



General Services Administration
Federal Supply Schedule Catalog

Authorized Federal Supply Schedule Price List

SCHEDULE FOR CONSOLIDATED SERVICES

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CONSOLIDATED SERVICES

SIN C132-51/C132-51RC - Information Technology Professional Services
SIN C874-1/C874-1RC - Integrated Consulting Services (MOBIS)
SIN C874-501/C874-501RC - Supply and Value Chain Management
SIN C520-13/C520-13RC - Complementary Financial Management Services

CONTRACT NUMBER: GS-00F-0001P

Period Covered by Contract: 10-1-2003 through 8-13-2017 – PS 0035

Council for Logistics Research, Inc
1550 Crystal Drive Suite 500
Arlington, VA 22202
Attn: GSA Sales (Ordering)

Accounts Receivables (Payment)
Tel: (703) 412-1563
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Contract Department
contracting@clrexec.com

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<http://www.fss.gsa.gov>



CUSTOMER INFORMATION

- 1a. Ordering information – Table of awarded Special Item Number(s) follows
- 1b. N/A
- 1c. LABOR DESCRIPTIONS: Provided below
2. MAXIMUM ORDER. \$1,000,000
3. MINIMUM ORDER. \$100
4. GEOGRAPHIC COVERAGE (delivery area). Domestic and Overseas Delivery
5. POINT(S) OF PRODUCTION (city, county, and State or foreign country). Arlington, VA
6. DISCOUNTS FROM LIST PRICES. Negotiated at task order level
7. QUANTITY DISCOUNTS. Negotiated at task order level
8. PROMPT PAYMENT TERMS. Negotiated at task order level
- 9a. GOVERNMENT PURCHASE CARD (accepted at/below the micro-purchase threshold). Yes
- 9b. GOVERNMENT PURCHASE CARD (accepted above the micro-purchase threshold). Yes
10. FOREIGN ITEMS (list items by country of origin). N/A
- 11a. TIME OF DELIVERY. Per task order
- 11b. EXPEDITED DELIVERY. N/A
- 11c. OVERNIGHT AND 2-DAY DELIVERY. N/A
- 11d. URGENT REQUIREMENTS. N/A
12. F.O.B. point(s). Destination
- 13a. ORDERING ADDRESS. 1550 Crystal Drive Suite 500, Arlington VA 22202
- 13b. ORDERING PROCEDURES: Per Federal Acquisition Regulation (FAR) 8.405-3.
14. PAYMENT ADDRESS. 1550 Crystal Drive Suite 500, Arlington VA 22202
15. WARRANTY PROVISION. Standard Commercial
16. EXPORT PACKING CHARGES. N/A
17. TERMS AND CONDITIONS GOVERNMENT PURCHASE CARD. None
18. TERMS AND CONDITIONS RENTAL, MAINTENANCE, AND REPAIR. N/A
19. TERMS AND CONDITIONS INSTALLATION. N/A
20. TERMS AND CONDITIONS REPAIR PARTS. N/A
- 20a. TERMS AND CONDITIONS OTHER SERVICES. N/A
21. SERVICE AND DISTRIBUTION POINTS. N/A
22. PARTICIPATING DEALERS. N/A
23. PREVENTATIVE MAINTENANCE. N/A
- 24a. SPECIAL ATTRIBUTES. N/A
- 24b. SECTION 508 COMPLIANCE. Contractor's website
25. DUNS NUMBER. 09-7791292
26. CCR. Vendor is registered



BUSINESS SIZE (LARGE)

Company Background

Council For Logistics Research, Inc (CLR) is a Service-Disabled Veteran-Owned Business that supports the Federal government and Commercial industry by providing a full spectrum of innovative enterprise-wide transformation and decision-support services. CLR is headquartered in Arlington, Virginia with personnel in Massachusetts and Florida. CLR currently employs acquisition specialists, professional consultants, research analysts, domain engineers, system architects, functional specialists, logistics and transportation study specialists, and public health professionals who support our various projects. CLR's talented employees are dedicated to providing innovative, resourceful, and cost effective business solutions.

