

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**TM, a menu-driven database system. The INTERNET address for **GSA Advantage!**TM is: <http://www.GSAAdvantage.gov>.

Schedule Title – GSA Multiple Award Schedule (MAS)

Industrial Group: Professional Services **Class:** R706

Contract Number: GS00F020DA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov

Contract Period: October 23, 2020 – October 22, 2025

Pricelist current as of Modification #PS-0017, effective Oct 23, 2020

Contractor: Analytical Services, Inc.
350 Voyager Way
Huntsville, AL 35806-2801

Business Size: Small, Disadvantaged Business

In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small".

Telephone: (703) 478-2650
FAX Number: (703) 483-2500
Web Site: <https://asrcfederal.com/analyticalservices>
E-mail: GCarbo@asrcfederal.com
Contract Administration: Geraldine E Carbo

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s)

SIN	SIN Description
541330ENG	Engineering Services
541380	Testing Laboratory Services
541420	Engineering System Design and Integration Services
541611	Management & Financial Consulting, Acquisition & Grants Management Support, & Business Program & Project Management Services
541614	Deployment, Distribution and Transportation Logistics Services
541614SVC	Supply and Value Chain Management
541715	Engineering Research and Development and Strategic Planning
561210FS	Facilities Support Services
611430	Professional and Management Development Training
OLM	Order-Level Materials (OLM)

- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.**
2. **Maximum Order: \$1,000,000.00**
3. **Minimum Order: \$100.00**
4. **Geographic Coverage (Delivery Area): Domestic only**
5. **Point(s) of production (city, county, and state or foreign country): Same as company address**
6. **Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.**
7. **Quantity discounts: None Offered**
8. **Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt Payment Terms cannot be negotiated out of the contractual agreement in exchange for other concessions.**
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes**
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro purchase threshold: Will Accept**
10. **Foreign items (list items by country of origin): None**
- 11a. **Time of Delivery (Contractor insert number of days): Specified on the Task Order**
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor**
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor**
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor**

12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at:** www.Section508.gov/.
25. **Data Universal Numbering System (DUNS) number:** 839422763
26. **Notification regarding registration in the System for Award Management (SAM) database:** Registered
27. **Final Pricing:** The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

LaborCategories Pricing

Item	SIN	Awarded Labor Category	Site	Year 6	Year 7	Year 8	Year 9	Year 10
				10/23/20-10/22/21	10/23/21-10/22/22	10/23/22-10/22/23	10/23/23-10/22/24	10/23/24-10/22/25
1	541330ENG, 541715, 541420, 541380	Program Manager	Both	\$228.74	\$235.60	\$242.67	\$249.95	\$257.45
2	541330ENG, 541715, 541420, 541380	Project Leader	Both	\$131.00	\$134.93	\$138.98	\$143.15	\$147.45
3	541330ENG, 541715, 541420, 541380	Principal Engineer/Scientist	Both	\$220.09	\$226.70	\$233.50	\$240.50	\$247.72
4	541330ENG, 541715, 541420, 541380	Senior Engineer/Scientist	Both	\$177.48	\$182.80	\$188.29	\$193.93	\$199.75
5	541330ENG, 541715, 541420, 541380	Engineer/Scientist	Both	\$145.12	\$149.48	\$153.96	\$158.58	\$163.34
6	541330ENG, 541715, 541420, 541380	Jr. Engineer/Scientist	Both	\$87.00	\$89.61	\$92.30	\$95.07	\$97.92
7	541330ENG, 541715, 541420, 541380	Principal IT Specialist	Both	\$242.43	\$249.70	\$257.19	\$264.91	\$272.85
8	541330ENG, 541715, 541420, 541380	Sr. IT Specialist	Both	\$163.41	\$168.31	\$173.36	\$178.56	\$183.92
9	541330ENG, 541715, 541420, 541380	IT Specialist	Both	\$121.25	\$124.89	\$128.64	\$132.50	\$136.47
10	541330ENG, 541715, 541420, 541380	Jr. IT Specialist	Both	\$90.95	\$93.68	\$96.49	\$99.38	\$102.36
11	541330ENG, 541715, 541420, 541380	Principal Analyst	Both	\$194.92	\$200.77	\$206.79	\$213.00	\$219.39
12	541330ENG, 541715, 541420, 541380	Sr. Analyst	Both	\$164.71	\$169.65	\$174.74	\$179.98	\$185.38

