

## SRC Information Technology Services

**Contractor's name:** SRC, Inc.  
**Address:** 7502 Round Pond Road  
North Syracuse, NY 13212-2510  
**Contract number:** GS-00F-0019L  
**Contract period:** April 1, 2001 through April 19, 2020

*Pricelist current through Modification PO-0021, effective September 11, 2015*

**SINs Awarded:** See SIN Table Below

### SIN Table

Corporate SIN
SIN C132-51 – Information Technology Professional Services

**SRC GSA Contract Administrator:** David M. Linton, Sr. Contracts Manager  
**Phone number:** (315) 452-8594  
**FAX number:** (315) 452-8440  
**Internet address:** [gsa@srcinc.com](mailto:gsa@srcinc.com)  
**Web site:** [www.srcinc.com](http://www.srcinc.com)  
**Business size:** Large, Not-for-Profit

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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!<sup>TM</sup>, a menu-driven searchable database system. The INTERNET address for GSA Advantage!<sup>TM</sup> is: <http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, please click the following link:

<http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=8199&channelId=-13460>

## SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

**C132-51 – Information Technology Professional Services:** Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, millennium conversion services, conversion and implementation support, network services project management, data/records management, subscriptions/publications (electronic media), and other services. NOTE: 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately. 2: Offerors and agencies are advised that the Group 70 Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services. 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of, and in conjunction with the purchase of a product. Under such circumstances the services must be performed by the publisher or manufacturer or one of their authorized agents.

## CUSTOMER INFORMATION

### 1a. Table of Awarded Special Item Number(S)

SIN C132-51 – Information Technology (IT) Professional Services

### 2. Maximum Order

<u>SIN</u>	<u>Maximum</u>
C132-51	\$1,000,000

**Note:** Each Schedule contract has a maximum order threshold, which will vary by special item number. The maximum order threshold represents the point where, given the dollar value of the potential order, the ordering activity should seek a price reduction.

**3. Minimum Order:** \$100

**4. Geographic Coverage:** Worldwide.

**5. Point(s) of Production:** NA

**6. Prices Shown:** Net (discount deducted).

**7. Quantity Discounts:** NA

**8. Prompt Payment Terms:** Net 30 days.

**9a. Government Purchase Cards:** accepted at or below the micropurchase threshold.

**9b. Government Purchase Cards:** accepted above the micropurchase threshold.

**10. Foreign Items:** NA

**11a. Time of Delivery (for Services)**

SRC shall deliver or perform services in accordance with the terms negotiated in the agency's order. SRC shall not propose in excess of our standard commercial delivery or performance times to agencies without giving notice to the Ordering Officer of our intent to do so.

**11b. Expedited Delivery:** NA

**11c. Overnight and 2-day Delivery:** NA

**11d. Urgent Requirements:** NA

**12. F.O.B. Point(s):** NA

**13a. Ordering Address:** SRC, Inc.  
Attn: Contracts Dept.  
7502 Round Pond Road.  
Syracuse, NY 13212-2510

### 13b. Ordering Procedures

For products and services, the ordering procedures can be found at: FAR 8.4

Information on Blanket Purchase Agreements (BPAs) can be found at  
<http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=17112&channelPage=/ep/channel/gsaOverview.jsp&channelId=-24732>

**14. Payment Address:** SRC, Inc.  
Attn: Accounts Receivable  
7502 Round Pond Road  
Syracuse, New York 13212-2510

### 15. Warranty Provision

#### CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

### 16. Statistical Data for Government Ordering Office Completion of Standard Form 279:

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 06-305-3771
- Block 30: Type of Contractor - G. Other Nonprofit Organization
- Block 31: Woman-Owned Small Business - NO
- Block 36: Contractor's Taxpayer Identification Number (TIN) 15.0589832
- 4a. CAGE Code: 28541
- 4b. Contractor has registered with the Central Contractor Registration Database.

## 17. USA Commitment to Promote Small Business Participation Procurement Programs

### Preamble

SRC provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

#### COMMITMENT

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives demonstrating our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.
- We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact David M. Linton, Sr. Contracts Manager, SRC, Inc., phone number (315) 452-8594, fax number (315) 452-8440, or e-mail [gsa@srcinc.com](mailto:gsa@srcinc.com).

## 18. Liability for Injury or Damage

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

## 19. Basic Guidelines for Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements. These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule

Contract. Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

## **20. Trade Agreements Act of 1979, As Amended**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

## **21. Federal Information Technology/Telecommunication Standards Requirements:**

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

## **22. Federal Information Processing Standards Publications (FIPS PUBS)**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

## **23. Federal Telecommunication Standards (FED-STDS)**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**24. Overseas Activities**

The terms and conditions of this contract shall apply to all orders for installation, maintenance, and repair of equipment in areas listed in the price list outside the 48 contiguous states and the District of Columbia, except as indicated below:

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Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**25. Purchase of Incidental, Non-Schedule Items**

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

## CONTRACT LABOR HOUR RATES

SRC, INC. GSA IT SERVICES CONTRACT LABOR HOUR RATES <sup>1</sup>	
Labor Category	Hourly Rate <sup>2</sup>
Specialist 3	\$58.02
Engineer 1	\$79.20
Engineer 2	\$92.68
Engineer 3	\$111.22
Engineer 4	\$132.73
Engineer 5	\$156.62
Engineer 6	\$184.81
Administrative Manager 3	\$218.70

<sup>1</sup> Prices shown are net (discount deducted)

<sup>2</sup> future year rates have not yet been established with GSA but will be negotiated on a task-by-task basis

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire 00Corp - PSS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

## SRC INFORMATION TECHNOLOGY SERVICES LABOR CATEGORY DESCRIPTIONS

### **SPECIALIST 3**

Typical Education & Experience: Master's degree and 0-1 year of experience; Bachelor's degree with 1+ year of related experience; Associate's degree 3+ years of related experience; HS degree or equivalent with 7+ years of related experience or any equivalent combination of education, training and experience.

Knowledge & Expertise: Sufficient familiarity with particular field of specialization to work effectively in usual situations; work requires individual to devise own methods, to analyze situations, and to apply standard procedures in making decisions regarding assignments.

