

**General Services Administration  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST  
FOR CONSOLIDATED CONTRACTS  
Including:**

**Professional Services Schedule (PSS)  
Federal Supply Schedule 00CORP**



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Vienna, VA 22180  
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[www.sosi.com](http://www.sosi.com)**

**Business Size: Large**

**Contract Number: GS-00F-0013R  
Contract Period: June 5, 2018 through June 4, 2023**



Updated April 4, 2018

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is: <http://www.gsaadvantage.gov>.

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## **SPECIAL NOTICE TO AGENCIES**

### **SMALL BUSINESS PARTICIPATION**

The Small Business Administration (SBA) strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

## **USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS**

### **PREAMBLE**

Defense Group LLC (DG) provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### **COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts.

To accelerate potential opportunities please contact: Jenna Pietropola, Chief Contracts and Finance, at 571-421-8341.

# GENERAL INFORMATION FOR BLANKET PURCHASE AGREEMENTS (BPA)

## BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE

### (Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act, (Agency) and Defense Group LLC (DG) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

### Signatures

\_\_\_\_\_  
AGENCY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Defense Group LLC

\_\_\_\_\_  
DATE

**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

**MODEL NUMBER/PART NUMBER**

**\*SPECIAL BPA DISCOUNT/PRICE**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(2) Delivery:

**DESTINATION**

**DELIVERY SCHEDULE/DATES**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

**OFFICE**

**POINT OF CONTACT**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

## GENERAL INFORMATION FOR CONTRACTOR TEAMING ARRANGEMENTS

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirement.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

## DEFENSE GROUP LLC'S TECHNICAL CAPABILITIES

### Acquisition Management

- International Program Management
- Systems Analysis
- Contract Administration
- Acquisition Planning Support
- Systems Engineering and Technical Analysis (SETA) Support
- Engineering Analysis
- Test & Evaluation Support
- Budget Development & Analysis

### Research and Development Engineering

- Engineering & Systems Development
- Engineering Design
- Internet Toll Development
- Modeling & Simulation
- Neural Network. Research
- Nuclear Weapons Effects Analysis
- Software Engineering
- Surveillance, Signal Processing & Communications Systems
- Systems Integration
- Counter proliferation/Counterterrorism Technology R&D
- Weapons of Mass Destruction (WMD) R&D
- Bioengineering/Human Factors Design

### Arms Control and Defense Policy Planning

- Strategic Planning & Program Plan Development
- Consultant Support
- Program Management
- Geopolitical & Economics Studies

### Program Support

- Research Team & Subcontractor Management
- Technical Conference Management
- Technical Transition & Analysis Services
- Web Site Development & Operations

## PROFESSIONAL SERVICES SCHEDULE FOR 874-X SINS

### Customer Information

- 1a. Table of awarded special item numbers

SIN	SIN Description
SIN 874-1	Consulting Services

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. Please see Pricing for all 874-x SINS table below for Price Lists
- 1c. Description of all corresponding commercial job titles, experience, functional responsibility and education: Please see 874-X SIN Labor Category Descriptions below for Labor Category Description
2. Maximum order: \$1,000,000
3. Minimum order: \$300
4. Geographic coverage: Domestic & Overseas
5. Point(s) of production: Same as contractor's address
6. Discount from list prices or statement of net price: Not Applicable
7. Quantity discounts: Not Applicable
8. Prompt payment terms: Net 30 Days
- 9a. Government purchase cards are accepted for all purchases up to the micro-purchase level
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Government purchase cards are accepted for all purchases
10. Foreign items: Not Applicable
- 11a. Time of delivery: To be negotiated with the ordering agency on each task order
- 11b. Expedited Delivery: To be negotiated with the ordering agency on each task order
- 11c. Overnight and 2-day Delivery: To be negotiated with the ordering agency on each task order
- 11d. Urgent Requirements: Please contact the Contractor Representative as required.
12. F.O.B. point: Destination, Location to be negotiated with the ordering agency on each task order
- 13a. Ordering address:  
 Defense Group LLC.  
 2650 Park Tower Drive, Suite 300  
 Vienna, VA 22180  
 Telephone: (571) 421-8300 Fax: (571) 421-8310

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- 13b. Ordering Procedures: The ordering procedures for placing an order or establishing a BPA for supplies or services shall be in accordance with FAR 8.405.  
Payment address:  
Defense Group LLC  
2650 Park Tower Drive, Suite 300  
Vienna, VA 22180  
Telephone: (571) 421-8300 Fax: (571) 421-8310
  14. Warranty provision: Commercial terms
  15. Export packing charges: Not Applicable
  16. Terms and conditions of Government purchase card acceptance: Contact Contractor
  17. Terms and conditions of rental, maintenance, and repair: Not Applicable
  18. Terms and conditions of installation: Not Applicable
  19. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable
  20. Terms and conditions for any other services: Not Applicable
  21. List of service and distribution points: Not Applicable
  22. List of participating dealers: Not Applicable
  23. Preventive maintenance: Not Applicable
  - 24a. Special attributes: Not Applicable
  - 24b. Section 508 Compliance: Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services. EIT standards can be found at [www.Section508.gov](http://www.Section508.gov).
  25. Data Universal Number System (DUNS) number: 182956367
  26. Contractor is registered in System for Award Management (SAM) database

**Contract Period: June 5, 2018 thru June 4, 2023**  
**Pricing for all 874-x SINS**

GSA Government Site Labor Category	Option 3				
	Year 1 6/5/18-6/4/19	Year 2 6/5/19-6/4/20	Year 3 6/5/20-6/4/21	Year 4 6/5/21-6/4/22	Year 5 6/5/22-6/4/23
Consultant 1	\$ 61.45	\$ 62.74	\$ 64.06	\$ 65.41	\$ 66.78
Consultant 2	\$ 77.01	\$ 78.63	\$ 80.28	\$ 81.97	\$ 83.69
Consultant 3	\$ 105.42	\$ 107.63	\$ 109.89	\$ 112.20	\$ 114.56
Consultant 4	\$ 122.13	\$ 124.69	\$ 127.31	\$ 129.98	\$ 132.71
Consultant 5	\$ 156.84	\$ 160.13	\$ 163.49	\$ 166.92	\$ 170.43
National Security/Homeland Security Consultant 1	\$ 92.75	\$ 94.70	\$ 96.69	\$ 98.72	\$ 100.79
National Security/Homeland Security Consultant 2	\$ 117.57	\$ 120.04	\$ 122.56	\$ 125.13	\$ 127.76
National Security/Homeland Security Consultant 3	\$ 137.61	\$ 140.50	\$ 143.45	\$ 146.46	\$ 149.54
National Security/Homeland Security Consultant 4	\$ 165.77	\$ 169.25	\$ 172.80	\$ 176.43	\$ 180.14
National Security/Homeland Security Consultant 5	\$ 196.32	\$ 200.44	\$ 204.65	\$ 208.95	\$ 213.34
National Security/Homeland Security Consultant 6	\$ 257.31	\$ 262.71	\$ 268.23	\$ 273.86	\$ 279.61
Program Manager 1	\$ 112.62	\$ 114.99	\$ 117.40	\$ 119.87	\$ 122.39
Program Manager 2	\$ 130.02	\$ 132.75	\$ 135.54	\$ 138.39	\$ 141.30
Program Manager 3	\$ 165.77	\$ 169.25	\$ 172.80	\$ 176.43	\$ 180.14
Program Manager 4	\$ 213.03	\$ 217.50	\$ 222.07	\$ 226.73	\$ 231.49
Program Manager 5	\$ 255.67	\$ 261.04	\$ 266.52	\$ 272.12	\$ 277.83
Programmer/Technical Services 1	\$ 62.33	\$ 63.64	\$ 64.98	\$ 66.34	\$ 67.73
Programmer/Technical Services 2	\$ 84.02	\$ 85.78	\$ 87.58	\$ 89.42	\$ 91.30
Project Support Specialist 1	\$ 45.37	\$ 46.32	\$ 47.29	\$ 48.28	\$ 49.29
Project Support Specialist 2	\$ 62.89	\$ 64.21	\$ 65.56	\$ 66.94	\$ 68.35
Project Support Specialist 3	\$ 79.41	\$ 81.08	\$ 82.78	\$ 84.52	\$ 86.29
Project Support Specialist 4	\$ 109.34	\$ 111.64	\$ 113.98	\$ 116.37	\$ 118.81
Project Support Specialist 5	\$ 119.49	\$ 122.00	\$ 124.56	\$ 127.18	\$ 129.85
Subject Matter Expert 1	\$ 103.08	\$ 105.24	\$ 107.45	\$ 109.71	\$ 112.01
Subject Matter Expert 2	\$ 115.27	\$ 117.69	\$ 120.16	\$ 122.68	\$ 125.26
Subject Matter Expert 3	\$ 131.58	\$ 134.34	\$ 137.16	\$ 140.04	\$ 142.98
Subject Matter Expert 4	\$ 165.17	\$ 168.64	\$ 172.18	\$ 175.80	\$ 179.49
Subject Matter Expert 5	\$ 205.94	\$ 210.26	\$ 214.68	\$ 219.19	\$ 223.79
Subject Matter Expert 6	\$ 266.80	\$ 272.40	\$ 278.12	\$ 283.96	\$ 289.92
Systems Engineer/Operations Research Analyst 1	\$ 63.71	\$ 65.05	\$ 66.42	\$ 67.81	\$ 69.23
Systems Engineer/Operations Research Analyst 2	\$ 76.46	\$ 78.07	\$ 79.71	\$ 81.38	\$ 83.09
Systems Engineer/Operations Research Analyst 3	\$ 106.52	\$ 108.76	\$ 111.04	\$ 113.37	\$ 115.75
Systems Engineer/Operations Research Analyst 4	\$ 156.49	\$ 159.78	\$ 163.14	\$ 166.57	\$ 170.07
Systems Engineer/Operations Research Analyst 5	\$ 314.89	\$ 321.50	\$ 328.25	\$ 335.14	\$ 342.18
Systems Engineer/Operations Research Analyst 6	\$ 255.48	\$ 260.85	\$ 266.33	\$ 271.92	\$ 277.63
Task Leader/Project Manager 1	\$ 61.04	\$ 62.32	\$ 63.63	\$ 64.97	\$ 66.33
Task Leader/Project Manager 2	\$ 77.30	\$ 78.92	\$ 80.58	\$ 82.27	\$ 84.00
Task Leader/Project Manager 3	\$ 106.77	\$ 109.01	\$ 111.30	\$ 113.64	\$ 116.03
Task Leader/Project Manager 4	\$ 113.60	\$ 115.99	\$ 118.43	\$ 120.92	\$ 123.46
Task Leader/Project Manager 5	\$ 137.85	\$ 140.74	\$ 143.70	\$ 146.72	\$ 149.80
Task Leader/Project Manager 6	\$ 165.48	\$ 168.96	\$ 172.51	\$ 176.13	\$ 179.83

