



**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**Schedule for Professional Services Schedule
Industrial Group: 00CORP**

Business Size: Small, Disadvantaged, Woman Owned Business



Contractor:

MTI Systems, Inc.
7501 Greenway Center Drive, Suite 805
Greenbelt, MD 20770-3554
Phone: (518) 894-2538
FAX: (301) 345-1115
www.mti-systems.com

Contract Number: GS-00F-007BA
Contract Period: May 28, 2014 – May 27, 2019
Contract Current through Modification #PS-0012

Contract Administrator:

Lauren Ropietski
Email: lauren@mti-systems.com

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*™ is:
<http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>



MTI Systems, Inc. is a Women-Owned Small Business providing technical expertise and solutions to complex projects. MTI Systems is committed to providing quality management and engineering expertise to customers with highly trained and experienced engineers in network and security, information assurance, design solutions, and systems engineering. MTI Systems Inc. is located in the Washington DC area and is currently providing support to NASA Goddard Space Flight Center, NASA Glenn Research Center, National Institute of Standards and Technology, Department of Defense & the Federal Aviation Administration.

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s):

SIN	Recovery	SIN Description
C132-51	C132-51RC	Information Technology Professional Services SUBJECT TO COOPERATIVE PURCHASING
871-1	871-1RC	Strategic Planning for Technology Programs/Activities
871-2	871-2RC	Concept Development and Requirements Analysis
871-3	871-3RC	System Design, Engineering and Integration
871-4	871-4RC	Test and Evaluation
871-5	871-5RC	Integrated Logistics Support
871-6	871-6RC	Acquisition and Life Cycle Management
874-1	874-1RC	Integrated Consulting Services
874-6	874-6RC	Acquisition Management Support
874-7	874-7RC	Integrated Business Program Support Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. Not Applicable.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See page 5

2. Maximum Order: \$1,000,000

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Final Pricing, page 4.

7. Quantity discounts: None Offered

8. Prompt payment terms: Net 30 days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: will accept over \$3,500

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

- 11c. Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
- 12. F.O.B Points(s):** Destination
- 13a. Ordering Address(es):** Same as Contractor
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment address(es):** Same as company address
- 15. Warranty provision.:** Contractor’s standard commercial warranty.
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at:**
www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number:** 828568563
- 26. Notification regarding registration in System for Award Management (SAM):** Registered

27. Final Pricing:

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

Item	SIN	Awarded Labor Category	Min Education	Min Exp	Contractor / Customer Site	GSA Awarded Hourly Rates Year 1 5/28/2014 - 5/27/2015	GSA Awarded Hourly Rates Year 2 5/28/2015 - 5/27/2016	GSA Awarded Hourly Rates Year 3 5/28/2016 - 5/27/2017	GSA Awarded Hourly Rates Year 4 5/28/2017 - 5/27/2018	GSA Awarded Hourly Rates Year 5 5/28/2018 - 5/27/2019
1	871 1, 871 2, 871 3, 871 4, 871 5, 871 6, C132-51	Intern	High School	0	Both	\$34.86	\$35.48	\$36.12	\$36.77	\$37.43
2	871 1, 871 2, 871 3, 871 4, 871 5, 871 6, C132-51	Junior Level Engineer	Bachelors	0	Both	\$63.19	\$64.33	\$65.49	\$66.67	\$67.87
3	871 1, 871 2, 871 3, 871 4, 871 5, 871 6, C132-51	Mid Level Engineer	Bachelors	3	Both	\$104.43	\$106.31	\$108.22	\$110.17	\$112.15
4	C132 51	Network Engineer III	Bachelors	7	Both	\$129.22	\$131.55	\$133.91	\$136.32	\$138.78
5	C 132-51	Network Engineer IV	Bachelors	9	Both	\$146.45	\$149.08	\$151.77	\$154.50	\$157.28
6	C 132-51	Sr Network Engineer	Bachelors	10	Both	\$167.81	\$170.83	\$173.91	\$177.04	\$180.22
7	C 132-51	Senior Systems Engineer 2	Bachelors	5	Both	\$132.89	\$135.29	\$137.72	\$140.20	\$142.72
8	871 1, 871 2, 871 3, 871 4, 871 5, 871 6, C132-51, 874-1, 874-7	Consultant 3	Bachelors	10	Both	\$154.04	\$156.81	\$159.63	\$162.50	\$165.43
9	871 1, 871 2, 871 3, 871 4, 871 5, 871 6, C132-51, 874-1, 874-7	Consultant 4	Bachelors	15	Both	\$186.33	\$189.69	\$193.10	\$196.58	\$200.12
10	871 1, 871 2, 871 3, 871 4, 871 5, 871 6, C132-51, 874-1, 874-7	Subject Matter Expert 4	Bachelors	15	Both	\$202.42	\$206.06	\$209.77	\$213.55	\$217.39
11	871 1, 871 2, 871 3, 871 4, 871 5, 871 6, C132-51, 874-1, 874-7	Sr Systems Planner	Bachelors	10	Both	\$151.07	\$153.79	\$156.56	\$159.38	\$162.25