CLR has experience in logistics and related areas, business analysis, knowledge management and leadership and workforce development. We are proud of our reputation for assessing clients' needs and quickly deploying resources to assist clients on a full spectrum of projects. Our personnel have extensive experience in providing a wide range of acquisition management, business process reengineering, and technical support to many program offices. Many of our employees have professional certifications and have attended seminars and courses offered by experts in areas such as project management, business process reengineering, DoD acquisition, human resources, and contracting. By blending analytical, technical and professional skills with domain expertise, CLR collaborates effectively with clients and stakeholders.

The CLR Advantage

CLR can provide you with the right solution efficiently, comprehensively, and cost effectively. We have worked with a dynamic client base and are capable of delivering the solution that will create value for your organization. CLR's ability to manage employees, consultants, subcontractors and vendors has made us renowned for our contracting flexibility and provides us with an ability to rapidly initiate highly promising new efforts to transform the acquisition enterprise.

CLR's services include, but are not limited to:

Business Management

We provide the direction needed to achieve your business goals. Our services in this area include strategic planning, process and productivity improvement, systems alignment, communications, and human resources.

Program / Project Management

Our experience in dealing with technical process costs, program budgeting, and knowledge management resources means that we field the most cost-effective and technically superior systems. CLR's mature program and project management processes are based on the Project Management Institute's (PMI®) Project Management Body of Knowledge (PMBOK®).



Management Consulting

Our key managers have an ideal combination of leadership and management skills drawn from their diverse experience. This experience allows us to offer our clients the solution that best fits their needs.

Information Technology Development

Today's technology-driven business requires the depth of knowledge we can provide. Our technology staff will help your business thrive.

Market Analysis / Case Study Development

We can provide you with an in-depth look at the marketplace including market forces, market players, market forecasts, and penetration forecasts.

Description of Services

Information Technology Professional Services C132-51/C132-51RC

- IT Services includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, millennium conversion services, conversion and implementation support, network services project management, data/records management, subscriptions/publications (electronic media), and other services.

Integrated Consulting Services (MOBIS) C874-1/C874-1RC

- Consulting services may include providing expert advice, assistance, guidance or counseling in support of an agency's mission-oriented business functions. Services covered are:
 - ✓ Management or strategy consulting
 - ✓ Program planning, audits, and evaluations
 - ✓ Studies, analyses, scenarios, and reports relating to an agency's mission-oriented business programs or initiatives, such as defense studies, tabletop exercises or scenario simulations, educational studies, regulatory or policy studies, health care studies, economic studies, and preparedness studies
 - ✓ Executive/management coaching services
 - ✓ Customized business training as needed to successfully perform/complete a consulting engagement
 - ✓ Policy and regulation development assistance
 - ✓ Expert Witness services in support of litigation, claims, or other formal cases
 - ✓ Advisory and assistance services in accordance with FAR 37.203

Supply and Value Chain Management C874-501/C874-501RC

- Supply and Value Chain Management includes planning, development, management, operation, and maintenance of logistics systems dealing with the acquisition, movement, and maintenance of resources. Typical tasks include operating warehouses/storage facilities, packing/crating, staging/shipping/receiving, bar coding, fulfillment operations, acquisition/vendor/inventory management, business process reengineering, systems



modernization, expansion/consolidation studies, system assessment and material requirements planning.

Complementary Financial Management Services C520-13/C520-13RC

- Complementary Financial Management Services includes assess and improve financial management systems, financial reporting and analysis, strategic financial planning, financial policy formulation and development. Devise and implement performance measures, conduct special cost studies, perform actuarial services, perform economic and regulatory analysis, assist with financial quality assurance efforts, and perform benchmarking.

Table of Awarded Special Item Number(s)

