



# **GENERAL SERVICES ADMINISTRATION**

## **Federal Acquisition Service** *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>™</sup> is: <http://www.GSAAdvantage.gov>.

### **Professional Services Schedule (PSS)**

**Contract Number: GS-00F-013BA**

**Contract Period:** August 15, 2014 through August 14, 2019

**Contractor:** PROFESSIONAL SOLUTIONS DELIVERED, LLC  
150 Riverside Parkway, Suite 311  
Fredericksburg, VA 22406

**Business Size:** Small, Veteran Owned, Service-Disabled Business

**Telephone:** (804) 616-3602

**FAX Number:** (804) 441-8437

**Web Site:** [www.prosodel.com](http://www.prosodel.com)

**E-mail:** [dhoppe@prosodel.com](mailto:dhoppe@prosodel.com)

**Contract Administration:** Diane Hoppe



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**Price list current through Modification 0002**

# **CUSTOMER INFORMATION:**

**1a. Table of Awarded Special Item Number(s):**

*Information Technology (IT) Professional Services:*

- C132-51 – Information Technology Professional Services SUBJECT TO COOPERATIVE PURCHASING
- C132-51RC – Information Technology Professional Services
- 135-51STLOC – Information Technology Professional Services

*Logistics:*

- C874-501 – Supply and Value Chain Management
- 874-501- Supply and Value Chain Management
- C874-501RC – Supply and Value Chain Management (Recovery Act Purchasing)

**1b. Prices:** See Page 4

**1c. Labor Category Descriptions:** See Page 5

**2. Maximum Order:** \$1,000,000.00

**3. Minimum Order:** \$100.00

**4. Geographic Coverage (delivery Area):** Domestic only

**5. Point(s) of production (city, county, and state or foreign country):** Same as company address

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted).

**7. Quantity discounts:** None Offered

**8. Prompt payment terms:** Net 30 days

**9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes

**9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$3,000

**10. Foreign items (list items by country of origin):** None

**11a. Time of Delivery:** Specified on the Task Order

**11b. Expedited Delivery:** Contact Contractor

**11c. Overnight and 2-day delivery:** Contact Contractor

**11d. Urgent Requirements:** Contact Contractor

**12. F.O.B Points(s):** Destination

- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
14. **Payment address(es):** Same as company address
15. **Warranty provision:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
- 20a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20b. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).**
25. **Data Universal Numbering System (DUNS) number:** 831284604
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered
27. **Final Pricing:** The rates shown in the Price List include the Industrial Funding Fee (IFF) of 0.75%.

**Professional Solutions Delivered, LLC (ProSoDel) GSA Price List**

Item	SIN	Awarded Labor Category	Min Edu	Min Exp	Site	Year 1
1	132-51	Engineering Tech 1	High School	3	Contractor	\$46.59
2	132-51	Computer System Analyst I *	High School	2	Contractor	\$50.00
3	132-51	Computer System Analyst II *	High School	4	Contractor	\$55.00
4	132-51	Jr. Logistician	High School	2	Contractor	\$55.00
5	874-501; 132-51	Technical Analyst III	Bachelors	2	Contractor	\$100.78
6	132-51	Logistician I	High School	4	Contractor	\$69.19
7	132-51	Logistician II	High School	6	Contractor	\$79.75
8	874-501; 132-51	Information Assurance	Bachelors	4	Contractor	\$118.49
9	132-51	Logistician Tech II	High School	4	Contractor	\$54.60
10	874-501	Logistics Analyst	Bachelors	2	Contractor	\$89.97
11	874-501	Logistics Manager	Bachelors	6	Contractor	\$98.74
12	874-501; 132-51	Programming Planning	Bachelors	2	Contractor	\$120.26
13	874-501; 132-51	Subject Matter Expert III	Associates	6	Contractor	\$110.59
14	874-501; 132-51	Subject Matter Expert V	Bachelors	6	Contractor	\$153.90
15	132-51	Word Processor I*	High School	1	Contractor	\$38.97
16	132-51	Word Processor II*	High School	4	Contractor	\$53.15
17	132-51	Word Processor III*	High School	6	Contractor	\$57.00
18	874-501; 132-51	Program Manager	Bachelors	10	Contractor	\$134.96