12	871 1, 871 2, 871 3, 871 4, 871 5, 871 6, C132-51, 874-1, 874-7	Program Manager 4	Bachelors	18	Both	\$198.63	\$202.20	\$205.84	\$209.55	\$213.32
13	874-1, 874-6, 874-7	Business Analyst I	Bachelors	0	Both			\$80.58	\$80.58	\$82.03
14	874-1, 874-6, 874-7	Business Analyst II	Bachelors	0	Both			\$94.57	\$94.57	\$96.27
15	874-1, 874-6, 874-7	Business Analyst III	Bachelors	3	Both			\$123.92	\$123.92	\$126.15
16	874-1, 874-6, 874-7	Contracts Administration I	Bachelors	7	Both			\$59.95	\$59.95	\$61.03
17	874-1, 874-6, 874-7	Contracts Administration II	Bachelors	9	Both			\$71.12	\$71.12	\$72.40
18	874-1, 874-6, 874-7	Contracts Administration III	Bachelors	10	Both			\$80.88	\$80.88	\$82.34
19	874-1, 874-6, 874-7	Program Manager I	Bachelors	5	Both			\$140.80	\$140.80	\$143.33

Service Contract Act (SCA) Matrix

<u>SCA Eligible Contract Labor Category</u>	<u>SCA Equivalent Code and Title</u>	<u>WD Number</u>
Intern	30081 Engineering Technician I	2005-2247

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix and above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

Awarded Labor Category Descriptions

Labor Category	Minimum Education	Minimum Years Experience	Functional Responsibilities
Intern	High School	0 years	Works under close supervisor with specific tasks. Performs assignments designed to develop professional work knowledge and abilities. Assignments include performing engineering functions such as creating drawings, assisting in component testing, or creating a schedule.
Junior Level Engineer	Bachelors Degree in Engineering Related Field	0 years	Works under immediate supervision. Provides a wide range of engineering functions such as analyses in support of design, component test planning, testing and test data analysis. Receives detailed instructions from a mid level managers and/or engineers and works as part of the team to accomplish tasks.
Mid Level Engineer	Bachelors Degree in Engineering Related Field	3 years general experience	Works under general supervision. Provides a wide range of engineering functions such as analyses in support of design, component and system test planning, testing and test data analysis. May supervise or train lower level personnel. Analyzes and designs complex project requirements. Resolves engineering problems and creates solutions to those issues they relate to the task.
Network Engineer III	Bachelors degree	7 years general experience	Works to assist in the design of networks, tools and subsystems to support project activity and provide solutions to engineering situations. May provide guidance and training to lower level personnel. Uses knowledge and technical experience to design, configure, test, implement and maintain communications network systems.
Network Engineer IV	Bachelors degree	9 years general experience	Provides technical leadership in the design and testing of networks, tools and subsystems to support project activity and provide solutions to engineering situations. Designs, configures, tests, implements and supervises the maintenance communications network systems. Provides technical guidance to lower level personnel.

Labor Category	Minimum Education	Minimum Years Experience	Functional Responsibilities
Sr Network Engineer	Bachelors degree	10 years general experience	Responsible for designing and testing complex networks, tools and subsystems to support end-to-end project activity and task orders. Provides end-to-end solutions to complex engineering situations. Designs, configures, tests, implements and supervises the maintenance of complex communications network systems. Supervises lower level personnel.
Senior Systems Engineer 2	Bachelors degree	5 years general experience	Familiarity with policies and procedures applicable to systems engineering. Applies methodologies and techniques appropriate to the engineering discipline. Familiarity with model-based system engineering tools for managing requirement and design artifacts. In-depth knowledge in one engineering discipline. Develop technical reports and documentation. Supports technical meetings and reviews.
Consultant 3	Bachelors degree	10 years general experience	Applies knowledge of engineering principles and practices in broad areas of assignment. Ensures that sub-system requirements are achieved, analyzes sub-system requirements, develops functional performance requirements, conducts trade studies, and allocates requirements to sub-system elements. Responsible for the planning and technical implementation for small project task orders. In-depth knowledge in multiple engineering disciplines. Reviews and oversees detailed feasibility studies for proposed equipment and systems. Serves as a resource to interns and junior staff.
Consultant 4	Bachelors degree	15 years general experience	Leads engineering teams to achieve overall project goals and objectives. Provides technical leadership in the formulation and implementation of large scale projects. Provides expert advice and support during the entire life cycle of the project, including the specification and analysis of requirements, through the design of the hardware or software, procurement, fabrication, assembly, to integration and test, and launch and operation of the spacecraft. Provides technical direction for the definition and development of a system and coordinates all engineering activities. Ensures that system requirements are achieved. Develops functional performance requirements, conducts trade studies, and allocates requirements to system elements.

