

General Services Administration

Solicitation No. FCO00CORP0000C Refresh 24 dated 02/04/2016

FEDERAL SUPPLY SERVICE AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST

PROFESSIONAL SERVICE SCHEDULE GS-00F-003AA



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Small Disadvantaged Business



Contract Period: October 01, 2012 through 09/30/2022

Current through Amendment PO0008 dated 04/15/2016

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*[™], a menu-driven database system. The INTERNET address for *GSA Advantage!*[™] is: <http://www.gsaadvantage.gov>. For more information on ordering from Federal Supply Schedules click on the at <http://www.fss.gsa.gov>.

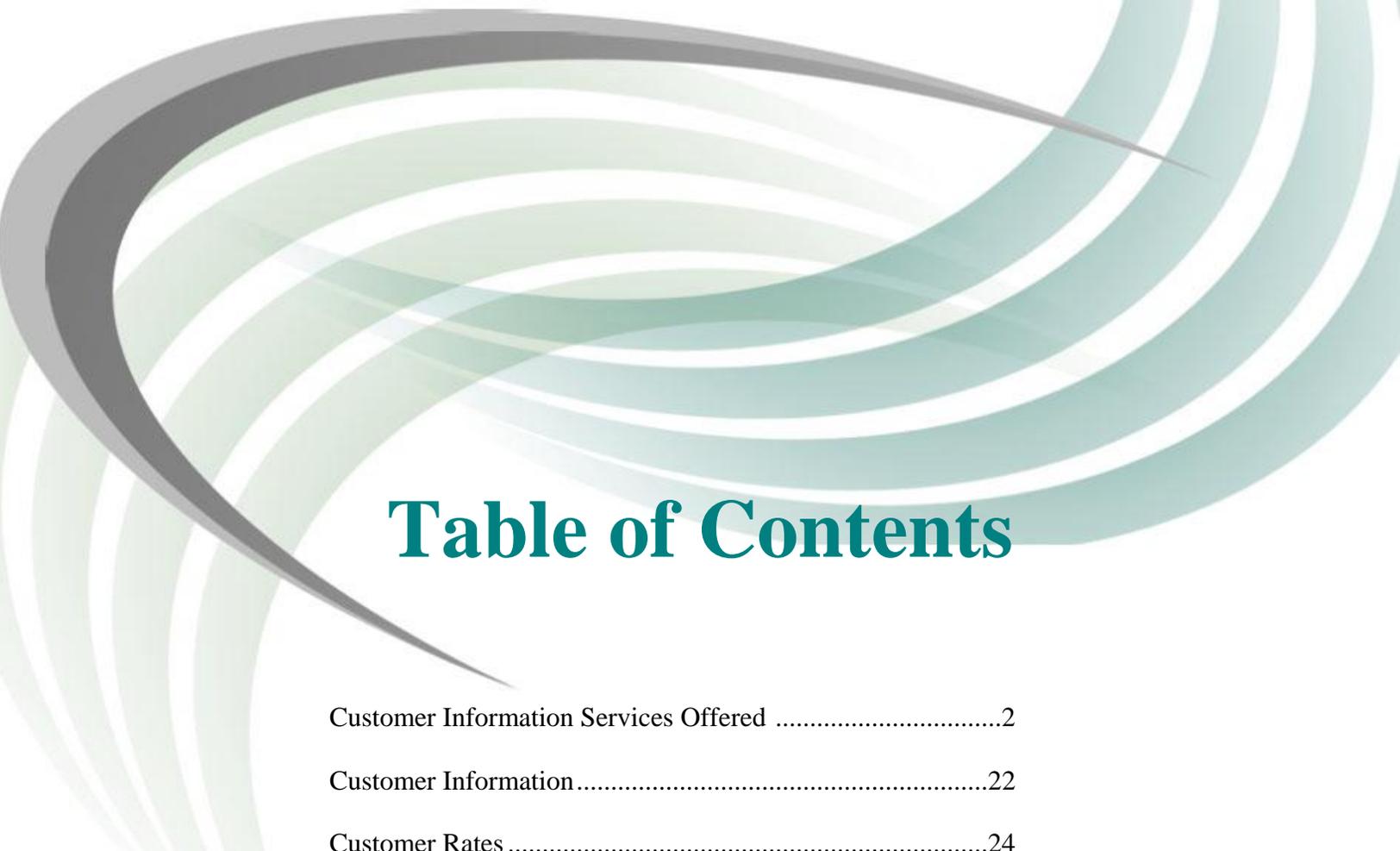


Table of Contents

Customer Information Services Offered2

Customer Information.....22

Customer Rates24

Use of Federal Supply Schedule Contracts.....28

Ordering Procedures for Services30

Team Arrangements.....33

Blanket Purchase Agreements35

General Services Administration

CUSTOMER INFORMATION: PRODUCTS/SERVICES OFFERED

1a. Table of awarded special item numbers:

SIN	DESCRIPTION	FSC/PSC CODE
899 1 / 899 1RC	Environmental Consulting Services	F999
899 7 / 899 7RC	Geographic Information Systems (GIS)	F999
874 4 / 874 4RC	Training Services	U006
874 7 / 874 7RC	Integrated Business Program Support Services	R499
C132 51 / C132 51RC / C132 51STLOC	Information Technology Professional Services	D399
871 1 / 871 1RC	Strategic Planning for Technology Programs	R425
871 4 / 871 4RC	Test and Evaluation Services	R425

LABOR CATEGORY DESCRIPTIONS:

CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION / EXPERIENCE
<p>1.Principal Investigator</p> <p>SIN 899-1, 899-1RC SIN 899-7, 899-7RC</p>	<p>Directs plans, organizes, controls project efforts to ensure that all contractual / technical obligations are fulfilled in an effective and timely manner. Must be able to manage multiple concurrent task and projects, serve as liaison with the customer, formulate and enforce work standards, develop schedules / project milestones, review work discrepancies and communicate policies, purposes and goals of the organization. Implement efficient program / project controls (manage funds and resources). Must have significant experience in Environmental Services field.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> At least 10 years Project Management experience in the Environmental Services sector with specialization in those areas. A minimum of 10 years experience in Environmental Services field specializing in at least one of the following: Environmental Planning / Documentation (NEPA, etc.), Environmental Compliance activities, Project Management tools / techniques. Must possess a general knowledge of all general Environmental Services functional areas.</p> <p><u>MINIMUM EDUCATION:</u> BS in Science or Engineering Related Field. An additional 6 years experience may substitute for a degree. A Master or Ph.D. degree may substitute for 2 years..</p>
<p>2.Senior Biologist/Ecologist</p> <p>SIN 899-1, 899-1RC SIN 899-7, 899-7RC</p>	<p>Develops, directs and guides research efforts and prepares reports of studies on vegetation, avian, mammalian, herpetological and invertebrate populations. Coordinates with state and federal officials as appropriate and comply with state and federal regulations as required. Guides and supervises subordinates biologists and temporary field workers, and provides quality control on all final reports. Develops technical scope, plans project schedule and cost estimates.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> At least 5 years experience in supporting a variety of Biological support services (studies, assessments and surveys). Must possess a wide knowledge of Environmental / Biology Services support.</p> <p><u>MINIMUM EDUCATION:</u> Bachelor Degree – Biology or related Science. An additional 6 years experience may substitute for a degree. A Master or Ph.D. degree may substitute for 2 years.</p>