Labor Categories Pricing

Item	SIN	Awarded Labor Category	Site	Year 6	Year 7	Year 8	Year 9	Year 10
				10/23/20-10/22/21	10/23/21-10/22/22	10/23/22-10/22/23	10/23/23-10/22/24	10/23/24-10/22/25
13	541330ENG, 541715, 541420, 541380	Analyst	Both	\$129.05	\$132.92	\$136.91	\$141.02	\$145.25
14	541330ENG, 541715, 541420, 541380	Jr. Analyst	Both	\$104.64	\$107.77	\$111.01	\$114.34	\$117.77
15	541330ENG, 541715, 541420, 541380	Graphics Spec./Tech. Illustrator***	Both	\$97.59	\$100.52	\$103.54	\$106.64	\$109.84
16	541330ENG, 541715, 541420, 541380	Technical Support Personnel***	Both	\$67.79	\$69.82	\$71.92	\$74.08	\$76.30
17	541330ENG, 541715, 541420, 541380	Clerical/Admin Personnel***	Both	\$59.09	\$60.87	\$62.69	\$64.57	\$66.51
18	541330ENG, 541715, 541420, 541380	Sr. Technician***	Both	\$100.00	\$103.00	\$106.09	\$109.27	\$112.55
19	541330ENG, 541715, 541420, 541380	Technician***	Both	\$93.09	\$95.89	\$98.76	\$101.73	\$104.78
20	541330ENG, 541715, 541420, 541380	Jr. Technician***	Both	\$65.01	\$66.96	\$68.96	\$71.03	\$73.16
21	541330ENG, 541715, 541420, 541380	Subject Matter Expert VI	Both	\$385.00	\$396.55	\$408.44	\$420.70	\$433.32
22	541330ENG, 541715, 541420, 541380	Subject Matter Expert V	Both	\$320.00	\$329.60	\$339.49	\$349.67	\$360.16
23	541330ENG, 541715, 541420, 541380	Subject Matter Expert IV	Both	\$303.54	\$312.64	\$322.02	\$331.68	\$341.63
24	541330ENG, 541715, 541420, 541380	Subject Matter Expert III	Both	\$263.21	\$271.11	\$279.24	\$287.62	\$296.25

LaborCategories Pricing

Item	SIN	Awarded Labor Category	Site	Year 6	Year 7	Year 8	Year 9	Year 10
				10/23/20-10/22/21	10/23/21-10/22/22	10/23/22-10/22/23	10/23/23-10/22/24	10/23/24-10/22/25
25	541330ENG, 541715, 541420, 541380	Subject Matter Expert II	Both	\$210.54	\$216.86	\$223.36	\$230.06	\$236.96
26	541330ENG, 541715, 541420, 541380	Subject Matter Expert I	Both	\$154.00	\$158.62	\$163.38	\$168.28	\$173.33
27	541330ENG, 541715, 541420, 541380	Instructor III	Both	\$173.11	\$178.31	\$183.66	\$189.16	\$194.84
28	541330ENG, 541715, 541420, 541380	Instructor II	Both	\$89.90	\$92.60	\$95.38	\$98.24	\$101.19
29	541330ENG, 541715, 541420, 541380	Instructor I	Both	\$66.53	\$68.53	\$70.59	\$72.70	\$74.88
30	541330ENG, 541715, 541420, 541380	Task Leader	Both	\$103.00	\$106.09	\$109.27	\$112.55	\$115.93
31	541611	Program Manager	Both	\$229.51	\$236.39	\$243.49	\$250.79	\$258.32
32	541611	Project Leader	Both	\$131.00	\$134.93	\$138.98	\$143.15	\$147.45
33	541611	Principal Engineer	Both	\$189.44	\$195.12	\$200.98	\$207.01	\$213.22
34	541611	Sr. Engineer	Both	\$168.98	\$174.05	\$179.27	\$184.65	\$190.19
35	541611	Engineer	Both	\$140.58	\$144.80	\$149.15	\$153.62	\$158.23
36	541611	Jr. Engineer	Both	\$91.78	\$94.53	\$97.37	\$100.29	\$103.29
37	541611	Sr. CIS/MIS Specialist	Both	\$178.90	\$184.26	\$189.79	\$195.49	\$201.35
38	541611	CIS/MIS Specialist	Both	\$144.26	\$148.59	\$153.05	\$157.64	\$162.37
39	541611	Jr. CIS/MIS Specialist	Both	\$104.40	\$107.54	\$110.76	\$114.08	\$117.51
40	541611	Sr. Management Analyst	Both	\$140.00	\$144.20	\$148.52	\$152.98	\$157.57