		Year 11	Year 12	Year 13	Year 14	Year 15
SIN	Labor Category*	8/14/12	8/14/13	8/14/14	8/14/15	8/14/16
		-	-	-	-	-
		8/13/13	8/13/14	8/13/15	8/13/16	8/13/17
C874-1/RC	Program Director	\$222.51	\$229.19	\$236.06	\$243.14	\$250.44
C874-1/RC	Project Director	\$178.96	\$184.33	\$189.86	\$195.56	\$201.42
C874-1/RC	Project Manager	\$146.38	\$150.78	\$155.30	\$159.96	\$164.76
C874-1/RC	Executive Consulting Scientist	\$184.06	\$189.58	\$195.27	\$201.13	\$207.16
C874-1/RC	Senior Consulting Scientist	\$157.46	\$162.18	\$167.05	\$172.06	\$177.22
C874-1/RC	Strategic Planning Specialist III	\$160.71	\$165.53	\$170.50	\$175.61	\$180.88
C874-1/RC	Strategic Planning Specialist II	\$153.32	\$157.91	\$162.65	\$167.53	\$172.56
C874-1/RC	Strategic Planning Specialist I	\$127.92	\$131.75	\$135.71	\$139.78	\$143.97
C874-1/RC	Jr. Systems Analyst	\$86.43	\$89.02	\$91.69	\$94.44	\$97.28
C874-1/RC	Project Coordinator II	\$76.82	\$79.12	\$81.50	\$83.94	\$86.46
C874-501/RC	Senior Program Manager	\$167.42	\$172.44	\$177.61	\$182.94	\$188.43
C874-501/RC	Program Manager	\$146.27	\$150.66	\$155.18	\$159.83	\$164.63
C874-501/RC	Senior Industrial Engineer	\$141.93	\$146.19	\$150.58	\$155.10	\$159.75
C874-501/RC	Consultant III	\$125.04	\$128.79	\$132.66	\$136.64	\$140.74
C874-501/RC	Consultant II	\$105.64	\$108.81	\$112.07	\$115.43	\$118.90
C874-501/RC	Consultant I	\$68.89	\$70.95	\$73.08	\$75.27	\$77.53
C874-501/RC	Technical Order Management Specialist	\$60.28	\$62.08	\$63.95	\$65.86	\$67.84
C874-501/RC	Project Manager	\$164.40	\$169.54	\$174.62	\$179.86	\$185.26
C132-51/RC	Senior Program Manager, IT	\$145.86	\$150.23	\$154.74	\$159.38	\$164.16
C132-51/RC	Program Manager, IT	\$182.67	\$188.15	\$193.79	\$199.61	\$205.60
C132-51/RC	Business Process Engineer, IT	\$143.68	\$147.99	\$152.43	\$157.00	\$161.71
C132-51/RC	Consultant II, IT	\$129.22	\$133.10	\$137.09	\$141.20	\$145.44



C132-51/RC	Consultant I, IT	\$88.68	\$91.34	\$94.08	\$96.91	\$99.81
C132-51/RC	Technical Order Management Specialist, IT	\$52.57	\$54.15	\$55.77	\$57.45	\$59.17
C132-51/RC	Business Systems Analyst II	\$95.95	\$98.83	\$101.79	\$104.85	\$107.99
C132-51/RC	Systems Analyst I	\$90.43	\$93.14	\$95.94	\$98.82	\$101.78
C132-51/RC	Consultant III	\$160.17	\$164.98	\$169.92	\$175.02	\$180.27
C132-51/RC	Software Engineer III, IT	\$110.01	\$113.31	\$116.71	\$120.21	\$123.82
C520-13/RC	Budget/Financial Analyst II (Off Site)	\$95.80	\$98.67	\$101.63	\$104.68	\$107.82

****Council for Logistics Research, Inc. acknowledges the Service Contract Act (SCA) is applicable to this contract as it applies to the entire Consolidated Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when CLR adds SCA labor categories/employees to the contract through the modification process, CLR will inform the Contracting Officer and establish an SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles, and the applicable wage determination number.***



Council for Logistics Research, Inc.

Labor Category Descriptions





Management Consulting and Administrative Services

Program Director

Minimum/General Experience:

Ten (10) to Twenty (20) years of experience performing non-routine functional activities by providing leadership, management and technical direction to all program and project personnel. Exercises leadership and independent judgment, as well as a high level of analytical skill, in solving non-routine technical, administrative and managerial problems. Responsible for all aspects of program performance and assists in the overall direction to all project-level activities and personnel.

Functional Responsibility:

Is responsible for managing all aspects of program performance (i.e. technical, contractual, administrative, financial). Supervises personnel involved in all aspects of project activity, organizes and assigns responsibilities to subordinates, oversees the successful completion of all assigned tasks, establishes and maintains technical and financial reports to show progress to division management and customers, and maintains customer contacts to ensure conformity to all contractual obligations. Responsible for strategic, business and action planning in support of the entire scope of the tasked consulting services' requirement area.