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<p>3. Staff Biologist/Ecologist</p> <p>SIN 899-1, 899-1RC SIN 899-7, 899-7RC</p>	<p>Carries out field studies on vegetation, avian, mammalian, herpetological and invertebrate populations. Identifies plants, and animals, develops field study methodology, develops and uses field data sheets, keeps detailed records, and assists in report preparation.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> At least 2 years experience in supporting a variety of Biological support services (studies, assessments and surveys). Basic knowledge of Environmental/Biology Services support.</p> <p><u>MINIMUM EDUCATION:</u> Bachelor Degree – in Biology or related Science.</p>
<p>4. Senior Environmental Engineer</p> <p>SIN 899-1, 899-1RC SIN 899-7, 899-7RC</p>	<p>Plans and leads staff in performing environmental investigations. Includes but not limited to data collection and modeling for site investigations. Directs the design, development and application of clean technologies. May develop Health and Safety plans and/or conduct a variety of compliance assessments (lead based paint risk assessments, asbestos assessments/abatement studies, and air quality / pollution prevention studies / plans. Conducts analysis and tests as necessary. Develops technical scopes, schedule/milestone plans and cost estimates.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> At least 8 experience in directing and managing a variety of Environmental Investigation areas. A minimum of 8 years experience in Environmental Services support specializing in at least one of the following: Environmental Planning/ Documentation and Environmental Compliance activities. Must possess a broad knowledge of a variety of Environmental Services functional areas.</p> <p><u>MINIMUM EDUCATION:</u> Bachelor Degree – in Science or Engineering.</p>
<p>5. Environmental Engineer</p> <p>SIN 899-1, 899-1RC SIN 899-7, 899-7RC</p>	<p>Performs environmental investigations. Includes but not limited to data collection and modeling for site investigations. Design, development and application of clean technologies. May develop Health and Safety plans and/or conduct a variety of compliance assessments (lead based paint risk assessments, asbestos assessments / abatement studies, and air quality/pollution prevention studies / plans. Conducts analysis and tests as necessary. Assists in development of technical scopes, schedule/milestone plans and cost estimates.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> At least 4 experience in developing and providing technical support on a variety of Environmental Investigations. A minimum of 4 years experience in Environmental Services support specializing in at least one of the following: Environmental Planning / Documentation and Environmental Compliance activities. General knowledge of a variety of Environmental Services functional areas.</p> <p><u>MINIMUM EDUCATION:</u> Bachelor Degree – in Science or Engineering.</p>



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6.Senior Geologist SIN 899-1, 899-1RC SIN 899-7, 899-7RC	Plans and leads staff in conducting groundwater sampling of monitoring wells. Analyzes land, reservoir and geological formations. Develops technical project scope, schedules / milestones and cost estimates. Plans and coordinates other analysis and tests as necessary.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 5 years experience in supporting a variety of Geology/Environmental support services (studies, assessments and surveys). Must possess a wide knowledge of Geological Services support. <u>MINIMUM EDUCATION:</u> Bachelor Degree – in Geology or related science.
7.Staff Geologist SIN 899-1, 899-1RC SIN 899-7, 899-7RC	Provides technical support in conducting numerous related hydrological and geological tasks. Supports sampling data collection and analysis projects. Analyzes land, reservoir and geological formations. Assist in development of project scope, schedule plans and cost estimates. Familiar with GIS modeling software.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 2 years experience in supporting a variety of Geologic/Environmental support services (studies, assessments and surveys). Basic knowledge of Environmental/Geology Services support. <u>MINIMUM EDUCATION:</u> Bachelor Degree – in Geology or related Science.
8.Civil Engineer SIN 899-1, 899-1RC SIN 899-7, 899-7RC	Provides technical support for water, wastewater and solid waste design and remediation project efforts. Implements and uses project management tools to ensure that all technical, schedule and administrative contractual obligations are fulfilled in an effective and timely manner. Must be able to manage multiple concurrent task and projects, serve as liaison with the customer, formulate and enforce work standards, develop schedules/project milestones, review work discrepancies and communicate policies, purposes and goals of the organization. Must have significant experience in civil engineering and environmental services field.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 6 years civil engineering experience supporting environmental services projects. A minimum of 6 years experience in environmental Services field specializing in at least one of the following: environmental planning / documentation (water, wastewater, solid waste design), environmental compliance activities (to meet water, land, and solid waste regulations), and project management tools/techniques (in support of design and infrastructure). Must possess a general knowledge of all general civil engineering related to environmental infrastructure functional areas). <u>MINIMUM EDUCATION:</u> BS in Civil Engineering, Science or Engineering Related Field.



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<p>9. Project Archaeologist</p> <p>SIN 899-1, 899-1RC SIN 899-7, 899-7RC</p>	<p>Conducts surveys and reconnaissance, archaeological site testing, data recovery by excavation. In addition, provide architectural recordings, archival research an archaeological, ethnohistorical and historical studies following established professional guidelines (AR 420-20). Develop technical scopes plan schedules and cost estimates.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> At least 4 years experience supporting a variety of archaeological support services (studies, assessments and surveys). Must possess a wide knowledge of Archaeological Services support.</p> <p><u>MINIMUM EDUCATION:</u> Bachelor Degree – in Anthropology, Archaeology or related Science.</p>
<p>10. GIS / Remote Sensing Specialist</p> <p>SIN 899-1, 899-1RC SIN 899-7, 899-7RC</p>	<p>Perform all database and GIS technical services in both development and operational modes. Design, develop and/or implement databases with respect to access methods, improves functional processes, and device allocation. Will design, implement and maintain GIS Database files, remote-sensing analysis and provide ongoing monitoring of standards and procedures.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> At least 5 years experience in providing GIS and Remote Sensing technical services in a variety of environments. Understanding of the techniques and methodology used in collecting, processing, storing, retrieving, transforming, and displaying spatial and spectral data from different sources. Expertise in devising, developing, and maintaining GIS databases, spatial layouts, and presentation products. Expertise in applying remote sensing methodologies to digital satellite (Landsat and SPOT) data for analysis. Familiarity with COTS GIS Software (ESRI products) and compatible hardware tools, standards and procedures.</p> <p><u>MINIMUM EDUCATION:</u> Bachelor Degree – in Geography, Computer Science, MIS, Engineering or related field.</p>
<p>11. Economist / Cost Analyst</p> <p>SIN 899-1, 899-1RC SIN 899-7, 899-7RC</p>	<p>Must have experience in economics, cost analysis and/or financial management with demonstrated ability in analyzing, designing, and developing automated applications for unique business practices. Must be able to work with functional specialists, automation specialists, contractors, vendors, and customers to effectively incorporate the customer’s requirements into an economic analysis tool or model.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> At least 3 years experience in providing economic analysis, financial management and accounting support services in a technical environment.</p> <p><u>MINIMUM EDUCATION:</u> Bachelor Degree – in Economics, Management, Finance, Accounting or related field.</p>



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12.Safety / Regulatory Specialist SIN 899-1, 899-1RC SIN 899-7, 899-7RC	Provide hazardous waste management and training, personnel hazardous material exposure and protection, technical evaluation, remediation, plans and proposals. Assists administrative and technical staff members in performing feasibility studies, chemical risk assessments, groundwater containment studies, and hazardous materials management. Conducts analysis and tests as necessary.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 3 years experience in directing and managing a variety of Safety and Regulatory regulations/investigations. Comprehensive knowledge of Federal, EPA DOD, OSHA safety standards and regulations. <u>MINIMUM EDUCATION:</u> Bachelor Degree – in Science or Engineering.
13.Senior Technician SIN 899-1, 899-1RC SIN 899-7, 899-7RC	Provides technical support to engineers, scientists, and analysts in the following areas: research, design, development, monitoring or testing. Extensive field testing (sampling, analysis) support (groundwater monitoring and air monitoring services) using defined plans provided by lead engineers. Conducts engineering tests and detailed experimental testing to collect design or field (sampling) data.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 5 years experience in developing and providing field technical support on a variety of Environmental projects/investigations. <u>MINIMUM EDUCATION:</u> High School Diploma +, HAZWOPER Training required.
14.Technician SIN 899-1, 899-1RC SIN 899-7, 899-7RC	Assists in providing technical support to engineers, scientists, and analysts in the following areas: research, design, and development, monitoring or testing. Limited field testing (sampling, analysis) support (groundwater monitoring and air monitoring services) using defined plans provided by lead engineers. Assists in conducting engineering tests and detailed experimental testing to collect design or field (sampling) data.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 2 years experience in developing and providing field technical support on a variety of Environmental projects/investigations. <u>MINIMUM EDUCATION:</u> High School Diploma +, HAZWOPER Training required
15.Analyst SIN 899-1, 899-1RC SIN 899-7, 899-7RC	Reviews and evaluates customer requirements and develops solutions this may include, but is not limited to, analyzing user requirements, processes, procedures, business models and existing systems. May produce design documents, reports, and prototypes. May provide training. Designs or modifies applicable system to meet the requirements of the customer. Generally works under direct supervision.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 2 years experience in applicable discipline. Must be able to communicate with customer and know how to extract information. Knowledgeable in training methodologies, course development, and training materials. <u>MINIMUM EDUCATION:</u> Bachelor’s Degree in related field



