AUTHORIZED FEDERAL SUPPLY SERVICE

GSA MULTIPLE AWARD SCHEDULE (MAS) PRICE LIST

- Special Item No. (SIN) 54151S - Information Technology Professional Services
- SIN OLM – Order Level Material

GBK Consultants, LLC (GBK)
1142 Tetford
San Antonio, TX 78253-5827
www.gbkconsultllc.com
(210) 740-3883 (Office)
866-376-9878 (Fax)
Business size: 8(a) Service-Disabled Veteran Owned Small Business (SDVOSB)

Contract Number: 47QTCA22D00BK
Period Covered by Contract: August 2, 2022 – August 1, 2027

General Services Administration
Multiple Award Schedule

Pricelist current as of Modification # 0001, dated 08/02/2022, eOffer # 7ZXWAGJ7 as of 08/02/2022

Products and ordering information in this Authorized Information Technology Schedule Pricelist is also available, On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage®, a menu-driven database system. The web address for GSA Advantage® is http://www.gsaadvantage.gov.
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CUSTOMER SERVICE INFORMATION

SPECIAL NOTICE TO AGENCIES:

Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Labor Category Descriptions: See Section Below

2. Maximum Order:
(All dollar amounts are exclusive of any discount for prompt payment.) The maximum for the following Special Item Numbers (SINs) is:

Special Item 54151S - $500,000
OLM - Ordering Level Material - $250,000

3. Minimum Order
The minimum dollar value of orders to be issued is $100.00 per order.
4. **Geographic Coverage (delivery Area):** The geographic scope of this proposal is the 48 contiguous states, District of Columbia, Hawaii, Alaska and Puerto Rico and OCONUS locations.

5. **Point(s) of Production (city, county, and state or foreign country):** Same as company address

6. **Discount From List Prices or Statement of Net Price:** Government net prices (discount already deducted, but GSA Discount: Range for All respective Labor Category Services (LCATS) in Scope is: 12 - 18%).

7. **Volume Discounts:** Any Individual and/or Blended Task Order (TO) with any combination of Labor Services (LCATS) at an additional 1% Discount at $250,000 or greater.

8. **Prompt Payment Terms:** 1% discount net 10 days.

9. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
   a. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes

10. **Foreign Items (list items by country of origin):** None
    a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
    b. Expedited Delivery: Contact GBK
    c. Overnight Delivery: Contact GBK
    d. Urgent Requirements: Contact GBK

11. **F.O.B. Point(s):** Destination
    a. Ordering Address(es): Same as GBK
    b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

12. **Contractor’s Ordering Address and Payment Information:**
13. **Warranty Provision:** Standard Commercial Warranty.

14. **Export Packaging Charges (if applicable):** N/A

15. **Terms and Conditions of rental, maintenance, and repair (if applicable):** N/A

16. **Terms and conditions of installation (if applicable):** N/A

17. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

18. **Terms and conditions for any other services (if applicable):** N/A

19. **List of participating dealers (if applicable):** N/A

20. **List of service and distribution points (if applicable):** N/A

21. **Preventive maintenance (if applicable):** N/A
   a. Environmental Attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
   b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at [www.Section508.gov/](http://www.Section508.gov/): N/A

22. **Unique Entity Identifier (UEI):** E8EKTQG75K5

23. **Data Universal Numbering System (DUNS) number:** 079770003
24. Notification Regarding Registration in System for Award Management (SAM) database:
Registered

25. **Service Contract Act:** The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire MAS and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when GBK adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 54151S)

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor’s facility and/or at the Government location, as agreed to by the Contractor and the ordering office.