### **ENGINEER 1**

Typical Education & Experience: Bachelor's degree with 0-2 years of related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: May assist in the preparation, presentation, and follow-up of research proposals. Conducts basic engineering tasks assigned by more experienced researchers and management. Assists in the searching of literature; conducting surveys and experimental tests; collecting, analyzing, and summarizing data. Develops preliminary findings for review by more experienced researchers and managers. Prepares written reports of work; contributes to research reports and journal publications as directed.

Level of Technical Expertise: Applies and interprets standard engineering theories, concepts and techniques. Develops solutions to problems where established theories and techniques can be identified and some precedent exists. Determines own approach to problem and devises solutions when job is within scope of own ability; subject to supervisor approval. Work usually correlates with what other researchers have done or are doing. Initiates and carries out appropriate self- development efforts.

### **ENGINEER 2**

Typical Education & Experience: Bachelor's degree with 3-5 years of related experience; or Master's degree with 0-3 years of related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: May assist in the preparation, presentation, and follow-up of research proposals. Conducts engineering tasks assigned by more experienced researchers and management. Searches literature; conducts surveys and experimental tests; collects, analyzes, and summarizes data. Develops preliminary findings for review by more experienced researchers and managers. Prepares written reports of work; contributes to research reports and journal publications as directed.

Level of Technical Expertise: Applies and interprets standard engineering theories, concepts and techniques. Develops solutions to problems where established theories and techniques can be identified and some precedent exists. Determines own approach to problem and devises solutions when job is within scope of own ability; work usually correlates with what other researchers have done or are doing. Initiates and carries out appropriate self-development efforts.

### **ENGINEER 3**

Typical Education & Experience: Bachelor's degree with 6-10 years of related experience; or Master's degree with 3-5 years of related experience; or Ph.D. with 0-3 years of related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Initiates, plans and carries out marketing activities. Prepares, presents, and follows-up on research proposals. Contributes to the design of research projects. Conducts and/or participates in research projects within an engineering specialty; is responsible for meeting research goals within time and budget constraints. Develops, or organizes the development of research findings, draws conclusions, and develops recommendations. Prepares and presents research reports to clients.

Level of Technical Expertise: Applies and interprets standard engineering theories, concepts, and techniques in an engineering specialty; applies a working knowledge of related disciplines. Works on a wide range of problems requiring the use of creative and imaginative thinking. Is gaining recognition from peers and clients for expertise in a selected technical field. May author articles published in peer-reviewed journals. Initiates and carries out appropriate self-development activities.

### **ENGINEER 4**

Typical Education & Experience: Bachelor's degree with 10-15 years of related experience, Master's degree with 6-10 years of related experience, or Ph.D. degree with 3-5 years of related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Regularly makes positive contributions to marketing activities; contributes to planning for research programs; responsible for generating research in existing and new market and technical areas; often markets multidisciplinary concepts. Contributes to and directs the preparation, presentation, and follow-up of research proposals. Plans and designs research projects within an engineering specialty. Conducts large research projects and is responsible for meeting research goals within time and cost constraints. Develops, or directs the development of research findings, draws conclusions, and develops recommendations. Prepares and presents research reports to clients.

Level of Technical Expertise: Applies on a broad basis principles, theories, and concepts to a field of engineering specialty; applies a working knowledge of related disciplines. Works on a wide range of problems requiring the use of creative and imaginative thinking. Has gained recognition from peers and clients for technical expertise. Initiates and carries out appropriate self-development efforts.

## ENGINEER 5

Typical Education & Experience: Bachelor's degree with 10+ years of related experience, Master's degree with 10+ years of related experience, or Ph.D. degree with 6-10 years of related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Provides research leadership in a well-defined technical area within a research Center. Makes contributions to the planning and execution of marketing plans for major research programs within a research Center. Oversees the preparation, presentation and follow-up of major proposals. Plans critical projects requiring a high degree of creativity and technical organization. Establishes technical objectives, recommends research staff assignment, directs and participates in research efforts. Establishes and controls time and task schedules and budgets. Manages major research projects. Reviews research outcomes and recommendations of lower level researchers and may make final recommendations to clients. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced engineering principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists and innovation is required. Is recognized both internally and externally as being an authority in a research specialty. Frequently authors articles published in peer-reviewed journals. Initiates and carries out appropriate self-development efforts.

## ENGINEER 6

Typical Education & Experience: Bachelor's degree with 10+ years of related experience, Master's degree with 10+ years of related experience, or Ph.D. degree with 10+ years of related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Provides research leadership in a specific technical field in which the individual is recognized as a national authority; leads research at the Program level. Makes contributions at the Program level to the planning and execution of marketing plans for major research programs within Center; foresees and promotes interdisciplinary applications of research expertise. Oversees the preparation, presentation and follow-up of major proposals. Establishes technical objectives of projects, recommends research staff assignment, directs and may participate in research efforts; monitors research outcomes and may make final recommendations to clients; plans and directs the most complex projects in area of expertise and provides consultation and guidance throughout SRC relative to same. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced engineering principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists, innovation is required, and which may extend the boundaries of existing knowledge. Is recognized as a national authority in a research specialty. Frequently authors articles published in peer-reviewed journals. Initiates and carries out appropriate self-development efforts.

### **ADMINISTRATIVE MANAGER 3**

Typical Education & Experience: Bachelor's degree with 15+ years of related experience, Master's degree with 15+ years of related experience, or Ph.D. degree with 15+ years of related experience; or any equivalent combination of education, training and experience.

Knowledge & Expertise: Mastery of the applicable laws, principles, and practices of a professional or administrative field and demonstrated skills and abilities in planning organizing, and managing; work requires the development and administration of programs within prescribed policies, based on the appraisal of facts, trends, and the evaluation of anticipated results and their relation to overall department and organizational objectives.

## **TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY SERVICES**

GSA multiple award schedule contracts are awarded in accordance with the provisions of Federal Acquisition Regulation Part 12—Acquisition of Commercial Items. To the maximum extent practicable, GSA multiple award schedule contracts include only those clauses and terms and conditions, either required to implement provisions of law or executive orders applicable to the acquisition of commercial items, or determined to be consistent with customary commercial practice. Ordering agencies may incorporate provisions in their task orders that are essential to their specific requirements (i.e., security, hazardous material handling, key personnel, etc.), provided they do not conflict with the terms and conditions of the contract. These provisions, when required, must be included in the individual task order, and any costs necessary to comply with the provision(s) will be included in the task order proposal price estimate, unless otherwise prohibited by law.