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16.Senior Analyst SIN 874-4, 874-4RC	Review/evaluate customer requirements and develops solutions this may include, but is not limited to, analyzing user requirements, processes, procedures, business models and existing systems. May produce design documents, reports, and prototypes. May provide training. Designs or modifies applicable system to meet the requirements of the customer. Works with little or no supervision on increasingly complex projects. May be task lead, supervisor or project supervisor.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 5 years experience in applicable discipline. Must be able to communicate with customer and know how to extract information. Knowledgeable in training methodologies, course development and training materials presentations. <u>MINIMUM EDUCATION:</u> Bachelor's Degree in related field plus Certified Technical Trainer (CTT+) preferred
17.Curriculum Developer SIN 874-4, 874-4RC	Conduct training analysis, design and develop training course content establishes a system to develop, implement, and assess the local curriculum and its alignment to customer requirement. May develop instructional material, coordinate educational content, and incorporate current technology in specialized fields. Develop training scenarios, training plans, and curricula using current technology. Generally works under direct supervision.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 3 years experience in applicable discipline with a minimum of 2 years general training experience. Knowledge of curriculum development process. Knowledge of instructional design theory and principles of adult learning. Must be able to communicate with customer and understand customer requirements. <u>MINIMUM EDUCATION:</u> Bachelor's Degree in related field
18.Senior Curriculum Developer SIN 874-4, 874-4RC	Conduct training analysis, design and develop training course content establishes a system to develop, implement, and assess the local curriculum and its alignment to customer requirement. May develop instructional material, coordinate educational content, and incorporate current technology in specialized fields. Develop training scenarios, training plans, and curricula using current technology. My provide supervision to others.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 8 years (plus) years experience in applicable discipline Knowledge of curriculum development. Must be able to communicate with customer and understand customer requirements and know how to extract information. Experienced in all phases of the traditional development model including but not limited to analysis, design, development, implementation and evaluation <u>MINIMUM EDUCATION:</u> Bachelor's Degree, plus Certified Technical Trainer (CTT+), Certified Instructional System Designer
19.Editor SIN 874-4, 874-4RC	Prepares and reviews technical documentation and training course materials. Translate requirements into written material to produce such products as but not limited to written documentation, online help screens, training course material. May provide supervision to others	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 2 years experience in applicable discipline. Must be able to communicate with customer and co-worker and understand customer requirements. Strong editing, writing and presentation skills. Proficient in MS Office applications <u>MINIMUM EDUCATION:</u> BA Degree in Engineering, Communications, English, Journalism or related degree. Microsoft Office User Specialist (MOUS)



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20.Engineer SIN 874-4, 874-4RC	Analyzes, design, integration, and installation, to include, but not limited to, analyzes, defines, develops, engineers, implements, installs, and tests solutions to customer requirements. Generally works under direct supervision	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 2 years experience in applicable discipline. Must be able to communicate with customer and understand customer requirements <u>MINIMUM EDUCATION:</u> Bachelor's Degree in Engineering or related field. Certifications would be specific to the effort, Certified Technical Trainer (CTT+)
21.Senior Engineer SIN 874-4, 874-4RC	Analyzes, design, integration, and installation, to include, but not limited to, analyzes, defines, develops, engineers, implements, installs, and tests solutions to customer requirements. Works with minimum supervision on increasingly complex projects. May be tasked with supervisory duties.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 3 years (+) experience in applicable discipline. Must be able to communicate with customer and understand customer requirements. <u>MINIMUM EDUCATION:</u> Bachelor's Degree in Engineering or related field, Masters preferred. Certifications would be specific to the effort, Certified Technical Trainer (CTT+)
22.Multi-Media Specialist SIN 874-4, 874-4RC	Use computers and related technologies to create and manipulate electronic images. May design and produce web or desktop multimedia products including graphic design, digital video, and audio capture, editing digital and conventional still photography, or hand drawn or computer design. Must be able to communicate with customer and understand customer requirements. Generally works with minimum supervision.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 3years experience in applicable discipline. Experience with software required to manipulate electronic images. Understanding of technology required to create graphics. <u>MINIMUM EDUCATION:</u> Bachelor's Degree in Engineering, Communications, Journalism or related field. Certified Macromedia ColdFusion 5 Developer, Certified Dreamweaver Developer, IWA Certified Web (CWP) , IWA Certified Corporate Webmaster (CCW), IWA Certified Web Developer (CWD), CIW Web Site Manager, Master CIW Designer
23.Project Manager SIN 874-4, 874-4RC	Responsible for the overall performance of the task order such as formulating work standards, assigning contractor schedules and resources, reviewing performance, cost, and budget information; supervising contractor personnel; and communicating policies, purposes, and goals of the organization to subordinates. Ensures desired results by determining and implementing objectives, and allocating appropriate resources. Interfaces with client sponsor on all aspects of the program. Responsible for the administrative, contractual, and financial aspects of projects. Oversees the quality assurance efforts of the program, contract or project.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 6 years experience in systems engineering or the business/ technology directly relating to the assigned business segment. Including supervisory experience, in a lead or management role, with a demonstrated success in the ability to staff and lead/manage technically oriented projects and personnel <u>MINIMUM EDUCATION:</u> Bachelor's Degree in related field. Project Management Professional (PMP), Certified Associate in Project Management (CAPM), IT-Project+



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24. Subject Matter Expert SIN 874-4, 874-4RC	Expert consulting in a specialized subject matter. Provides highly technical specialized guidance with regard to area of expertise. Often called upon as a recognized specialist with unique knowledge and skills. Must be able to communicate with customer and understand customer requirements.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 10 years related experience; recognized as an industry or specialty expert in area of expertise, through exposure such as publications, research, teaching, and speeches. Experience involving required systems and often-unique specialization. <u>MINIMUM EDUCATION:</u> Master's Degree in n related field, Masters preferred. Certifications would be specific to the effort, Certified Tech Trainer (CTT+)
25. Senior Subject Matter Expert SIN 874-4, 874-4RC	Expert consulting in a specialized subject matter and/or technology. Provides highly technical specialized guidance with regard to area of expertise. Often called upon as a recognized specialist with unique knowledge and skills. Must be able to communicate with customer and understand customer requirements. May be tasked with supervisory duties. May be task lead.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 15 years related experience with at least 5 years in Program Management. Recognized as an industry or specialty expert Recognized as an industry or specialty expert in area of expertise, through exposure such as publications, research, teaching, and speeches. Experience involving information technology and related systems and often-unique specialization. <u>MINIMUM EDUCATION:</u> Master's Degree in related field, Certifications would be specific to the effort, Certified Technical Trainer (CTT+)
26. Program Manager 2 SIN 874-7, 874-7RC	Responsible for key component or overall performance of the task order such as formulating work breakdown schedule, assigning contract resources, and reviewing costs, budget and performance. Develops and maintains key client relationships to deliver integrated solutions leveraging collective working group knowledge, experience and best practices. Provides strategic perspective of business systems functional analysis, current operating environment and translates to actionable items to execute project objectives.	<u>MINIMUM/GENERAL EXPERIENCE:</u> Has a minimum of 14 years program management experience. Oversees daily operation of project schedules and team. Has experience as a senior manager. Recognized as an authority on one or more business improvement areas to include business process engineering, manpower optimization, change management, financial management, and program management. Possesses skills that align strategic policy to everyday practice and operations to translate into specific projects and tasks. <u>MINIMUM EDUCATION:</u> Master's Degree
27. Sr Program Consultant 2 SIN 874-7, 874-7RC	Assists in developing and executing the project activities and objectives. Develops creative solutions that maximizes client resources and integrated with evolving business processes. Manage team, tasks, requirements and junior staff to ensure on time completion of deliverables. Develops and delivers training and implementation.	<u>MINIMUM/GENERAL EXPERIENCE:</u> Has a minimum of 14 years management experience across a wide variety of business functional areas. Responsible for applying business improvement and change management principles to transformation and process improvement projects. Possesses management and communication skills that align client and team components. Leads the design, development and execution of client solutions and deliverables. Has the ability to conduct economic and business case analysis, risk studies, and feasibility studies. <u>MINIMUM EDUCATION:</u> Bachelors Degree