LaborCategories Pricing

Item	SIN	Awarded Labor Category	Site	Year 6	Year 7	Year 8	Year 9	Year 10
				10/23/20-10/22/21	10/23/21-10/22/22	10/23/22-10/22/23	10/23/23-10/22/24	10/23/24-10/22/25
41	541611	Management Analyst	Both	\$126.65	\$130.45	\$134.37	\$138.40	\$142.55
42	541611	Jr. Management Analyst	Both	\$68.56	\$70.62	\$72.73	\$74.92	\$77.16
43	541611	Sr. Facilitator	Both	\$194.08	\$199.91	\$205.90	\$212.08	\$218.44
44	541611	Facilitator	Both	\$112.84	\$116.23	\$119.71	\$123.30	\$127.00
45	541611	Graphics Specialist/ Technical Illustrator***	Both	\$97.59	\$100.52	\$103.54	\$106.64	\$109.84
46	541611	Technical Support Personnel***	Both	\$65.94	\$67.92	\$69.96	\$72.05	\$74.22
47	541611	Clerical/ Administrative Personnel***	Both	\$59.09	\$60.86	\$62.69	\$64.57	\$66.51
48	541611	Sr. Technician***	Both	\$100.00	\$103.00	\$106.09	\$109.27	\$112.55
49	541611	Technician***	Both	\$93.09	\$95.89	\$98.76	\$101.73	\$104.78
50	541611	Jr. Technician***	Both	\$65.01	\$66.96	\$68.96	\$71.03	\$73.16
51	541611	Principal Investigator	Both	\$220.00	\$226.60	\$233.40	\$240.40	\$247.62
52	541611	Task Leader	Both	\$103.00	\$106.09	\$109.27	\$112.55	\$115.93
53	541611	Executive Consultant	Both	\$308.13	\$317.38	\$326.90	\$336.71	\$346.81
54	541611	Sr. Business Consultant	Both	\$194.13	\$199.95	\$205.95	\$212.13	\$218.50
55	541611	Business Consultant	Both	\$154.07	\$158.70	\$163.46	\$168.36	\$173.41
56	541611	Sr. Information Services Consultant	Both	\$177.51	\$182.84	\$188.32	\$193.97	\$199.79

LaborCategories Pricing

Item	SIN	Awarded Labor Category	Site	Year 6	Year 7	Year 8	Year 9	Year 10
				10/23/20-10/22/21	10/23/21-10/22/22	10/23/22-10/22/23	10/23/23-10/22/24	10/23/24-10/22/25
57	541611	Information Services Consultant	Both	\$134.44	\$138.47	\$142.63	\$146.91	\$151.31
58	541611	Instructor III	Both	\$174.51	\$179.74	\$185.14	\$190.69	\$196.41
59	541611	Instructor II	Both	\$90.62	\$93.34	\$96.14	\$99.03	\$102.00
60	541611	Instructor I	Both	\$67.08	\$69.09	\$71.17	\$73.30	\$75.50
61	541614SVC 541614 611430 561210FS	Program Manager I	Both	\$161.77	\$166.62	\$171.62	\$176.77	\$182.07
62	541614SVC 541614 611430 561210FS	Program Manager II	Both	\$195.68	\$201.55	\$207.60	\$213.82	\$220.24
63	541614SVC 541614 611430 561210FS	Program Manager III	Both	\$216.08	\$222.56	\$229.24	\$236.12	\$243.20
64	541614SVC 541614 611430 561210FS	Program Manager IV	Both	\$265.00	\$272.95	\$281.14	\$289.57	\$298.26
65	541614SVC 541614 611430 561210FS	Engineer/Analyst I	Both	\$80.66	\$83.08	\$85.57	\$88.14	\$90.79
66	541614SVC 541614 611430 561210FS	Engineer/Analyst II	Both	\$94.91	\$97.75	\$100.69	\$103.71	\$106.82
67	541614SVC 541614 611430 561210FS	Engineer/Analyst III	Both	\$111.63	\$114.98	\$118.43	\$121.98	\$125.64
68	541614SVC 541614 611430 561210FS	Engineer/Analyst IV	Both	\$131.29	\$135.22	\$139.28	\$143.46	\$147.76
69	541614SVC 541614 611430 561210FS	Engineer/Analyst V	Both	\$154.52	\$159.15	\$163.93	\$168.84	\$173.91