Labor Category	Minimum Education	Minimum Years Experience	Functional Responsibilities
Subject Matter Expert 4	Bachelors degree	15 years general experience	Provides expert advice and support during the entire life cycle of the project. Applies knowledge in specialized, state-of-the-art areas. Makes high level decisions and recommendations that may impact the technology strategy and related activities of the organization. Initiates and maintains extensive contract with key engineers and managers of other organizations and companies. Demonstrates creativity, foresight and mature engineering judgment in anticipating and solving problems, meeting program objectives and requirements. Directs several subordinate supervisors or team leaders.
Sr Systems Planner	Bachelors degree	10 years general experience	Assists the Project Manager in planning, staffing, technical supervision, scheduling and quality control functions for project task orders. Proficient in scheduling and resource tools, earned value management, and tools associated with managing a large project.
Program Manager 4	Bachelors degree	18 years general experience	Manages technical and programmatic performance. Ensures contractual and corporate compliance of work performed. Provides senior technical direction/guidance to staff on complex issues. Develops, plans, directs and monitors the program office budget. Allocates, and responsible for, all project resources assigned, ensuring quality of services and products delivered. Coordinates allocation of other corporate resources as required ensuring successful performance. Plans, develops and implements strategic direction for the contract. Prime technical and programmatic point-of-contact for the customer.
Business Analyst I	Bachelors degree	0 years	Assists in development and maintenance of operating plan, performs cost and schedule analysis including performance against operating plan, forecasting, budgeting and subcontractor performance analysis and trends; maintains overall system configuration control over business databases; Service Orders and Government charge numbers, Operating Plan estimates, past and projected quarterly sales revenues, verifies timecard data integrity; provides Hours and ODCs data for Government Contract Compliance Audit Analyses; compiles and analyzes indirect budgeting data on a monthly basis; prepares financial analysis for reviews; works with corporate accounting and Subcontractor's accounting staff to resolve and provide solutions for financial and accounting issues regarding the contractor's accounting system, and Vendor Level Invoicing, and task to charge reconciliation; initiates and manages Purchase Orders and purchases a wide variety of supplies and services.

Labor Category	Minimum Education	Minimum Years Experience	Functional Responsibilities
Business Analyst II	Bachelors degree	5 years general experience	Assists in development and maintenance of operating plan, performs cost and schedule analysis including performance against operating plan, forecasting, budgeting and subcontractor performance Analysis and Trends; maintains overall system configuration control over business databases; Service Orders and Government charge numbers, Operating Plan estimates, past and projected quarterly sales revenues, verifies timecard data integrity; analyzes budgeting data on a monthly basis; prepares financial analysis for reviews; works with corporate accounting and Subcontractor's accounting staff to resolve and provide solutions for financial and accounting issues regarding the contractor's accounting system, and Vendor Invoicing, and task to charge reconciliation. Initiates and manages Purchase Orders; develops cost estimates for complex elements of contracts and proposals; purchases a wide variety of supplies and services that are often complex in nature.
Business Analyst III	Bachelors degree	10 years general experience	Assists in development and maintenance of operating plan, performs cost and schedule analysis including performance against operating plan, forecasting, budgeting and subcontractor performance analysis and trends; maintains overall system configuration control over business databases; Service Orders and Government charge numbers, Operating Plan estimates, past and projected quarterly sales revenues, verifies timecard data integrity; analyzes budgeting data on a monthly basis; prepares financial analysis for reviews; works with corporate accounting and Subcontractor's accounting staff to resolve and provide solutions for financial and accounting issues regarding the contractor's accounting system, and Vendor Invoicing, and task to charge reconciliation. Initiates and manages Purchase Orders; develops cost estimates for complex elements of contracts and proposals; purchases a wide variety of supplies and services that are complex in nature; creates special reports for Program Manager and Customer for management guidance as needed; interacts with Government management personnel on a regular basis.
Contracts Administration I	Bachelors degree	0 years	Participates in and/or conducts proposal preparation, contract negotiation, contract administration, and customer contact activities to provide for proper contract acquisition and fulfillment in accordance with company policies, legal requirements, and customer specifications. This may include all facets of subcontract administration including development of specifications, work statements, preparing bid packages, recommending subcontractors, selecting and visiting vendors and suppliers and writing awards. Examines estimates of material, equipment services, production costs, performance requirements, and delivery schedules to ensure accuracy and completeness. Prepares bids; processes

