GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Multiple Award Schedule

**Code F: Information Technology**
F03. IT Services Subcategory

**Code G: Miscellaneous**
G06. Complementary SINs Subcategory

**Contract number:** 47QTCA22D007J

**Contract Period:** April 28, 2022 through April 27, 2027

**Pricelist current as of Supplement No:** PS-A815 **Effective:** April 30, 2022

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

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Groundswell Consulting Group, LLC
1660 International Drive, Suite 800
McLean, VA 22012
Tel: (703) 350-7452
www.groundswellcg.com

**Contract Administration:** Eric Grinnalds
**Phone:** (703) 350-7452
**Email:** eric.grinnalds@groundswellcg.com

**Business size:** Small
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
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</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
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</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. N/A

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. Please refer to Pages 8 through 11, LABOR CATEGORY DESCRIPTIONS.

2. Maximum order:
Special Item No. 54151S -- $500,000
Special Item No. OLM -- $250,000

3. Minimum order: $100

4. Geographic coverage (delivery area): Domestic Only; 48 contiguous states including Washington, DC. Domestic delivery also includes a port of consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. Point(s) of production (city, county, and State or foreign country): Same as company address.

6. Discount from list prices or statement of net price: Government Net Prices (discounts already deducted)

7. Quantity discounts: None

8. Prompt payment terms: Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions: 0%; Net 30 days

9. Foreign items (list items by country of origin): None

10a. Time of delivery: Contact the contractor for availability

10b. Expedited Delivery: The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery: Contact the contractor for availability

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact the contractor for availability

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact the contractor for availability
11. F.O.B. point(s): Destination

12a. Ordering address.
Groundswell Consulting Group, LLC
Attn: Blake Templeman
1660 International Drive, Suite 800
McLean, VA 22102

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es).
Groundswell Consulting Group, LLC
Attn: Accounts Receivable
1660 International Drive, Suite 800
McLean, VA 22102

14. Warranty provision: N/A

15. Export packing charges, if applicable: N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. N/A

23. Unique Entity Identifier (UEI) number: J1YNJH7DPT65

24. Notification regarding registration in System for Award Management (SAM) database: Groundswell Consulting Group, LLC is registered in SAM and the registration is current. CAGE Code 89H76.
SIN DESCRIPTIONS

54151S -- Information Technology Professional Services: IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing. NOTE: Subject to Cooperative Purchasing

OLM -- Order-Level Materials (OLMs): Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not To Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs (separate from those under ODC SINs), and indirect costs. OLMs are purchased under the authority of the FSS Program and are not "open market items."
Terms and Conditions for all IT Contractors

1) Organizational Conflicts of Interest
   a) Definitions.

   "Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

   "Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

   An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

   b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508

2) Services Performed
   a) All services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.
   b) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   c) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

3) Travel. Any Contractor travel required in the performance of services must comply with the Pub. L. 99-234 and FAR Part 31.205-46, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel.

4) Warranty
   a) Unless otherwise specified in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.
   b) The Contractor's commercial guarantee/warranty shall be included in the Commercial Supplier Agreement to include Enterprise User License Agreements or Terms of Service (TOS) agreements, if applicable.
   c) Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.
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<tr>
<td>52.222-46</td>
<td>EVALUATION OF COMPENSATION FOR PROFESSIONAL EMPLOYEES (FEB 1993)</td>
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<td>52.222-48</td>
<td>EXEMPTION FROM APPLICATION OF THE SERVICE CONTRACT LABOR STANDARDS TO CONTRACTS FOR MAINTENANCE, CALIBRATION, OR REPAIR OF CERTAIN EQUIPMENT CERTIFICATION (MAY 2014)</td>
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<td>52.223-19</td>
<td>COMPLIANCE WITH ENVIRONMENTAL MANAGEMENT SYSTEMS (MAY 2011)</td>
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<td>52.223-2</td>
<td>AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS (SEP 2013)</td>
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<td>52.229-1</td>
<td>STATE AND LOCAL TAXES (APR 1984)</td>
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<td>52.222-62</td>
<td>PAID SICK LEAVE UNDER EXECUTIVE ORDER 13706 (JAN 2017)</td>
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<td>52.223-13</td>
<td>ACQUISITION OF EPEAT - REGISTERED IMAGING EQUIPMENT (JUN 2014)</td>
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<td>52.223-14</td>
<td>ACQUISITION OF EPEAT® - REGISTERED TELEVISIONS (JUN 2014)</td>
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<td>52.223-16</td>
<td>ACQUISITION OF EPEAT® - REGISTERED PERSONAL COMPUTER PRODUCTS (OCT 2015)</td>
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<td>552.238-115</td>
<td>SPECIAL ORDERING PROCEDURES FOR THE ACQUISITION OF ORDER-LEVEL MATERIALS (MAY 2019)</td>
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<td>552.238-107</td>
<td>TRAFFIC RELEASE (SUPPLIES) (MAY 2019)</td>
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<td>552.238-73</td>
<td>IDENTIFICATION OF ELECTRONIC OFFICE EQUIPMENT PROVIDING ACCESSIBILITY FOR THE HANDICAPPED (MAY 2019)</td>
</tr>
<tr>
<td>552.238-86</td>
<td>DELIVERY SCHEDULE (MAY 2019)</td>
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<tr>
<td>552.238-89</td>
<td>DELIVERIES TO THE U.S. POSTAL SERVICE (MAY 2019)</td>
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<tr>
<td>552.238-90</td>
<td>CHARACTERISTICS OF ELECTRIC CURRENT (MAY 2019)</td>
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<td>552.238-91</td>
<td>MARKING AND DOCUMENTATION REQUIREMENTS FOR SHIPPING (MAY 2019)</td>
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<tr>
<td>552.238-92</td>
<td>VENDOR MANAGED INVENTORY (VMI) PROGRAM (MAY 2019)</td>
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<tr>
<td>552.238-93</td>
<td>ORDER ACKNOWLEDGMENT (MAY 2019)</td>
</tr>
<tr>
<td>552.238-94</td>
<td>ACCELERATED DELIVERY REQUIREMENTS (MAY 2019)</td>
</tr>
</tbody>
</table>
EDUCATION SUBSTITUTIONS, ALL LABOR CATEGORY LEVELS:

