

**General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule Price List**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The Internet address for GSA Advantage!™ is: <http://gsaadvantage.gov>*

**Consolidated Products and Services**

**Contracts No.: GS-00F-0005U**

*For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at: <http://www.fss.gsa.gov>*

**Contract Period:**



**Advanced Core Consulting, Inc.  
102 Fieldfare Dr  
Kathleen, GA 31047  
Telephone: 478-923-9041  
Fax: 478-923-9042  
<http://www.advanced-core.com/>**

**Business Size/Status: Small 8(a), SDB / Veteran-owned Business**

**Prices shown herein are NET (discount deducted)**

**Pricelist current through CY2012**



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# Special Notice to Agencies

## Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

# Customer Information

**1a. Special Item Numbers Awarded on this Schedule. The Services Hourly Rates listed on page 28 apply to all Special Item Numbers.**

- C R425 (871-1, 871-2, 871-3, 871-4, 871-5, 871-6) Engineering and Technical Services (Item description on pages 16-17)
  - ❖ Strategic Planning for Technology Programs/Activities
  - ❖ Concept Development and Requirements Analysis
  - ❖ System Design, Engineering and Integration
  - ❖ Test and Evaluation
  - ❖ Integrated Logistics Support
  - ❖ Acquisition and Life Cycle Management
- C D306 (132-51) IT Systems Analysis Services (Item description on page 16)

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.**

N/A

**1c. Labor Category Descriptions**

Labor Category Descriptions start on page 18

**2. Maximum Order:** \$750,000.00 (for Engineering and Technical Services)  
\$500,000.00 (for IT)

**3. Minimum Order:** \$100.00

**4. GEOGRAPHIC COVEREGE:** Domestic delivery only.

**5. Point(s) of Production:** N/A

**6. Discount Form List Price:** N/A

**7. Quantity Discounts:** 20%-40%

**8. Prompt Payment terms:** None

**9a. Contractor's Ordering Address and Payment Information:**

Advanced Core Consulting, Inc  
102 Fieldfare DR  
Kathleen GA 31047

**9b. Contractors are required to accept credit cards for payments equal to or less than the Micro-purchase threshold for oral or written delivery orders.**

**Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.**

**10. Trade agreements act of 1979, as amended: All items are U.S. made end products, designated country end products, Caribbean basin country end products, Canadian end products, or Mexican end products as defined in the trade act of 1979, as amended.**

**11. Delivery Schedule**

**11a. Time of Delivery:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
C R425	As negotiated
C D306	As negotiated

**11b. Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**12. F.O.B. Destination**

**13. The following e-mail and telephone number can be used by ordering activities to obtain technical and/or ordering assistance:**

Dave Domingue - [ddomigue@advanced-core.com](mailto:ddomigue@advanced-core.com) or 478-923-9041

Please see page 24 for some guidance on ordering through GSA.

**14. Warranty Provision:**

**CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**15. Export Packaging Charges:** N/A

**16. Liability for Injury or Damage:**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**17. Statistical Data for Government Ordering Office Completion of Standard Form 279:**

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 117878764

Block 30: Type of Contractor – A Small Disadvantaged Business

Block 31: Woman-Owned Small Business - No

Block 36: Contractor's Taxpayer Identification Number (TIN): 03-039-6694

CAGE Code: 3D9P4

Contractor has registered with the Central Contractor Registration Database.

**18. Use of Federal Supply Service Information Technology schedule contracts. (In accordance with FAR 8.404)**

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition.

Therefore, when placing orders under Federal Supply Schedules, ordering activities need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering activity has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the ordering activity's needs.

a. Orders placed at or below the micro-purchase threshold. Ordering activities can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.

b. Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering activities should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three

Schedule Contractors and selecting the delivery and other options available under the schedule that meets the ordering activity's needs. In selecting the supply or service representing the best value, the ordering activity may consider--

- (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
- (2) Trade-in considerations;
- (3) Probable life of the item selected as compared with that of a comparable item;
- (4) Warranty considerations;
- (5) Maintenance availability;
- (6) Past performance; and
- (7) Environmental and energy efficiency considerations.

c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering activity to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering activities shall--

Review additional Schedule Contractors'

- (1) catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;
- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering activity determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
- (2) Offer the lowest price available under the contract; or
- (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

d. Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering activities may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering activities will find it advantageous to request a price reduction. For example, when the ordering activity finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The

potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering activity the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order.

f. Small business. For orders exceeding the micro-purchase threshold, ordering activities should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.

g. Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an ordering activity requirement, in excess of the micro-purchase threshold, is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering activity shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the ordering activity's needs.