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28.Program Consultant 2 SIN 874-7, 874-7RC	Conduct research/analysis and interface with the client to understand key business drivers. Present and develop data to identify challenges, issues, momentum and motivators that will shape client solutions. Supervise team, tasks, requirements and junior staff to ensure on time completion of deliverables. Serves as a functional specialist within the areas of program reporting, process analysis, benchmarking, and organizational and operational issues.	<u>MINIMUM/GENERAL EXPERIENCE:</u> Has a minimum of 10 years management experience across a wide variety of business functional areas. Responsible for applying business improvement and change management principles to transformation and process improvement projects. Leads team components and provides direction to the design, development and execution of client solutions and deliverables. Possesses well developed communication and analytical skills/methods. <u>MINIMUM EDUCATION:</u> Bachelors Degree
29.Program Consultant 1 SIN 874-7, 874-7RC	Assists in developing and executing the project activities and objectives. Develops creative solutions that maximizes client resources and integrated with evolving business processes. Manage team, tasks, requirements and junior staff to ensure on time completion of deliverables. Develops and delivers training and implementation.	<u>MINIMUM/GENERAL EXPERIENCE:</u> Has a minimum of 8 years management experience across a wide variety of business functional areas. Responsible for applying business improvement and change management principles to transformation and process improvement projects. Align client and team components and lead the design, development and execution of client solutions and deliverables. Possesses well developed communication and analytical skills/methods. <u>MINIMUM EDUCATION:</u> Bachelors Degree
30.Sr Program Analyst 2 SIN 874-7, 874-7RC	Performs tasks that support completion of project deliverables. Conduct analysis to gather information on performance, methods, operating procedures and schedules. Tasks may also include training and supporting daily operational activities. Presents findings and status to team members and client. Leverages advanced operational/system knowledge to deliver relevant deliverables.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 6 years experience in various functional areas. Has skills and expertise to provide advanced level analysis, reporting and recommendations that contribute to the development of client deliverables. <u>MINIMUM EDUCATION:</u> Bachelors Degree



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31.Program Analyst 1 SIN 874-7, 874-7RC	Performs tasks that support completion of project deliverables. Conduct analysis to gather information on performance, methods, operating procedures and schedules. Tasks may also include training and supporting daily operational activities. Presents findings and status to team members and client. Ensures adequacy, accuracy and quality of relevant deliverables.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 2 years experience in various functional areas. Has skills and expertise to provide analysis, reporting and recommendations that contribute to the development of client deliverables. Familiarity with client reporting systems and processes. <u>MINIMUM EDUCATION:</u> Associates Degree
32.Telecom Specialist/Network Engineer SIN C132-51, C132-51RC, C132-51STLOC	Formulates scope of the IT Telecommunications/Network project and develops course of action for solution. Requires ability to focus on problem and develop solutions – often innovative. Designs and formulates complex network/systems integration models/plans Acknowledged SME in IT network/telecommunications fields.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 10 years experience in Information Technology technical areas. Requires expert knowledge in Network Engineering, High Speed Networks, Communications Engineering and/or IT Systems Engineering. Must have a working knowledge of Multi-platform Operating Systems (NT, UNIX, LINUX, etc.) and expertise in IRIX Administration, Solaris Administration, CNE, MSCE, Cisco Integrator Certifications are a plus <u>MINIMUM EDUCATION:</u> BS in Engineering, Computer Science, Information Systems Management, Mathematics or some other closely related academic field.
33.ADP/Network Electronic Technician SIN C132-51, C132-51RC, C132-51STLOC	Responsible for initial set-up, installation and checkout of typical off-the-shelf HW and SW. Extensive experience providing hands on hardware/software support (i.e. hardware system troubleshooting /upgrades, software upgrades /installations /debugging) of network /telecommunications projects. Understanding of safety principles for personnel and systems. Ability to document all problems/activities and to de-bug most of common problems encountered in IT areas. Experience supporting Central IT Help Desk Support. Provides concepts and designs for problem solution. Requires ability to focus on problem and develop solutions – usually similar to problems encountered previously.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 5 years experience in hands-on networks or telecommunications. Requires technical knowledge in High Speed Networks, Communications and IT Systems integration. Working knowledge of Multi-Platform Operating Systems (NT, UNIX, LINUX etc.) <u>MINIMUM EDUCATION:</u> BS/BA Degree. Successful past experience required. Certification required in various IT specialities.



CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION/EXPERIENCE
<p>34.Senior Programmer /Analyst</p> <p>SIN C132-51, C132-51RC, C132-51STLOC</p>	<p>Coordinates requirements with customer in a manner that allows development of efficient/functional code. Identifies programming expertise required for code development. Develops SW development plan and key milestones with schedules. Resolves programming conflicts on large projects.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> Minimum of 10 years experience as programmer in most of the current SW languages. Demonstrates ability to understand customer requirements and ability to communicate on customer's level. Language expertise includes: Visual Basic, SQL Server, SQL 7.0, Access, Crystal Reports, Database Administration across operating system platforms and C, C++ in UNIX platform applications, Powerbuilder, JAVA/CORVA, Coal-Fusion, ORACLE Database Administration. Extensive experience in Systems Theory, Research and Design. Previous experience in software development/programming analysis across a variety of software applications (i.e. SQL Server, Visual Basic, Access, C, C++) Understands all OS, SW development codes and has ability to select proper OS and SW languages to solve current problem. Serves as a team leader on parts of major projects. <u>MINIMUM EDUCATION:</u> Bachelors Degree in Computer Science</p>
<p>35.Programmer</p> <p>SIN C132-51, C132-51RC, C132-51STLOC</p>	<p>Independently develops code according to plan provided by others. Provides interface compatibility with other's code without significant oversight and assistance.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> Minimum of 5 years experience as programmer, usually specializing in a many SW languages. Languages include: Visual Basic, SQL Server, SQL 7.0, Access, Crystal Reports, Database Administration across operating system platforms. Should have expertise in one or more of the following: C, C++ in UNIX platform applications, Powerbuilder, JAVA/CORVA, Coal-Fusion, ORACLE Database Administration and WEB based programming environments. <u>MINIMUM EDUCATION:</u> Bachelors Degree in Computer Science or related field</p>



CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION/EXPERIENCE
36. Junior Programmer SIN C132-51, C132-51RC, C132-51STLOC	Develops code at the direction of others (usually a Sr. Programmer or a Programmer). All code developed will be thoroughly checked and tested by others.	<u>MINIMUM/GENERAL EXPERIENCE:</u> Minimum of 2 years experience as programmer, usually specializing in a few SW languages. Languages include: Visual Basic, SQL Server, SQL 7.0, Access, Crystal Reports, Database Administration across operating system platforms. May have some general knowledge in one or more of the following: C, C++ in UNIX platform applications, Powerbuilder, JAVA/CORVA, Coal-Fusion, ORACLE Database Administration <u>MINIMUM EDUCATION:</u> BS/BA Degree
37. Quality Assurance Engineer SIN C132-51, C132-51RC, C132-51STLOC	Provides IV&V on SW development projects. Provides thorough system test and checkout of HW solutions. Provides test plans and test reports. Able to communicate problems discovered such that fixes are readily envisioned.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 5 years experience as QA specialist with experience in IT areas. Usually an expert in either the HW or SW areas of IT. Experience in supporting Software Cost Estimating and Software Data Validation Projects. <u>MINIMUM EDUCATION:</u> BS in Engineering, Computer Science, Information Systems Management, Mathematics or some other closely related academic field.
38. Senior Computer Engineer SIN C132-51, C132-51RC, C132-51STLOC	Formulates scope of the IT ADP project and develops course of action for solution. Requires ability to focus on problem and develop solutions – often innovative. Designs and formulates complex network/systems integration models/plans. Acknowledged SME in IT network/telecommunications fields. Serves as a team leader on parts of major projects.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 10 years experience in Information Technology technical areas. Requires expert knowledge in IT engineering projects that include applications of ADP. Must have a working knowledge of Multi-platform Operating Systems (NT, UNIX, LINUX etc.) and expertise in IRIX Administration, Solaris Administration, CNE, MSCE, Cisco Integrator Certifications are a plus. <u>MINIMUM EDUCATION:</u> BS in Engineering, Computer Science, Information Systems Management, Mathematics or some other closely related academic field required



CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION/EXPERIENCE
39. Technical Writer SIN C132-51, C132-51RC, C132-51STLOC	Has full responsibility to take designs/data/drawings/code and convert into proper documentation. Must coordinate and communicate with all project members to be able to properly convert and transmit information.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 5 years writing technical documentation for IT projects is required. Basic background and ability to communicate in the IT field a necessity. Must understand all aspects of how to make O & M and Users Manuals functional and efficient. Must have experience in document change management. <u>MINIMUM EDUCATION:</u> BA or BS Degree.. Success in oral and written communication skills mandatory.
40. Systems Engineer SIN C132-51, C132-51RC, C132-51STLOC	Formulates scope of the IT project and develops course of action for solution. Requires ability to focus on problem and develop solutions – often innovative. Designs and formulates complex network/systems integration models / plans. Acknowledged SME in IT System Engineering field.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 10 years experience in Systems Engineering as related to the Information Technology technical areas. Requires expert knowledge in all aspects of integrating a full IT systems design to include hardware, software and networks. Must have a working knowledge of Multi-platform Operating Systems (NT, UNIX, LINUX etc.) and expertise in IRIX Administration, Solaris Administration, CNE, MSCE, Cisco Integrator Certifications are a plus. <u>MINIMUM EDUCATION:</u> BS in Engineering with strong background in Computer Science and Information Systems Management.
41. Facility Security Manager SIN C132-51, C132-51RC, C132-51STLOC	The Facility Security Manager (FSM) handles all aspects of developing secure billet requirements, identify contractor personnel who require secure access, and perform all designated Sensitive Compartmented Information Facility (SCIF) security management functions associated with SCIF operations. These tasks will be completed in coordination with the government COR as directed by the customer. Tasks will also be executed in full compliance with any applicable federal government regulations.	<u>MINIMUM/GENERAL EXPERIENCE:</u> Four (4) years of experience working in and with secure environments involving the management of Information Technology <u>MINIMUM EDUCATION:</u> BS/BA in Information Technology or related discipline.



CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION/EXPERIENCE
<p>42.Information Security Services Mgr</p> <p>SIN C132-51, C132-51RC, C132-51STLOC</p>	<p>Primary functions include the use and management of Virtual Private Networks (VPNs), biometrics, development of Information Technology security standards and protocols, review and change System Security Protocols (SSPs) as needed, and ensure IT system documentation regarding its secure operation is intact and working. The ISSM will also function as the point of contact for all aspects of Information Systems Security within the GOCO or GOGO facility and the SCIF or Special Access Program Facility (SAPF). The ISSM shall assume responsibility for all aspects of Telecommunications and Automation Information Systems (TAIS) security as outlined in National Industrial Security program Operation Manual (NISPOM) Chapter 8.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> Four (4) years of experience working in and with secure environments involving the management of Information Technology.</p> <p><u>MINIMUM EDUCATION:</u> BS/BA in Information Technology or related discipline</p>
<p>43.Project Controls Analyst</p> <p>SIN C132-51, C132-51RC, C132-51STLOC</p>	<p>The Project Controls Analyst performs his/her duties by assisting with developing business plans, tracking operational performance and cost of operations; conducting business assessments and audits of critical processes associated with business operations; performing independent price validation and verification (IPV&V) of major system integration acquisitions; designing financial and cost reporting structures; preparing strategic plans and annual budgets; and tracking project progress using Earned Value Management techniques.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> Five (5) years of experience in commercial and federal project cost management, controls and administration.</p> <p><u>MINIMUM EDUCATION:</u> A BS/BBA degree in Finance, Accounting, Management or related discipline.</p>
<p>44.Senior IT Program Manager</p> <p>SIN C132-51, C132-51RC, C132-51STLOC</p>	<p>Directs the performance of a variety of related projects, which may be organized by technology, program, or client. Highly experienced/senior level manager must provide advice, analyses, opinions, and recommendations in areas of technical and engineering direction; management structure; financial planning for future growth and sustainment. Program areas typically represents more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> A minimum of ten (10) years of management experience as an analyst or engineer and relevant program/project experience, preferably under Government sponsorship and a proven record of working within a task order/project environment.</p> <p><u>MINIMUM EDUCATION:</u> A BS/BA in Business Management and/or an Engineering Discipline</p>



CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION/EXPERIENCE
45. GIS Technician SIN C132-51, C132-51RC, C132-51STLOC	Design, develop and implement GIS related files and databases to support customer needs to collect, process, store, retrieve, manipulate, display spatial and spectral data from multiple sources. The GIS Technician has a strong working knowledge of the techniques and methodology necessary to maintain GIS databases. Analysis of GIS data is also a function performed by the GIS Technician.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least five (5) years experience in providing Geographic Information System (GIS) in a variety of environments <u>MINIMUM EDUCATION:</u> Bachelor Degree – Geography, Computer Science, MIS, Engineering or related field.
46. Data Research Analyst SIN C132-51, C132-51RC, C132-51STLOC	Manages large amounts of data, coordinates information flow and prepares reports that conform to an established styles and formats. Other functions include data mining, data fusion and analysis.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least five (5) years experience in a technical or business field requiring data analysis/data research. <u>MINIMUM EDUCATION:</u> BS/BA Degree.
47. Entry Level Admin Support SIN C132-51, C132-51RC, C132-51STLOC	Performs administrative support duties of average difficulty, recordkeeping and administrative detail functions. Must be well organized, possess clerical skills. Administrative and clerical duties are both routine and complex nature. High School Diploma or equivalent (GED) plus 6 months to one year clerical experience.	<u>MINIMUM/GENERAL EXPERIENCE:</u> Must be able to successfully pass a criminal background check. High School Diploma or equivalent (GED) plus one year clerical experience. Valid driver's license and current insurance card. <u>MINIMUM EDUCATION:</u> High School Diploma or equivalent (GED).
48. Mid Level Admin Support SIN C132-51, C132-51RC, C132-51STLOC	Performs administrative support duties of average difficulty and general office functions. Must be well organized, possess good secretarial skills. Administrative and clerical duties are both routine and complex nature. Position may involve 1 to 2 years of post secondary education preferred. Or a combination of education and experience.	<u>MINIMUM/GENERAL EXPERIENCE:</u> Must be able to successfully pass a criminal background check. High School Diploma or equivalent (GED) plus three (3) years of experience. <u>MINIMUM EDUCATION:</u> High School Diploma or equivalent (GED).



CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION/EXPERIENCE
49.Senior Level Admin Support SIN C132-51, C132-51RC, C132-51STLOC	Performs complex administrative support duties. Provides assistance to management team in administrative areas. Must be well organized, possess outstanding secretarial skills. Position may involve high degree of confidential information.	<u>MINIMUM/GENERAL EXPERIENCE:</u> Must be able to successfully pass a criminal background check. Five (5) years of experience. <u>MINIMUM EDUCATION:</u> Associates Degree.
50.Engineer I SIN 871-1, 871-1RC SIN 871-4, 871-4RC	Performs a variety of analyses of technical engineering data of limited scope. Under close supervision interprets the data, verifies product documentation, designs, layouts or drawings for adequacy and reliability. Develops, documents and recommends solutions or improvements for technical engineering problems of limited scope. Assists in the preparation of draft or finished technical presentations, reports, process studies or technical information used for both internal and external dissemination. Assists in the analysis, development and maintenance of technical databases and supportive engineering systems.	<u>MINIMUM/GENERAL EXPERIENCE:</u> At least 8 years experience in applicable discipline. Performing work in this job's occupational field requires the application of complex, technical professional disciplines and the extensive, applied use of related concepts, practices and methods. In relation to other jobs in the same function, this job requires a fundamental level of proficiency to do entry-level work. The primary or most necessary skills required for this job are analytical skills. Other important skills include verbal and written communication skills and computer skills. <u>MINIMUM EDUCATION:</u> Bachelors Degree.



CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION/EXPERIENCE
<p>51.Engineer II</p> <p>SIN 871-1, 871-1RC SIN 871-4, 871-4RC</p>	<p>Performs a variety of analyses of technical engineering data. Interprets the data, verifies product documentation, designs, layouts or drawings for adequacy and reliability. Develops, documents and recommends solutions or improvements for technical engineering problems of moderate scope. Researches and prepares draft and/or finished engineering presentations, reports, process studies or technical information used for such things as program reviews, design reviews and proposal activities. Initiates, develops and maintains active interfaces and coordination/exchange of technical information among multi-disciplined engineering groups, subcontractors and/or the customer. May assist in delivering presentations to management and/or the customer. Analyzes, develops and maintains technical databases and supportive engineering systems.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> 10 years experience in applicable discipline. This job requires a minimum of a Bachelor's degree and two or more years work related experience or a Master's degree in a relevant technical discipline. Performing work in this job's occupational field requires the application of complex, technical professional disciplines requiring a four-year degree or equivalent and the extensive, applied use of related concepts, practices and methods. In relation to other jobs in the same function, this job requires an intermediate level of proficiency to work on assignments of standard difficulty. The primary or most necessary skills required for this job are analytical skills. Other important skills include verbal and written communication skills and computer skills.</p> <p><u>MINIMUM EDUCATION:</u> Bachelors Degree.</p>
<p>52.Engineer III</p> <p>SIN 871-1, 871-1RC SIN 871-4, 871-4RC</p>	<p>Identify/define/analyze,/generate complex specifications for test conduction, coordination of systems & analyses, proposal submittal and performance of applied research & development. Develops, documents and implements solutions to complex technical problems associated with the analysis, design, development, operation and/or modification of engineering products and services. Researches, analyzes and conducts equipment (hardware/software) design/ development, system analyses, process studies, and research investigations for complex technical problems. Establishes, develops and maintains an effective working interface and coordination / exchange of technical information among multi-disciplined engineering groups, subcontractors and/or the customer. Researches, prepares, & delivers complex technical presentations to high level management/customer. Provides functional and technical guidance to less experienced engineers in all aspects of engineering projects. Organ-izes and leads assigned sections of major program reviews, design reviews and proposals</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> 12 years experience in applicable discipline. Performing work in this job's occupational field requires the application of complex, technical professional disciplines requiring a four-year degree or equivalent and the extensive, applied use of related concepts, practices and methods. In relation to other jobs in the same function, this job requires a senior level of proficiency to apply significant job related experience. This job may assist others as a lead practitioner. The primary or most necessary skills required for this job are analytical skills. Other important skills include communication skills, computer skills, leadership and problem solving skills.</p> <p><u>MINIMUM EDUCATION:</u> Masters Degree.</p>



CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION/EXPERIENCE
53.Engineer IV SIN 871-1, 871-1RC SIN 871-4, 871-4RC	<p>Based on broad objectives from management, identifies, defines and solves complex technical problems which require a high level of ingenuity and innovativeness. Encourages optimum design within project schedule and funding limitations. Interacts frequently as the organizational representative with the customer in the collection and translation of customer requirements to defined specifications. Makes frequent contact with customers, teaming partners, subcontractors and suppliers to obtain/exchange information, provide technical direction and to assist in the resolution of technical issues. Develops and delivers complex technical presentations to high-level program management and customers. May lead major program and/or design reviews and major proposal activities. Performs extensive research and complex analysis on a major project to enhance the technical and economic development of the product and/or service. Completed reports or studies may be deliverable engineering products to the customer. Provides functional and technical guidance to engineers; typically provides leadership and technical direction for a project team. Actively seeks new business opportunities in related technical areas. Identifies new customers and/or develops additional tasking with existing customers.</p>	<p><u>MINIMUM/GENERAL EXPERIENCE:</u> 14 years experience in applicable discipline. Performing work in this job's occupational field requires the application of complex, technical professional disciplines requiring a four-year degree or equivalent and the extensive, applied use of related concepts, practices and methods. In relation to other jobs in the same function, this job requires an advanced level of proficiency to apply broad knowledge and experience. This job may provide direction/leadership to others as a lead or technical specialist. The primary or most necessary skills required for this job are analytical skills. Other important skills include administrative, communication, leadership, short term planning skills and problem solving skills</p> <p><u>MINIMUM EDUCATION:</u> Masters Degree.</p>



CATEGORY TITLE	FUNCTIONAL RESPONSIBILITIES	MINIMUM EDUCATION/EXPERIENCE
54.Engineer Analyst I SIN 871-1, 871-1RC SIN 871-4, 871-4RC	Analyzes design, integration, and installation plans and documents. Analyzes, defines, develops, engineers, implements, installs, and tests solutions to customer requirements. Generally works under direct supervision.	<u>MINIMUM/GENERAL EXPERIENCE:</u> 2 years experience in applicable discipline. Must be able to communicate with customer and know how to extract information. Knowledgeable in training methodologies, course development, and training materials. <u>MINIMUM EDUCATION:</u> Bachelors Degree
55.Engineer Analyst II SIN 871-1, 871-1RC SIN 871-4, 871-4RC	Analyzes design, integration, and installation plans and documents. Analyzes, defines, develops, engineers, implements, installs, and tests solutions to customer requirements. Works with minimum supervision on increasingly complex projects	<u>MINIMUM/GENERAL EXPERIENCE:</u> 4 years experience in applicable discipline. Must be able to communicate with customer and know how to extract information. Knowledgeable in training methodologies, course development, and training materials <u>MINIMUM EDUCATION:</u> Bachelors Degree
56.Engineer Analyst III SIN 871-1, 871-1RC SIN 871-4, 871-4RC	Analyzes design, integration, and installation plans and documents. Analyzes, defines, develops, engineers, implements, installs, and tests solutions to customer requirements. Works with limited supervision on increasingly complex projects. May be tasked with supervisory duties.	<u>MINIMUM/GENERAL EXPERIENCE:</u> 6 years experience in applicable discipline. Must be able to communicate with customer and know how to extract information. Knowledgeable in training methodologies, course development and training materials presentations. <u>MINIMUM EDUCATION:</u> Bachelors Degree



“The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.”

EDUCATION Equivalents and Substitutions

Degree Substitution	Degree & Experience Substitution	Related Experience
Associate’s	2 years	2 years
Bachelor’s	Associates + 2 years	4 years
Master’s	Bachelors + 2 years	6 years



CUSTOMER INFORMATION:

1. Identification of the lowest priced model number and lowest unit price for that model:
Not Applicable.
2. Maximum order:

899-1	\$1,000,000.00
899-7	\$1,000,000.00
874-4	\$1,000,000.00
874-7	\$1,000,000.00
C132-51	\$1,000,000.00
871-1	\$1,000,000.00
871-4	\$1,000,000.00
3. Minimum order: **\$100**
4. Geographic coverage: **Domestic**
5. Point(s) of production:
**8201 Lockheed Dr.
Suite 218
El Paso, TX 79925**
6. Discount from list prices or statement of net price: **Prices shown are net.**
7. Quantity discounts: 3% additional discount for any single order from qualified agency over \$500,000.00
8. Prompt payment terms: **None.**
- 9a. Government purchase cards are accepted up to the micro-purchase threshold.
- 9b. Government purchase cards are accepted above the micro-purchase threshold.
10. Foreign items: **Not Applicable**
- 11a. Time of delivery: **To be negotiated with the ordering agency on each task order.**
- 11b. Expedited delivery: Contact MIRATEK
- 11c. Overnight and 2 day delivery: NA
- 11d. Urgent Requirements: Contact MIRATEK
12. F.o.b. point: **Destination, Location to be negotiated with the ordering agency on each task order.**
13. a. Ordering address:
**MIRATEK Corp.
8201 Lockheed Dr.
Suite 218
El Paso, TX 79925
Attn: GSA Schedule Sales**
b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address:
**MIRATEK Corp.
8201 Lockheed Dr.
Suite 218**



El Paso, TX 79925

Attn: GSA Schedule Sales

15. Warranty provision: **Not Applicable**
16. Export packing charges: **Not Applicable**

17. Terms and conditions of Government purchase card acceptance: **Not Applicable**
18. Terms and conditions of rental, maintenance, and repair: **Not Applicable**
19. Terms and conditions of installation: **Not Applicable**
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **Not Applicable**
- 20a. Terms and conditions for any other services: **Not Applicable**
21. List of service and distribution points: **Not Applicable**
22. List of participating dealers: **Not Applicable**
23. Preventive maintenance: **Not Applicable**
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **None**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/. **Not Applicable**
25. Data Universal Number System (DUNS) number: **874507528**
26. Contractor **is registered** in the System for Award Management (SAM) database, formerly (CCR).



