On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is http://www.gsaadvantage.gov

SCHEDULE TITLE: Multiple Award Schedule

FSC Classes/Product Codes: DA01 - IT AND TELECOM - BUSINESS APPLICATION/APPLICATION DEVELOPMENT SUPPORT SERVICES (LABOR)

CONTRACT NUMBER: 47QTCA22D002U

CONTRACT PERIOD: December 29, 2021 – December 28, 2026

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at: http://fss.gsa.gov/

CONTRACTOR: Novel Applications of Vital Information, Inc.
1320 Central Park Blvd, Suite 200
Fredricksburg, Virginia 20152
Phone number: 571-730-4877
Fax number: 571-730-4878
E-Mail: Anthony.james@novelapplications.com
Website: www.novelapplications.com

CONTRACTOR’S ADMINISTRATION SOURCE: Anthony James, Contracts Manager
1320 Central Park Blvd, Suite 200
Fredricksburg, Virginia 20152
Phone number: 571-730-4877
Fax number: 571-730-4878
E-Mail: Anthony.james@novelapplications.com

BUSINESS SIZE: Minority Owned, Self Certified Small Disadvantaged Business, DOT Certified DBE, Black American Owned Small Business

Price list current as of Modification #PA-0002 effective January 12, 2022.
GSA Awarded Terms and Conditions

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINS)
   Special Item No. 54151S Information Technology Professional Services
   Special Item No. OLM Order Level Materials
   Cooperative Purchasing (STLOC) and Disaster Recovery Purchasing (RC) are available

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN
   See page 10

1c. HOURLY RATES (Services Only)
   See page 10

2. MAXIMUM ORDER
   The Maximum Order value for the following Special Item Numbers (SINs) is $500,000:
   Special Item No. 54151S Information Technology Professional Services

3. MINIMUM ORDER
   The minimum dollar value of orders to be issued is $100.00.

4. GEOGRAPHIC COVERAGE
   Domestic

5. POINT OF PRODUCTION
   N/A

6. DISCOUNT FROM LIST PRICES
   GSA Net Prices are shown on the attached GSA Pricelist. The negotiated discount has been applied and the IFF has been added.

7. QUANTITY/VOLUME DISCOUNTS
   None

8. PROMPT PAYMENT TERMS
   Net Thirty (30) Days

9. FOREIGN ITEMS
   None

10a. TIME OF DELIVERY
   30 days or determined by task order.

10b. EXPEDITED DELIVERY
   To be Determined by Task
10c. **OVERNIGHT AND 2-DAY DELIVERY**

Please contact contractor for overnight and 2-day delivery.

10d. **URGENT REQUIREMENTS**

Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. **F.O.B. POINT**

Destination

12a. **ORDERING ADDRESS**

1320 Central Park Blvd, Suite 200, Fredericksburg, VA 22401

12b. **ORDERING PROCEDURES**

Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

13. **PAYMENT ADDRESS**

1320 Central Park Blvd, Suite 200, Fredericksburg, VA 22401

14. **WARRANTY PROVISION**

N/A for Services

15. **EXPORT PACKING CHARGES**

N/A

16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR**

N/A

17. **TERMS AND CONDITIONS OF INSTALLATION**

N/A

18a. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES**

N/A

28b. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES**

N/A
19. LIST OF SERVICE AND DISTRIBUTION POINTS
    N/A

20. LIST OF PARTICIPATING DEALERS
    N/A

21. PREVENTIVE MAINTENANCE
    N/A

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (E.G., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS)
     N/A

22b. SECTION 508 COMPLIANCE
     If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:
     N/A.
     The EIT standard can be found at: www.Section508.gov.

23. DUNS NUMBER
    179850297

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) WEBSITE
    Contractor has an Active Registration in the SAM database.
## Labor Category Descriptions

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Functional Responsibility</th>
<th>Minimum Educational / Certification Requirements</th>
<th>Minimum Years of Experience</th>
</tr>
</thead>
</table>
| 54151S | **Software Engineer-1** (Entry) | • Assists with formulating/defining specifications for operating software programming applications or modifies/maintains existing applications using engineering releases and utilities from the software manufacturer.  
• Assists with the designing, coding, testing, debugging, and documenting of those programs.  
• Provides overall operating system, such as basic file maintenance routines, telecommunications networks, computer accounting, and mathematical/scientific software packages.  
• Assists with all phases of software systems programming applications.  
• Assists with the evaluation of new and existing software products. | Bachelor's | 0 Years Minimum Experience |