GSA Contractor Site Labor Category	Option 3				
	Year 1 6/5/18-6/4/19	Year 2 6/5/19-6/4/20	Year 3 6/5/20-6/4/21	Year 4 6/5/21-6/4/22	Year 5 6/5/22-6/4/23
Consultant 1	\$ 88.05	\$ 89.90	\$ 91.79	\$ 93.72	\$ 95.69
Consultant 2	\$ 110.33	\$ 112.65	\$ 115.02	\$ 117.44	\$ 119.91
Consultant 3	\$ 151.03	\$ 154.20	\$ 157.44	\$ 160.75	\$ 164.13
Consultant 4	\$ 174.97	\$ 178.64	\$ 182.39	\$ 186.22	\$ 190.13
Consultant 5	\$ 224.69	\$ 229.41	\$ 234.23	\$ 239.15	\$ 244.17
National Security/Homeland Security Consultant 1	\$ 132.86	\$ 135.65	\$ 138.50	\$ 141.41	\$ 144.38
National Security/Homeland Security Consultant 2	\$ 168.41	\$ 171.95	\$ 175.56	\$ 179.25	\$ 183.01
National Security/Homeland Security Consultant 3	\$ 197.16	\$ 201.30	\$ 205.53	\$ 209.85	\$ 214.26
National Security/Homeland Security Consultant 4	\$ 237.51	\$ 242.50	\$ 247.59	\$ 252.79	\$ 258.10
National Security/Homeland Security Consultant 5	\$ 281.28	\$ 287.19	\$ 293.22	\$ 299.38	\$ 305.67
National Security/Homeland Security Consultant 6	\$ 368.64	\$ 376.38	\$ 384.28	\$ 392.35	\$ 400.59
Program Manager 1	\$ 161.33	\$ 164.72	\$ 168.18	\$ 171.71	\$ 175.32
Program Manager 2	\$ 186.28	\$ 190.19	\$ 194.18	\$ 198.26	\$ 202.42
Program Manager 3	\$ 237.51	\$ 242.50	\$ 247.59	\$ 252.79	\$ 258.10
Program Manager 4	\$ 305.22	\$ 311.63	\$ 318.17	\$ 324.85	\$ 331.67
Program Manager 5	\$ 366.30	\$ 373.99	\$ 381.84	\$ 389.86	\$ 398.05
Programmer/Technical Services 1	\$ 89.31	\$ 91.19	\$ 93.10	\$ 95.06	\$ 97.06
Programmer/Technical Services 2	\$ 120.40	\$ 122.93	\$ 125.51	\$ 128.15	\$ 130.84
Project Support Specialist 1	\$ 65.00	\$ 66.37	\$ 67.76	\$ 69.18	\$ 70.63
Project Support Specialist 2	\$ 90.11	\$ 92.00	\$ 93.93	\$ 95.90	\$ 97.91
Project Support Specialist 3	\$ 113.77	\$ 116.16	\$ 118.60	\$ 121.09	\$ 123.63
Project Support Specialist 4	\$ 156.65	\$ 159.94	\$ 163.30	\$ 166.73	\$ 170.23
Project Support Specialist 5	\$ 171.19	\$ 174.78	\$ 178.45	\$ 182.20	\$ 186.03
Subject Matter Expert 1	\$ 147.69	\$ 150.79	\$ 153.96	\$ 157.19	\$ 160.49
Subject Matter Expert 2	\$ 165.17	\$ 168.64	\$ 172.18	\$ 175.80	\$ 179.49
Subject Matter Expert 3	\$ 188.51	\$ 192.47	\$ 196.51	\$ 200.64	\$ 204.85
Subject Matter Expert 4	\$ 236.63	\$ 241.60	\$ 246.67	\$ 251.85	\$ 257.14
Subject Matter Expert 5	\$ 295.03	\$ 301.23	\$ 307.56	\$ 314.02	\$ 320.61
Subject Matter Expert 6	\$ 382.24	\$ 390.27	\$ 398.47	\$ 406.84	\$ 415.38
Systems Engineer/Operations Research Analyst 1	\$ 91.28	\$ 93.20	\$ 95.16	\$ 97.16	\$ 99.20
Systems Engineer/Operations Research Analyst 2	\$ 109.54	\$ 111.84	\$ 114.19	\$ 116.59	\$ 119.04
Systems Engineer/Operations Research Analyst 3	\$ 152.60	\$ 155.80	\$ 159.07	\$ 162.41	\$ 165.82
Systems Engineer/Operations Research Analyst 4	\$ 224.20	\$ 228.91	\$ 233.72	\$ 238.63	\$ 243.64
Systems Engineer/Operations Research Analyst 5	\$ 314.89	\$ 321.50	\$ 328.25	\$ 335.14	\$ 342.18
Systems Engineer/Operations Research Analyst 6	\$ 366.00	\$ 373.69	\$ 381.54	\$ 389.55	\$ 397.73
Task Leader/Project Manager 1	\$ 87.45	\$ 89.29	\$ 91.17	\$ 93.08	\$ 95.03
Task Leader/Project Manager 2	\$ 110.75	\$ 113.08	\$ 115.45	\$ 117.87	\$ 120.35
Task Leader/Project Manager 3	\$ 152.98	\$ 156.19	\$ 159.47	\$ 162.82	\$ 166.24
Task Leader/Project Manager 4	\$ 162.73	\$ 166.15	\$ 169.64	\$ 173.20	\$ 176.84
Task Leader/Project Manager 5	\$ 197.50	\$ 201.65	\$ 205.88	\$ 210.20	\$ 214.61
Task Leader/Project Manager 6	\$ 237.09	\$ 242.07	\$ 247.15	\$ 252.34	\$ 257.64

## Executive Overview

Defense Group LLC (DG), a wholly-owned subsidiary of SOS International LLC (SOSi) specializes in research, development and analysis, integration, and management support to a variety of federal, state, and local governments, as well as, commercial clients. Our subject matter experts are on the cutting edge of chemical, biological, nuclear, radiological and explosives programs, providing scientific and technical support, mission analyses, requirements analyses, performance assessments, and special studies/analyses to a broad range of Department of Defense (DoD), Department of Homeland Security (DHS), Department of Justice (DOJ), and Federal Bureau of Investigations (FBI) programs. In addition, DG is rapidly taking a position of leadership in mission-specific software tool development and the associated unique hardware/software integration challenges. DG is a leading provider of end-to-end system solutions for DoD, the Homeland Security community, and state and local First Responders, offering a full range of products and services. DG's technical staff is unsurpassed in the fields of microbiology, physics, chemistry, and engineering, combining academic credentials with real-world operational experience. DG has substantial program and acquisition management experience in government and private industry, employing many graduates of the Defense Systems Management College.

