



# JENSEN HUGHES

Advancing the Science of Safety

**General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule Price List**

**Multiple Award Schedule (MAS)**

**Jensen Hughes, Inc.**

**3610 Commerce Drive, Suite 817**

**Baltimore, MD 21227-1640**

**Phone: (925) 208-0943**

**Fax: (925) 285-5184**

<http://www.jensenhughes.com>

**Contract Administration: Linda M Schenk**

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**Contract Number: GS-00F-006CA**

**Period Covered by Contract: December 17, 2014 through December 16, 2024**

**Business Size: Large Business**

Pricelist current through Modification #PS-A812 effective February 4, 2020

*For more information on ordering from Federal Supply Schedule click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov). On-line access to contract ordering information, terms and conditions, and up-to-date pricing, as applicable, is available on GSA Advantage! at <https://www.gsaadvantage.gov>.*

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**Customer Information**

- 1a. Authorized Special Item Numbers (SINs)
- 541330ENG/ 541330ENGRC – Engineering Services*  
*541380/541380RC – Testing Laboratories*  
*541420/ 541420RC – Engineering System Design and Integration Services*  
*541620/ 541620RC – Environmental Consulting Services*  
*541715/ 541715RC – Engineering Research and Development and Strategic Planning*  
*OLM/OLMRC - Order Level Materials*
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. *See price list below.*
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. *See price list below.*
2. Maximum order: *\$1,000,000.00*
3. Minimum order: *\$100.00*
4. Geographic coverage (delivery area): *Domestic Only*
5. Point of production (city, county, and state or foreign country): *Same as company address*
6. Discount from list prices or statement of net price: *Government net prices (discounts already deducted).*
7. Quantity discounts: *None.*
8. Prompt payment terms: *Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.*
- 9a. Notification that Government purchase cards are accepted below the micropurchase threshold.
- 9b. Notification that Government purchase cards are accepted above the micropurchase threshold.
10. Foreign Items: *None*
- 11a. Time of Delivery: *Specified on the Task Order*

- 11b. Expedited Delivery: *Contact Contractor*
- 11c. Overnight and 2-Day Delivery: *Contact Contractor*
- 11d. Urgent Requirements: *Contact Contractor*
- 12. F.O.B. Point: *Destination*
- 13a. Contractor's ordering address:  
  
*JENSEN HUGHES, Inc.*  
*Attn: Benjamin Casey, PE, CPP*  
*3610 Commerce Drive, Suite 817*  
*Baltimore, MD 21227*  
*PH: 410-737-8677*  
*FX: 410-737-8688*  
*Email: bcasey@jensenhughes.com*
- 13b. Ordering Procedures: *For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.*
- 14. Payment Address: *By Check:*  
  
*JENSEN HUGHES, Inc.*  
*Attn: Accounts Receivable*  
*PO Box 62680*  
*Baltimore, MD 21264-2680*  
*By Electronic Funds Transfer:*  
*JENSEN HUGHES, Inc.*  
*c/o M & T Bank ACH Department*  
*1 M&T Plaza, 2nd Floor*  
*Buffalo, NY 14203*  
*[Contact us for account & routing number information]*
- 15. Warranty provision: *Standard Commercial Warranty*
- 16. Export packing charges: *Not Applicable*
- 17. Terms and conditions of Government purchase card acceptance: *Contact Contractor*
- 18. Terms and conditions of rental, maintenance, and repair: *Not Applicable*
- 19. Terms and conditions of installation: *Not Applicable*



20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: *Not Applicable*
- 20a. Terms and conditions for any other services: *Not Applicable*
21. List of service and distribution points: *Not Applicable*
22. List of participating dealers: *Not Applicable*
23. Preventive maintenance: *Not Applicable*
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): *Not Applicable*
- 24b. Section 508 Compliance Information: *Not Applicable*
25. Data Universal Number System (DUNS) number: *035043744*
26. Contractor has registered in the System for Award Management (SAM) Database.  
*CAGE code: 9U652*

## **LABOR CATEGORY DESCRIPTIONS**

### **QUALITY ASSURANCE DIRECTOR/TECHNICAL OVERSIGHT SUPERVISOR**

Education/Experience – Personnel in this category shall have qualifications equal to a Program Manager plus have supervisory authority in one of the following areas:

- a. Quality assurance
- b. Independent technical review; and
- c. Overall task coordination and management.

Job Description – The Quality Assurance Director/Technical Oversight Supervisor (QA) provides the development of a Project Quality Assurance Plan and the implementation of procedures that conforms to the requirements of the contract. Company representative to clients in both technical and administrative areas. Specialized technical expertise and or recognized expert in engineering field. The QA provides an independent assessment of how the project's development process is being implemented relative to the defined process and recommends methods to optimize the organization's process. They may be responsible for all activities involving quality assurance and compliance with applicable regulatory requirements. May conduct audits and reviews/analyzes data and documentation. Develops and implements procedures and test plans for assuring quality.

### **PROGRAM MANAGER**

Education/Experience -A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

- a. BS/BA and having 15 or more years of experience
- b. MS and having 13 or more years of experience
- c. Ph.D./Doctorate and having 12 or more years of experience

Job Description – A Program Manager (PM) leads teams on large projects or significant segments of large complex projects. Analyzes new and complex project related problems and creates innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components. The PM will become the technical expert in one or more subject areas. The PM provides applications systems analysis and programming activities for a Government site, facility or multiple locations; prepare long and short-range plans for application selection, systems development, systems maintenance, and production activities and for necessary support resources and oversee all aspects of projects.