## GSA Environmental Services

**Contractor's name:** SRC, Inc.  
**Address:** 7502 Round Pond Road  
 North Syracuse, NY 13212-2510  
**Contract number:** GS-00F-0019L  
**Contract period:** April 1, 2001 through April 19, 2020

*Pricelist current through Modification PO-0021, effective September 11, 2015*

**SINs Awarded:** See SIN Table below

### SIN Table

SINs
SIN C899-1, Environmental Consulting Services
SIN C899-3, Environmental Training Services
SIN C899-5, Materials and Waste Recycling and Disposal Services

**SRC GSA Contract Administrator:** David M. Linton, Sr. Contracts Manager  
**Phone number:** (315) 452-8594  
**FAX number:** (315) 452-8440  
**Internet address:** [gsa@srcinc.com](mailto:gsa@srcinc.com)  
**Web site:** [www.srcinc.com](http://www.srcinc.com)  
**Business size:** Large, Not-for-Profit

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!<sup>TM</sup>, a menu-driven searchable database system. The INTERNET address for GSA Advantage!<sup>TM</sup> is: <http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, please click the following link: <http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=8199&channelId=-13460>

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## **SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS**

### **C899-1 - Environmental Consulting Services**

The services include, but are not limited to: Planning and Documentation Services for the development, planning, facilitation, coordination, and documentation of and/or for environmental initiatives (or mandates such as Executive Order 13423) in areas of chemical, radiological, and/or hazardous materials; ISO 14001 Environmental Management System (EMS) and sustainable performance measure development; Environmental Assessment (EA) and Environmental Impact Statement (EIS) preparation under the National Environmental Policy Act (NEPA); Endangered species, wetland, watershed, and other natural resource management plans; Archeological and/or cultural resource management plans; Environmental program and project management; Environmental regulation development; Economic, technical and/or risk analysis; other environmentally related studies and/or consultations; Homeland Security solutions that include Biochemical protection; Crime prevention through environmental design surveys (CPTED); Economical, technical and/or risk analysis; Identification and mitigation of threats inclusive of protective measures to mitigate the threats; and Vulnerability assessments. Compliance Services such as review, audit, and implementation/management of EMS and other compliance and contingency plans and performance measures; Permitting; Spill prevention/control and countermeasure plans; Pollution prevention surveys; and Community Right to-Know Act reporting. Advisory Services for ongoing advice and assistance with data and information in support of agency environmental programs involving areas such as Hazardous material spills; Material safety data sheets (MSDS), Biological/medical data sheets; Information hotlines; Poison control hotlines; Environmental regulations and environmental policy/procedure updates; Management, furnishing, or inventory of MSDS. Waste Management Consulting Services to provide guidance in support of waste-related data collection, feasibility studies and risk analyses; Resource Conservation and Recovery Act/Comprehensive Environmental Response Compensation and Liability Act (RCRA/CERCLA) site investigations; Hazardous and/or non-hazardous exposure assessments; Waste characterization and source reduction studies; Review and recommendation of waste tracking or handling systems; Waste management plans and/or surveys; Waste minimization/pollution prevention initiatives; and Review of technologies and processes impacting waste management.

### **C899-3 - Environmental Training Services**

This SIN is designed to aid agencies in training personnel in a variety of environmentally related subjects in order to meet Federal mandates and Executive Orders. Environmentally related training can be conducted on- or off-site using standard off-the-shelf, customized, or computer/web-based interactive courses. Examples of environmental training courses include: Air/blood borne pathogens; Asbestos awareness; Environmental management planning and operations and maintenance (O&M) planning; Asbestos Hazard Emergency Response Act (AHERA); Compliance with environmental laws/regulations; Comprehensive Environmental Response Compensation and Liability Act (CERCLA); Confined space training; Electronics management; Emergency response plans; Environmental audits, awareness, compliance, and management; Fire preparedness training; First responder; Hazardous materials and waste

GSA Consolidated Products and Services Schedule  
Contract No. GS-00F-0019L

(HAZMAT) training to include compliance, operation, packaging, handling, generators, and incident response; Hazardous waste operations and emergency response (HAZWOPER) training inclusive of transportation, storage and disposal; ISO 14001 Environmental Management Systems (EMS); Lead training to include awareness, inspecting, assessing, rehabilitation, and renovation; Mold (abatement, assessment); National Environmental Policy Act (NEPA); Natural habitat preservation; Occupational Safety and Health Administration (OSHA); Pollution prevention; Public fire safety education; Resource Conservation and Recovery Act (RCRA); Sustainable environmental practices; Water conservation; and Wetlands regulation and permitting.

**C899-5 – Materials and Waste Recycling and Disposal Services**

Services include, but are not limited to: Management and oversight of Hazardous Material (HAZMAT) disposal operations, and management, oversight and recycling of universal waste (e.g., electronic equipment, batteries, cell phones, cathode ray tubes (CRTs), and compact fluorescent light bulbs (CFLs)). This includes reuse assessments and inventory, destruction, inventory transfer and/or disposal after compliance with GSA Office of Personal Property Management requirements outlined in Federal Management Regulations 101-42, 102-36, and 102-37 (as applicable). Examples of types of material waste services include, but are not limited to: Solid waste, industrial waste, mining waste, and oilfield waste (e.g., drill cuttings); Liquid waste (e.g., wastewater containing less than 1% solids); Excess inventory; Surplus inventory; Non-hazardous materials that pose no immediate threat to human health and the environment, excluding household waste (e.g., routine refuse collection and disposal); Hazardous materials and/or those that contain leachable toxic components; Plastics such as acrylic, nylon, high-density polyethylene (HDPE) and low-density polyethylene (LDPE); Confiscated materials; and Construction debris such as asphalt, drywall.

## CUSTOMER INFORMATION

### 1a. Table of Awarded Special Item Number(S)

SIN C899-1 - Environmental Consulting Services  
SIN C899-3 – Environmental Training Services  
SIN C899-5 – Materials and Waste Recycling and Disposal Services

### 2. Maximum Order

<u>SIN</u>	<u>Maximum</u>
C899-1	\$1,000,000
C899-3	\$1,000,000
C899-5	\$1,000,000

**3. Minimum Order:** \$100

**4. Geographic Coverage:** Worldwide.

**5. Point(s) of Production:** NA

**6. Prices Shown:** Net (discount deducted).

**7. Quantity Discounts:** NA

**8. Prompt Payment Terms:** Net 30 days.

**9a. Government Purchase Cards:** accepted at or below the micropurchase threshold.

**9b. Government Purchase Cards:** accepted above the micropurchase threshold.

**10. Foreign Items:** NA

### 11a. Time of Delivery (for Services)

SRC shall deliver or perform services in accordance with the terms negotiated in the agency's order. SRC shall not propose in excess of our standard commercial delivery or performance times to agencies without giving notice to the Ordering Officer of our intent to do so.

