JENSEN HUGHES
Advancing the Science of Safety

General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

Multiple Award Schedule (MAS)
FSC Group: Professional Services

Jensen Hughes, Inc.
3610 Commerce Drive, Suite 817
Baltimore, MD 21227-1640
Phone: (925) 208-0943
Fax: (925) 285-5184
http://www.jensenhughes.com
Contract Administration: Pamela Loh
E-Mail: pamelaloh@jensenhughes.com

Contract Number: GS-00F-006CA

Period Covered by Contract: December 17, 2014 through December 16, 2024

Business Size: Large Business

Pricelist current through Modification #PA-0032 effective March 10, 2020

For more information on ordering from Federal Supply Schedule click on the FSS Schedules button at fss.gsa.gov. On-line access to contract ordering information, terms and conditions, and up-to-date pricing, as applicable, is available on GSA Advantage! at https://www.gsaadvantage.gov.
<table>
<thead>
<tr>
<th>Table of Contents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ordering Information                                                          3</td>
</tr>
<tr>
<td>Jensen Hughes, Inc.’s Labor Category Descriptions                             6</td>
</tr>
<tr>
<td>Jensen Hughes, Inc.’s Authorized Labor Rates                                   11</td>
</tr>
</tbody>
</table>
Customer Information

1a. Authorized Special Item Numbers (SINs)
   
   541330ENG/ 541330ENGRC – Engineering Services
   541380/541380RC – Testing Laboratories
   541420/ 541420RC – Engineering System Design and Integration Services
   541620/ 541620RC – Environmental Consulting Services
   541715/ 541715RC – Engineering Research and Development and Strategic Planning
   OLM/OLMRC - Order Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See price list below.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See price list below.

2. Maximum order: $1,000,000.00

3. Minimum order: $100.00

4. Geographic coverage (delivery area): Domestic Only

5. Point of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None.

8. Prompt payment terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign Items: None

10a. Time of Delivery: Specified on the Task Order

10b. Expedited Delivery: Contact Contractor

10c. Overnight and 2-Day Delivery: Contact Contractor
10d. Urgent Requirements: Contact Contractor

11. F.O.B. Point: Destination

12a. Contractor’s ordering address:

JENSEN HUGHES, Inc.
Attn: Benjamin Casey, PE, CPP
3610 Commerce Drive, Suite 817
Baltimore, MD 21227
PH: 410-737-8677
FX: 410-737-8688
Email: bcasey@jensenhughes.com

12b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment Address: By Check:

JENSEN HUGHES, Inc.
Attn: Accounts Receivable
PO Box 62680
Baltimore, MD 21264-2680
By Electronic Funds Transfer:
JENSEN HUGHES, Inc.
c/o M & T Bank ACH Department
1 M&T Plaza, 2nd Floor
Buffalo, NY 14203
[Contact us for account & routing number information]

14. Warranty provision: Standard Commercial Warranty

15. Export packing charges: Not Applicable

16. Terms and conditions of rental, maintenance, and repair: Not Applicable

17. Terms and conditions of installation: Not Applicable

18. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

18a. Terms and conditions for any other services: Not Applicable
19. List of service and distribution points: Not Applicable

20. List of participating dealers: Not Applicable

21. Preventive maintenance: Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not Applicable

22b. Section 508 Compliance Information: Not Applicable

23. Data Universal Number System (DUNS) number: 035043744

24. Contractor has registered in the System for Award Management (SAM) Database. 
   CAGE code: 9U652
LABOR CATEGORY DESCRIPTIONS

QUALITY ASSURANCE DIRECTOR/TECHNICAL OVERSIGHT SUPERVISOR

Education/Experience – Personnel in this category shall have qualifications equal to a Program Manager plus have supervisory authority in one of the following areas:

a. Quality assurance
b. Independent technical review; and
c. Overall task coordination and management.

Job Description – The Quality Assurance Director/Technical Oversight Supervisor (QA) provides the development of a Project Quality Assurance Plan and the implementation of procedures that conforms to the requirements of the contract. Company representative to clients in both technical and administrate areas. Specialized technical expertise and or recognized expert in engineering field. The QA provides an independent assessment of how the project's development process is being implemented relative to the defined process and recommends methods to optimize the organization's process. They may be responsible for all activities involving quality assurance and compliance with applicable regulatory requirements. May conducts audits and reviews/analyzes data and documentation. Develops and implements procedures and test plans for assuring quality.

PROGRAM MANAGER

Education/Experience -A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

a. BS/BA and having 15 or more years of experience
b. MS and having 13 or more years of experience
c. Ph.D./Doctorate and having 12 or more years of experience

Job Description – A Program Manager (PM) leads teams on large projects or significant segments of large complex projects. Analyzes new and complex project related problems and creates innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components. The PM will become the technical expert in one or more subject areas. The PM provides applications systems analysis and programming activities for a Government site, facility or multiple locations; prepare long and short-range plans for application selection, systems development, systems maintenance, and production activities and for necessary support resources and oversee all aspects of projects.
SENIOR ENGINEER II

Education/Experience – A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

a. BS/BA and having 11 or more years of experience

b. MS and having 9 or more years of experience

c. Ph.D./Doctorate and having 7 or more years of experience

Job Description – A Senior Engineer II can conduct multiple or large projects independently. They have the authority to enter into contracts with clients and expected to lead business development activities. They may be responsible for some specific company management functions. They are responsible for all aspects of project management including sales; proposal preparation, client management, communication, project organization, scheduling, delegation, and timely and profitable completion of the project with budget. They should be able to mentor one or more staff or senior level personnel for project work. Conduct fieldwork and have excellent written and oral communication skills, including serving as an expert witness. They must have strong computer skills and advanced skills in data analysis.