## 874-x Labor Category Descriptions

### Definitions:

**AA means Associate of Arts or Science Degree**

**BA means Bachelor or Baccalaureate Science Degree**

**BS means Bachelor of Science Degree**

**HS means High School Graduate**

**MA means Master of Arts Degree**

**MS means Master of Science Degree**

**PHD means Doctor of Philosophy**

**SME means Subject Matter Expert**

### Consultant

Provides expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. Provides development of analytical and computational techniques and methodology for problem solutions. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to strategic, business and action planning; systems alignment; cycle time; high performance work; leadership systems; performance measures and indicators; process and productivity improvement; organizational assessments, program audits and evaluations. Specialty areas include: First Responder, Chemical, biological, radiological, nuclear, and high explosive (CBRNE), Hazardous Materials, Emergency Response, Emergency Medical, and Fire Suppression {Firefighter}, Incident Command, Anti-Terrorism.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	< 2
Level 2	BA/BS	2
Level 3	BA/BS	6
Level 4	BA/BS	12
Level 5	BA/BS	18

### National Security/Homeland Security Consultant (NSHSC)

Provides technical and managerial direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the National/Homeland Security areas. Makes recommendation and advises on organization wide system improvements in the areas(s) of the individual's specialized National/Homeland Security expertise. Extensive knowledge in one or more of the following: Continuity of Operations Planning (COOP), Disaster Recovery Planning (DRP), Information Assurance, Critical Infrastructure Protection (CIP), Physical Security, Emergency Preparedness, Counterterrorism, Force Protection, Border Security, Law Enforcement, Transportation and Aviation Security; National Strategy, Defense Policy, etc.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	4
Level 2	BA/BS	10
Level 3	BA/BS	15
Level 4	BA/BS	18
Level 5	MA/MS	25
Level 6	MA/MS	32+

### Program Manager (PM)

Responsible for managing the overall program/contract operations of a large multi-task effort and ensuring quality standards and work performance on all related task orders and projects. Serves as primary interface with contracting officer and technical representatives. Plans, organizes, and oversees all work efforts; assigns resources; supervises personnel; provides risk management; ensures quality management; and monitors overall project and contract performance. Provides management guidance in the accomplishment of work efforts and ensures adherence to contract standards of performance.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	8
Level 2	BA/BS	13
Level 3	BA/BS	17
Level 4	BA/BS	22
Level 5	MA/MS	28+

### Programmer / Technical Services (PTS)

Programmer or has knowledge of target computer equipment and ability to develop complex software to satisfy design objectives. Works with functional/user management to define business systems requirements and to resolve problems in existing jobs. Analyzes cost and benefit tradeoffs of systems solutions. Works as a member of a team of programmers in any of the phases in the life cycle of application software. Develops systems design specifications, and prepares systems documentation and report layouts using automated tools, current design techniques or functional program specification. Codes or reviews code of more complex programs generates or reviews program test data and leads test and debugging of programs.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	<3
Level 2	BA/BS	3

### Project Support Specialist (PSS)

Provides a wide variety of activities in support of projects. These activities could include but are not limited to: providing administrative support to technical and management-level personnel, general office help, event planning, etc.; creates and customizes off-the-shelf graphics, develops graphical and pictorial content, utilizes advanced computer tools to produce a variety of output including web, CD, and DVD-ROMS, overhead transparencies, videotapes, advanced audio-visual presentation media including animation, etc.; prepares technical documentation, collects and analyzes technical literature, organizes and writes descriptive copy, provides clarity, conciseness, and style to written documents, may create or adapt photographs, drawings and other source materials to illustrate concepts, assists in publication layout and production, etc.; provides multimedia and web-based technology support, provides site development and maintenance.

Level	Min Education	Min Yrs. Experience
Level 1	HS	< 4
Level 2	HS	4
Level 3	AA	7
Level 4	BA/BS	10
Level 5	BA/BS	15+

### Subject Matter Expert (SME)

Executive level expert in designated engineering, scientific or acquisition program management specialty. Support the research, development, testing, and evaluation of the products in the applicable technology. Must be thoroughly familiar with other technical programs in the area of interest. Individuals may be capable of translation and analysis of technical material from foreign language sources.

Level	Min Education*	Min Yrs. Experience
Level 1	BA/BS	5
Level 2	BA/BS	10
Level 3	BA/BS	16
Level 4	PhD MA/MS	17 20
Level 5	PhD MA/MS	23 26
Level 6	PhD MA/MS	30+ 33+

\*Individuals without a college degree can still be a SME if they have equivalent specialized, e.g., firefighting, explosive ordnance. Chemical, biological, radiological, nuclear, and high explosive (CBRNE) weapons.

### Systems Engineer/Operations Research Analyst (ORA)

Responsible for the development and application of quantitative analytical methods, including models and simulations. Performs analysis applying appropriate scientific, mathematical and engineering processes and modeling techniques to the life-cycle development of systems. Performs analyses and trade-off studies related to operational issues and reviews test plans to ensure Measures of Effectiveness address operational requirements. Reviews plans for system integration, operation, and maintenance and assists in the development of training for operational personnel. Applies operations research methodology to defining and formulating economic analyses and related benefit, cost, and risk studies.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	< 3
Level 2	BA/BS	5
Level 3	MA/MS	10
Level 4	MA/MS	15
Level 5	PhD MA/MS	22+ 26+
Level 6	PhD MA/MS	26+ 30+

### Task Leader/Project Manager (TL/PM)

Responsible for managing and overseeing work performance on one or more task orders. Primary responsibility for planning, managing and overseeing work efforts of project team personnel; determining and monitoring task order schedules and budgets; and ensuring compliance with all contract and task order requirements and quality standards. Serves as primary interface with the task order customer. Serves as primary interface with contracting officer and technical representatives. Demonstrates skills in the scope of work encompassed by the task order; provides technical guidance to the project team in performance of the work; and provides quality review of all work products. Assists the program manager as required in managing contract performance. Manages smaller projects/specific tasks within larger contract.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	< 3
Level 2	BA/BS	3
Level 3	BA/BS	7
Level 4	BA/BS	10
Level 5	BA/BS	15
Level 6	BA/BS	20+

### **Alternate Education/Experience Requirements**

- A degree in a relevant major can be substituted for minimum years of experience. A bachelor's degree can be substituted for 2 years experience, a master's degree can be substituted for three years of experience, and a doctorate can be substituted for five years of experience.
- Five years of experience in a specialized area may be substituted for minimum education requirements.
- Certification in a specialized field that does not have traditional educational experience can be substituted for any educational requirements, commensurate with the certification and years of experience.
- DG may substitute between equivalent experience and education in order to provide the quality of services required by the client.