## **19. Federal Information Technology / Telecommunication Standards Requirements:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

### **19.a Federal Information Processing Standards Publications (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

### **19.b Federal Telecommunication Standards (FED-STDS):**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS

should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**20. Security Requirements:**

In the event security requirements are necessary, the ordering activities may incorporate, in their delivery orders, a security clause in accordance with current laws, regulations, and individual ordering activity policy; however, the burden of administering the security requirements shall be with the ordering activity. If any costs are incurred as a result of the inclusion of security requirements, such costs will not exceed ten percent (10%) or \$100,000, of the total dollar value of the order, whichever is less.

**21. Contract administration for ordering activities:**

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

**22. GSA Advantage!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

**23. Purchase of open market items:**

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

#### **24. Blanket Purchase Agreements (BPAs)**

Federal Acquisition Regulation (FAR) 13.303-1(a) defines Blanket Purchase Agreements (BPAs) as "...a simplified method of filling anticipated repetitive needs for supplies or services by establishing 'charge accounts' with qualified sources of supply." The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.303-2(c)(3), which reads, in part, as follows:

"BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Federal Supply Schedule contracts contain BPA provisions to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up "accounts" with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type of discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the Suggested Format, contained in this Schedule Pricelist, for customers to consider when using this purchasing tool.

#### **25. Contractor Team Arrangements:**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

#### **26. Section 508 compliance:**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

[www.getimaging.com](http://www.getimaging.com)

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**27. Prime contractor ordering from Federal Supply Schedules:**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**28. Notification regarding registration in Central Contractor Registration (CCR) database:**

Active in CCR, Registration valid until 02/07/2009.

# Terms and Conditions Applicable to Electronic Commerce (EC) Services

## 1. SCOPE

- a. The prices, terms and conditions stated under Special Item Numbers for Information Technology Professional Services and Special Item Numbers for Electronic Commerce Services apply exclusively to IT/EC Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

## 2. PERFORMANCE INCENTIVES (I-FCI-60) (MAY 2003)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual orders or Blanket Purchase Agreements, under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions, on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

## 4. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

## 5. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## 6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

## 7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

## 8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

## 9. INDEPENDENT CONTRACTOR

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## 10. ORGANIZATIONAL CONFLICTS OF INTEREST

- a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## 11 INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## 12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts (Alternate I (APR 1984)) at FAR 52.232-7 applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts (FEB 2002) (Alternate II (FEB 2002)) at FAR 52.232-7 applies to labor-hour orders placed under this contract.

## 13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION EC SERVICES AND PRICING

BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE

Advanced Core Consulting, Inc.

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract.

The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

# ACC, Inc. Overview

Advanced Core Consulting, Inc. is a certified 8(a), Small Disadvantaged Business (SDB), and Veteran Owned corporation registered in the state of Georgia. Advanced Core Consulting, Inc. has been successfully providing our customers superior services in the areas of engineering, logistics, graphics and video design. Advanced Core Consulting, Inc. provides focused solutions providing customers engineering and logistical services and web-based visibility and optimization tools. ACC has been exceeding both customer and employee expectations since 1998.

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## ACC, Inc. Services

### **C D306 IT Systems Analysis Services**

#### **132-51 - Information Technology Services:**

Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, millennium conversion services, conversion and implementation support, network services project management, data/records management, subscriptions/publications (electronic media), and other services.