ENVIRONMENTAL RATES

Contract GS-00F-003AA, Attachment A to SF1449 Continuation Sheet

ENVIRONMENTAL SERVICES	OPTION 1						
	Year 4 04/15/2016 to 9/30/2016	Year 5 10/1/2016 to 9/30/2017	Year 6 10/1/2017 to 9/30/2018	Year 7 10/1/2018 to 9/30/2019	Year 8 10/1/2019 to 9/30/2020	Year 9 10/1/2020 to 9/30/2021	Year 10 10/1/2021 to 9/30/2022
SINs 899-1, 899-7, 899-1RC, 899-7RC							
LABOR CATEGORY							
Principal Investigator	\$133.94	\$136.48	\$139.07	\$141.71	\$144.40	\$147.14	\$149.94
Sr. Biologist/Ecologist	\$93.76	\$95.54	\$97.36	\$99.21	\$101.09	\$103.01	\$104.97
Staff Biologist/Ecologist	\$72.31	\$73.68	\$75.08	\$76.51	\$77.96	\$79.44	\$80.95
Sr. Environmental Engineer	\$112.50	\$114.64	\$116.82	\$119.04	\$121.30	\$123.60	\$125.95
Environmental Engineer	\$85.71	\$87.34	\$89.00	\$90.69	\$92.41	\$94.17	\$95.96
Sr. Geologist	\$91.06	\$92.79	\$94.55	\$96.35	\$98.18	\$100.05	\$101.95
Staff Geologist	\$69.65	\$70.97	\$72.32	\$73.69	\$75.09	\$76.52	\$77.97
Civil Engineer	\$88.39	\$90.07	\$91.78	\$93.52	\$95.30	\$97.11	\$98.96
Project Archaeologist	\$66.97	\$68.24	\$69.54	\$70.86	\$72.21	\$73.58	\$74.98
GIS/Remote Sensing Spec.	\$83.05	\$84.63	\$86.24	\$87.88	\$89.55	\$91.25	\$92.98
Economist/Cost Analyst	\$80.36	\$81.89	\$83.45	\$85.04	\$86.66	\$88.31	\$89.99
Safety/Regulatory Spec.	\$83.05	\$84.63	\$86.24	\$87.88	\$89.55	\$91.25	\$92.98
Sr. Technician	\$64.30	\$65.52	\$66.76	\$68.03	\$69.32	\$70.64	\$71.98
Technician	\$44.50	\$44.50	\$45.35	\$46.21	\$47.09	\$47.98	\$48.89

Prices include an Industrial Funding Fee (IFF) of .75% and annual escalation of 1.90%

Prices for options are subject to re-evaluation when/if the option is exercised



MOBIS RATES

Contract GS-00F-003AA, Attachment A to SF1449 Continuation Sheet

MOBIS		OPTION 1						
SINs 874-4, 874-4RC		Year 4 04/15/2016 to 9/30/2016	Year 5 10/1/2016 to 9/30/2017	Year 6 10/1/2017 to 9/30/2018	Year 7 10/1/2018 to 9/30/2019	Year 8 10/1/2019 to 9/30/2020	Year 9 10/1/2020 to 9/30/2021	Year 10 10/1/2021 to 9/30/2022
LABOR CATEGORY								
Analyst		\$90.99	\$92.72	\$94.48	\$96.28	\$98.11	\$99.97	\$101.87
Senior Analyst		\$122.54	\$124.87	\$127.24	\$129.66	\$132.12	\$134.63	\$137.19
Curriculum Developer		\$136.60	\$139.20	\$141.84	\$144.53	\$147.28	\$150.08	\$152.93
Sr. Curriculum Developer		\$148.18	\$151.00	\$153.87	\$156.79	\$159.77	\$162.81	\$165.90
Editor		\$83.19	\$84.77	\$86.38	\$88.02	\$89.69	\$91.39	\$93.13
Engineer		\$125.29	\$127.67	\$130.10	\$132.57	\$135.09	\$137.66	\$140.28
Sr. Engineer		\$157.97	\$160.97	\$164.03	\$167.15	\$170.33	\$173.57	\$176.87
Multi-Media Spec.		\$81.18	\$82.72	\$84.29	\$85.89	\$87.52	\$89.18	\$90.87
Project Manager		\$125.29	\$127.67	\$130.10	\$132.57	\$135.09	\$137.66	\$140.28
Subject Matter Expert		\$197.66	\$201.42	\$205.25	\$209.15	\$213.12	\$217.17	\$221.30
Sr. Subject Matter Expert		\$273.78	\$278.98	\$284.28	\$289.68	\$295.18	\$300.79	\$306.51
SINs 874-7 and 874-7RC								
Program Manager 2		\$172.15	\$175.42	\$178.75	\$182.15	\$185.61	\$189.14	\$192.73
Sr. Program Consultant 2		\$137.72	\$140.34	\$143.01	\$145.73	\$148.50	\$151.32	\$154.20
Program Consultant 2		\$118.69	\$120.95	\$123.25	\$125.59	\$127.98	\$130.41	\$132.89
Program Consultant 1		\$112.81	\$114.95	\$117.13	\$119.36	\$121.63	\$123.94	\$126.29
Sr. Program Analyst 2		\$101.95	\$103.89	\$105.86	\$107.87	\$109.92	\$112.01	\$114.14
Program Analyst 1		\$66.50	\$67.76	\$69.05	\$70.36	\$71.70	\$73.06	\$74.45

Prices include an Industrial Funding Fee (IFF) of .75% and annual escalation of 1.90%

Prices for options are subject to re-evaluation when/if the option is exercised



IT SERVICES RATES

Contract GS-00F-003AA, Attachment A to SF1449 Continuation Sheet

IT SERVICES		OPTION 1						
SINs C132-51, C132-51RC, C132-51STLOC		Year 4 04/15/2016 to 9/30/2016	Year 5 10/1/2016 to 9/30/2017	Year 6 10/1/2017 to 9/30/2018	Year 7 10/1/2018 to 9/30/2019	Year 8 10/1/2019 to 9/30/2020	Year 9 10/1/2020 to 9/30/2021	Year 10 10/1/2021 to 9/30/2022
LABOR CATEGORY								
Telecom. Spec/Network Engineer		\$106.77	\$108.80	\$110.87	\$112.98	\$115.13	\$117.32	\$119.55
ADP/Network Elect. Technician		\$68.33	\$69.63	\$70.95	\$72.30	\$73.67	\$75.07	\$76.50
Sr. Programmer Analyst		\$156.59	\$159.57	\$162.60	\$165.69	\$168.84	\$172.05	\$175.32
Programmer		\$128.12	\$130.55	\$133.03	\$135.56	\$138.14	\$140.76	\$143.43
Jr. Programmer		\$68.33	\$69.63	\$70.95	\$72.30	\$73.67	\$75.07	\$76.50
Quality Assurance Engineer		\$113.91	\$116.07	\$118.28	\$120.53	\$122.82	\$125.15	\$127.53
Sr. Computer Engineer		\$142.37	\$145.08	\$147.84	\$150.65	\$153.51	\$156.43	\$159.40
Technical Writer		\$85.43	\$87.05	\$88.70	\$90.39	\$92.11	\$93.86	\$95.64
Systems Engineer		\$138.90	\$141.54	\$144.23	\$146.97	\$149.76	\$152.61	\$155.51
Facility Security Manager		\$133.74	\$136.28	\$138.87	\$141.51	\$144.20	\$146.94	\$149.73
Information Security Services Mgr.		\$147.36	\$150.16	\$153.01	\$155.92	\$158.88	\$161.90	\$164.98
Project Control Analyst		\$106.10	\$108.12	\$110.17	\$112.26	\$114.39	\$116.56	\$118.77
Sr. IT Program Manager		\$257.88	\$262.78	\$267.77	\$272.86	\$278.04	\$283.32	\$288.70
GIS Technician		\$81.63	\$83.18	\$84.76	\$86.37	\$88.01	\$89.68	\$91.38
Data Research Analyst		\$72.57	\$73.95	\$75.36	\$76.79	\$78.25	\$79.74	\$81.26
Entry Level Admin Support		\$32.46	\$33.08	\$33.71	\$34.35	\$35.00	\$35.67	\$36.35
Mid Level Admin Support		\$39.13	\$39.87	\$40.63	\$41.40	\$42.19	\$42.99	\$43.81
Sr. Level Admin Support		\$47.06	\$47.95	\$48.86	\$49.79	\$50.74	\$51.70	\$52.68