## PROFESSIONAL SERVICES SCHEDULE FOR 871-X SINS

### Customer Information

1a. Table of awarded special item numbers

SIN	SIN Description
PEDS	Electrical & Chemical
SIN 871-1	Strategic Planning for Technology Programs/Activities
SIN 871-2	Concept Development and Requirements Analysis
SIN 871-3	System Design, Engineering and Integration
SIN 871-4	Test and Evaluation
SIN 871-5	Integrated Logistics Support
SIN 871-6	Acquisition and Life Cycle Management

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. Please see Pricing for all 871-X SINS table below for Price Lists
- 1c. Description of all corresponding commercial job titles, experience, functional responsibility and education: Please see 871-X SIN Labor Category Descriptions below for Labor Category Descriptions
2. Maximum order: \$1,000,000
  3. Minimum order: \$300
  4. Geographic coverage: Domestic & Overseas
  5. Point(s) of production: Same as contractor's address
  6. Discount from list prices or statement of net price: Not Applicable
  7. Quantity discounts: Not Applicable
  8. Prompt payment terms: Net 30 Days
  - 9a. Government purchase cards are accepted for all purchases up to the micro-purchase
  - 9b. Government purchase cards are accepted for all purchases
  10. Foreign items: Not Applicable
  - 11a. Time of delivery: To be negotiated with the ordering agency on each task order
  - 11b. Expedited Delivery: To be negotiated with the ordering agency on each task order
  - 11c. Overnight and 2-day Delivery: To be negotiated with the ordering agency on each task order
  - 11d. Urgent Requirements: Please contact the Contractor Representative as required
  12. F.O.B. point: Destination, Location to be negotiated with the ordering agency on each task order
  - 13a. Ordering address:  
 Defense Group LLC  
 2650 Park Tower Drive, Suite 300  
 Vienna, VA 22180  
 Telephone: (571) 421-8300 Fax: (571) 421-8310

- 13b. Ordering Procedures: The ordering procedures for placing an order or establishing a BPA for supplies or services shall be in accordance with FAR 8.405  
Payment address:  
Defense Group LLC  
2650 Park Tower Drive, Suite 300  
Vienna, VA 22180  
Telephone: (571) 421-8300. Fax: (571) 421-8310
14. Warranty provision: Commercial terms
15. Export packing charges: Not Applicable
16. Terms and conditions of Government purchase card acceptance: Contact Contractor
17. Terms and conditions of rental, maintenance, and repair: Not Applicable
18. Terms and conditions of installation: Not Applicable
19. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable
20. Terms and conditions for any other services: Not Applicable
21. List of service and distribution points: Not Applicable
22. List of participating dealers: Not Applicable
23. Preventive maintenance: Not Applicable
- 24a. Environmental attributes: Not Applicable
- 24b. Section 508 Compliance: Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services. EIT standards can be found at [www.Section508.gov](http://www.Section508.gov).
25. Data Universal Number System (DUNS) number: 182956367
26. Contractor is registered in System for Award Management (SAM) database

**Contract Period: June 5, 2018 thru June 4, 2023  
Pricing for all 871-x SINS**

GSA Government Site Labor Category	Option 3				
	Year 1 6/5/18-6/4/19	Year 2 6/5/19-6/4/20	Year 3 6/5/20-6/4/21	Year 4 6/5/21-6/4/22	Year 5 6/5/22-6/4/23
Engineer/Scientist 1	\$ 61.07	\$ 62.35	\$ 63.66	\$ 65.00	\$ 66.37
Engineer/Scientist 2	\$ 84.12	\$ 85.89	\$ 87.69	\$ 89.53	\$ 91.41
Engineer/Scientist 3	\$ 109.29	\$ 111.59	\$ 113.93	\$ 116.32	\$ 118.76
Engineer/Scientist 4	\$ 134.67	\$ 137.50	\$ 140.39	\$ 143.34	\$ 146.35
Engineer/Scientist 5	\$ 158.84	\$ 162.18	\$ 165.59	\$ 169.07	\$ 172.62
Engineer/Scientist 6	\$ 225.48	\$ 230.22	\$ 235.05	\$ 239.99	\$ 245.03
Mission Analyst 1	\$ 61.45	\$ 62.74	\$ 64.06	\$ 65.41	\$ 66.78
Mission Analyst 2	\$ 77.30	\$ 78.92	\$ 80.58	\$ 82.27	\$ 84.00
Mission Analyst 3	\$ 100.21	\$ 102.31	\$ 104.46	\$ 106.65	\$ 108.89
Mission Analyst 4	\$ 110.17	\$ 112.48	\$ 114.84	\$ 117.25	\$ 119.71
Mission Analyst 5	\$ 134.20	\$ 137.02	\$ 139.90	\$ 142.84	\$ 145.84
Mission Analyst 6	\$ 174.93	\$ 178.60	\$ 182.35	\$ 186.18	\$ 190.09
Program Manager 1	\$ 112.62	\$ 114.99	\$ 117.40	\$ 119.87	\$ 122.39
Program Manager 2	\$ 130.02	\$ 132.75	\$ 135.54	\$ 138.39	\$ 141.30
Program Manager 3	\$ 165.77	\$ 169.25	\$ 172.80	\$ 176.43	\$ 180.14
Program Manager 4	\$ 213.03	\$ 217.50	\$ 222.07	\$ 226.73	\$ 231.49
Program Manager 5	\$ 255.67	\$ 261.04	\$ 266.52	\$ 272.12	\$ 277.83
Programmer/Technical Services 1	\$ 62.33	\$ 63.64	\$ 64.98	\$ 66.34	\$ 67.73
Programmer/Technical Services 2	\$ 84.02	\$ 85.78	\$ 87.58	\$ 89.42	\$ 91.30
Programmer/Technical Services 3	\$ 113.60	\$ 115.99	\$ 118.43	\$ 120.92	\$ 123.46
Programmer/Technical Services 4	\$ 176.13	\$ 179.83	\$ 183.61	\$ 187.47	\$ 191.41
Programmer/Technical Services 5	\$ 207.83	\$ 212.19	\$ 216.65	\$ 221.20	\$ 225.85
Programmer/Technical Services 6	\$ 245.24	\$ 250.39	\$ 255.65	\$ 261.02	\$ 266.50
Project Support Specialist 1	\$ 45.37	\$ 46.32	\$ 47.29	\$ 48.28	\$ 49.29
Project Support Specialist 2	\$ 62.89	\$ 64.21	\$ 65.56	\$ 66.94	\$ 68.35
Project Support Specialist 3	\$ 78.49	\$ 80.14	\$ 81.82	\$ 83.54	\$ 85.29
Project Support Specialist 4	\$ 99.70	\$ 101.79	\$ 103.93	\$ 106.11	\$ 108.34
Project Support Specialist 5	\$ 119.49	\$ 122.00	\$ 124.56	\$ 127.18	\$ 129.85
Subject Matter Expert 1	\$ 103.08	\$ 105.24	\$ 107.45	\$ 109.71	\$ 112.01
Subject Matter Expert 2	\$ 115.27	\$ 117.69	\$ 120.16	\$ 122.68	\$ 125.26
Subject Matter Expert 3	\$ 131.58	\$ 134.34	\$ 137.16	\$ 140.04	\$ 142.98
Subject Matter Expert 4	\$ 181.60	\$ 185.41	\$ 189.30	\$ 193.28	\$ 197.34
Subject Matter Expert 5	\$ 205.38	\$ 209.69	\$ 214.09	\$ 218.59	\$ 223.18
Subject Matter Expert 6	\$ 314.89	\$ 321.50	\$ 328.25	\$ 335.14	\$ 342.18
Systems Engineer/Operations Research Analyst 1	\$ 63.71	\$ 65.05	\$ 66.42	\$ 67.81	\$ 69.23
Systems Engineer/Operations Research Analyst 2	\$ 76.46	\$ 78.07	\$ 79.71	\$ 81.38	\$ 83.09
Systems Engineer/Operations Research Analyst 3	\$ 106.52	\$ 108.76	\$ 111.04	\$ 113.37	\$ 115.75
Systems Engineer/Operations Research Analyst 4	\$ 161.56	\$ 164.95	\$ 168.41	\$ 171.95	\$ 175.56
Systems Engineer/Operations Research Analyst 5	\$ 201.13	\$ 205.35	\$ 209.66	\$ 214.06	\$ 218.56
Systems Engineer/Operations Research Analyst 6	\$ 255.48	\$ 260.85	\$ 266.33	\$ 271.92	\$ 277.63
Task Leader/Project Manager 1	\$ 61.04	\$ 62.32	\$ 63.63	\$ 64.97	\$ 66.33
Task Leader/Project Manager 2	\$ 77.30	\$ 78.92	\$ 80.58	\$ 82.27	\$ 84.00
Task Leader/Project Manager 3	\$ 98.92	\$ 101.00	\$ 103.12	\$ 105.29	\$ 107.50
Task Leader/Project Manager 4	\$ 121.47	\$ 124.02	\$ 126.62	\$ 129.28	\$ 131.99
Task Leader/Project Manager 5	\$ 137.45	\$ 140.34	\$ 143.29	\$ 146.30	\$ 149.37
Task Leader/Project Manager 6	\$ 173.79	\$ 177.44	\$ 181.17	\$ 184.97	\$ 188.85