### **C R425 Engineering and Technical Services**

Includes strategic planning for technology programs/activities (e.g., define and interpret high-level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Typical associated tasks include, but are not limited to an analysis of mission, program goals and objectives, requirements analysis, organizational performance assessment, special studies and analysis); concept development and requirements analysis (e.g., abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development or enhancement of high level general performance specifications of a system, project, mission or activity. Typical associated tasks include, but are not limited to requirements analysis, cost/cost-performance trade-off analysis, feasibility analysis, regulatory compliance support, technology conceptual designs); system design, engineering and integration (e.g., translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis/mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to computer-aided design, design studies and analysis, high level detailed specification preparation, configuration

management and document control, fabrication, assembly and simulation, modeling); test and evaluation (e.g., demonstrate that a prototype system (subsystem, program, project or activity) performs in accordance with the objectives outlined in the original design. Typical associated tasks include, but are not limited to testing of a prototype and first article(s) testing, environmental testing, independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system safety, quality assurance, physical testing of the product or system); integrated logistics support (e.g, analysis, planning and detailed design of all engineering specific logistics support including material goods, personnel, and operational maintenance and repair of systems throughout their life cycles. Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, long-term reliability and maintainability); acquisition and life cycle management (e.g., planning, budgetary, contract and systems/program management functions required to procure and/or produce, render operational and provide life cycle support (maintenance, repair, supplies, engineering specific logistics) to technology-based systems, activities, subsystems, projects, etc. Typical associated tasks include, but are not limited to operation and maintenance, program/project management, technology transfer/insertion); training, privatization and outsourcing.

#### **871-3 - System Design and Integration:**

Services required under this SIN involve the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to computer-aided design, design studies and analysis, high level detailed specification preparation, configuration, management and document control, fabrication, assembly and simulation, modeling, training, and consulting.

#### **871-4 - Test and Evaluation Services:**

The application of various techniques demonstrating that a prototype system (subsystem, program, project or activity) performs in accordance with the objectives outlined in the original design. Typical associated tasks include, but are not limited to testing of a prototype and first article(s) testing, environmental testing, independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system, quality assurance, physical testing of the product system, training, and consulting.

**871-5 - Integrated Logistics Support Services:**

The analysis, planning and detailed design of all engineering specific logistics support including material goods, personnel, and operational maintenance and repair of systems throughout their lifecycles, excluding those systems associated with real property. Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, long-term reliability and maintainability, training, and consulting.

**871-6 - Acquisition and Life Cycle Management Services:**

The planning, budgetary, contract and systems/program management functions required to procure and or/produce, render operational and provide life cycle support (maintenance, repair, supplies, engineering specific logistics) to (technology based) systems, activities, subsystems, projects, etc. Typical associated tasks include, but are not limited to operation and maintenance, program/project management, technology transfer/insertion, training and consulting.

# Labor Categories Descriptions

## **Program Manager - applicable to C R425**

Education and Minimum/General Experience: A Program Manager shall, as a minimum have a Bachelor's degree in business, engineering, logistics, and/or 10 years related program experience.

Functional Responsibility: The Program Manager (PM) directs and coordinates activities within a project or part of a program so as to obtain optimum efficiency of operations. The PM is responsible for oversight of project activities and the communication/coordination between all applicable Government organizations and the technical quality, content and results for all projects. This includes general project approach, interim and final project reviews, oversight of cost, schedule, performance, and risk of assigned project.

## **Project Technical Manager - applicable to C D304**

Education and Minimum/General Experience: 7 years of progressive engineering experience, with Bachelor's degree in business, engineering, logistics, and/or 6 years of related program experience.

Functional Responsibility: Accountable to the Program Manager for one or more task orders placed against the contract. Shall serve as focal point for assigned projects

## **Sr. Systems Engineer / Ass't Project Technical Mgr. - applicable to C R425, C D304**

Education and Minimum/General Experience: BS/MS Eng., Computer Science, Software, Mathematics, or Physics. 7 years (5 years with MS degree) of progressive experience in systems integration and analysis of military hardware and software systems/processes.

Functional Responsibility: Provides highly technical expertise and technical guidance in solving complex hardware/software engineering problems. Provides technical leadership of all phases of hardware/software design analysis, development, integration, and implementation. Capable of determining appropriate use of technologies in solving engineering problems.

## **Systems Engineer - applicable to C R425, C D304**

Education and Minimum/General Experience: Provides technical expertise and technical guidance in solving complex hardware/software engineering problems. Provides technical support of all phases of hardware/software design analysis, development, integration, and implementation. Capable of determining appropriate use of technologies in solving engineering problems.

Functional Responsibility: BS/MS Eng., Computer Science, Software, Mathematics, or Physics. 3 yrs of directly related experience (2 yrs with a MS Degree) in systems integration and analysis of military hardware and software systems/process.