Minimum Education:

Master's Degree in a technical discipline. Bachelor's Degree and at Twenty-One (21) years of applicable experience may be substituted for degree requirements.

Project Director

Minimum/General Experience:

Eight (8) to Fifteen (15) years of experience providing management and technical direction of multiple complex projects to project personnel. Must be familiar with the principles of exercising independent judgment, as well as a high level of analytical skill, in solving complex and unusual technical, administrative and managerial problems. Provides overall direction of project activities.

Functional Responsibility:

Under limited supervision, responsible for all aspects of performance (i.e. technical, contractual, administrative, financial) of a project or set of projects within an overall program. Consults with the customer to ensure conformity to contractual obligations, establishes and maintains technical and financial reports to show progress of projects to management and customers, organizes and assigns responsibilities to subordinates, oversees the successful completion of all assigned tasks, and assumes the initiative



and provides support to marketing personnel in identifying and acquiring potential business.

Minimum Education:

Bachelor's Degree. Sixteen (16) years of applicable experience may be substituted for degree requirements.

Project Manager

Minimum/General Experience:

Six (6) to Thirteen (13) years of experience performing complex functional activities of the project by providing management and technical direction to personnel focusing on a particular project within a set of projects supporting an overall program. Under limited supervision, responsible for specific aspects of project performance (i.e. technical, contractual, administrative, financial). Manages and supervises personnel involved in all aspects of project activity, organizes and assigns responsibilities to subordinates and oversees the successful completion of all assigned tasks.

Functional Responsibility:

Under limited supervision, responsible for all aspects of performance (i.e. technical, contractual, administrative, financial) of a specific project as part of a larger program effort. Consults with the customer to ensure conformity to contractual obligations, establishes and maintains technical and financial reports to show progress of projects to management and customers, organizes and assigns responsibilities to subordinates, oversees the successful completion of all assigned tasks, and assumes the initiative and provides support to marketing personnel in identifying and acquiring potential business.

Minimum Education:

Bachelor's Degree. Fourteen (14) years of applicable experience may be substituted for degree requirements.

Executive Consulting Scientist

Minimum/General Experience:

Eleven (11) to Fifteen (15) years work experience in a scientific or engineering field related to the consulting services' requirement area. Perform logical analysis of complex scientific, engineering and other technical problems and formulate solutions.

Functional Responsibility:

Supervises the performance of technical tasks associated with a management, organization or general business process environment. Will usually function as the lead systems analyst on an effort and performs the technical interface between the



customer's management and leadership and the supporting project teams. Establishes the targets and goals for setting performance standards, measures and indicators, identifies the needs for process and productivity improvements, and designs organization assessment efforts.

Minimum Education:

Master's Degree in a technical, engineering or scientific field. Bachelor's Degree and Sixteen (16) years of applicable experience may be substituted for degree requirements.

Senior Consulting Scientist

Minimum/General Experience:

Six (6) to Ten (10) years work experience in a scientific or engineering field related to the consulting services' requirement area. Perform logical analysis of advanced scientific, engineering and other technical problems and formulate solutions.

Functional Responsibility:

Works under minimal supervision in the performance of technical tasks associated with a management, organization or general business process environment. Will usually function as the lead systems analyst on an effort, and may train and assist less-experienced personnel, as is required. Provides guidance on system alignment and sets standards for program audits and evaluations.

Minimum Education:

Bachelor's Degree in a technical, engineering or scientific field. Eleven (11) years of applicable experience may be substituted for degree requirements.

Strategic Planning Specialist III

Minimum/General Experience:

Eleven (11) to Fifteen (15) years experience. Supports Senior Management with expert analysis and strategic business planning of consulting services' requirement area operating procedures and workflow. Will advise of most efficient methods of accomplishing consulting services' requirement area objectives and deliverables based on specific area of expertise.

Functional Responsibility:

Along with the executive leadership of the contracting agency, takes the strategic perspective in developing organizational business plans. Works under minimal supervision in the performance of all technical tasks associated with a management, organization, or general business process environment. Responsible for establishing overall strategic planning goals, objectives, and strategies to meet the needs of the



consulting services' requirement area and developing performance metrics to measure the progress and accomplishment of those strategic business elements. Usually functions as the lead systems analyst on an effort, and may train and assist less-experienced personnel, as is required.