The labor category descriptions in our Pricelist describe the functional responsibilities, education and experience requirements for each labor category. These requirements are a guide to the types of experience and educational background of typical personnel in each labor category.

Substitution Guidelines: Consistent with Groundswell Consulting Group LLC’s hiring practices, the following experience can be substituted for education and education for experience.

- One year of experience is the equivalent of one year of education.
- One year of education is the equivalent of one year of experience.
- Training and/or Certifications related to the scope of the contract is equivalent to two years of experience or education requirement.

Groundswell Consulting Group LLC will review each task order opportunity to determine the best candidate available. Staff must meet the minimum qualifications of the labor categories as defined or qualify via the experience equivalence outlined above.

Groundswell Consulting Group LLC may, at our discretion, map staff that exceed the minimum associated with each labor category. Labor category qualifications set the minimum requirement necessary to qualify to perform services. The labor category qualifications do not set an education or experience ceiling.

Further, both parties recognize that, on occasion, there may be a need to waive the requirements in order to use the best individual for the task. Therefore, waivers to the education/experience requirements may be granted by either the task order contracting officer or contracting officer technical representative. If such a waiver is included in our proposal, award of said proposal shall be deemed a grant of the waiver.
SPECIAL ITEM NUMBER (SIN) 54151S - INFORMATION TECHNOLOGY PROFESSIONAL SERVICES
LABOR CATEGORY DESCRIPTIONS

IT Developer
General Experience and Functional Responsibility: Works with client personnel to perform analysis and evaluation, based upon direction from more senior members of a project team, for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking; telecommunications, automation; communications protocols, risk management/electronic analysis, software; lifecycle management, software development methodologies, and modeling and simulation.

Minimum Education and Experience: Bachelor’s Degree and a minimum of 1 year of experience within the scope of the contract.

* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.

IT Senior Developer
General Experience and Functional Responsibility: Leads a team of developers. Analyzes and evaluates system requirements. Designs software tools and subsystems to support software reuse and domain analyses. Manages software development and support using formal specifications, data flow diagrams, and other design techniques. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques.

Minimum Education and Experience: Bachelor’s Degree and a minimum of 3 years of experience within the scope of the contract.

* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.

IT Technical Lead
General Experience and Functional Responsibility: Leads a team of technical design and implementation developers. Analyzes and evaluates system requirements. Designs software tools and subsystems to support software reuse and domain analyses. Manages software development and support using formal specifications, data flow diagrams, and other design techniques. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques.

Minimum Education and Experience: Bachelor’s Degree and a minimum of 3 years of experience within the scope of the contract.

* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.

IT Data Architect
General Experience and Functional Responsibility: Provides highly technical expertise and guidance in the design, implementation, operation, and maintenance of database management systems (DBMS) in relation to the system’s data structure. Determines file organization, indexing methods, and security procedures for specific applications. Controls the design and use of databases. Is an authority on the design of data structures, databases, and the use of database management systems. Evaluates and recommends available DBMS products after matching requirements with system capabilities.

Minimum Education and Experience: Bachelor’s Degree and a minimum of 3 years of experience within the scope of the contract.
* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.