**11b. Expedited Delivery:** NA

**11c. Overnight and 2-day Delivery:** NA

**11d. Urgent Requirements:** NA

**12. F.O.B. Point(s):** NA

**13a. Ordering Address:** SRC, Inc.  
Attn: Contracts Dept.  
7502 Round Pond Road  
Syracuse, NY 13212-2510

### 13b. Ordering Procedures

For products and services, the ordering procedures can be found at: FAR 8.4

Information on Blanket Purchase Agreements (BPAs) can be found at  
<http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=17112&channelPage=/ep/channel/gsaOverview.jsp&channelId=-24732>

**14. Payment Address:** SRC, Inc.  
Attn: Accounts Receivable  
7502 Round Pond Road  
Syracuse, New York 13212-2510

### 15. Warranty Provision

#### CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

### 16. Statistical Data for Government Ordering Office Completion of Standard Form 279:

- Block 9: G. Order/Modification under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 06-305-3771
- Block 30: Type of Contractor - G. Other Nonprofit Organization
- Block 31: Woman-Owned Small Business - NO
- Block 36: Contractor's Taxpayer Identification Number (TIN) 15.0589832
- 4a. CAGE Code: 28541
- 4b. Contractor has registered with the Central Contractor Registration Database.

## 17. USA Commitment to Promote Small Business Participation Procurement Programs

### Preamble

SRC, Inc. provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

#### COMMITMENT

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives demonstrating our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.
- We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact David M. Linton, Sr. Contracts Manager, SRC, Inc., phone number (315) 452-8594, fax number (315) 452-8440, or e-mail [gsa@srcinc.com](mailto:gsa@srcinc.com).

## 18. Liability for Injury or Damage

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

## 19. Basic Guidelines for Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements. These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule

Contract. Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.

## **20. Trade Agreements Act of 1979, As Amended**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

## **21. Federal Information Technology/Telecommunication Standard Requirements:**

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

## **22. Federal Information Processing Standards Publications (FIPS PUBS)**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

## **23. Federal Telecommunication Standards (FED-STDS)**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

## 24. Overseas Activities

The terms and conditions of this contract shall apply to all orders for installation, maintenance, and repair of equipment in areas listed in the price list outside the 48 contiguous states and the District of Columbia, except as indicated below:

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Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

## 25. Purchase of Incidental, Non-Schedule Items

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

### CONTRACT LABOR HOUR RATES

SRC, INC. GSA ENVIRONMENTAL ADVISORY SERVICES CONTRACT LABOR HOUR RATES <sup>1</sup>	
Labor Category	Rate <sup>2</sup>
Scientist 1	\$58.02
Scientist 3	\$79.20
Scientist 4	\$92.68
Scientist 5	\$111.22
Scientist 6	\$132.73
Technical Manager 1	\$156.62
Technical Manager 3	\$218.70
Specialist 1	\$58.02

<sup>1</sup> Prices shown are net (discount deducted)

<sup>2</sup> future year rates have not yet been established with GSA but will be negotiated on a task-by-task basis

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire 00Corp - PSS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

## SRC ENVIRONMENTAL SERVICES LABOR CATEGORY DESCRIPTIONS

### SPECIALIST 1

Typical Education & Experience: High School degree or equivalent with 0-3 years of related experience; or any equivalent combination of education, training and experience.

Knowledge & Expertise: Basic familiarity with fundamental office and clerical operations. Responsibilities include, but are not limited to: PC skills, operating and adjusting duplication equipment to produce printed pieces for external or internal distribution, maintaining general files according to established procedures periodically transferring materials from active to storage files; work requires individual to follow methods either developed by self or others under relatively close supervision, to make choices from knowledge of accepted methods, and to make decisions within scope of own assignments.

### SCIENTIST 1

Typical Education & Experience: Bachelor's degree with 0-5 years of related experience; or Master's degree and no prior experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: May assist in the preparation and follow-up of research proposals. Conducts research tasks assigned by more experienced researchers and management. Searches literature; conducts surveys and experimental tests; collects, analyzes, and summarizes data. Develops preliminary findings for review by more experienced researchers and managers. Prepares written reports of work; contributes to research reports and journal publications as directed.

Level of Technical Expertise: Applies and interprets standard methods to assigned problems. Determines own approach to problem and devises solutions when job is within scope of own ability. Initiates and carries out appropriate self- development efforts.

### SCIENTIST 3

Typical Education & Experience: Bachelor's, Master's or Ph.D. degree with considerable related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Regularly makes positive contributions to marketing activities; contributes to planning for research programs; responsible for generating research in existing and new market and technical areas; often markets multidisciplinary concepts. Contributes to the preparation, presentation, and follow-up of research proposals. Plans and designs research projects within a scientific specialty. Conducts large research projects and is responsible for meeting research goals within time and cost constraints. Develops, or directs the development of research findings, draws conclusions, and develops recommendations. Prepares and presents research reports to clients.

Level of Technical Expertise: Applies on a broad basis principles, theories, and concepts to a field of scientific specialty; applies a working knowledge of related disciplines. Works on a wide

range of problems requiring the use of creative and imaginative thinking. Has gained recognition from peers and clients for technical expertise. Initiates and carries out appropriate self-development efforts.

#### **SCIENTIST 4**

Typical Education & Experience: Master's or Ph.D. degree and extensive related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Provides research leadership in a well-defined technical area within a research Center. Makes substantial contributions to the planning and execution of marketing plans for major research programs within a research Center. Oversees the preparation, presentation and follow-up of major proposals. Plans critical projects requiring a high degree of creativity and technical organization. Establishes technical objectives, recommends research staff assignment, directs and participates in research efforts. Establishes and controls time and task schedules and budgets. Manages major research projects. Reviews research outcomes and recommendations of lower level researchers and may make final recommendations to clients. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced scientific principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists and innovation is required. Is recognized both internally and externally as being an authority in a research specialty. Authors articles published in peer-reviewed journals. Initiates and carries out appropriate self-development efforts.