GSA Contractor Site Labor Category	Option 3				
	Year 1 6/5/18-6/4/19	Year 2 6/5/19-6/4/20	Year 3 6/5/20-6/4/21	Year 4 6/5/21-6/4/22	Year 5 6/5/22-6/4/23
Engineer/Scientist 1	\$ 87.49	\$ 89.33	\$ 91.21	\$ 93.13	\$ 95.09
Engineer/Scientist 2	\$ 120.52	\$ 123.05	\$ 125.63	\$ 128.27	\$ 130.96
Engineer/Scientist 3	\$ 156.57	\$ 159.86	\$ 163.22	\$ 166.65	\$ 170.15
Engineer/Scientist 4	\$ 192.95	\$ 197.00	\$ 201.14	\$ 205.36	\$ 209.67
Engineer/Scientist 5	\$ 227.56	\$ 232.34	\$ 237.22	\$ 242.20	\$ 247.29
Engineer/Scientist 6	\$ 350.50	\$ 357.86	\$ 365.38	\$ 373.05	\$ 380.88
Mission Analyst 1	\$ 88.05	\$ 89.90	\$ 91.79	\$ 93.72	\$ 95.69
Mission Analyst 2	\$ 110.75	\$ 113.08	\$ 115.45	\$ 117.87	\$ 120.35
Mission Analyst 3	\$ 132.86	\$ 135.65	\$ 138.50	\$ 141.41	\$ 144.38
Mission Analyst 4	\$ 157.83	\$ 161.14	\$ 164.52	\$ 167.97	\$ 171.50
Mission Analyst 5	\$ 190.26	\$ 194.26	\$ 198.34	\$ 202.51	\$ 206.76
Mission Analyst 6	\$ 235.40	\$ 240.34	\$ 245.39	\$ 250.54	\$ 255.80
Program Manager 1	\$ 161.33	\$ 164.72	\$ 168.18	\$ 171.71	\$ 175.32
Program Manager 2	\$ 186.28	\$ 190.19	\$ 194.18	\$ 198.26	\$ 202.42
Program Manager 3	\$ 237.51	\$ 242.50	\$ 247.59	\$ 252.79	\$ 258.10
Program Manager 4	\$ 305.22	\$ 311.63	\$ 318.17	\$ 324.85	\$ 331.67
Program Manager 5	\$ 366.30	\$ 373.99	\$ 381.84	\$ 389.86	\$ 398.05
Programmer/Technical Services 1	\$ 89.31	\$ 91.19	\$ 93.10	\$ 95.06	\$ 97.06
Programmer/Technical Services 2	\$ 120.40	\$ 122.93	\$ 125.51	\$ 128.15	\$ 130.84
Programmer/Technical Services 3	\$ 162.74	\$ 166.16	\$ 169.65	\$ 173.21	\$ 176.85
Programmer/Technical Services 4	\$ 252.35	\$ 257.65	\$ 263.06	\$ 268.58	\$ 274.22
Programmer/Technical Services 5	\$ 297.75	\$ 304.00	\$ 310.38	\$ 316.90	\$ 323.55
Programmer/Technical Services 6	\$ 351.36	\$ 358.74	\$ 366.27	\$ 373.96	\$ 381.81
Project Support Specialist 1	\$ 65.00	\$ 66.37	\$ 67.76	\$ 69.18	\$ 70.63
Project Support Specialist 2	\$ 90.11	\$ 92.00	\$ 93.93	\$ 95.90	\$ 97.91
Project Support Specialist 3	\$ 111.82	\$ 114.17	\$ 116.57	\$ 119.02	\$ 121.52
Project Support Specialist 4	\$ 156.65	\$ 159.94	\$ 163.30	\$ 166.73	\$ 170.23
Project Support Specialist 5	\$ 171.19	\$ 174.78	\$ 178.45	\$ 182.20	\$ 186.03
Subject Matter Expert 1	\$ 147.69	\$ 150.79	\$ 153.96	\$ 157.19	\$ 160.49
Subject Matter Expert 2	\$ 165.17	\$ 168.64	\$ 172.18	\$ 175.80	\$ 179.49
Subject Matter Expert 3	\$ 188.51	\$ 192.47	\$ 196.51	\$ 200.64	\$ 204.85
Subject Matter Expert 4	\$ 236.63	\$ 241.60	\$ 246.67	\$ 251.85	\$ 257.14
Subject Matter Expert 5	\$ 295.03	\$ 301.23	\$ 307.56	\$ 314.02	\$ 320.61
Subject Matter Expert 6	\$ 314.89	\$ 321.50	\$ 328.25	\$ 335.14	\$ 342.18
Systems Engineer/Operations Research Analyst 1	\$ 91.28	\$ 93.20	\$ 95.16	\$ 97.16	\$ 99.20
Systems Engineer/Operations Research Analyst 2	\$ 109.54	\$ 111.84	\$ 114.19	\$ 116.59	\$ 119.04
Systems Engineer/Operations Research Analyst 3	\$ 152.60	\$ 155.80	\$ 159.07	\$ 162.41	\$ 165.82
Systems Engineer/Operations Research Analyst 4	\$ 224.20	\$ 228.91	\$ 233.72	\$ 238.63	\$ 243.64
Systems Engineer/Operations Research Analyst 5	\$ 302.63	\$ 308.99	\$ 315.48	\$ 322.11	\$ 328.87
Systems Engineer/Operations Research Analyst 6	\$ 366.00	\$ 373.69	\$ 381.54	\$ 389.55	\$ 397.73
Task Leader/Project Manager 1	\$ 87.45	\$ 89.29	\$ 91.17	\$ 93.08	\$ 95.03
Task Leader/Project Manager 2	\$ 110.75	\$ 113.08	\$ 115.45	\$ 117.87	\$ 120.35
Task Leader/Project Manager 3	\$ 146.56	\$ 149.64	\$ 152.78	\$ 155.99	\$ 159.27
Task Leader/Project Manager 4	\$ 162.73	\$ 166.15	\$ 169.64	\$ 173.20	\$ 176.84
Task Leader/Project Manager 5	\$ 195.06	\$ 199.16	\$ 203.34	\$ 207.61	\$ 211.97
Task Leader/Project Manager 6	\$ 237.09	\$ 242.07	\$ 247.15	\$ 252.34	\$ 257.64

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## Executive Overview

Defense Group LLC (DG), a wholly-owned subsidiary of SOS International LLC (SOSi) specializes in research, development and analysis, integration, and management support to a variety of federal, state, and local governments, as well as, commercial clients. Our subject matter experts are on the cutting edge of chemical, biological, nuclear, radiological and explosives programs, providing scientific and technical support, mission analyses, requirements analyses, performance assessments, and special studies/analyses to a broad range of Department of Defense (DoD), Department of Homeland Security (DHS), Department of Justice (DOJ), and Federal Bureau of Investigations (FBI) programs. In addition, DG is rapidly taking a position of leadership in mission-specific software tool development and the associated unique hardware/software integration challenges. DG is a leading provider of end-to-end system solutions for DoD, the Homeland Security community, and state and local First Responders, offering a full range of products and services. DG's technical staff is unsurpassed in the fields of microbiology, physics, chemistry, and engineering, combining academic credentials with real-world operational experience. DG has substantial program and acquisition management experience in government and private industry, employing many graduates of the Defense Systems Management College.

## 871-x Labor Category Descriptions

### Definitions:

**AA means Associate of Arts or Science Degree**

**BA means Bachelor or Baccalaureate Science Degree**

**BS means Bachelor of Science Degree**

**HS means High School Graduate**

**MA means Master of Arts Degree**

**MS means Master of Science Degree**

**PHD means Doctor of Philosophy**

**SME means Subject Matter Expert**

### Engineer/Scientist (ENS):

Provides in-depth technical knowledge in engineering or scientific field of expertise. Primary contributor in application of engineering principles to meet technical requirements. Applies scientific expertise in defining and resolving system issues, performing analysis, and developing plans and requirements in the subject-matter area for complex systems. Develops technical concepts, plans for implementation, monitors technical progress, designs tests, assesses performance data, and develops solutions to technical problems. Assists other technical employees by providing expert advice, training, and technical guidance as necessary. Authors, edits, contributes to production of technical reports and other technical products, such as overall project concepts and descriptions, test plans, and technical reports.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	< 3
Level 2	BA/BS	3
Level 3	BA/BS	10
Level 4	MA/MS	13
	BA/BS	16
Level 5	MA/MS	20
	BA/BS	23
Level 6	PhD	24+
	BS	29+