**Sr. Electronic / Electrical Engineer- applicable to C R425**

Education and Minimum/General Experience: BS/MS in Electronic Engineering, Electrical Engineering, Physics, or Mathematics. 7 yrs of directly related experience (5 yrs with an MS Degree).

Functional Responsibility: Senior level engineering services and technical leadership of Electronic/Electrical Engineering.

**Electronic / Electrical Engineer- applicable to C R425**

Education and Minimum/General Experience: BS/MS in Electronic Engineering, Electrical Engineering, Physics, or Mathematics. 3yrs of directly related experience (2 yrs with an MS Degree).

Functional Responsibility: Electronic/Electrical Engineering services.

**Jr. Electronic / Electrical Engineer- applicable to C R425**

Education and Minimum/General Experience: BS/MS in Electronic Engineering, Electrical Engineering, Physics, or Mathematics and 0-2 yrs directly related experience or 10 yrs directly related experience.

Functional Responsibility: Jr. Electronic/Electrical Engineering services

**Sr. Software Engineer - applicable to C R425, C D304**

Education and Minimum/General Experience: Must have a BS/MS in computer science, information systems, engineering, or other related area and 7 years of experience (5 years with a MS degree) and/or 12 years of related experience.

Functional Responsibility: Under minimal supervision is responsible for converting project specifications and statements of problems and procedures to detailed logical flow charts for coding into computer language for complex projects. Develops and writes, modifies, and maintains computer programs, coding equations, logic, etc. in a variety of computer languages to store, locate, and retrieve specific documents, data, and information. Solves highly complex programming problems and reviews/tests all programs written and prepares complete documentation (operating instructions) for all work completed including assistance in the preparation of the computer programs user's manual.

**Software Engineer - applicable to C R425, C D304**

Education and Minimum/General Experience: Must have a Bachelor's degree in computer science, information systems, engineering, or other related area and 3 years of experience and/or 7 years of related experience.

Functional Responsibility: Under general supervision is responsible for converting project specifications and statements of problems and procedures to detailed logical flow charts for coding into computer language for moderately complex projects. Develops and writes, modifies, and maintains computer programs, coding equations, logic, etc. in a few different computer languages to store, locate, and retrieve specific documents, data, and information. Solves moderately complex programming problems and reviews/tests all programs written and prepares complete documentation (operating instructions) for all work completed including assistance in the preparation of the computer programs user's manual.

**Jr. Software Engineer - applicable to C R425, C D304**

Education and Minimum/General Experience: Must have a Bachelor's degree in computer science, information systems, engineering, or other related area and/or 4 years of related experience.

Functional Responsibility: Under direct supervision is responsible for assisting with converting project specifications and statements of problems and procedures to detailed logical flow charts for coding into computer language for low to moderately complex projects. Assists with the developing and writing, modification, and maintaining computer programs, coding equations, logic, etc. with common computer languages to store, locate, and retrieve specific documents, data, and information. Assists with solving low to moderately complex programming problems and reviews/tests all programs written and prepares complete documentation (operating instructions) for all work completed including assistance in the preparation of the computer programs user's manual.

**Sr. Systems Analyst - applicable to C R425, C D304**

Education and Minimum/General Experience: The Sr. System Analyst must have a BS/MS in computer science, information systems, engineering, or other related area and 7 years of experience in systems analysis, design, and development of automated information systems or 5 years with MS.

Functional Responsibility: The Sr. Systems Analyst is responsible for interpreting, organizing, and translating user requirements into functional, performance, and interface requirements suitable for the development and integration of system solutions. The Sr. Systems Analyst must be able to evaluate science, engineering, business, and all other data processing problems for application to Information technology systems/solutions. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, scheduling limitations, and recommend commercially available software solutions. The Sr. Systems Analyst should be knowledgeable in the areas of networks, fourth-generation languages, hardware and security architectures, CASE tools, object-oriented design, portals, data sources, system integration, test environments, and the capabilities and limitations of current information technology.

**Systems Analyst - applicable to C R425, C D304**

Education and Minimum/General Experience: The System Analyst must have a Master's degree in computer science, information systems, engineering, or other related area and 3 years of experience in systems analysis, design, and development of automated information systems or 2 years with MS

Functional Responsibility: The Systems Analyst is responsible for interpreting, organizing, and translating user requirements into functional, performance, and interface requirements suitable for the development and integration of system solutions. The Systems Analyst must be able to evaluate science, engineering, business, and all other data processing problems for application to Information technology systems/solutions. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, scheduling limitations, and recommend commercially available software solutions. The Systems Analyst should be knowledgeable in the areas of networks, fourth-generation languages, hardware and security architectures, CASE tools, object-oriented design, portals, data sources, system integration, test environments, and the capabilities and limitations of current information technology.