Minimum Education:

Master's Degree. Bachelor's degree and Sixteen (16) years of applicable experience may be substituted for degree requirements.

Strategic Planning Specialist II

Minimum/General Experience:

Six (6) to Ten (10) years experience. Supports Senior Management with in-depth analysis and strategic business planning of consulting services' requirement area operating procedures and workflow. Will advise of most efficient methods of accomplishing consulting services' requirement area objectives and deliverables based on specific area of expertise.

Functional Responsibility:

Works under nominal project supervision in the performance of all technical tasks associated with a management, organization, or general business process environment. Will usually function as a member of a team of systems analyst on an effort, and may train and assist less-experienced personnel, as is required. Responsible for supporting the development of the details of strategic planning goals, objectives, and strategies to meet the needs of the consulting services' requirement area and performing trend analysis on performance metrics to identify strategic business element progress and potential problem areas.

Minimum Education:

Bachelor's Degree. Eleven (11) years of applicable experience may be substituted for degree requirements.

Strategic Planning Specialist I

Minimum/General Experience:

Five (5) years experience. Supports Senior Management with professional analysis and strategic business planning of consulting services' requirement area operating procedures and workflow. Will advise of most efficient methods of accomplishing consulting services' requirement area objectives and deliverables based on specific area of expertise.



Functional Responsibility:

Works on the tactical aspects of strategic business planning. Works under normal project supervision in the performance of specific technical tasks associated with a management, organization, or general business process environment. Will usually function as a member of a team of systems analysts on an effort. Responsible for gathering performance metrics data that support measurement of progress towards the strategic planning goals, objectives, and strategies. Supports the development of strategic planning goals, objectives, and strategies and develops the tactics to accomplish those strategic business elements.

Minimum Education:

Bachelor's Degree. Six (6) years of applicable experience may be substituted for degree requirements.

Jr. Systems Analyst

Minimum/General Experience:

Zero (0) to Five (5) years experience.

Functional Responsibility:

Reviews and analyzes programming systems under supervision. Documents current operating procedures and programming objectives. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Job functions do not require exercising independent judgment. Typically works in a team environment.

Minimum Education:

Requires a Bachelor's Degree.

Project Coordinator II

Minimum/General Experience:

Four (4) to Six (6) years of experience supporting project teams.

Functional Responsibility:

Supports project teams and project lead by facilitating logistics such as meetings, conference rooms, conference calls, etc. including presentations and tracking action items. Plans and coordinates project scheduling, budgeting, and administrative tasks.



Takes meeting minutes and action items during meetings and performs basic follow-up. Assists in development of presentations. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks.

Minimum Education:

Requires a Bachelor's Degree in a related area. Additional advanced degrees and/or certifications can substitute for experience requirements.

Logistics

Senior Program Manager

Minimum/General Experience:

The Senior Program Manager is responsible for managing the overall acquisition logistics program and directing the team to achieve the goals of the program. The candidate should have worked in the transportation/logistics industry for over Fifteen (15) years, possess a successful track record in managing logistics program and case studies, and have a firm understanding of analytical techniques. Needs to have complete knowledge of the transportation/ logistics industry (including logistics strategies and logistics system design), and thorough knowledge of the companies involved in the transportation and logistics industries.

Functional Responsibility:

In addition, be highly experienced in transportation/ logistics cost analyses with a thorough understanding of all parts of the logistics chain-e.g., air, sea, and land transport, customs, FAA and other agency regulations, and tariff. Possess strong information technology skills, an excellent working knowledge of programs such as Word, Excel and PowerPoint, and solid interpersonal and team-building skills.

Minimum Education:

The individual needs to have a postgraduate degree in Business, Statistics, or Engineering, or a Bachelor's Degree in these related fields with Twenty (20) years of experience, or Twenty-Five (25) year of experience in the vocation without a degree.