#### **SCIENTIST 5**

Typical Education & Experience: Ph.D. degree and extensive related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Provides research leadership in a specific technical field; leads research at the Program level. Makes contributions at the Program level to the planning and execution of marketing plans for major research programs within Center; foresees and promotes interdisciplinary applications of research expertise. Oversees the preparation, presentation and follow-up of major proposals. Establishes technical objectives of projects, recommends research staff assignment, directs and may participate in research efforts; monitors research outcomes and may make final recommendations to clients; plans and directs the most complex projects in area of expertise and provides consultation and guidance throughout SRC relative to same. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced scientific principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists, innovation is required, and which may extend the boundaries of existing knowledge. Is recognized as an authority in a research specialty. Frequently authors articles published in peer-reviewed journals. Initiates and carries out appropriate self-development efforts.

## SCIENTIST 6

Typical Education & Experience: Ph.D. degree and extensive related experience.

Level of Research/Marketing Efforts: Provides research leadership in a specific technical field; leads research at the Program level. Makes contributions at the Program level to the planning and execution of marketing plans for major research programs within Center; foresees and promotes interdisciplinary applications of research expertise. Oversees the preparation, presentation and follow-up of major proposals. Establishes technical objectives of projects, recommends research staff assignment, directs and may participate in research efforts; monitors research outcomes and may make final recommendations to clients; plans and directs the most complex projects in area of expertise and provides consultation and guidance throughout SRC relative to same. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced scientific principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists, innovation is required, and which may extend the boundaries of existing knowledge. Is recognized as an authority in a research specialty. Frequently authors articles published in peer-reviewed journals. Initiates and carries out appropriate self- development efforts.

## TECHNICAL MANAGER 1

Typical Education & Experience: Bachelor's degree with 5-9 years of related experience, Master's degree with 5-9 years of related experience or Ph.D. degree with 5-9 years of related experience; or any equivalent combination of education, training and experience.

Level of Authority/Accountability: Contributes to the establishment and implementation of Center fiscal, technical, marketing and staff development goals. Interprets and implements policies affecting Center staff and the fiscal and technical management of the Center. Assists in the establishment of guidelines and procedures for allocation and utilization of Center equipment and facilities. Work is reviewed for desired results including staff management capabilities and adherence to Center budgets, schedules, and SRC policies and procedures.

Level of Managerial Responsibilities: Directs the work and monitors the project activities and performance of an assigned group within a Center, typically five or more research staff and associated support staff. Monitors and controls allocated project budgets. Coordinates the allocation and utilization of Center equipment and facilities following approved guidelines. Assists Center Director with performance evaluations and staffing decisions for assigned staff or group.

Level of Technical Expertise: Applies on a broad basis principles, theories and concepts to a field of scientific or engineering specialty; applies a working knowledge of related disciplines. Works on a wide range of problems requiring the use of creative and imaginative thinking. Frequently authors articles published in peer-reviewed scientific journals.

Level of Leadership: Directs and contributes to the preparation of research proposals. Plans and designs research projects within scientific or engineering specialty. Conducts research projects and is responsible for meeting research goals within time and cost constraints. Develops or directs the development of research findings, draws conclusions and develops recommendations.

May prepare and present research reports to clients.

### **TECHNICAL MANAGER 3**

Typical Education & Experience: Bachelor's degree with 15+ years of related experience, Master's degree with 15+ years of related experience or Ph.D. degree with 15+ years of related experience; or any equivalent combination of education, training and experience.

Level of Authority/Accountability: Establishes Center goals and objectives consistent with SRC's total business and financial plans, implements the actions necessary to attain these goals. Interprets, implements, and recommends modifications to SRC policies. Establishes guidelines and procedures for allocation and utilization of Division equipment and facilities. Work is subject to general top management review and is reviewed over a relatively long period of time for adherence to policies and procedures and success in attaining Division and SRC goals and objectives. Causes the Center to be a significant contributor to SRC's short and long range objectives and goals.

Level of Managerial Responsibilities: Manages a substantial segment of the Center's business and staff. Determines and establishes Center organizational and supervisory relationships. Develops and initiates recommendations for the allocation of funds in the following areas: project development, special studies, and general business. Monitors progress toward meeting Center goals and objectives and takes required corrective action. Develops an operational plan that identifies the areas in which the Center will concentrate its research efforts; implements the necessary strategies to effect the operational plan. Manages the allocation and utilization of Center equipment and facilities. Initiates, plans, and implements staff development programs; develops Center capabilities and resources to meet both present and future needs. Implements appropriate affirmative action, salary administration and staff communication programs within the Center.

Level of Technical Expertise: Maintains high level of involvement in technical efforts of the Center. Applies advanced scientific principles, theories and concepts in developing original research programs. Develops, or directs the development of, solutions to complex research problems where little or no precedent exists, innovation is required, and which may extend the boundaries of existing knowledge.

Level of Leadership: Responsible for the long term development of the Center's research program. Establishes technical objectives of projects, selects research staff, directs and may participate in research efforts; monitors research outcomes and makes final recommendations to clients; plans and directs the most complex projects in area of expertise and provides consultation and guidance throughout the Center. Contributes to and directs the preparation and presentation of research reports to clients and the professional community. Manages research projects critical to SRC; establishes and controls major schedules and budgets. Motivates staff to develop to their full potential and to make their maximum contributions to Center, and SRC's research programs.

## **TERMS AND CONDITIONS APPLICABLE TO ENVIRONMENTAL ADVISORY SERVICES**

GSA multiple award schedule contracts are awarded in accordance with the provisions of Federal Acquisition Regulation Part 12—Acquisition of Commercial Items. To the maximum extent practicable, GSA multiple award schedule contracts include only those clauses and terms and conditions, either required to implement provisions of law or executive orders applicable to the acquisition of commercial items, or determined to be consistent with customary commercial practice. Ordering agencies may incorporate provisions in their task orders that are essential to their specific requirements (i.e., security, hazardous material handling, key personnel, etc.), provided they do not conflict with the terms and conditions of the contract. These provisions, when required, must be included in the individual task order, and any costs necessary to comply with the provision(s) will be included in the task order proposal price estimate, unless otherwise prohibited by law.