## **SENIOR ENGINEER II**

Education/Experience – A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

- a. BS/BA and having 11 or more years of experience
- b. MS and having 9 or more years of experience
- c. Ph.D./Doctorate and having 7 or more years of experience

Job Description – A Senior Engineer II can conduct multiple or large projects independently. They have the authority to enter into contracts with clients and expected to lead business development activities. They may be responsible for some specific company management functions. They are responsible for all aspects of project management including sales; proposal preparation, client management, communication, project organization, scheduling, delegation, and timely and profitable completion of the project with budget. They should be able to mentor one or more staff or senior level personnel for project work. Conduct fieldwork and have excellent written and oral communication skills, including serving as an expert witness. They must have strong computer skills and advanced skills in data analysis.

## **SENIOR ENGINEER I**

Education/Experience - A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

- a. BS/BA and having 7 or more years of experience
- b. MS and having 5 or more years of experience
- c. Ph.D./Doctorate and having 3 or more years of experience

Job Description - A Senior Engineer I can conduct projects independently. They may actively participate in business development activities. They are responsible for all aspects of project management including sales; proposal preparation, client management, communication, project organization, scheduling, delegation and completion of projects on time and within budget. Mentor one or more Staff level personnel for project work and complete complex data analysis and calculations. Conduct fieldwork and have excellent written and oral communication skills. They are expected to have strong computer skills, and be efficient in developing proposals, reports, tables and preparing presentation with little supervision.

## **STAFF ENGINEER**

Education/Experience - A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

- a. BS/BA and having 3 or more years of experience
- b. MS and having 2 or more years of experience
- c. Ph.D./Doctorate and having 1 or more year of experience

Job Description – A Staff Engineer plans, schedules, conducts or coordinates detailed phases of the engineering or scientific work in a project or performs work that involves conventional engineering or scientific practices. Typical work may include research, development, design, testing, logistics, and analysis, planning, and estimating. They may work on the standardization of facilities, systems, structures, software applications, devices, or materials with moderate supervision.

## **ENGINEER**

Education/Experience – A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

- a. BS/BA and having between 0 and 3 years of experience
- b. MS and having between 0 and 2 years of experience
- c. Ph.D./Doctorate and having between 0 and 1 year of experience

Job Description – Under direct or indirect supervision of a senior engineer or Project Manager, provides engineering services towards fulfillment of contract related tasks. Such tasks might include research, assistance with the design of systems, and some data analysis, instrumentation and testing.

## **SENIOR TECHNICIAN**

Education/Experience – Senior Technicians are personnel having 7 or more years of experience in fire protection engineering design (e.g., CAD) or test and evaluation, and having a minimum of a high school degree.

Job Description – The Senior Technician is highly experienced and knowledgeable regarding field or laboratory operations. Primary duties involve field data collection and documentation. Monitors field explorations, construction monitoring projects, and experimental testing. Documents field/laboratory conditions and writes field/test reports. Plans, budgets and coordinates field or laboratory operations for specific projects. A Senior Technician directs the field and testing activities of other personnel as needed and becomes the technical consultant on the project.

## **TECHNICIAN**

Education/Experience – Technicians are personnel having less than 7 years of experience in fire protection engineering design (e.g., CAD) or test and evaluation, and having a minimum of a high school degree.

Job Description – The Technician is highly experienced and knowledgeable regarding field or laboratory operations. Primary duties involve data collection and documentation. Monitors field explorations, construction monitoring projects, and experimental testing. Documents field/laboratory conditions and writes field/test reports. Plans, budgets and coordinates field or laboratory operations for specific projects.

## **PROJECT ADMINISTRATOR**

Education/Experience – Project Administrators are personnel having 5 or more years of project experience, including coordinating deliverables, technical writing, and quality assurance in terms of reports, documents, and associated program/task elements. Associates Degree required in a related field of study.

Job Description – Under direct supervision, operates data entry devices in recording a variety of data; verifies data entered; performs related clerical duties.

## **WORD PROCESSOR**

Education/Experience – Personnel having 2 or more years of experience in word processing, report preparation, and document preparation. Post-secondary training or education required.

Job Description – The word processor is responsible for production and quality control of a variety of company documents and produces draft and final documents that get submitted to the customer. The word processor develops expert knowledge and proficiency on all software used in the word processing department as well as basic software and hardware troubleshooting capabilities. They implement all company style guidelines. Guides staff on document style requirements and proper grammar.

**Awarded GSA Pricing (Applies to all SINs)**

<b>LABOR CATEGORY</b>	<b>HOURLY RATE</b>
<b>Quality Assurance Director / Technical Oversight Supervisor</b>	<b>\$221.40</b>
<b>Program Manager</b>	<b>\$184.63</b>
<b>Senior Engineer II</b>	<b>\$167.35</b>
<b>Senior Engineer I</b>	<b>\$130.83</b>
<b>Staff Engineer</b>	<b>\$114.99</b>
<b>Engineer</b>	<b>\$96.63</b>
<b>Senior Technician</b>	<b>\$106.36</b>
<b>Technician</b>	<b>\$69.33</b>
<b>Project Administrator</b>	<b>\$78.14</b>
<b>Word Processor</b>	<b>\$61.16</b>

**SERVICE CONTRACT LABOR STANDARDS (SCLS) MATRIX**

<b>SCLS Eligible Labor Category</b>	<b>SCLS Equivalent Code Title</b>	<b>Wage Determination No</b>
Technician	30063 DRAFTER/CAD OPERATOR III	2005-2247
Word Processor	01113 GENERAL CLERK III	2005-2247

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the cited SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices offered are in line with the geographic scope of the contract (i.e. nationwide)