### Mission Analyst (MAN)

Applies knowledge of client's mission area to develop and refine concepts of operations and operational plans that make optimum use of existing and planned systems to meet mission needs. As required, participates in the development of system concepts, system requirements, concepts of operations, and training requirements in every phase of the system development process. Includes planning, performing, and supervising the day-to-day operational functions associated with the mission.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	< 2
Level 2	BA/BS	2
Level 3	BA/BS	6
Level 4	BA/BS	10
Level 5	BA/BS	15
Level 6	BA/BS	22+

### Program Manager (PM)

Responsible for managing the overall program/contract operations of a large multi-task effort and ensuring quality standards and work performance on all related task orders and projects. Serves as primary interface with contracting officer and technical representatives. Plans, organizes, and oversees all work efforts; assigns resources; supervises personnel; provides risk management; ensures quality management; and monitors overall project and contract performance. Provides management guidance in the accomplishment of work efforts and ensures adherence to contract standards of performance.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	8
Level 2	BA/BS	13
Level 3	BA/BS	17
Level 4	BA/BS	22
Level 5	MA/MS	28+

### Programmer / Technical Services (PTS)

Programmer or has knowledge of target computer equipment and ability to develop complex software to satisfy design objectives. Works with functional/user management to define business systems requirements and to resolve problems in existing jobs. Analyzes cost and benefit tradeoffs of systems solutions. Works as a member of a team of programmers in any of the phases in the life cycle of application software. Develops systems design specifications, and prepares systems documentation and report layouts using automated tools, current design techniques or functional program specification. Codes or reviews code of more complex programs generates or reviews program test data and leads test and debugging of programs.

Level	HS	Min Yrs. Experience
Level 1	BA/BS	< 3
Level 2	BA/BS	3
Level 3	BA/BS	5
Level 4	BA/BS	7*
Level 5	BA/BS	12*
Level 6	BA/BS	16+*

. . \* Requires supervisory experience

### Project Support Specialist (PSS)

Provides a wide variety of activities in support of projects. These activities could include but are not limited to: providing administrative support to technical and management-level personnel, general office help, event planning, etc.; creates and customizes off-the-shelf graphics, develops graphical and pictorial content, utilizes advanced computer tools to produce a variety of output including web, CD, and DVD-ROMS, overhead transparencies, videotapes, advanced audio-visual presentation media including animation, etc.; prepares technical documentation, collects and analyzes technical literature, organizes and writes descriptive copy, provides clarity, conciseness, and style to written documents, may create or adapt photographs, drawings and other source materials to illustrate concepts, assists in publication layout and production, etc.; provides multimedia and web-based technology support, provides site development and maintenance.

Level	Min Education	Min Yrs. Experience
Level 1	HS	< 4
Level 2	HS	4
Level 3	AA	7
Level 4	BA/BS	10
Level 5	BA/BS	15+

### Subject Matter Expert (SME)

Executive level expert in designated engineering, scientific or acquisition program management specialty. Support the research, development, testing, and evaluation of the products in the applicable technology. Must be thoroughly familiar with other technical programs in the area of interest. Individuals may be capable of translation and analysis of technical material from foreign language sources.

Level	Min Education*	Min Yrs. Experience
Level 1	BA/BS	5
Level 2	BA/BS	10
Level 3	BA/BS	16
Level 4	PhD MA/MS	17 20
Level 5	PhD MA/MS	23 26
Level 6	PhD MA/MS	30+ 33+

\*Individuals without a college degree can still be a SME if they have equivalent specialized, e.g., firefighting, explosive ordnance and Chemical, biological, radiological, nuclear, and high explosive (CBRNE) weapons.

### Systems Engineer/Operations Research Analyst (ORA)

Responsible for the development and application of quantitative analytical methods, including models and simulations. Performs analysis applying appropriate scientific, mathematical and engineering processes and modeling techniques to the life-cycle development of systems. Performs analyses and trade-off studies related to operational issues and reviews test plans to ensure Measures of Effectiveness address operational requirements. Reviews plans for system integration, operation, and maintenance and assists in the development of training for operational personnel. Applies operations research methodology to defining and formulating economic analyses and related benefit, cost, and risk studies.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	< 3
Level 2	BA/BS	5
Level 3	MA/MS	10
Level 4	MA/MS	15
Level 5	PhD	22+
	MA/MS	26+
Level 6	PhD	26
	MA/MS	30+

### Task Leader/Project Manager (PTL)

Responsible for managing and overseeing work performance on one or more task orders. Primary responsibility for planning, managing and overseeing work efforts of project team personnel; determining and monitoring task order schedules and budgets; and ensuring compliance with all contract and task order requirements and quality standards. Serves as primary interface with the task order customer. Serves as primary interface with contracting officer and technical representatives. Demonstrates skills in the scope of work encompassed by the task order; provides technical guidance to the project team in performance of the work; and provides quality review of all work products. Assists the program manager as required in managing contract performance. Manages smaller projects/specific tasks within larger contract.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	< 3
Level 2	BA/BS	3
Level 3	BA/BS	7
Level 4	BA/BS	10
Level 5	BA/BS	15
Level 6	BA/BS	20+

### **Alternate Education/Experience Requirements**

- A degree in a relevant major can be substituted for minimum years of experience. A bachelor's degree can be substituted for 2 years experience, a master's degree can be substituted for three years of experience, and a doctorate can be substituted for five years of experience.
- Five years of experience in a specialized area may be substituted for minimum education requirements.
- Certification in a specialized field that does not have traditional educational experience can be substituted for any educational requirements, commensurate with the certification and years of experience.
- DG may substitute between equivalent experience and education in order to provide the quality of services required by the client.

## PROFESSIONAL SERVICES SCHEDULE FOR C132-51 SINS

### Customer Information

- 1a. Table of awarded special item numbers
  - SIN C132-51 T Professional Services
  - SIIN 00CORP 500 (OLM)
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. Please see Pricing for all C132-51 SINS table below for Price Lists
- 1c. Description of all corresponding commercial job titles, experience, functional responsibility and education: Please see C132-51 Labor Category Descriptions below for Labor Category Descriptions
2. Maximum order: (All dollar amounts are exclusive of any discount for prompt payment.)  
Special Item Number C132-51 - Information Technology (IT) Professional Services
3. The maximum dollar value per order for all IT Professional services will be \$500,000
4. Minimum order: \$300
5. Geographic coverage: Domestic & Overseas  
For Special Item No. 132-53 Wireless Services Only, the Geographical Coverage shall be Domestic  
Point(s) of production: Same as contractor's address
6. Discount from list prices or statement of net price: None
7. Quantity discounts: Not Applicable
8. Prompt payment terms: None
- 9a. Government purchase cards are accepted for all purchases up to the micro-purchase
- 9b. Government purchase cards that are accepted for all purchases
10. Foreign items: Not Applicable
- 11a. Time of delivery: To be negotiated with the ordering agency on each task order
- 11b. Expedited Delivery: To be negotiated with the ordering agency on each task order
- 11c. Overnight and 2-day Delivery: To be negotiated with the ordering agency on each task order
- 11d. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.). If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
12. F.O.B. point: Destination, Location to be negotiated with the ordering agency on each task order
- 13a. Ordering address:  
Defense Group LLC  
2650 Park Tower Drive, Suite 300

- 
- Vienna, VA 22180  
Telephone: (571) 421-8300 Fax: (571) 421-8310
- 13b. Ordering Procedures: The ordering procedures for placing an order or establishing a BPA for supplies or services shall be in accordance with FAR 8.405.  
Payment address:  
Defense Group LLC  
2650 Park Tower Drive, Suite 300  
Vienna, VA 22180  
Telephone: (571) 421-8300. Fax: (571) 421-8310
14. Warranty provision: Commercial terms
- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.
15. Export packing charges: Contact Vendor for availability and pricing
16. Terms and conditions of Government purchase card acceptance: Contact Contractor
17. Terms and conditions of rental, maintenance, and repair: Not Applicable
18. Terms and conditions of installation: The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregated and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.
- The Ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.
19. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

20. Terms and conditions for any other services: Not Applicable
21. List of service and distribution points: Not Applicable
22. List of participating dealers: Not Applicable
23. Preventive maintenance: Not Applicable
- 24a. Environmental attributes: Not Applicable
- 24b. Section 508 Compliance, if applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/)
25. Data Universal Number System (DUNS) number: 182956367
26. Contractor is registered in System for Award Management (SAM) database

## Terms and Conditions

### 1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number C132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### 2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### 3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made, and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### 4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation Joint Travel Regulations, or Standard Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

### 5. INSPECTION OF SERVICES

The Inspection of Services—Fixed Price clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection—Time-and-Materials and Labor-Hour) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

**6. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

**7. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

**8. INDEPENDENT CONTRACTOR**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

**9. ORGANIZATIONAL CONFLICTS OF INTEREST****a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b.** To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

**10. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products.

**11. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 applies. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7) applies

**12. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request when applicable

**13. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**14. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**15. Liability for Injury or Damage**

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**16. Trade Agreements Act of 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**17. Federal Information Technology/Telecommunication Standards Requirements:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

**18. Federal Information Processing Standards Publications (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication.". Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia. 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**19. Federal Telecommunication Standards (FED-STDS):**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD.". Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC. 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD. 20899, telephone number (301) 975-2833.