## GSA Engineering and Technical Services Federal Supply Schedule

**Contractor's name:** SRC, Inc.  
**Address:** 7502 Round Pond Road  
 North Syracuse, NY 13212-2510  
**Contract number:** GS-00F-0019L  
**Contract period:** April 1, 2001 through April 19, 2020

*Pricelist current through Modification PO-0021, effective September 11, 2015*

**SINs Awarded:** See SIN Table Below

**SIN Table**

SINs
SIN C871-1, Strategic Planning for Technology Programs/Activities
SIN C871-2, Concept Development and Requirements Analysis
SIN C871-3, System Design, Engineering and Integration
SIN C871-4, Test and Evaluation
SIN C871-5, Integrated Logistics Support
SIN C871-6, Acquisition and Life Cycle Management

**SRC GSA Contract Administrator:** David M. Linton, Sr. Contracts Manager  
**Phone number:** (315) 452-8594  
**FAX number:** (315) 452-8440  
**Internet address:** [gsa@srcinc.com](mailto:gsa@srcinc.com)  
**Web site:** [www.srcinc.com](http://www.srcinc.com)  
**Business size:** Large, Not-for-Profit

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!<sup>TM</sup>, a menu-driven searchable database system. The INTERNET address for GSA Advantage!<sup>TM</sup> is: <http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, please click the following link:  
<http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=8199&channelId=-13460>

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## **SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS**

### **C871-1 Strategic Planning for Technology Programs/Activities**

Strategic Planning for Technology Programs/Activities Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Typical associated tasks include, but are not limited to an analysis of mission, program goals and objectives, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting.

### **C871-2 Concept Development and Requirements Analysis**

Services required under this SIN involve abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, regulator compliance support, technology/system conceptual designs, training, and consulting.

### **C871-3 System Design, Engineering and Integration**

Services required under this SIN involve the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to computer-aided design, design studies and analysis, high level detailed specification preparation, configuration, management and document control, fabrication, assembly and simulation, modeling, training, and consulting.

### **C871-4 Test and Evaluation**

Services required under this SIN involve the application of various techniques demonstrating that a prototype system (subsystem, program, project or activity) performs in accordance with the objectives outlined in the original design. Typical associated tasks include, but are not limited to testing of a prototype and first article(s) testing, environmental testing, independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system, quality assurance, physical testing of the product system, training, and consulting.

### **C871-5 Integrated Logistics Support**

Services required under this SIN involves the analysis, planning and detailed design of all engineering specific logistics support including material goods, personnel, and operational maintenance and repair of systems throughout their lifecycles, excluding those systems associated with real property. Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, long-term reliability and maintainability, training, and consulting.

## **C871-6 Acquisition and Life Cycle Management**

Services required under this SIN involve all of the planning, budgetary, contract and systems/program management functions required to procure and or/produce, render operational and provide life cycle support (maintenance, repair, supplies, engineering specific logistics) to (technology based) systems, activities, subsystems, projects, etc. Typical associated tasks include, but are not limited to operation and maintenance, program/project management, technology transfer/insertion, training and consulting.

## CUSTOMER INFORMATION

### 1a. Table of Awarded Special Item Number(S)

SIN C871-1 Strategic Planning for Technology Programs/Activities  
 SIN C871-2 Concept Development and Requirements Analysis  
 SIN C871-3 System Design, Engineering and Integration  
 SIN C871-4 Test and Evaluation  
 SIN C871-5 Integrated Logistics Support  
 SIN C871-6 Acquisition and Life Cycle Management

### 2. Maximum Order

<u>SIN</u>	<u>Maximum</u>
C871-1	\$1,000,000
C871-2	\$1,000,000
C871-3	\$1,000,000
C871-4	\$1,000,000
C871-5	\$1,000,000
C871-6	\$1,000,000

**Note:** Each Schedule contract has a maximum order threshold, which will vary by special item number. The maximum order threshold represents the point where, given the dollar value of the potential order, the ordering activity should seek a price reduction.

**3. Minimum Order:** \$100

**4. Geographic Coverage:** Worldwide.

**5. Point(s) of Production:** NA

**6. Prices Shown:** Net (discount deducted).

**7. Quantity Discounts:** NA

**8. Prompt Payment Terms:** Net 30 days.

**9a. Government Purchase Cards:** accepted at or below the micropurchase threshold.

**9b. Government Purchase Cards:** accepted above the micropurchase threshold.

**10. Foreign Items:** NA

### 11a. Time of Delivery (for Services)

SRC shall deliver or perform services in accordance with the terms negotiated in the agency's order. SRC shall not propose in excess of our standard commercial delivery or performance times to agencies without giving notice to the Ordering Officer of our intent to do so.

**11b.Expedited Delivery:** NA

**11c.Overnight and 2-day Delivery:** NA

**11d. Urgent Requirements:** NA

**12. F.O.B. Point(s):** NA

**13a.Ordering Address:** SRC, Inc.  
Attn: Contracts Dept.  
7502 Round Pond Road  
Syracuse, NY 13212-2510

### **13b.Ordering Procedures**

For products and services, the ordering procedures can be found at: FAR 8.4

Information on Blanket Purchase Agreements (BPAs) can be found at  
<http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=17112&channelPage=/ep/channel/gsaOverview.jsp&channelId=-24732>

**14. Payment Address:** SRC, Inc.  
Attn: Accounts Receivable  
7502 Round Pond Road  
Syracuse, New York 13212-2510

### **15. Warranty Provision**

#### CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**16. Statistical Data for Government Ordering Office Completion of Standard Form 279:**

Block 9: G. Order/Modification under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 06-305-3771

Block 30: Type of Contractor - G. Other Nonprofit Organization

Block 31: Woman-Owned Small Business - NO

Block 36: Contractor's Taxpayer Identification Number (TIN) 15.0589832

4a. CAGE Code: 28541

4b. Contractor has registered with the Central Contractor Registration Database.