| 54151S | **Systems Engineer - Senior Manager** (Senior) | • Performs a variety of systems engineering tasks and activities that are broad in nature and are concerned with major systems design, integration, and implementation, including personnel, hardware, software, budgetary, and support facilities and/or equipment.  
• Functions as a technical expert across multiple project assignments  
• Plans and leads major technology assignments.  
• Provides quality assurance review and the evaluation of new and existing software products.  
• Evaluates performance results and recommends major changes affecting short-term project growth and success.  
• May supervise others. | Bachelor's | 8 Years Minimum Experience |
<table>
<thead>
<tr>
<th>54151S</th>
<th>Information Systems Security Analyst - Principal I (Senior)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Analyzes and/or administers security controls for information systems.</td>
</tr>
<tr>
<td></td>
<td>• Safeguards the network against unauthorized infiltration, modification, destruction or disclosure.</td>
</tr>
<tr>
<td></td>
<td>• Researches, evaluates, tests, recommends, communicates and implements new security software or devices.</td>
</tr>
<tr>
<td></td>
<td>• Implements, enforces, communicates and develops security policies or plans for data, software applications, hardware, and telecommunications.</td>
</tr>
<tr>
<td></td>
<td>• Manages firewalls and intrusion detection systems.</td>
</tr>
<tr>
<td></td>
<td>• Provides information to management regarding the negative impacts caused by breach, theft, destruction, alteration or denial of access to information.</td>
</tr>
<tr>
<td></td>
<td>Bachelor's</td>
</tr>
<tr>
<td></td>
<td>8 Years Minimum Experience</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>54151S</th>
<th>Information Systems Security Analyst - Principal II (Senior)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Analyzes and/or administers security controls for information systems.</td>
</tr>
<tr>
<td></td>
<td>• Safeguards the network against unauthorized infiltration, modification, destruction or disclosure.</td>
</tr>
<tr>
<td></td>
<td>• Researches, evaluates, tests, recommends, communicates and implements new security software or devices.</td>
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<td>• Implements, enforces, communicates and develops security policies or plans for data, software applications, hardware, and telecommunications.</td>
</tr>
<tr>
<td></td>
<td>• Manages firewalls and intrusion detection systems.</td>
</tr>
<tr>
<td></td>
<td>• Provides information to management regarding the negative impacts caused by breach, theft, destruction, alteration or denial of access to information.</td>
</tr>
<tr>
<td></td>
<td>• Plans and oversee system security assessments.</td>
</tr>
<tr>
<td></td>
<td>• Prepares system security mitigation plans.</td>
</tr>
<tr>
<td></td>
<td>Bachelor's</td>
</tr>
<tr>
<td></td>
<td>10 Years Minimum Experience</td>
</tr>
<tr>
<td>Job Code</td>
<td>Job Title</td>
</tr>
<tr>
<td>----------</td>
<td>-----------------------------------------------</td>
</tr>
</tbody>
</table>
| 54151S   | **Software Engineer - Senior II (Journeyman)** | - Formulates/defines specifications for operating software programming applications or modifies/maintains existing applications using engineering releases and utilities from the software manufacturer.  
- Design, code, test, debug, and document those programs.  
- Provides overall operating system, such as moderate file maintenance routines, telecommunications networks, computer accounting, and mathematical/scientific software packages.  
- Works at all phases of software systems programming applications.  
- Evaluates new and existing software products.                                                                                                                                                                                      | Bachelor's       | 6 Years Minimum Experience |
| 54151S   | **Cyber Engineer - Senior Manager (Senior)**  | - Establishes and satisfies complex system-wide information security requirements based upon the analysis of user, policy, regulatory, and resource demands.  
- Supports customers at the highest levels in the development and implementation of policies, guidelines, procedures, and processes.  
- Provides leadership and guidance in the development, design and application of solutions implemented by more junior staff members.  
- Coordinates with senior representatives within the customer organizations to establish and define programs, resources, and risks.  
- Applies expertise to government and commercial common user systems, as well as to dedicated special purpose systems requiring specialized security features and procedures.  
- Provides guidance and direction to other professionals, acts in a consulting and/or advisory capacity; coordinates resolution of highly complex problems and tasks, possesses ability to meet and operate under deadlines.  
- Requires an expert understanding of security best practices of government and industry.                                                                                                                                              | Bachelor's       | 10 Years Minimum Experience |
<table>
<thead>
<tr>
<th>54151S</th>
<th>SharePoint Developer</th>
<th>Bachelor's</th>
<th>4 Years Minimum Experience</th>
</tr>
</thead>
</table>
|        | • Creates and configures SharePoint websites,  
|        | • Creates solutions to enhance business activities  
|        | • Customizes sites based on customer requirements.  
|        | • Performs enhancements and updates as needed.  |