Program Manager

Minimum/General Experience:

The Program Manager has overall responsibility for a study or program in a specified acquisition logistics requirement area, and managing all the tasks, milestones, and deliverables, as well as all staff member. The candidate should have worked in the



transportation/ logistics industry over Fifteen (15) years, and have experience in managing logistics programs and transportation/ logistics case studies. Individual needs to have some working experience and understanding of analytical techniques, thorough knowledge of the transportation/ logistics industry.

Functional Responsibility:

In addition, must have working experience in transportation/ logistics cost analysis, coupled with a thorough understanding of all facets of logistics – e.g., air, sea, and land transport, customs, FAA and other agency regulations, and tariffs. Possess strong information technology skills, a good working knowledge of programs such as Word, Excel, and PowerPoint, and solid interpersonal and team-building skills.

Minimum Education:

The individual needs to have a Bachelor's Degree in Business, Statistics, or Engineering, or Twenty (20) years of related experience without a degree.

Senior Industrial Engineer

Minimum/General Experience:

The Senior Industrial Engineer is responsible for understanding and developing logistics concepts and strategies to achieve the goals of the program and developing working models to test statistical conclusions. The candidate should have worked in the transportation /logistics industry for over Fifteen (15) years and possess strong analytical skills and acquisition related experience including the purchasing of transportation/logistics services and equipment. Candidate needs to have a positive track record in managing and resolving problems related to logistics operations. Possess a complete knowledge of the transportation. Logistics industry and its strategies, coupled with thorough knowledge and a firm understanding of the companies involved in the transportation/ logistics industry.

Functional Responsibility:

In addition be highly experience in transportation/ logistics cost analysis with a thorough understanding of all parts of the logistics chain-e.g., air, sea, land transport, customs, FDA and other agency regulations, and tariffs. Possess strong information technology skills, an excellent working knowledge of programs such a Word, Excel, PowerPoint, and solid interpersonal and team –building skills.

Minimum Education:

Candidate must hold a postgraduate degree in Engineering or a Bachelor's Degree with Twenty (20) years of related experience, or Twenty-Five (25) years of experience in the transportation/logistics industry without a degree.



Consultant III

Minimum/General Experience:

The Consultant III will perform in the capacity of a senior researcher responsible for the identification of the best companies and logistics projects to participate in the study. The candidate will interface with the select companies' senior management and secure their cooperation and also work with the engineers and the analysts in assisting with their understanding of the data from various viewpoints or perspectives. Needs to have worked in the transportation/ logistics industry for over Ten (10) years, possess a complete knowledge of the logistics industry and its strategies, and have a thorough understanding of all aspects of logistics-e.g., air, sea, and land transport, customs, FAA and other agency regulation, and tariffs.

Functional Responsibility:

Possess a thorough knowledge of the companies involved in the industry, be highly experienced in the transportation logistics cost analysis, and have excellent interpersonal skills. Needs to have solid information technology skills and be comfortable using programs such as Word, Excel, and PowerPoint.

Minimum Education:

The individual needs to have a postgraduate degree in Business or Statistics, or a Bachelor's Degree with Fifteen (15) years of experience, or Twenty (20) years of related experience without a college degree.

Consultant II

Minimum/General Experience:

The Consultant II will manage the overall data-collection process, as well as the staff members comprising the information collection teams. Candidate will be responsible for sorting the data into workable groupings, and, subsequently, explaining its relationship to logistics strategy and design. The candidate should have a good knowledge of the transportation/ logistics industry, and have a thorough understanding of all parts of the logistics chain, -e.g., air, sea, land, customs, FAA and other agency regulations, and tariffs.

Functional Responsibility:

Candidate needs to have good information technology skills and a working knowledge of programs such as Word, Excel, and PowerPoint, and good interpersonal skills. Possess a good knowledge of the companies involved in the transportation/logistics industry, and have experience performing transportation/logistics cost analyses.

Minimum Education:

The individual needs to have a Bachelor's Degree in Business, or Fifteen (15) years of experience without a degree.



Consultant I

Minimum/General Experience:

The Consultant I will perform in the capacity of a research gatherer or data capture source on the information collection teams. The candidate should have worked in the transportation/ logistics industry for a minimum of Five (5) years, coupled with a general knowledge of the transportation/ logistics industry and understanding of all parts of the logistics chain-e.g., air, sea, land, customs, FAA regulations, and tariff.