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IT Senior Data Architect

General Experience and Functional Responsibility: Provides architectural expertise necessary to ensure the optimal technical strategy (short-term and long-term) for a specific program/project, in a specific context. Serves as a senior technical advisor to the client, as well as the technical staff: consultants, analysts, and developers. Provides the client with a comprehensive support pertaining to planning, establishing, and sustaining continuous performance of key technological aspects of the program/project.

Minimum Education and Experience: Bachelor’s Degree and a minimum of 7 years of experience within the scope of the contract.

* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.

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IT Tester

General Experience and Functional Responsibility: Works directly with client and implementation team personnel to evaluate and solve problems with defined system functionality. Responsible for testing and evaluating the software applications and learning systems. Creates and maintains test cases. Performs manual/automated system testing and prepare test evidence. Tests the implementation of system change requests, including fixes and enhancements. Documents, prioritizes, and communicates defects to the development team. Designs and maintains system test cases and test suites. Performs quality and coverage analysis on use cases.

Minimum Education and Experience: Bachelor’s Degree and a minimum of 1 year of experience within the scope of the contract.

* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.

-----------------------------------------------

IT Senior Tester

General Experience and Functional Responsibility: Works directly with client and implementation team personnel to evaluate and solve problems with defined system functionality. Responsible for testing and evaluating the software applications and learning systems. Creates and maintains test cases. Performs manual/automated system testing and prepare test evidence. Tests the implementation of system change requests, including fixes and enhancements. Documents, prioritizes, and communicates defects to the development team. Designs and maintains system test cases and test suites. Performs quality and coverage analysis on use cases. Supervises more junior personnel and leads more complex quality control activities.

Minimum Education and Experience: Bachelor’s Degree and a minimum of 3 years of experience within the scope of the contract.

* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.

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IT Testing Architect

**General Experience and Functional Responsibility:** Provides highly technical expertise and guidance in the design, implementation, operation and maintenance of quality control systems and activities. Works directly with client and implementation team personnel to evaluate and solve problems with defined system functionality. Supervises more junior personnel and leads more complex quality control activities.

**Minimum Education and Experience:** Bachelor’s Degree and a minimum of 5 years of experience within the scope of the contract.

* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC's discretion.

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IT Technical Architect

**General Experience and Functional Responsibility:** Provides architectural expertise necessary to ensure the optimal technical strategy (short-term and long-term) for a specific program/project, in a specific context. Serves as a senior technical advisor to the client, as well as the technical staff: consultants, analysts, and developers. Provides the client with a comprehensive support pertaining to planning, establishing, and sustaining continuous performance of key technological aspects of the program/project.

**Minimum Education and Experience:** Bachelor’s Degree and a minimum of 7 years of experience within the scope of the contract.

* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.

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IT Technical Delivery Manager

**General Experience and Functional Responsibility:** Provide technical and project management expertise for Information Technology/Information Management projects. Serves as the main point of contact for the client in regard to the project, implementation schedule, deliverables, risk management, and project performance. Provides the client comprehensive support pertaining to planning, establishing, and sustaining continuous performance of all key aspects of the project.

**Minimum Education and Experience:** Bachelor’s Degree and a minimum of 10 years of experience within the scope of the contract.

* These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.

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IT Project Manager

**General Experience and Functional Responsibility:** Responsible for Information Technology/Information Management projects. Serves as the main point of contact for the client in regard to the project, implementation schedule, deliverables, risk management, and project performance. Provides the client comprehensive support pertaining to planning, establishing, and sustaining continuous performance of all key aspects of the project. Responsible for overall program/project organization and direction for programs/projects supporting information technology. Interfaces directly with designated client representatives to formulate requirements and supervise tasks. Requires knowledge of FARs and DoD regulations, requirements, policies and procedures, cost and schedule estimating, systems disciplines, and engineering specifications.

**Minimum Education and Experience:** Bachelor’s Degree and a minimum of 8 years of experience within the scope of the contract.
IT Subject Matter Expert

**General Experience and Functional Responsibility:** Provides expertise and guidance for the design, implementation, operation, and maintenance of specialized technology solutions that provide innovative and impactful outcomes for clients.

**Minimum Education and Experience:** Bachelor’s Degree and a minimum of 3 years of experience within the scope of the contract.

*These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.*

IT Senior Subject Matter Expert

**General Experience and Functional Responsibility:** Provides expertise and guidance for the design, implementation, operation, and maintenance of specialized technology solutions that provide innovative and impactful outcomes for clients. Supervises more junior personnel and leads more complex solution activities.

**Minimum Education and Experience:** Bachelor’s Degree and a minimum of 5 years of experience within the scope of the contract.

*These are minimum requirements, staff that exceed these education and experience requirements may be aligned to the labor categories at Groundswell Consulting Group LLC’s discretion.*
<table>
<thead>
<tr>
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**SERVICE CONTRACT LABOR STANDARDS (SCLS) MATRIX**

The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.