**20. Contractor Tasks/Special Requirements (C-FSS-370)**

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub.L. 99-234 and PAR Part 31 and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

**21. Contract Administration for Ordering Activities:**

Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (1) Termination for the Ordering activity's convenience, and (m) Termination for Cause (See C.1.)

**22. GSA Advantage!**

The GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1). Manufacturer;
- (2). Manufacturer's Part Number; and
- (3). Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

**23. Purchase of Open Market Items**

NOTE: Open Market Items are also known as incidental items, non-contract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) – referred to as open market items – to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The Ordering Activity Contracting Officer has determined the price for the items not on the Federal Supply Schedule are fair and reasonable.
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Schedule are included in the order.

ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.401(d).

**24. Prime Contractor Ordering from Federal Supply Schedules**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each other-

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from \_\_\_\_dated\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. Insurance-Work on A Government Installation (FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective-

(1) For such period as the laws of the State in which this contract is to be performed prescribe;  
or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance and shall make copies available to the Contracting Officer upon request.

## **26. Software Interoperability**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

## **27. Advance Payments**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**Contract Period: June 5, 2018 thru June 4, 2023  
Pricing for C132-51 SIN**

GSA Government Site Labor Category	Option 3				
	Year 1 6/5/18-6/4/19	Year 2 6/5/19-6/4/20	Year 3 6/5/20-6/4/21	Year 4 6/5/21-6/4/22	Year 5 6/5/22-6/4/23
Engineer 1	\$ 58.27	\$ 59.49	\$ 60.74	\$ 62.02	\$ 63.32
Engineer 2	\$ 68.46	\$ 69.90	\$ 71.37	\$ 72.87	\$ 74.40
Engineer 3	\$ 78.41	\$ 80.06	\$ 81.74	\$ 83.46	\$ 85.21
Engineer 4	\$ 93.13	\$ 95.09	\$ 97.09	\$ 99.13	\$ 101.21
Engineer 5	\$ 119.49	\$ 122.00	\$ 124.56	\$ 127.18	\$ 129.85
Graphic Presentations/Tech Writer 1	\$ 38.23	\$ 39.03	\$ 39.85	\$ 40.69	\$ 41.54
Graphic Presentations/Tech Writer 2	\$ 50.63	\$ 51.69	\$ 52.78	\$ 53.89	\$ 55.02
Graphic Presentations/Tech Writer 3	\$ 60.87	\$ 62.15	\$ 63.46	\$ 64.79	\$ 66.15
IT Systems Specialist 1	\$ 44.81	\$ 45.75	\$ 46.71	\$ 47.69	\$ 48.69
IT Systems Specialist 2	\$ 51.54	\$ 52.62	\$ 53.73	\$ 54.86	\$ 56.01
IT Systems Specialist 3	\$ 71.38	\$ 72.88	\$ 74.41	\$ 75.97	\$ 77.57
IT Systems Specialist 4	\$ 98.56	\$ 100.63	\$ 102.74	\$ 104.90	\$ 107.10
IT Systems Specialist 5	\$ 152.33	\$ 155.53	\$ 158.80	\$ 162.13	\$ 165.53
Program Manager 1	\$ 125.17	\$ 127.80	\$ 130.48	\$ 133.22	\$ 136.02
Program Manager 2	\$ 186.34	\$ 190.25	\$ 194.25	\$ 198.33	\$ 202.49
Program Manager 3	\$ 230.27	\$ 235.11	\$ 240.05	\$ 245.09	\$ 250.24
Project Control Specialist 1	\$ 46.07	\$ 47.04	\$ 48.03	\$ 49.04	\$ 50.07
Project Control Specialist 2	\$ 92.85	\$ 94.80	\$ 96.79	\$ 98.82	\$ 100.90
Project Control Specialist 3	\$ 107.05	\$ 109.30	\$ 111.60	\$ 113.94	\$ 116.33
Project Lead/Task Leader 1	\$ 77.14	\$ 78.76	\$ 80.41	\$ 82.10	\$ 83.82
Project Lead/Task Leader 2	\$ 102.37	\$ 104.52	\$ 106.71	\$ 108.95	\$ 111.24
Project Lead/Task Leader 3	\$ 122.15	\$ 124.72	\$ 127.34	\$ 130.01	\$ 132.74
Project Lead/Task Leader 4	\$ 155.75	\$ 159.02	\$ 162.36	\$ 165.77	\$ 169.25
Research Analyst 1	\$ 40.32	\$ 41.17	\$ 42.03	\$ 42.91	\$ 43.81
Research Analyst 2	\$ 55.31	\$ 56.47	\$ 57.66	\$ 58.87	\$ 60.11
Research Analyst 3	\$ 61.71	\$ 63.01	\$ 64.33	\$ 65.68	\$ 67.06
Research Analyst 4	\$ 108.67	\$ 110.95	\$ 113.28	\$ 115.66	\$ 118.09
Scientist 1	\$ 83.69	\$ 85.45	\$ 87.24	\$ 89.07	\$ 90.94
Scientist 2	\$ 101.07	\$ 103.19	\$ 105.36	\$ 107.57	\$ 109.83
Scientist 3	\$ 108.67	\$ 110.95	\$ 113.28	\$ 115.66	\$ 118.09
Scientist 4	\$ 147.58	\$ 150.68	\$ 153.84	\$ 157.07	\$ 160.37
Scientist 5	\$ 238.18	\$ 243.18	\$ 248.29	\$ 253.50	\$ 258.82
Subject Matter Expert 1	\$ 132.87	\$ 135.66	\$ 138.51	\$ 141.42	\$ 144.39
Subject Matter Expert 2	\$ 314.89	\$ 321.50	\$ 328.25	\$ 335.14	\$ 342.18
Subject Matter Expert 3	\$ 197.80	\$ 201.95	\$ 206.19	\$ 210.52	\$ 214.94
Subject Matter Expert 4	\$ 255.94	\$ 261.31	\$ 266.80	\$ 272.40	\$ 278.12
Subject Matter Expert 5	\$ 354.99	\$ 362.44	\$ 370.05	\$ 377.82	\$ 385.75

