Computer Science or Information Systems, professional certification, or equivalent.  
*Responsibilities:* Specific experience in working with the entire life cycle of IT Systems Design and/or development of system modifications, hardware, software and firmware. Extensive knowledge of a wide range of technologies needed, including experience in the development of multi-user database applications, web-based applications and GUI front ends. Experienced in the use of development environments such as MS Access, Visual Studio, Oracle, SQL Server, ASP, and the Microsoft .NET platform. Experienced with programming languages such as Visual Basic, VB Script, Java, Java Script, .NET languages (e.g., VB.NET, C#), and others. Able to analyze system requirements, develop integrated solutions and system functional requirements, and apply modern software development techniques and methods to develop, modify, install, and maintain software applications. Working with the client to determine issues the client is facing and determining the outcome desired by the client, creating conceptual designs and plans for IT Systems Design and/or development of system modifications, hardware, software and firmware. Ability to research and compile recommended solutions for a range of technology projects. Determine the technical feasibility of the solution as well as the estimated cost to develop and implement solution. Ability to design, develop and document technical solutions.

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**Systems/Solutions Architect Level II**

*Minimum Year Experience:* 10 Years
Minimum Education: Bachelor’s Degree related to Computer Science or Information Systems, professional certification, or equivalent.

Responsibilities: Specific experience in working with the entire life cycle of IT Systems Design and/or development of system modifications, hardware, software and firmware. Extensive knowledge of a wide range of technologies needed, including experience in the development of multi-user database applications, web-based applications and GUI front ends. Experienced in the use of development environments such as MS Access, Visual Studio, Oracle, SQL Server, ASP, and the Microsoft .NET platform. Experienced with programming languages such as Visual Basic, VB Script, Java, Java Script, .NET languages (e.g., VB.NET, C#), and others. Able to analyze system requirements, develop integrated solutions and system functional requirements, and apply modern software development techniques and methods to develop, modify, install, and maintain software applications. Working with the client to determine issues the client is facing and determining the outcome desired by the client, creating conceptual designs and plans for IT Systems Design and/or development of system modifications, hardware, software and firmware. Ability to research and compile recommended solutions for a range of technology projects. Determine the technical feasibility of the solution as well as the estimated cost to develop and implement solution. Ability to design, develop and document technical solutions.

Technical Writer Level I
Minimum Year Experience: 2 Years
Minimum Education: Bachelor’s degree
Responsibilities: Assists in collecting and organizing information required for preparation of user’s manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user’s manuals, special reports, or any other customer deliverables and documents. Assists in collecting and organizing information required for preparation of technical documentation such as, user manuals, training materials, requirement specifications, design documents, meeting agenda and minutes, etc. Edits functional descriptions, system specifications, reports and any other customer deliverables.
## APPENDIX B – GSA PRICE LIST – EXCELGENS, INC.
### MAS – MULTIPLE AWARD SCHEDULE

<table>
<thead>
<tr>
<th>SIN/SIN(s) Proposed</th>
<th>Labor Category/Service Title</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience (cannot be a range)</th>
<th>Unit of Issue (e.g. Hour, Daily Rate, Task, Sq Ft)</th>
<th>Price Offered to GSA (including IFF)</th>
<th>Quantity / Volume Discount</th>
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<td>54151S</td>
<td>Applications/Software Engineer Level III</td>
<td>Bachelors</td>
<td>8</td>
<td>Hour</td>
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