SENIOR ENGINEER I

Education/Experience - A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

a. BS/BA and having 7 or more years of experience

b. MS and having 5 or more years of experience

c. Ph.D./Doctorate and having 3 or more years of experience

Job Description - A Senior Engineer I can conduct projects independently. They may actively participate in business development activities. They are responsible for all aspects of project management including sales; proposal preparation, client management, communication, project organization, scheduling, delegation and completion of projects on time and within budget. Mentor one or more Staff level personnel for project work and complete complex data analysis and calculations. Conduct fieldwork and have excellent written and oral communication skills. They are expected to have strong computer skills, and be efficient in developing proposals, reports, tables and preparing presentation with little supervision.
STAFF ENGINEER

Education/Experience - A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

a. BS/BA and having 3 or more years of experience
b. MS and having 2 or more years of experience
c. Ph.D./Doctorate and having 1 or more year of experience

Job Description – A Staff Engineer plans, schedules, conducts or coordinates detailed phases of the engineering or scientific work in a project or performs work that involves conventional engineering or scientific practices. Typical work may include research, development, design, testing, logistics, and analysis, planning, and estimating. They may work on the standardization of facilities, systems, structures, software applications, devices, or materials with moderate supervision.

ENGINEER

Education/Experience – A graduate from an accredited university or college with a degree in engineering (e.g., fire protection, civil, mechanical, and chemical) or associated science (chemistry, physics, and environmental sciences) having specific experience in fire science and engineering and the following minimum education/experience:

a. BS/BA and having between 0 and 3 years of experience
b. MS and having between 0 and 2 years of experience
c. Ph.D./Doctorate and having between 0 and 1 year of experience

Job Description – Under direct or indirect supervision of a senior engineer or Project Manager, provides engineering services towards fulfillment of contract related tasks. Such tasks might include research, assistance with the design of systems, and some data analysis, instrumentation and testing.
SENIOR TECHNICIAN

Education/Experience – Senior Technicians are personnel having 7 or more years of experience in fire protection engineering design (e.g., CAD) or test and evaluation, and having a minimum of a high school degree.

Job Description – The Senior Technician is highly experienced and knowledgeable regarding field or laboratory operations. Primary duties involve field data collection and documentation. Monitors field explorations, construction monitoring projects, and experimental testing. Documents field/laboratory conditions and writes field/test reports. Plans, budgets and coordinates field or laboratory operations for specific projects. A Senior Technician directs the field and testing activities of other personnel as needed and becomes the technical consultant on the project.

TECHNICIAN

Education/Experience – Technicians are personnel having less than 7 years of experience in fire protection engineering design (e.g., CAD) or test and evaluation, and having a minimum of a high school degree.

Job Description – The Technician is highly experienced and knowledgeable regarding field or laboratory operations. Primary duties involve data collection and documentation. Monitors field explorations, construction monitoring projects, and experimental testing. Documents field/laboratory conditions and writes field/test reports. Plans, budgets and coordinates field or laboratory operations for specific projects.

PROJECT ADMINISTRATOR

Education/Experience – Project Administrators are personnel having 5 or more years of project experience, including coordinating deliverables, technical writing, and quality assurance in terms of reports, documents, and associated program/task elements. Associates Degree required in a related field of study.

Job Description – Under direct supervision, operates data entry devices in recording a variety of data; verifies data entered; performs related clerical duties.
WORD PROCESSOR

Education/Experience – Personnel having 2 or more years of experience in word processing, report preparation, and document preparation. Post-secondary training or education required.

Job Description – The word processor is responsible for production and quality control of a variety of company documents and produces draft and final documents that get submitted to the customer. The word processor develops expert knowledge and proficiency on all software used in the word processing department as well as basic software and hardware troubleshooting capabilities. They implement all company style guidelines. Guides staff on document style requirements and proper grammar.
Awarded GSA Pricing (Applies to all SINs)

<table>
<thead>
<tr>
<th>LABOR CATEGORY</th>
<th>HOURLY RATE</th>
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<tbody>
<tr>
<td>Quality Assurance Director / Technical Oversight Supervisor</td>
<td>$221.40</td>
</tr>
<tr>
<td>Program Manager</td>
<td>$184.63</td>
</tr>
<tr>
<td>Senior Engineer II</td>
<td>$167.35</td>
</tr>
<tr>
<td>Senior Engineer I</td>
<td>$130.83</td>
</tr>
<tr>
<td>Staff Engineer</td>
<td>$114.99</td>
</tr>
<tr>
<td>Engineer</td>
<td>$96.63</td>
</tr>
<tr>
<td>Senior Technician</td>
<td>$106.36</td>
</tr>
<tr>
<td>Technician</td>
<td>$69.33</td>
</tr>
<tr>
<td>Project Administrator</td>
<td>$78.14</td>
</tr>
<tr>
<td>Word Processor</td>
<td>$61.16</td>
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SERVICE CONTRACT LABOR STANDARDS (SCLS) MATRIX

<table>
<thead>
<tr>
<th>SCLS Eligible Labor Category</th>
<th>SCLS Equivalent Code Title</th>
<th>Wage Determination No</th>
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<tbody>
<tr>
<td>Technician</td>
<td>30063 DRAFTER/CAD OPERATOR III</td>
<td>2015-5624</td>
</tr>
<tr>
<td>Word Processor</td>
<td>01113 GENERAL CLERK III</td>
<td>2015-5624</td>
</tr>
</tbody>
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Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the cited SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices offered are in line with the geographic scope of the contract (i.e. nationwide)