<table>
<thead>
<tr>
<th>54151S</th>
<th>Senior Program Security Specialist</th>
<th>Bachelor's</th>
<th>10 Years Minimum Experience</th>
</tr>
</thead>
</table>
|        | • Provides expert assistance in the maturation of security programs and components from initial operating capability to full operational capability.  
|        | • Assists in the establishment and implementation of a comprehensive SAP/CAP level security program and unique security portfolios.  
|        | • Serves as a liaison with security components of partner organizations on a wide range of security issues.  
|        | • Advises on the proper selection, certification, accreditation, and use of IT equipment engaged with classified material.  
|        | • Ensures personnel processes for accesses meet the prerequisite personnel clearance and/or investigative requirements.  
|        | • Prepares comprehensive Standard Operating Procedures for implementing security policies and requirements.  
|        | • Conducts security reviews and facilitate audits with external inspectors.  
|        | • Establishes and maintain reproduction and destruction procedures and methods.  
|        | • Manages Terms of Access portfolios for multiple environments.  |
| 54151S | **Subject Matter Expert** | • Serves as subject matter expert.  
• Possesses in-depth knowledge of a particular area, such as cybersecurity, computer science, engineering, mathematics, or the various sciences.  
• Provides technical knowledge and analysis in highly specialized areas and operational environments, high-level functional systems analysis, design, integration, documentation and implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation.  
• Participates as needed in all phases of cybersecurity and/or IT frameworks.  
• Applies principles, methods and knowledge of the functional area of capability to specific task order requirements, advanced principles and methods to exceptionally difficult and narrowly defined technical problems. | Bachelor's | 10 Years Minimum Experience |
| 54151S | **Functional Specialist/Advisor** | • Provides expertise, guidance, consultation, facilitation, and thought leadership to the client and/or project team based on specialized in-depth expertise in such fields as: engineering and technology; policy and administration; planning; analysis; training and development; facilities; communications; visual design; human capital; business; and management.  
• Ensures that quality is an integral part of the development, design and manufacture of products or services.  
• Monitors products and services throughout the life cycle.  
• Validates/verifies adherence to specified requirements.  
• Manages/leads quality assurance activities.  
• Works closely with assigned staff, senior specialists or task leads.  
• Directs the activities of specialists or other staff as necessary on activities related to the specified field or discipline. | Bachelor's or equivalent experience within related field | 7 Years Minimum Experience |
Approved FSS Prices
All Prices Include the Industrial Funding Fee (IFF)

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Software Engineer-1 (Entry)</td>
<td>$49.51</td>
<td>$51.00</td>
<td>$52.53</td>
<td>$54.10</td>
<td>$55.73</td>
</tr>
<tr>
<td>54151S</td>
<td>Systems Engineer - Senior Manager (Senior)</td>
<td>$143.83</td>
<td>$148.15</td>
<td>$152.59</td>
<td>$157.17</td>
<td>$161.89</td>
</tr>
<tr>
<td>54151S</td>
<td>Information Systems Security Analyst - Principal I (Senior)</td>
<td>$124.45</td>
<td>$128.19</td>
<td>$132.03</td>
<td>$135.99</td>
<td>$140.07</td>
</tr>
<tr>
<td>54151S</td>
<td>Information Systems Security Analyst - Principal II (Senior)</td>
<td>$157.03</td>
<td>$161.74</td>
<td>$166.59</td>
<td>$171.59</td>
<td>$176.74</td>
</tr>
<tr>
<td>54151S</td>
<td>Software Engineer - Senior II (Journeyman)</td>
<td>$103.67</td>
<td>$106.78</td>
<td>$109.98</td>
<td>$113.28</td>
<td>$116.68</td>
</tr>
<tr>
<td>54151S</td>
<td>Cyber Engineer - Senior Manager (Senior)</td>
<td>$141.01</td>
<td>$145.24</td>
<td>$149.60</td>
<td>$154.08</td>
<td>$158.71</td>
</tr>
<tr>
<td>54151S</td>
<td>SharePoint Developer</td>
<td>$123.86</td>
<td>$127.57</td>
<td>$131.40</td>
<td>$135.34</td>
<td>$139.40</td>
</tr>
<tr>
<td>54151S</td>
<td>Senior Program Security Specialist</td>
<td>$96.28</td>
<td>$99.17</td>
<td>$102.14</td>
<td>$105.20</td>
<td>$108.36</td>
</tr>
<tr>
<td>54151S</td>
<td>Subject Matter Expert</td>
<td>$190.74</td>
<td>$196.46</td>
<td>$202.35</td>
<td>$208.42</td>
<td>$214.67</td>
</tr>
<tr>
<td>54151S</td>
<td>Functional Specialist/ Advisor</td>
<td>$71.83</td>
<td>$73.99</td>
<td>$76.21</td>
<td>$78.49</td>
<td>$80.85</td>
</tr>
</tbody>
</table>