2. PERFORMANCE INCENTIVES

a. Performance incentives may be agreed upon between the Contractor and the ordering office on individual fixed price orders or Blanket Purchase Agreements, for fixed price tasks, under this contract in accordance with this clause.

b. The ordering office must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. To the maximum extent practicable, ordering offices shall consider establishing incentives where performance is critical to the agency’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the
Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering office.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering office.

c. The Agency should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:

   (1) Cancel the stop-work order; or
   (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
(3) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(4) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.
9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the Government.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed Government contract, without some restriction on activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the Government, ordering offices may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering office on individual orders, if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.
12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (5) The offeror;
   (6) Subcontractors; and/or
   (7) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user agency upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.
15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 54151S IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the manner in which the description of a commercial job title should be presented:

**EXAMPLE:** Commercial Job Title: System Engineer
Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor’s Degree in Computer Science
LABOR CATEGORY DESCRIPTIONS

This section presents descriptions of service offerings by labor categories. When determining the qualifications of an individual to fill one of the positions offered, substitutions for the education and experience requirements may be made follows:

Substitution/Equivalency:

The following substitutions, unless otherwise stated, may be made for either education, or experience for all categories listed below:

- Substitution/Equivalency GED or vocational degree = high school diploma.
- Associate’s = two (2) years relevant experience
- Bachelor’s = Associates degree plus two (2) years relevant experience
- Master’s = Associates degree plus six (6) years relevant experience.
- Ph.D. = Associates degree plus nine (9) years relevant experience.

- **NOTE:** Relevant Experience means the type of experience similar to the IT Services labor category requirements for the specific labor category contemplated.
<table>
<thead>
<tr>
<th>Labor Category/Service Title</th>
<th>Labor Category/Service Description</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager</td>
<td>Responsible for directs, coordinates, and exercises supervisory authority for planning, organizing, controlling, integrating, and completing programs. Develops and establishes procedures and guidelines for daily operation of assigned program. Executes and implements program directives and develops systems and controls to carry out program tasks. Determines work schedules, sets priorities, and implements procedures for performing work activities. Directs and monitors work results for meeting customer requirements, specifications, and quality assurance standards. Evaluates performance of assigned program tasks in terms of quality, cost control, and program schedules. Participates in the support of new business and in the development of financial plans for the company.</td>
<td>Bachelors</td>
<td>10</td>
</tr>
<tr>
<td>Project Manager</td>
<td>Responsible for management and execution of the assigned project/task in accordance with the requirements of the contract (or task). Executes the work consistent with quality standards established in the contract. The project manager serves as the main point of contact with the client on all matters including budget, project execution, deliverables, and schedule. Responsible for approving all project reports, deliverables, and subcontractor performance</td>
<td>Bachelors</td>
<td>8</td>
</tr>
<tr>
<td>Senior Management Analyst/Task Leader</td>
<td>Specialized experience in facilitation, training, methodology development and evaluation, process reengineering, change management, and other business processes. Applies process improvement and reengineering methodologies and principles to conduct process modernization projects</td>
<td>Bachelors</td>
<td>6</td>
</tr>
<tr>
<td>Senior Network Engineer</td>
<td>Analyzes requirements and designs, installs, configures, implements and supports network infrastructure, Local, and Wide Area Network operating systems, and computer data exchange requirements. Exercises independent judgment and initiative in conceptualizing and designing requirements for large multi-node communications systems supporting information processing. The Senior Network Engineer consults regularly with customers and non-technical sources on problems that are complex in nature and acts as task leader, as required, providing technical direction to lower level professional and technical personnel and advising superiors on issues of an advanced nature.</td>
<td>Bachelors</td>
<td>10</td>
</tr>
<tr>
<td>Senior Network Administrator</td>
<td>Provides support for implementation, troubleshooting, and maintenance of LAN/WANs. Assists in designing and managing infrastructure and any processes related to the networks. Provides</td>
<td>Bachelors, certifications may be substituted</td>
<td>8</td>
</tr>
<tr>
<td>Position</td>
<td>Description</td>
<td>Education/Experience</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------</td>
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<td>-------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Network Administrator</td>
<td>Performs integration and testing of large-scale computer integrated networks. Designs and optimizes network topologies and site configurations. Plans installations, transitions, and cutovers of network components, network operating systems, and capabilities. May be required to oversee network control center. Supervises the installation and maintenance of network components. Optimizes network costs and performance, accounting, fault, and security management. Coordinates network requirements with users and sites. Works independently, as a lead, or as a member of a team.</td>
<td>Bachelors, certifications may be substituted for degree depending on the certificate</td>
<td></td>
</tr>
<tr>
<td>Senior Help Desk Specialist</td>
<td>Provides daily supervision and direction to staff who are responsible for Help Desk operations and customer service support. Implements policies and procedures regarding how problems are identified, received, documented, distributed, and resolved. Evaluates new information systems products or services and recommends changes to existing products to better aid the end user. Serves as the subject matter expert for customer service issues and for troubleshooting hardware and software issues for computers, peripherals, and other related equipment. May require supervisory responsibility.</td>
<td>Associates 4</td>
<td></td>
</tr>
<tr>
<td>Help Desk Specialist</td>
<td>Provides Help Desk and customer service support. Identifies, researches, and resolves complex technical problems. Responds to telephone calls, email, and personnel requests for technical support. Ensures that escalation procedures and service levels are achieved. Observes policies and procedures regarding how problems are identified, received, documented, distributed, and resolved. Troubleshoots hardware and software issues for computers, peripherals, and other related equipment.</td>
<td>Associates 2</td>
<td></td>
</tr>
<tr>
<td>Senior IT Analyst</td>
<td>Provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.</td>
<td>Bachelors 10</td>
<td></td>
</tr>
<tr>
<td>IT Analyst</td>
<td>Provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.</td>
<td>Bachelors</td>
<td>8</td>
</tr>
</tbody>
</table>
## SIN 54151S GSA MAS Price List