Functional Responsibility:

Possess reasonable information technology skills and be able to use program such as Word, Excel and PowerPoint. Preferable to have general knowledge of the companies involved in the transportation/logistics industry and some experience in performing transportation/ logistics cost analyses. Possess good interpersonal skills.

Minimum Education:

The individual needs to have a High School Diploma and working towards a degree in Business or related field.

Technical Order Management Specialist

Minimum/General Experience:

The Technical Order Management Specialist will perform in the capacity of a logistics project control analyst and be responsible for the statistical work required for each study. The candidate will have a minimum of Four (4) years of experience performing resource or administration management for each logistics project to include the preparation of financial statements, development of project and task order schedule, and other similar activities.

Functional Responsibility:

Candidate will direct all financial management and administrative activities such as budgeting, staffing, resource planning, and financial reporting. Performs financial evaluation and budget forecasting for program related tasks or projects. Develops work breakdown structures, prepares charts, tables, graphs, and diagrams to assist in analyzing problems. Possess strong interpersonal skills, information technology skills, and excellent knowledge regarding programs such as Word, Excel and PowerPoint. Position provides daily status reports to Program Manager.

Minimum Education:

This individual needs to have a High School Diploma.



Project Manager

Minimum/General Experience:

Six (6) to Thirteen (13) years of experience providing management and technical direction

Functional Responsibility:

Perform complex functional activities of the project by providing management and technical direction to personnel focusing on a particular project within a set of projects supporting an overall program. Under limited supervision, responsible for specific aspects of project performance (i.e. technical, contractual, administrative, financial). Manages and supervises personnel involved in all aspects of project activity, organizes and assigns responsibilities to subordinates and oversees the successful completion of all assigned tasks.

Minimum Education:

Should have Bachelor's Degree in Business or a related field. Fourteen (14) years of applicable experience may be substituted for degree requirements.

Information Technology Services

Sr. Program Manager, IT

Minimum/General Experience:

At least Ten (10) years of experience managing an overall program, responsible for resource and financial management of program and projects.

Functional Responsibility:

Responsible for managing the overall program and directing the team to achieve goals. Should possess a successful track record in managing similar programs and have an overall understanding of the task order and objectives. Directs the work of others. Typically reports to top management

Minimum Education:

Requires a minimum of a Bachelor's Degree in a technical discipline and may be expected to have an advanced degree. License and certification may be required. Eleven (11) years of applicable experience may be substituted for the Bachelor's Degree requirement.

Program Manager, IT

Minimum/General Experience:

At least Eight (8) years of experience managing a program, responsible for resource and financial management of program and projects.



Functional Responsibility:

Responsible for managing a program and directing project team to achieve goals. Should possess a successful track record in managing similar programs and have an overall understanding of the task order and objectives. Directs the work of others. Typically reports to top management

Minimum Education:

Requires a minimum of a Bachelor's Degree in a technical discipline and may be expected to have an advanced degree. License and certification may be required. Nine (9) years of applicable experience may be substituted for the Bachelor's Degree requirement.

Business Process Engineer, IT

Minimum/General Experience:

Eight (8) to Ten (10) years of experience improving business processes and supporting critical business strategies

Functional Responsibility:

Improves business processes and supports critical business strategies. Manages the development, implementation, and maintenance of business applications systems. In some cases, will possibly lead multiple projects and oversee developers to ensure that specifications are being met. Typically reports to top management.

Minimum Education:

Requires a Bachelor's Degree in an area of specialty. Eleven (11) years of applicable experience may be substituted for degree requirements.

Consultant II, IT

Minimum/General Experience:

Five (5) to Eight (8) years of experience building and managing IT projects and products.

Functional Responsibility:

Consults with clients and other project team members on the design, development, and implementation of IT solutions. Develops installation programs for IT solutions. Assists in negotiating contracts/agreements with software vendors and other internet companies. Has knowledge of a variety of concepts, practices, and procedures within a particular field (i.e., SQL, C++, HTML, CGI and JavaScript). Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Leads



and directs the work of others. Typically reports to a project leader or manager. Implements a wide degree of creativity and latitude.

Minimum Education:

May require a Bachelor's Degree in a related area. Nine (9) years of applicable experience may be substituted for degree requirements.