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Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

### **23. Federal Telecommunication Standards (FED-STDS)**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

### **24. Overseas Activities**

The terms and conditions of this contract shall apply to all orders for installation, maintenance, and repair of equipment in areas listed in the price list outside the 48 contiguous states and the District of Columbia, except as indicated below:

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Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

### **25. Purchase of Incidental, Non-Schedule Items**

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

## CONTRACT LABOR HOUR RATES

SRC, INC. GSA PROFESSIONAL ENGINEERING SERVICES CONTRACT LABOR HOUR RATES <sup>1</sup>					
<i>Labor Category</i>	<i>Year 11</i>	<i>Year 12</i>	<i>Year 13</i>	<i>Year 14</i>	<i>Year 15</i>
	4-20-2010 4-19-2011	4-20-2011 4-19-2012	4-20-2012 4-19-2013	4-20-2013 4-19-2014	4-20-2014 4-19-2015
Administrative Support	\$40.21	\$41.42	\$42.66	\$43.94	\$45.26
Engineer (Associate)	\$90.17	\$92.88	\$95.66	\$98.53	\$101.49
Engineer	\$103.93	\$107.05	\$110.26	\$113.57	\$116.97
Engineer (Senior)	\$126.62	\$130.42	\$134.33	\$138.36	\$142.51
Engineer (Lead)	\$151.11	\$155.64	\$160.31	\$165.12	\$170.08
Engineer (Principal)	\$174.33	\$179.56	\$184.95	\$190.50	\$196.21
Engineer (Sr. Principal)	\$199.84	\$205.84	\$212.01	\$218.37	\$224.92
Engineering Support Staff (Associate)	\$62.10	\$63.96	\$65.88	\$67.86	\$69.89
Engineering Support Staff	\$78.27	\$80.62	\$83.04	\$85.53	\$88.09
Subject Matter Expert 1	\$162.10	\$166.96	\$171.97	\$177.13	\$182.44
Subject Matter Expert 2	\$191.27	\$197.01	\$202.92	\$209.01	\$215.28
Subject Matter Expert 3	\$226.38	\$233.17	\$240.17	\$247.37	\$254.79
Engineering Technician	\$65.89	\$67.87	\$69.90	\$72.00	\$74.16
Engineering Technician (Intermediate)	\$75.79	\$78.06	\$80.41	\$82.82	\$85.30
Engineering Technician (Senior)	\$90.17	\$92.88	\$95.66	\$98.53	\$101.49
Senior Project Manager	\$177.13	\$182.44	\$187.92	\$193.55	\$199.36
Program Manager	\$199.71	\$205.70	\$211.87	\$218.23	\$224.78

<sup>1</sup> Prices shown are net (discount deducted)

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire 00Corp - PSS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

## **SRC ENGINEERING AND TECHNICAL SERVICES LABOR CATEGORY DESCRIPTIONS**

### **ADMINISTRATIVE SUPPORT**

**FUNCTIONAL DESCRIPTION:** Provides required support services to a large group of technical staff, professional staff, or executives. Services provided minimally include formatting and editing of technical documents, basic data analysis, compiling information for reports, making travel arrangements, coordinating purchasing activities, etc.

**MINIMUM EXPERIENCE:** This position requires up to 2 years of work experience. (See Note.)

**MINIMUM EDUCATION:** High school diploma or equivalent. (See Note.)

### **ENGINEER (ASSOCIATE)**

**FUNCTIONAL DESCRIPTION:** Conducts basic engineering tasks; may assume responsibility for completion of a specific task within the scope of a larger project. Contributes data and findings for use in reports, written documents, or oral presentations. Typically functions as part of a team.

**MINIMUM EXPERIENCE:** This position requires up to 2 years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in an engineering discipline (e.g. software engineering), computer science, mathematics, computational mathematics, physics, or a similar field. (See Note.)

### **ENGINEER**

**FUNCTIONAL DESCRIPTION:** Performs assignments of increasing complexity that require the investigation of a limited number of variables. Prepares technical specifications and other documents for internal or client use. May assist in the preparation and follow-up of research proposals. Interacts with and influences team members to achieve team goals.

**MINIMUM EXPERIENCE:** This position requires 3 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in an engineering discipline (e.g. software engineering), computer science, mathematics, computational mathematics, physics, or a similar field. (See Note.)

**ENGINEER (SENIOR)**

**FUNCTIONAL DESCRIPTION:** Contributes to the design of research projects. Assists in the presentation of findings and recommendations to clients. Guides the technical/research efforts of less experienced staff. May assume some project management duties for a specific phase of a major project or a total project of moderate scope. May monitor and organize the efforts of technical and clerical support staff.

**MINIMUM EXPERIENCE:** This position requires 6 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in an engineering discipline (e.g. software engineering), computer science, mathematics, computational mathematics, physics, or a similar field. (See Note.)

**ENGINEER (LEAD)**

**FUNCTIONAL DESCRIPTION:** Completes complex assignments resulting in development of new or refined engineering techniques and procedures. Serves as a technical lead on complex projects. Plans and designs research projects within an engineering specialty. Prepares and presents findings and recommendations to clients.

**MINIMUM EXPERIENCE:** This position requires 10 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in an engineering discipline (e.g. software engineering), computer science, mathematics, computational mathematics, physics, or a similar field. (See Note.)

**ENGINEER (PRINCIPAL)**

**FUNCTIONAL DESCRIPTION:** Develops and applies advanced engineering principles, theories, and concepts in the investigation and solution of complex applications and problems. Makes contributions to the planning and execution of marketing plans for major research programs. Oversees the preparation, presentation and follow-up of major proposals.

**MINIMUM EXPERIENCE:** This position requires 10 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in an engineering discipline (e.g. software engineering), computer science, mathematics, computational mathematics, physics, or a similar field. (See Note.)

**ENGINEER (SR. PRINCIPAL)**

**FUNCTIONAL DESCRIPTION:** Provides leadership in a specific technical field in which the individual is recognized as an authority. Demonstrates superior scope and breadth of knowledge through the creation of new concepts, applications, processes, or designs. Contributes to and directs the preparation and presentation of major research findings to clients. May present major research findings to the professional community.

**MINIMUM EXPERIENCE:** This position requires 10 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in an engineering discipline (e.g. software engineering), computer science, mathematics, computational mathematics, physics, or a similar field. (See Note.)

**ENGINEERING SUPPORT STAFF (ASSOCIATE)**

**FUNCTIONAL DESCRIPTION:** Independently conducts basic tasks; may assume responsibility for completion of a specific task within the scope of a larger project. Participates in more complex data gathering and data analysis activities and summarizes data for review by more experienced professionals and managers. Prepares written reports and summaries of work. Scope of responsibilities may include any of the following: project planning and coordination, budgeting, manpower and resource planning, financial reporting, production of management plans, technical documents, and configuration management.

**MINIMUM EXPERIENCE:** This position requires up to 3 years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in a professional specialty such as business administration, marketing, accounting, finance, graphic design, or human resource management. (See Note.)