**Service Contract Act (SCA) Matrix**

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Computer System Analyst I	14101 - Computer Systems Analyst I	2005-3019
Computer System Analyst II	14102 - Computer Systems Analyst II	2005-3019
Word Processor I	01611 - Word Processor I	2005-3019
Word Processor II	01612 - Word Processor II	2005-3019
Word Processor III	01613 - Word Processor III	2005-3019

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix and above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

Labor Categories Descriptions:

<b>Commercial Job Title:</b>	<b>Engineering Tech I</b>
<b>Functional Responsibility:</b> Solve technical problems in research and development, manufacturing, construction, inspection, and maintenance by using science, engineering and mathematical principles. Assist engineers and scientists.	
<b>Minimum Education/Experience:</b> High School plus three years' experience	

<b>Commercial Job Title:</b>	<b>Computer System Analyst I*</b>
<b>Functional Responsibility:</b> Develops the required software using the higher order language specified by the delivery order. Performs work toward defined project objectives under the general direction of a more senior employee. Project tasks objectives are defined by senior employee, but latitude in technical approach is expected. Regular progress reviews are expected. Has some independence for un-reviewed action or decision. May provide technical or project guidance to other employees on portion of project effort. May also work independently, with responsibility for analysis of problems requiring application of a knowledge base of the area of specialization. Accomplishes data gathering and analysis in assigned area of responsibility (i.e., logistics, manufacturing, cost, etc.). Presents plans, recommendations, analyses, and other advice within a broad functional area to customers, site managers, and all employee levels within the project. Prepares studies, plans, and analyses in support of the delivery order. May conduct in-depth research in support of studies and analyses. Generally deals with working level personnel within the customer organization.	
<b>Minimum Education/Experience:</b> High School plus two years' experience	

<b>Commercial Job Title:</b>	<b>Computer System Analyst II*</b>
<b>Functional Responsibility:</b> Develops the required software using the higher order language specified by the delivery order. Provides Software Quality Assurance (SQA) for computer systems hardware and software. Performs work toward defined project objectives. Develops work plans and project internal controls. Works within general supervisory guidelines and controls. Generally operates with appreciable latitude for un-reviewed action or decision. Assigned as group leader on smaller projects with full responsibility for technical and project direction of work group. May also work independently, or as part of team, with responsibility for analysis of problems requiring application of a broad spectrum of the knowledge base of the area of engineering or technical specialization. Accomplishes data gathering and analysis in assigned area of responsibility. Prepares studies, plans, and analyses in support of the delivery order. May conduct in-depth research in support of studies and analyses.	
<b>Minimum Education/Experience:</b> High School plus four years' experience	

<b>Commercial Job Title:</b>	<b>Jr. Logistician</b>
<b>Functional Responsibility:</b> Assist in obtaining data on materials and management of supply chain through the entire procurement process, including managing storage and delivery of materials, and arranging transportation and shipment of materials to different locations throughout the world in a timely manner. Job duties include completion of monthly inventory reports; support	

<p>of inventory control process; line item reporting for property received, transferred, or excessed; assist system developers and integrators during shipments of systems and system upgrades. Experience shall include property accounting processes and completion of relevant forms. Professional experience shall include ordering, processing, shipping, receiving, packaging, material handling, property accountability, and discharge of excess property. Possess knowledge of automated inventory control systems.</p>
<p><b>Minimum Education/Experience:</b> High School plus two years' experience</p>

<b>Commercial Job Title:</b>	<b>Technical Analyst III</b>
<p><b>Functional Responsibility:</b> Performs lead technical studies and analyses within areas of expertise. High level of detail and ability to self-monitor activities. Perform objective reviews based on evaluating objectives, develop milestones and schedules to meet project requirements. Ability to oversee technical team to produce quality technical analysis recommendations to meet project and customer requirements. An integral position in supporting the project/program working with customer and other stakeholders.</p>	
<p><b>Minimum Education/Experience:</b> Bachelor's Degree plus two years' experience</p>	