Labor Category	Minimum Education	Minimum Years Experience	Functional Responsibilities
			specifications, progress, and other reports; advises management of contractual rights and obligations; compiles and analyzes data; and maintains historical information. In support of sales activities, negotiates and coordinates additions, deletions or modifications to all standard and nonstandard contracts. Maintains communications to ensure timely contract execution by the parties.
Contracts Administration II	Bachelors degree	5 years general experience	Participates in and/or conducts proposal preparation, contract negotiation, contract administration, and customer contact activities to provide for proper contract acquisition and fulfillment in accordance with company policies, legal requirements, and customer specifications. This may include all facets of subcontract administration including development of specifications, work statements, preparing bid packages, recommending subcontractors, selecting and visiting vendors and suppliers and writing awards. Examines estimates of material, equipment services, production costs, performance requirements, and delivery schedules to ensure accuracy and completeness. Prepares bids; processes specifications, progress, and other reports; advises management of contractual rights and obligations; compiles and analyzes data; and maintains historical information. In support of sales activities, negotiates and coordinates additions, deletions or modifications to all standard and nonstandard contracts. Maintains communications to ensure timely contract execution by the parties.
Contracts Administration III	Bachelors degree	10 years general experience	Participates in and/or conducts proposal preparation, contract negotiation, contract administration, and customer contact activities to provide for proper contract acquisition and fulfillment in accordance with company policies, legal requirements, and customer specifications. This may include all facets of subcontract administration including development of specifications, work statements, preparing bid packages, recommending subcontractors, selecting and visiting vendors and suppliers and writing awards. Examines estimates of material, equipment services, production costs, performance requirements, and delivery schedules to ensure accuracy and completeness. Prepares bids; processes specifications, progress, and other reports; advises management of contractual rights and obligations; compiles and analyzes data; and maintains historical information. In support of sales activities, negotiates and coordinates additions, deletions or modifications to all standard and nonstandard contracts. Maintains communications to ensure timely contract execution by the parties.

Labor Category	Minimum Education	Minimum Years Experience	Functional Responsibilities
Program Manager I	Bachelors degree	12 years general experience	<p>Manages all activities, including technical performance, financial profit/loss, and human resources management of a program or programs under the terms and conditions of the contract(s) to effect optimum profit and customer satisfaction. Performs all program management functions necessary to plan, implement, track, report, and deliver the required services described in the SOW. Employs proven and efficient management systems for the planning, organization, control, and reporting of all activities required by this contract, to assure the accomplishment of program technical and schedule requirements and the meeting of cost objectives. Employs a responsive and efficient process to respond to IDIQ Task Orders. Implements a Risk Management Plan. Provides and maintains a financial management system for planning, tracking, accumulating, and reporting contract costs and providing other financial support required to meet the cost reporting, billing, and disclosure requirements of the contract. Uses financial systems to support cost reporting by IDIQ Task Order, customer and mission. Develops, maintains, and reports technical performance metrics which effectively measure the level of performance in execution of the SOW and IDIQ Task Orders.</p>
<p><i>EDUCATION EXCHANGE FOR EXPERIENCE: Four (4) years of general experience is considered equivalent to a Bachelor's Degree. Four (4) years of general experience plus a Bachelor's is equivalent to a Master's Degree. Professional certifications: Cisco Certified Network Engineer (CCNE); Cisco Certified Network Architect (CCNA); Certified Information System Security Professional (CISSP) and Microsoft Certified Engineer (MSCE) plus 4 years of experience are equivalent to a Bachelor's degree. Professional certification substitution is applicable to labor categories: Network Engineer III, Network Engineer IV, and Sr Network Engineer. The years of experience/education substitution methodology below or at the bachelor's degree level is not applicable to the Junior Level Engineer and Mid Level Engineer labor categories.</i></p>			