Consultant I, IT

Minimum/General Experience:

Three (3) to Five (5) years of experience building and managing IT projects and products.

Functional Responsibility:

Consults on the design, development, and implementation of IT solutions. Troubleshoots, debugs and implements software code. Requires a bachelor's degree in a related area and at least 2 years of experience in the field or in a related area. Has knowledge of standard concepts, practices, and procedures within a particular field (i.e., SQL, C++, HTML, CGI and JavaScript). Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a project leader or manager. Implements a degree of creativity and latitude.

Minimum Education:

May require a Bachelor's Degree in a related area. Six (6) years of applicable experience may be substituted for degree requirements.

Technical Order Management Specialist, IT

Minimum/General Experience:

The Technical Order Management Specialist will perform in the capacity of a project support analyst. Will perform resource or administration management for IT projects to include the preparation and development of project and task order schedules, code work schedules, application documentation and other similar activities. Will have an understanding of software development.

Functional Responsibility:

Will support management and administrative activities such as budgeting, staffing, resource planning, reporting, and technical documentation. Develops work breakdown structures, prepares charts, tables, graphs, and diagrams to assist in analyzing problems. Will possess knowledge of standard concepts, practices, and procedures within a particular field (i.e., SQL, C++, HTML, CGI and JavaScript). Possess strong interpersonal skills, information technology skills, and excellent knowledge regarding



office programs and software development languages. Position provides status reports to Program Manager.

Minimum Education:

Requires a High School Diploma and four (4) years of applicable experience.

Business Systems Analyst II, IT

Minimum/General Experience:

Four (4) to Six (6) years of experience reviewing, analyzing and evaluating business systems and user needs.

Functional Responsibility:

Performs a variety of tasks relating to the analysis and evaluation of business systems. Formulate systems to parallel overall business strategies. Develops detailed write ups of user needs, program functions, and steps required to develop or modify computer programs. Understands relational database concepts, client-server concepts and will in most cases report to a project leader or manager.

Minimum Education:

May require a Bachelor's Degree in a related area. Seven (7) years of applicable experience may be substituted for degree requirements.

Systems Analyst I, IT

Minimum/General Experience:

Zero (0) to Two (2) years of experience reviewing, analyzing and modifying programming systems.

Functional Responsibility:

Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems. Consults with users to identify current operating procedures and to clarify program objectives. Familiar with knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a project leader or manager.

Minimum Education:

May require a Bachelor's Degree in a related area. At least Five (5) years of applicable experience may be substituted for degree requirements.



Consultant III, IT

Minimum/General Experience:

Seven (7) to Ten (10) years of experience building and managing IT projects and products

Functional Responsibility:

Consults with clients and other project team members on the design, development, and implementation of IT solutions. Develops installation programs for IT solutions. May lead negotiating contracts/agreements with software vendors and other internet companies. Possesses strong knowledge of a variety of concepts, practices, and procedures within Information Technology field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Leads and directs the work of others. May serve as a project leader or manager. Implements a wide degree of creativity and latitude.

Minimum Education:

May require a Bachelor's Degree in a related area. Eleven (11) years of applicable experience may be substituted for degree requirements.

Software Engineer III, IT

Minimum/General Experience:

A minimum of Five (5) to Eight (8) years of design and development experience.

Functional Responsibility:

Designs, develops, implements and analyzes technical products and systems. Performs engineering design evaluations. May develop a range of products. Recommends alterations to development and design to improve quality of products and/or procedures. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Implements a wide degree of creativity and latitude. Reports to an executive or a manager.

Minimum Education:

Requires a Bachelor's Degree. Nine (9) years of applicable experience may be substituted for degree requirements.



COUNCIL FOR LOGISTICS RESEARCH, INC.

Financial Services

Budget Financial Analyst II

Minimum/General Experience:

Two (2) to Five (5) years experience conducting financial analysis.

Functional Responsibility:

Conducts financial analysis projects (e.g., capital versus expense, ROI, resource allocations, budget preparation, etc.) and special statistical studies. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor or manager. Implements a certain degree of creativity and latitude.

Minimum Education:

May require a Bachelor's Degree in a related area. Six (6) years of applicable experience may be substituted for degree requirements.