<b>Commercial Job Title:</b>	<b>Logistician I</b>
<p><b>Functional Responsibility:</b> Provides logistics expertise for the development of support documentation. Reviews contractor/supplier documentation and monitors progress in the logistics discipline. Performs work toward defined project objectives. Develops work plans and project internal controls. Works within general supervisory guidelines and controls. Generally operates with appreciable latitude for un-reviewed action or decision. Assigned as group leader on some projects with full responsibility for technical and project direction of work group. May also work independently, or as part of team, with responsibility for analysis of problems requiring application of a broad spectrum of the knowledge base of the area of specialization. Accomplishes data gathering and analysis in assigned area of responsibility (i.e., logistics, manufacturing, cost, etc.). Prepares studies, plans, and analyses in support of the delivery order.</p>	
<p><b>Minimum Education/Experience:</b> High School plus four years' experience</p>	

<b>Commercial Job Title:</b>	<b>Logistician II</b>
<p><b>Functional Responsibility:</b> Provides supervisory support for the management of logistics, and expert logistics advice for the development and reviewing of documentation, includes developing documentation for RFPs. Also provides expert support for determining contractor program in the logistics discipline, including review of plans and status of activities. Performs work under broad direction concerning general project and business unit goals. Generally assigned as team leader on complex tasks or those which will require significant interaction of various technical disciplines. Provides administrative and technical direction to personnel assigned. May also work independently, or as part of team, with responsibility for analysis of problems requiring extremely high levels of technical or managerial experience and expertise. Prepares studies, plans, and analyses in support of the delivery order.</p>	
<p><b>Minimum Education/Experience:</b> High School plus six years' experience</p>	

<b>Commercial Job Title:</b>	<b>Information Assurance</b>
<b>Functional Responsibility:</b> Specializes in the full range of life cycle logistics support to include (but not limited to) the following: Analysis planning, organization, human performance analysis, requirements determination, feasibility analysis and long-term reliability and maintainability, program engineering analysis and trade studies. May develop Integrated Logistic Support (ILS) Plans for all project phases either individually or as part of a team.	
<b>Minimum Education/Experience:</b> Bachelor's Degree plus four years' experience	

<b>Commercial Job Title:</b>	<b>Logistician Tech II</b>
<b>Functional Responsibility:</b> Responsible for procurement of materials and managing the supply chain through the entire procurement process, storage and delivery of materials, and arranging transportation and shipment of materials to different locations throughout the world in a timely manner. Job duties include coordinating and performing all property accountability functions and property management functions; monthly inventory reporting; developing inventory control process to account for property received, shipped, excessed, moved, or transferred; developing material handling processes for shipping, receiving, storage, and disposition of property; coordinating all aspects of shipments resulting from systems integration and system upgrade activities.	
<b>Minimum Education/Experience:</b> High School plus four years' experience	

<b>Commercial Job Title:</b>	<b>Logistics Analyst</b>
<b>Functional Responsibility:</b> Performs supervised logistic studies and analyses within areas of expertise. Familiar with evaluating objectives, developing program schedules and milestones, and producing quality logistics products related to support analysis, configuration management, resource analysis and life-cycle cost analysis.	
<b>Minimum Education/Experience:</b> Bachelor's Degree plus two years' experience	

<b>Commercial Job Title:</b>	<b>Logistics Manager</b>
<b>Functional Responsibility:</b> Directs technical efforts within areas of expertise of small groups of logisticians assigned to task orders. Coordinates technical issues with more senior logistic managers, and with project managers. Performs limited amount of independent analysis. Familiar with acquisition support; movement and maintenance of resources to include material maintenance and disposition of material and equipment; and operation and maintenance of the infrastructure that supports these activities.	
<b>Minimum Education/Experience:</b> Bachelor's Degree plus six years' experience	

<b>Commercial Job Title:</b>	<b>Programming Planning</b>
<b>Functional Responsibility:</b> Provides cost performance reports, critical path computations, and distributes budget to the work breakdown structure. Performs work toward defined project objectives. Develops work plans and project internal controls. Works within general supervisory	

guidelines and controls. Generally operates with appreciable latitude for un-reviewed action or decision. Assigned as group leader on some projects with full responsibility for technical and project direction of work group. May also work independently, or as part of team, with responsibility for analysis of problems requiring application of a broad spectrum of the knowledge base of the area of specialization. Accomplishes data gathering and analysis in assigned area of responsibility (i.e., logistics, manufacturing, cost, etc.). Prepares studies, plans, and analyses in support of internal and external customers. Often initiates new contacts to obtain data required for task accomplishment or to identify new business opportunities.