Prices include an Industrial Funding Fee (IFF) of .75% and annual escalation of 1.90%

Prices for options are subject to re-evaluation when/if the option is exercised



PES RATES

Contract GS-00F-003AA, Attachment A to SF1449 Continuation Sheet

PES SIN 871-1, SIN 871-4	Year 4		Year 5		OPTION 1		
	04/15/2016 to 9/30/2016	10/1/2016 to 9/30/2017	10/1/2017 to 9/30/2018	10/1/2018 to 9/30/2019	10/1/2019 to 9/30/2020	10/1/2020 to 9/30/2021	10/1/2021 to 9/30/2022
LABOR CATEGORY							
Engineer I	\$111.44	\$113.56	\$115.72	\$117.92	\$120.16	\$122.44	\$124.77
Engineer II	\$117.74	\$119.98	\$122.26	\$124.58	\$126.95	\$129.36	\$131.82
Engineer III	\$129.32	\$131.78	\$134.28	\$136.83	\$139.43	\$142.08	\$144.78
Engineer IV	\$161.65	\$164.72	\$167.85	\$171.04	\$174.29	\$177.60	\$180.97
Engineer Analyst I	\$76.20	\$76.20	\$77.65	\$79.13	\$80.63	\$82.16	\$83.72
Engineer Analyst II	\$92.95	\$94.72	\$96.52	\$98.35	\$100.22	\$102.12	\$104.06
Engineer Analyst III	\$107.19	\$109.23	\$111.31	\$113.42	\$115.57	\$117.77	\$120.01

Prices include an Industrial Funding Fee (IFF) of .75% and annual escalation of 1.90%

Prices for options are subject to re-evaluation when/if the option is exercised



USE OF FEDERAL SUPPLY SCHEDULE CONTRACTS

In accordance with FAR 8.404:

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

a. Orders placed at or below the micro-purchase threshold. Ordering offices can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.

b. Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the supply or service representing the best value, the ordering office may consider--

- (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
- (2) Trade-in considerations;
- (3) Probable life of the item selected as compared with that of a comparable item;
- (4) Warranty considerations;
- (5) Maintenance availability;
- (6) Past performance; and
- (7) Environmental and energy efficiency considerations.

c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall--

- (1) Review additional Schedule Contractors' catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;
- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
- (2) Offer the lowest price available under the contract; or
- (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

d. Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering office the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual agency for a specific order.

f. Small business. For orders exceeding the micro-purchase threshold, ordering offices should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.

g. Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an agency requirement in excess of the micro-purchase threshold is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.



ORDERING PROCEDURES FOR SERVICES

The following ordering procedures were developed to assist our customer agencies in the purchase of services that are priced at hourly rates.

Procedures for services priced on GSA schedules at hourly rates.

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that are priced on Schedule at hourly rates. These special ordering procedures take precedence over the procedures in FAR 8.404.

The GSA has determined that the rates for services contained in the contractor's price list applicable to this schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

When ordering services, ordering offices shall -----

1. Prepare a Request for Quotes:
 - a. A performance-based statement of work that outlines, at a minimum, the work to be performed, location of work, period performance, deliverable schedule, applicable standards, acceptable criteria and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
 - b. A request for quotes should be prepared which includes the performance-based statement of work and requests the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour quote may be requested. The firm-fixed price shall be based on the hourly rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any other incidental costs related to performance of the services ordered. The order may provide for reimbursements of travel costs at the rates provided in the Federal Travel of Joint Travel Regulations, or as a fixed-price incidental item. A ceiling price must be established for labor hour orders.
 - c. The request for quotes may request the contractors, if necessary or appropriate, to submit a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.
 - d. The request for quotes shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the best value selection criteria including the intended use of past performance factors.
2. Transmit the Request for Quotes to Contractors

- a. Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, hourly rates and other factors such as contractors' locations, as appropriate).
 - b. The request for quotes should be provided to at least three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request for quotes should be provided to additional contractors that offers services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, whenever practical.
3. Evaluate quotes and select the contractor to receive an order

After responses have been evaluated against the factors identified in the request for quotes, the order should be placed with the schedule contractor that represents the best value and results in the lowest overall cost alternative (considering price, special qualifications, administrative costs, etc.) to meet the Government's needs.

The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the service that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs ordering offices shall -----

Inform contractors in the request for quotes (based on the agency's requirement) if a single BPA or multiple BPAs will be established and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

- a. **Single BPA:** Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for services arises. The schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs should be awarded the BPA.
- b. **Multiple BPAs:** When the ordering office determines multiple BPAs are needed To meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in 2.B above and then place the order with the Schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs.
 - (1) Review BPAs periodically. Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value (considering price, special qualifications, etc.) and results in the lowest overall cost alternative to meet the agency's needs.



4. The ordering office should give preference to small business concerns when two or more contractors can provide the service at the same firm-fixed price or ceiling price.
5. When the ordering office's requirement involves both products as well as professional services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the greatest value in terms of meeting the agency's total needs.
6. The ordering office, at a minimum, should document orders by identifying the contractor the services were purchased from, the services purchased and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor hour order. For agency requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

Team Arrangements

CONTRACTOR TEAM ARRANGEMENTS AND FEDERAL SUPPLY SCHEDULES

In the spirit of the Federal Acquisition Streamlining Act, all Federal agencies have been encouraged to facilitate innovative contracting/acquisition approaches. FAR Part 1.102 provides Guiding Principles on the Federal Acquisition System, outlining what the System will achieve --

- Satisfy the customer (cost, quality and timeliness of delivery)
- Maximize use of commercial products and services
- Consider contractor's past performance
- Promoting competition
- Minimize administrative costs
- Conduct business with integrity, fairness and openness
- Fulfill public policy objectives

The Federal Supply Schedule program is a source that customers may use to achieve what the System has outlined for Acquisition Teams to follow.

Each member of the "Acquisition Team" is to exercise personal initiative and sound business judgment and is responsible for making acquisition decisions that deliver the best value product or service to meet the customers' needs. FAR 1.102-4 further empowers Government Team members to make acquisition decisions within their areas of responsibility including selection, negotiation and administration. The contracting officer has the authority to the maximum extent practical, to determine the applications of rules, regulations, and policies.

In light of these changes, Federal Supply Schedule customers may refer to FAR 9.6 - Contractors Team Arrangements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules. Customers are encouraged to review this section and should note this is permissible after contract award. Team Arrangements combined with the Federal Supply Schedule Program provide Federal customers a powerful commercial acquisition strategy.

BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"

- Federal Supply Schedule contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.
- These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPA's are permitted under all Federal Supply Schedule contracts.
- Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule contract.
- Participation in a Team Arrangement is limited to Federal Supply Schedule contractors.
- Customers should refer to FAR 9.6 for specific details on Team Arrangements.



Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule contractors may individually meet the customers needs, or -
- Federal Supply Schedule contracts may submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.



**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE
(Insert Customer Name)**

In the spirit of the Federal Acquisition Streamlining Act
(Agency) and Miratek Corp. enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract GS-10F-0239L.

Federal Supply Schedule contract BPAs eliminates contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the **Government that works better and costs less.**

Signatures

_____		_____	
AGENCY	DATE	CONTRACTOR	DATE



- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.