LaborCategories Pricing

Item	SIN	Awarded Labor Category	Site	Year 6	Year 7	Year 8	Year 9	Year 10
				10/23/20-10/22/21	10/23/21-10/22/22	10/23/22-10/22/23	10/23/23-10/22/24	10/23/24-10/22/25
70	541614SVC 541614 611430 561210FS	Engineer/Analyst VI	Both	\$181.79	\$187.25	\$192.87	\$198.65	\$204.61
71	541614SVC 541614 611430 561210FS	Logistics Analyst I	Both	\$63.02	\$64.91	\$66.86	\$68.86	\$70.93
72	541614SVC 541614 611430 561210FS	Logistics Analyst II	Both	\$74.16	\$76.38	\$78.67	\$81.03	\$83.46
73	541614SVC 541614 611430 561210FS	Logistics Analyst III	Both	\$87.25	\$89.87	\$92.56	\$95.34	\$98.20
74	541614SVC 541614 611430 561210FS	Logistics Analyst IV	Both	\$102.65	\$105.73	\$108.90	\$112.16	\$115.53
75	541614SVC 541614 611430 561210FS	Logistics Analyst V	Both	\$124.87	\$128.62	\$132.48	\$136.45	\$140.55
76	541614SVC 541614 611430 561210FS	Logistics Analyst VI	Both	\$147.17	\$151.59	\$156.13	\$160.82	\$165.64
77	541614SVC 541614 611430 561210FS	Management Analyst I	Both	\$46.82	\$48.22	\$49.67	\$51.16	\$52.70
78	541614SVC 541614 611430 561210FS	Management Analyst II	Both	\$55.12	\$56.77	\$58.47	\$60.23	\$62.03
79	541614SVC 541614 611430 561210FS	Management Analyst III	Both	\$72.41	\$74.58	\$76.82	\$79.12	\$81.50
80	541614SVC 541614 611430 561210FS	Management Analyst IV	Both	\$94.30	\$97.13	\$100.04	\$103.05	\$106.14
81	541614SVC 541614 611430 561210FS	Management Analyst V	Both	\$125.57	\$129.34	\$133.22	\$137.22	\$141.33

Labor Categories Pricing

Item	SIN	Awarded Labor Category	Site	Year 6	Year 7	Year 8	Year 9	Year 10
				10/23/20-10/22/21	10/23/21-10/22/22	10/23/22-10/22/23	10/23/23-10/22/24	10/23/24-10/22/25
82	541614SVC 541614 611430 561210FS	Management Analyst VI	Both	\$157.20	\$161.92	\$166.78	\$171.78	\$176.93
83	541614SVC 541614 611430 561210FS	Information Specialist I	Both	\$55.90	\$57.57	\$59.30	\$61.08	\$62.91
84	541614SVC 541614 611430 561210FS	Information Specialist II	Both	\$80.93	\$83.36	\$85.86	\$88.43	\$91.09
85	541614SVC 541614 611430 561210FS	Information Specialist III	Both	\$93.07	\$95.86	\$98.74	\$101.70	\$104.75
86	541614SVC 541614 611430 561210FS	Information Specialist IV	Both	\$105.14	\$108.29	\$111.54	\$114.89	\$118.33
87	541614SVC 541614 611430 561210FS	Information Specialist V	Both	\$124.56	\$128.30	\$132.15	\$136.11	\$140.19
88	541614SVC 541614 611430 561210FS	Information Specialist VI	Both	\$150.49	\$155.00	\$159.65	\$164.44	\$169.38
89	541614SVC 541614 611430 561210FS	Logistics Technician I***	Both	\$53.62	\$55.22	\$56.88	\$58.59	\$60.34
90	541614SVC 541614 611430 561210FS	Logistics Technician II***	Both	\$63.07	\$64.96	\$66.91	\$68.91	\$70.98
91	541614SVC 541614 611430 561210FS	Logistics Technician III***	Both	\$78.51	\$80.86	\$83.29	\$85.79	\$88.36
92	541614SVC 541614 611430 561210FS	Logistics Technician IV***	Both	\$99.32	\$102.30	\$105.37	\$108.53	\$111.78
93	541614SVC 541614 611430 561210FS	Logistics Technician V***	Both	\$115.91	\$119.39	\$122.97	\$126.66	\$130.46