**Minimum Education/Experience:** Bachelor's Degree plus two years' experience

**Commercial Job Title: Subject Matter Expert III**

**Functional Responsibility:** Expert in single or multiple specialty disciplines. Provides expert guidance and insight into specialties and their application, and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary. Provides studies, analyses, scenarios, and reports relating to an agency's mission-oriented business programs or initiatives, tabletop exercises or scenario simulations, educational studies, regulatory or policy studies, health care studies, economic studies, and preparedness studies.

**Minimum Education/Experience:** Associates Degree plus six years' experience

**Commercial Job Title: Subject Matter Expert V**

**Functional Responsibility:** Provides high-level subject matter expertise for both electronic and paper based document/records management policy, procedures, software and systems described in the IT or system related customer program or task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and/or implementation advice on complex problems which require a high level knowledge of the subject matter for effective implementation. Participates as needed in all phases of software and hardware application design and development with emphasis on the planning, analysis, testing, integration, documentation, training, and presentation phases. Provides technical advice, guidance and direction for the improvement, modification, and re-engineering of business processes, policies and procedures for any functional area under consideration or review. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order/program. Directs the composition or composes and finalizes documentation.

**Minimum Education/Experience:** Bachelor's Degree plus six years' experience

**Commercial Job Title: Word Processor I\***

**Functional Responsibility:** Operates sophisticated software packages, word processing and peripheral equipment to record, edit, store, revise, convert and print correspondence, reports, manuscripts, statistical tables, forms and other materials utilizing clerical and computer skills and knowledge of word processing functions. Assignments involve complex, technically oriented documents and involve use of specialized software packages or equipment for equations, tables, formulas, graphics, desktop publishing or database. Reads proof copy of documents entered into machine memory, and corrects typographical and grammatical errors; prints out final copy and records material for future reference.

**Minimum Education/Experience:** High School plus one years' experience

<b>Commercial Job Title:</b>	<b>Word Processor II*</b>
<b>Functional Responsibility:</b> Operates sophisticated software packages, word processing and peripheral equipment to record, edit, store, revise, convert and print correspondence, reports, manuscripts, statistical tables, forms and other materials utilizing clerical and computer skills and knowledge of word processing functions. Assignments involve complex, technically oriented documents and involve use of specialized software packages or equipment for equations, tables, formulas, graphics, desktop publishing or database. Reads proof copy of documents entered into machine memory, and corrects typographical and grammatical errors; prints out final copy and records material for future reference. Generally deals with working level personnel within the customer organization	
<b>Minimum Education/Experience:</b> High School plus four years' experience	

<b>Commercial Job Title:</b>	<b>Word Processor III*</b>
<b>Functional Responsibility:</b> Operates sophisticated software packages, word processing and peripheral equipment to record, edit, store, revise, convert and print correspondence, reports, manuscripts, statistical tables, forms and other materials utilizing clerical and computer skills and knowledge of word processing functions. Assignments involve complex, technically oriented documents and involve use of specialized software packages or equipment for equations, tables, formulas, graphics, desktop publishing or database. Reads proof copy of documents entered into machine memory, and corrects typographical and grammatical errors; prints out final copy and records material for future reference. Typically manages team of Word Processors.	
<b>Minimum Education/Experience:</b> High School plus six years' experience	

<b>Commercial Job Title:</b>	<b>Program Manager</b>
<b>Functional Responsibility:</b> Manages the research program to ensure successful completion of tasks on time and within budget. Maintains relationships with high-level government customers to ensure customer satisfaction. May include Subject Matter Experts with particular functional expertise. Supervises multiple large-scale, complex projects. Responsible for allocating resources among tasks and is the principal liaison with customer for business and technical matters.	
<b>Minimum Education/Experience:</b> Bachelor's Degree plus ten years' experience	

\* SCA Labor Categories WD 2005-3019

### **Substitution Guidelines**

The table below provides the allowable substitutions of experience which may be used to allow a specific individual to meet job description requirements.

<u>Required Education</u>	<u>Actual Education</u>	<u>Years of Additional Experience Required</u>
Doctoral Degree	Master's Degree	4
Master's Degree	Bachelor's Degree	2
Bachelor's Degree	Associate's/Technical Institute	4
Associate's Degree	High School	6

Note: Experience must be professional and job related, additional experience being substituted for education must be in the area of responsibility.