**ENGINEERING SUPPORT STAFF**

**FUNCTIONAL DESCRIPTION:** Performs assignments of increasing complexity. Prepares moderately complex reports and related documentation. Contributes ideas to improve efficiency and accomplish department goals. Scope of responsibilities may include any of the following: project planning and coordination, budgeting, manpower and resource planning, financial reporting, production of management plans, technical documents, and configuration management.

**MINIMUM EXPERIENCE:** This position requires 4 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in a professional specialty such as business administration, marketing, accounting, finance, graphic design, or human resource management. (See Note.)

### **SUBJECT MATTER EXPERT 1**

**FUNCTIONAL DESCRIPTION:** Develops and applies policies and procedures within area of specialization in the investigation and solution of complex problems and the completion of complex projects. Serves as a primary functional area resource for senior management in area of engineering specialization. Demonstrates considerable innovation and creativity in developing solutions to complex engineering problems where no existing methods, procedures, or precedent exist.

**MINIMUM EXPERIENCE:** This position requires 5 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in Engineering, Science, or other related field. (See Note.)

### **SUBJECT MATTER EXPERT 2**

**FUNCTIONAL DESCRIPTION:** Demonstrates superior scope and breadth of knowledge in area of specialization through the creation of new concepts, policies, and procedures. Serves as lead functional area resource for senior management in the most complex and difficult issues in area of engineering specialization. Results may have significant impact on the achievement of both operational and strategic goals and objectives.

**MINIMUM EXPERIENCE:** This position requires 10 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in Engineering, Science, or other related field. (See Note.)

### **SUBJECT MATTER EXPERT 3**

**FUNCTIONAL DESCRIPTION:** Provides thought leadership on engineering related topics. Oversees and provides guidance to project and program directors/managers. Helps to shape senior management agendas, performs high level analysis related to consulting subject areas. Oversees the assessments and evaluations of the project managers and client feedback.

**MINIMUM EXPERIENCE:** This position requires 15 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in Engineering, Science, or other related field. (See Note.)

### **ENGINEERING TECHNICIAN**

**FUNCTIONAL DESCRIPTION:** Assists in the planning of technical support functions required to support engineering, research, and development projects and activities; functions may include set-up, maintenance, circuit testing, assembly, installation, and fabrication. Consistently demonstrates a working knowledge of principles and procedures within area of specialization.

Diagnoses and corrects minor system and equipment problems. As member of project team, provides ideas to team to contribute to achievement of team goals.

**MINIMUM EXPERIENCE:** This position requires 3 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** High school diploma and some training from a technical trade school or military technical school. (See Note.)

### **ENGINEERING TECHNICIAN (INTERMEDIATE)**

**FUNCTIONAL DESCRIPTION:** Plans technical support functions required to support engineering, research, and development projects and activities; functions may include set-up, maintenance, circuit testing, assembly, installation, and fabrication. Independently evaluates, selects, and applies standardized principles and procedures in area of specialization to problems and projects of moderate complexity. Diagnoses and corrects complex system and equipment problems. Develops and conducts testing activities; may participate in design modifications in the completion of moderately complex assignments. May guide the technical efforts of less experienced staff.

**MINIMUM EXPERIENCE:** This position requires 6 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** High school diploma and some training from a technical trade school or military technical school. (See Note.)

### **ENGINEERING TECHNICIAN (SENIOR)**

**FUNCTIONAL DESCRIPTION:** Analyzes and evaluates technical support requirements for projects of moderate complexity. Plans and designs technical projects within area of specialization. Independently evaluates, selects, and applies standardized principles and procedures in area of specialization to complex problems and projects. Diagnoses and corrects the most complex system and equipment problems. Contributes significantly to design modifications in the completion of complex assignments. May assist in the planning and monitoring of laboratory and/or manufacturing operations.

**MINIMUM EXPERIENCE:** This position requires 10 or more years of work experience. (See Note.)

**MINIMUM EDUCATION:** High school diploma and some training from a technical trade school or military technical school. (See Note.)

### **SENIOR PROJECT MANAGER**

**FUNCTIONAL DESCRIPTION:** Plans, coordinates, and directs a number of complex projects or a single project of major scope and importance. Directs the preparation of major proposals and presentations.

**MINIMUM EXPERIENCE:** This position requires 10 or more years of related experience in the functional areas such those described above. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in an engineering discipline or business administration. (See Note.)

## **PROGRAM MANAGER**

**FUNCTIONAL DESCRIPTION:** Plans, coordinates and directs all phases of the most complex projects in area of expertise and provides consultation and guidance throughout the organization. Proposes and leads major new projects and programs which have significant impact on the organization.

**MINIMUM EXPERIENCE:** This position requires 10 or more years of work experience, including several years of program/project management experience. (See Note.)

**MINIMUM EDUCATION:** Bachelor's degree or equivalent in an engineering discipline or business administration. (See Note.)

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**Note --** The following clarification applies to all labor categories.

- A general educational development credential or vocational degree can be substituted for a high school diploma.
- A degree can be substituted for minimum years of experience. An associate's degree can be substituted for two years experience, a bachelor's degree can be substituted for four years experience, a master's degree can be substituted for three years of experience, and a doctorate can be substituted for five years of experience.
- Five years of experience in a specialized area may be substituted for minimum education requirements.
- Certification in a specialized field that does not have traditional educational experience can be substituted for any educational requirements, commensurate with the certification and years of experience.
- SRC may substitute between equivalent experience and education in order to provide the quality of services required by the client.

## **TERMS AND CONDITIONS APPLICABLE TO ENGINEERING AND TECHNICAL SERVICES**

GSA multiple award schedule contracts are awarded in accordance with the provisions of Federal Acquisition Regulation Part 12—Acquisition of Commercial Items. To the maximum extent practicable, GSA multiple award schedule contracts include only those clauses and terms and conditions, either required to implement provisions of law or executive orders applicable to the acquisition of commercial items, or determined to be consistent with customary commercial practice. Ordering agencies may incorporate provisions in their task orders that are essential to their specific requirements (i.e., security, hazardous material handling, key personnel, etc.), provided they do not conflict with the terms and conditions of the contract. These provisions, when required, must be included in the individual task order, and any costs necessary to comply with the provision(s) will be included in the task order proposal price estimate, unless otherwise prohibited by law.