**Sr. Logistician - applicable to C R425, C D304**

Education and Minimum/General Experience: A Sr. Logistician shall, as a minimum have a Bachelor of Computer Science, Information Systems, Engineering, Business, Logistics or related scientific or technical discipline and/or 10 years directly related experience.

Functional Responsibility: The Sr. Logistician must have progressive work experience in designing, developing, testing and managing configuration and logistic management systems designed to provide clients with logistics technology to ensure effective and economical support for manufacturing and servicing of products, systems or equipment. Plans and develops logistics program activities from conceptual stage through life cycle of product. Develops and implements program activities, coordinates efforts of government and contractor personnel, and solves problems in area of logistics to meet mission requirement(s). The Sr. Logistician may be responsible to compile data on standardization and interchangeability of parts to expedite logistic activities and determines logistic support options and requirements arising from location/deployment of weapons systems.

**Logistician - applicable to C R425, C D304**

Education and Minimum/General Experience: A Logistician shall, as a minimum have a Bachelor of Computer Science, Information Systems, Engineering, Business, Logistics or related scientific or technical discipline and/or 3 years related experience.

Functional Responsibility: The Logistician must have experience in managing configuration and logistic management systems designed to provide clients with logistics technology to ensure effective and economical support for manufacturing and servicing of products, systems or equipment. Plans and develops logistics program activities from conceptual stage through life cycle of product. Develops and implements program activities, coordinates efforts of government and contractor personnel, and solves problems in area of logistics to meet mission requirement(s). The Logistician may be responsible to compile data on standardization and interchangeability of parts to expedite logistic activities and determines logistic support options and requirements arising from location/deployment of weapons systems.

**Sr. Documentation / Technical Writer - applicable to C R425, C D304**

Education and Minimum/General Experience: Bachelor's degree in business, logistics or other related scientific or technical discipline and 5 yrs experience in writing engineering documentation in an aerospace environment.

Functional Responsibility: Provide Senior level technical writing function for complex engineering specifications, user manuals, monthly reports, engineering studies, etc.

**Documentation / Technical Writer - applicable to C R425, C D304**

Education and Minimum/General Experience: 3 yrs experience in writing engineering documentation in an aerospace environment.

Functional Responsibility: Provide technical writing function for engineering specifications, user manuals, monthly reports, engineering studies, etc.

**Administrative Assistant - applicable to C R425, C D304**

Education and Minimum/General Experience: Must have five (5) years of experience with word-processing and other computerized data entry systems. Filing or archiving experience, preferably in a technical area, is required.

Functional Responsibility: Administrator must have experience in the data entry field and be able to apply varied and advanced functions of word processing software to create, format, modify, and print a variety of documents. Must be familiar with advanced functions to generate tables of contents, to import graphs or databases, and to create glossaries and align columns. Administrator will carry out familiar assignments in accordance with previous instructions, standard procedures for creation of entry and retrieval of data and through use of established software packages.

**Jr. Administrative Assistant - applicable to C R425, C D304**

Education and Minimum/General Experience: Must have two (2) years of experience with word-processing and other computerized data entry systems. Filing or archiving experience, preferably in a technical area, is required.

Functional Responsibility: Administrator must have experience in the data entry field and be able to apply varied and advanced functions of word processing software to create, format, modify, and print a variety of documents. Must be familiar with functions to generate tables of contents, to import graphs or databases, and to create glossaries and align columns. The Administrator will carry out familiar assignments in accordance with previous instructions, standard procedures for creation of entry and retrieval of data and through use of established software packages.

# Instructions for Placing Orders for Services Based on GSA Schedule Hourly Rates

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that ACC, Inc. meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders, facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide CONS services, follow these simple steps:

Step 1. Develop a Statement of Work (SOW)  
In the SOW, include the following information:

- Work to be performed
- Location of work
- Period of performance
- Deliverable schedule and
- Special standards and any special requirements, where applicable

Step 2. Select Contractor and Place Order

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order
- If the order is exceeding the micro-purchase threshold but less than the maximum order threshold (MOT), prepare an RFQ
- If the order is in excess of the MOT, prepare an RFQ, consider expansion of competition and seek price reductions.