<table>
<thead>
<tr>
<th>GSA Labor Category</th>
<th>Year 1 - 08/02/2022-08/01/2023</th>
<th>Year 2 - 08/02/2023-08/01/2024</th>
<th>Year 3 - 08/02/2024-08/01/2025</th>
<th>Year 4 - 08/02/2025-08/01/2026</th>
<th>Year 5 - 08/02/2026-08/01/2027</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager</td>
<td>$157.28</td>
<td>$161.99</td>
<td>$166.85</td>
<td>$171.86</td>
<td>$177.01</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$135.84</td>
<td>$139.91</td>
<td>$144.11</td>
<td>$148.43</td>
<td>$152.89</td>
</tr>
<tr>
<td>Senior Management Analyst/Task Leader</td>
<td>$128.69</td>
<td>$132.54</td>
<td>$136.52</td>
<td>$140.61</td>
<td>$144.84</td>
</tr>
<tr>
<td>Senior Network Engineer</td>
<td>$125.11</td>
<td>$128.87</td>
<td>$132.74</td>
<td>$136.72</td>
<td>$140.82</td>
</tr>
<tr>
<td>Senior Network Administrator</td>
<td>$110.81</td>
<td>$114.14</td>
<td>$117.56</td>
<td>$121.09</td>
<td>$124.72</td>
</tr>
<tr>
<td>Network Administrator</td>
<td>$100.08</td>
<td>$103.08</td>
<td>$106.18</td>
<td>$109.37</td>
<td>$112.64</td>
</tr>
<tr>
<td>Senior Help Desk Specialist</td>
<td>$86.60</td>
<td>$89.20</td>
<td>$91.88</td>
<td>$94.64</td>
<td>$97.48</td>
</tr>
<tr>
<td>Help Desk Specialist</td>
<td>$66.62</td>
<td>$68.61</td>
<td>$70.67</td>
<td>$72.79</td>
<td>$74.97</td>
</tr>
<tr>
<td>Senior IT Analyst</td>
<td>$103.67</td>
<td>$106.78</td>
<td>$109.98</td>
<td>$113.28</td>
<td>$116.68</td>
</tr>
<tr>
<td>IT Analyst</td>
<td>$85.79</td>
<td>$88.36</td>
<td>$91.01</td>
<td>$93.75</td>
<td>$96.56</td>
</tr>
</tbody>
</table>