GSA Contractor Site Labor Category	Option 3				
	Year 1 6/5/18-6/4/19	Year 2 6/5/19-6/4/20	Year 3 6/5/20-6/4/21	Year 4 6/5/21-6/4/22	Year 5 6/5/22-6/4/23
Engineer 1	\$ 83.48	\$ 85.23	\$ 87.02	\$ 88.85	\$ 90.72
Engineer 2	\$ 98.09	\$ 100.15	\$ 102.25	\$ 104.40	\$ 106.59
Engineer 3	\$ 112.34	\$ 114.70	\$ 117.11	\$ 119.57	\$ 122.08
Engineer 4	\$ 133.42	\$ 136.22	\$ 139.08	\$ 142.00	\$ 144.98
Engineer 5	\$ 171.18	\$ 174.77	\$ 178.44	\$ 182.19	\$ 186.02
Graphic Presentations/Tech Writer 1	\$ 54.78	\$ 55.93	\$ 57.10	\$ 58.30	\$ 59.52
Graphic Presentations/Tech Writer 2	\$ 72.52	\$ 74.04	\$ 75.59	\$ 77.18	\$ 78.80
Graphic Presentations/Tech Writer 3	\$ 87.20	\$ 89.03	\$ 90.90	\$ 92.81	\$ 94.76
IT Systems Specialist 1	\$ 64.21	\$ 65.56	\$ 66.94	\$ 68.35	\$ 69.79
IT Systems Specialist 2	\$ 73.83	\$ 75.38	\$ 76.96	\$ 78.58	\$ 80.23
IT Systems Specialist 3	\$ 102.27	\$ 104.42	\$ 106.61	\$ 108.85	\$ 111.14
IT Systems Specialist 4	\$ 141.20	\$ 144.17	\$ 147.20	\$ 150.29	\$ 153.45
IT Systems Specialist 5	\$ 218.26	\$ 222.84	\$ 227.52	\$ 232.30	\$ 237.18
Program Manager 1	\$ 179.34	\$ 183.11	\$ 186.96	\$ 190.89	\$ 194.90
Program Manager 2	\$ 266.97	\$ 272.58	\$ 278.30	\$ 284.14	\$ 290.11
Program Manager 3	\$ 329.89	\$ 336.82	\$ 343.89	\$ 351.11	\$ 358.48
Project Control Specialist 1	\$ 66.01	\$ 67.40	\$ 68.82	\$ 70.27	\$ 71.75
Project Control Specialist 2	\$ 133.03	\$ 135.82	\$ 138.67	\$ 141.58	\$ 144.55
Project Control Specialist 3	\$ 153.35	\$ 156.57	\$ 159.86	\$ 163.22	\$ 166.65
Project Lead/Task Leader 1	\$ 110.52	\$ 112.84	\$ 115.21	\$ 117.63	\$ 120.10
Project Lead/Task Leader 2	\$ 146.65	\$ 149.73	\$ 152.87	\$ 156.08	\$ 159.36
Project Lead/Task Leader 3	\$ 175.00	\$ 178.68	\$ 182.43	\$ 186.26	\$ 190.17
Project Lead/Task Leader 4	\$ 223.14	\$ 227.83	\$ 232.61	\$ 237.49	\$ 242.48
Research Analyst 1	\$ 57.77	\$ 58.98	\$ 60.22	\$ 61.48	\$ 62.77
Research Analyst 2	\$ 79.24	\$ 80.90	\$ 82.60	\$ 84.33	\$ 86.10
Research Analyst 3	\$ 88.40	\$ 90.26	\$ 92.16	\$ 94.10	\$ 96.08
Research Analyst 4	\$ 155.68	\$ 158.95	\$ 162.29	\$ 165.70	\$ 169.18
Scientist 1	\$ 119.91	\$ 122.43	\$ 125.00	\$ 127.63	\$ 130.31
Scientist 2	\$ 144.81	\$ 147.85	\$ 150.95	\$ 154.12	\$ 157.36
Scientist 3	\$ 155.68	\$ 158.95	\$ 162.29	\$ 165.70	\$ 169.18
Scientist 4	\$ 211.44	\$ 215.88	\$ 220.41	\$ 225.04	\$ 229.77
Scientist 5	\$ 341.22	\$ 348.39	\$ 355.71	\$ 363.18	\$ 370.81
Subject Matter Expert 1	\$ 190.36	\$ 194.36	\$ 198.44	\$ 202.61	\$ 206.86
Subject Matter Expert 2	\$ 314.89	\$ 321.50	\$ 328.25	\$ 335.14	\$ 342.18
Subject Matter Expert 3	\$ 283.40	\$ 289.35	\$ 295.43	\$ 301.63	\$ 307.96
Subject Matter Expert 4	\$ 366.68	\$ 374.38	\$ 382.24	\$ 390.27	\$ 398.47
Subject Matter Expert 5	\$ 508.61	\$ 519.29	\$ 530.20	\$ 541.33	\$ 552.70

## C132-51 Labor Category Descriptions

### Definitions:

**AA means Associate of Arts or Science Degree**

**BA means Bachelor or Baccalaureate Science Degree**

**BS means Bachelor of Science Degree**

**HS means High School Graduate**

**MA means Masters of Arts Degree**

**MS means Master of Science Degree**

**PHD means Doctor of Philosophy**

**SME means Subject Matter Expert**

**Tech Training means Technical Training**

### Research Analyst (RA)

Functional Responsibility: Collects and analyzes data on selected topics in a wide range of subjects, including engineering, physical or social sciences, economics, geopolitics, business development, international affairs, contractual, financial and security disciplines. Capable of using applicable software tools including word processing, spreadsheets, data base applications, internet search tools, and public and private information resources. May include translations to and from foreign languages, with analysis.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BA	1-5
Level 2	BA/BA MS	5-8 2-5
Level 3	MA/MS	5-10
Level 4	MA/MS PhD	10+ 2+ TL/PM

### Information Technology Systems Specialist (ITSS)

Functional Responsibility: Designs, develops, produces, and maintains information technology systems hardware and software. May specifically include database design and management or Web site development and operations. Senior level specialists offer programming skills, experience with higher order languages and protocols, and with advanced operating environments such as the Defense Information Infrastructure-Common Operating Environment (DII-COE). Individuals may be capable of translation and analysis of technical material from foreign languages.

Level	Min Education	Min Yrs. Experience
Level 1	HS + Tech Trng	1-3
Level 2	BA/BS	2-5
Level 3	BA/BS MA/MS	5-8 2-8
Level 4	BA/BS MA/MS PhD	10+ 8+ 5+
Level 5	NLA/N4S PhD	15+ 10+

## Engineering

Functional Responsibility: Engineering professional in areas of communications or computer systems, electrical or electronics, mechanical, aeronautical, civil or bioengineering. Capable of system architecture design and requirements analysis, systems development and acquisition, systems engineering, systems analysis, and systems test and evaluation. Individuals may be capable of translation and analysis of technical material from foreign language sources.

Level	Min Education	Min Yrs. Experience
Level 1	BS	1-3
Level 2	BS	3-8
Level 3	BS MS	8-10 5-10
Level 4	MS PhD	10+ 5-10
Level 5	MS PhD	15+ 10+

## Scientist

Functional Responsibility: Expertise in physical sciences, including physics, nuclear physics, neural networking and artificial intelligence, chemistry, biochemistry, mathematics, geology, cartography, spectroscopy, radar and optics design, signal processing, communications theory, hydrodynamics, or fluid dynamics. Individuals may be capable of translation and analysis of technical material from foreign language sources.

Level	Min Education	Min Yrs. Experience
Level 1	BS/MS	2+
Level 2	MS PhD	15+ 5-15
Level 3	MS PhD	20+ 15-25
Level 4	MS PhD	30+ 25+
Level 5	MS PhD	30+ 30+

### Subject Matter Expert (SME)

Functional Responsibility - Executive level expert in designated engineering, scientific or acquisition program management specialty. Individuals may be capable of translation and analysis of technical material from foreign language sources.

Level	Min Education	Min Yrs. Experience
Level 1	MS	15+
	PhD	10+
Level 2	MS	20+
	PhD	15+
Level 3	MS	25+
	PhD	20+
Level 4	MS	30+
	PhD	25+
Level 5	MS	30+
	PhD	30+

### Program Manager (PM)

Functional Responsibility - Oversees projects of a complex or specialized nature. Oversight and management of project development from inception to completion, demonstrated capability in managing complex multi-task contracts, provides guidance and direction in across several functional areas including the use of different technologies. Specialized expertise may include advanced education or extensive experience in various technical fields.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	15
Level 2	BA/BS	20
Level 3	BA/BS	25

### Project Lead/Task Leader (PL/TL)

Functional Responsibility - Assembles project team, assigns individual responsibilities, identifies appropriate resources needed, and develops schedule to ensure timely completion of project and meeting deadlines of project.

Level	Min Education	Min Yrs. Experience
Level 1	BA/BS	5
Level 2	BA/BS	8
Level 3	BA/BS	12
Level 4	BA/BS	15

### Project Control Specialist (PCS)

Functional Responsibility - Maintains current project documentation and record of changes including status reports. Assists in establishing budgets and monitoring performance. Directs all or most activities related to financial and administrative functions, such as budgeting, manpower and resource planning, and financial reporting. May research, report on, and recommend solutions to contractual issues.

Level	Min Education	Min Yrs. Experience
Level 1	HS	5
Level 2	HS	8
Level 3	BA/BS	8

### Graphic Presentations/Tech Writer (TW)

Functional Responsibility - Provides graphic presentation and technical writing support. May offer office administration and data entry skills.

Level	Min Education	Min Yrs. Experience
Level 1	HS	1-3
Level 2	HS+ Tech Training	3-10
Level 3	AS	3-10

### Alternate Education/Experience Requirements

- An advanced degree in a relevant major can be substituted for minimum years of experience. A Master's Degree can be substituted for 2 years of experience, while a PhD can be substituted for 5 years of experience.
- Five years of experience in a specialized may be substituted for minimum education requirements.