Step 3. Prepare a Request for Quote (RFQ)

- Include the SOW and evaluation criteria
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order
- If preferred, request a performance plan from contractors and information on past experience, and include information on the basis for selection
- May be posted on GSA's electronic RFQ system, e-Buy

Step 4. Provide RFQ to at least three firms

Step 5. Evaluate Offers, Select Best Value Firm and Place Order

# Requirement Exceeding the Maximum Order Threshold

In accordance with FAR 8.404, before placing an order that exceeds the maximum order threshold, ordering offices shall:

- Review additional schedule contractors' catalogs/price lists or use the "GSA Advantage!" on-line shopping service;
- Based upon the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (consider price and other factors); and
- After price reductions have been sought, place the order with the schedule contractor that provided the best value and results in the lowest overall cost alternative (see FAR 8.404(a)). If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

Vendors may:

Offer a new lower price for the requirement (the Price Reduction Clause is not applicable to orders placed over the maximum order in FAR 52.216 Order Limitations.)

- Offer the lowest price available under the contract; or
- Decline the order (orders must be returned in accordance with FAR 52.216-19)

A task order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.

Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-74

# Blanket Purchase Agreement

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in [8.405-1](#) or [8.405-2](#) BPAs shall address the frequency of ordering, invoicing, discounts, requirements (e.g. estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

Single BPA: If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

Multiple BPAs: If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see [8.404\(d\)](#)), and place the order with the BPA holder that represents the best value.

BPAs for hourly rate services: If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All

orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

Duration of BPAs: BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA's period of performance.

Review of BPAs:

The ordering activity that established the BPA shall review it at least once a year to determine whether--

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see [8.404\(d\)](#)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.

# Labor Categories Rates

## Advanced Core Consulting, Inc. 2008 – 2012 Price Lists

SIN	Labor Category	2008 GSA Price	2009 GSA Price	2010 GSA Price	2011 GSA Price	2012 GSA Price
R425	Program Mgr.	\$67.83	\$69.86	\$71.96	\$74.12	\$76.35
D304	Project Technical Mgr.	\$67.56	\$69.59	\$71.68	\$73.83	\$76.04
R425 D304	Sr. Systems Engineer / Assistant Project Technical Mgr.	\$63.52	\$65.42	\$67.38	\$69.41	\$71.48
R425 D304	Systems Engineer	\$55.07	\$56.72	\$58.42	\$60.17	\$61.98
R425	Sr. Electronic/ Electrical Engineer	\$71.68	\$73.83	\$76.05	\$78.33	\$80.67
R425	Electronic/ Electrical Engineer	\$58.00	\$59.74	\$61.53	\$63.38	\$65.29
R425	Jr. Electronic/ Electrical Engineer	\$47.27	\$48.69	\$50.15	\$51.66	\$53.21
R425 D304	Sr. Software Engineer	\$72.59	\$74.77	\$77.01	\$79.32	\$81.70
R425 D304	Software Engineer	\$55.07	\$56.72	\$58.42	\$60.17	\$61.98
R425 D304	Jr. Software Engineer	\$47.27	\$48.69	\$50.15	\$51.66	\$53.21
R425 D304	Sr. Systems Analyst	\$72.59	\$74.77	\$77.01	\$79.32	\$81.70
R425 D304	Systems Analyst	\$57.27	\$58.98	\$60.75	\$62.58	\$64.46
R425 D304	Sr. Logistician	\$60.28	\$62.09	\$63.95	\$65.87	\$67.84
R425 D304	Logistician	\$46.02	\$47.40	\$48.82	\$50.29	\$51.80
R425 D304	Sr. Documentation / Technical Writer	\$52.42	\$53.99	\$55.61	\$57.28	\$59.00
R425 D304	Documentation / Technical Writer	\$30.99	\$31.92	\$32.88	\$33.86	\$34.88
R425 D304	Administrative Ass't	\$36.58	\$37.68	\$38.81	\$39.98	\$41.18
R425 D304	Jr. Administrative Ass't	\$30.86	\$31.78	\$32.73	\$33.71	\$34.73