LaborCategories Pricing

Item	SIN	Awarded Labor Category	Site	Year 6	Year 7	Year 8	Year 9	Year 10
				10/23/20-10/22/21	10/23/21-10/22/22	10/23/22-10/22/23	10/23/23-10/22/24	10/23/24-10/22/25
94	541614SVC 541614 611430 561210FS	Logistics Technician VI***	Both	\$140.17	\$144.37	\$148.70	\$153.16	\$157.76
95	541614SVC 541614 611430 561210FS	Administrative Support I***	Both	\$40.26	\$41.46	\$42.71	\$43.99	\$45.31
96	541614SVC 541614 611430 561210FS	Administrative Support II***	Both	\$48.00	\$49.44	\$50.92	\$52.45	\$54.02
97	541614SVC 541614 611430 561210FS	Administrative Support III***	Both	\$58.00	\$59.74	\$61.54	\$63.38	\$65.28
98	541614SVC 541614 611430 561210FS	Administrative Support IV***	Both	\$68.00	\$70.04	\$72.14	\$74.30	\$76.53
99	541614SVC 541614 611430 561210FS	Subject Matter Expert I	Both	\$120.58	\$124.19	\$127.92	\$131.76	\$135.71
100	541614SVC 541614 611430 561210FS	Subject Matter Expert II	Both	\$139.78	\$143.98	\$148.29	\$152.74	\$157.33
101	541614SVC 541614 611430 561210FS	Subject Matter Expert III	Both	\$165.79	\$170.77	\$175.89	\$181.17	\$186.60
102	541614SVC 541614 611430 561210FS	Subject Matter Expert IV	Both	\$245.20	\$252.55	\$260.13	\$267.93	\$275.97
103	541614SVC 541614 611430 561210FS	Subject Matter Expert V	Both	\$320.00	\$329.60	\$339.49	\$349.67	\$360.16
104	541614SVC 541614 611430 561210FS	Student Aide***	Both	\$28.29	\$29.14	\$30.01	\$30.91	\$31.84
105	541614SVC 541614 611430 561210FS	Co-Op***	Both	\$50.82	\$52.35	\$53.92	\$55.53	\$57.20

Service Contract Labor Standards (SCLS) Matrix

SCLS Eligible Labor Category	SCLS Equivalent Code Title	Wage Determination No
Graphics Specialist/Technical Illustrator	15080 Graphic Artist	2015-4603
Technical Support Personal	01112 General Clerk II	2015-4603
Clerical/Administrative Personnel	01111 General Clerk I	2015-4603
Sr. Technician	30083 Engineering Technician III	2015-4603
Technician	30082 Engineering Technician II	2015-4603
Jr. Technician	30081 Engineering Technician I	2015-4603
Graphics Specialist/Technical Illustrator	13042 Illustrator II 13043 Illustrator III	2015-4603
Technical Support Personal	01111 General Clerk I 01112 General Clerk II	2015-4603
Clerical/Administrative Personnel	01111 General Clerk I	2015-4603
Sr. Technician	14044 Computer Operator IV 14045 Computer Operator V 30085 Engineering Technician V 30086 Engineering Technician VI	2015-4603
Technician	14042 Computer Operator II 14043 Computer Operator III 30082 Engineering Technician II 30083 Engineering Technician III 30084 Engineering Technician IV	2015-4603
Jr. Technician	30081 Engineering Technician	2015-4603
Logistics Technician I	30081 Engineering Technician I	2015-4603
Logistics Technician II	30082 Engineering Technician II	2015-4603
Logistics Technician III	30083 Engineering Technician III	2015-4603
Logistics Technician IV	30084 Engineering Technician IV	2015-4603
Logistics Technician V	30085 Engineering Technician V	2015-4603
Logistics Technician VI	30086 Engineering Technician VI	2015-4603
Administrative Support I	01311 Secretary I	2015-4603
Administrative Support II	01312 Secretary II	2015-4603
Administrative Support III	01313 Secretary III	2015-4603
Administrative Support IV	01020 Administrative Assistant	2015-4603
Student Aide	01111 General Clerk I	2015-4603
Co-Op	01113 General Clerk III	2015-4603

The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the indicated (**) SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

LABOR CATEGORIES AND DESCRIPTIONS

SIN 541611 Labor Category Descriptions

Program Manager

Minimum/General Experience: 10 years experience in managing analysis efforts on major programs, 5 years experience in managing the activities and staff of a research, technical, business, education or training unit.

Functional Responsibility: Provides supervision/management of the activities and staff of a research, technical, business, education or training unit.

Minimum Education: Bachelor's degree in a technical, business, education or related field.

Project Leader

Minimum/General Experience: 10 years experience in performing or managing analysis efforts on major programs.

Functional Responsibility: Provides technical project leadership/supervision to assigned projects or major phases of significant projects or programs.

Minimum Education: Bachelor's degree in a technical, business, education or related field.

Principal Engineer

Minimum/General Experience: 15 years experience.

Functional Responsibility: Performs work in which the principles, theories and general body of knowledge of engineering are required. Provides specific high-level skills and capability to a program.

Minimum Education: Bachelor's degree in engineering, one of the physical sciences, or a related field.

Sr. Engineer

Minimum/General Experience: 10 years experience.

Functional Responsibility: Performs work in which the principles, theories and general body of knowledge of engineering are required.

Minimum Education: Bachelor's degree in engineering, one of the physical sciences, or a related field.

Engineer

Minimum/General Experience: 5 years experience.

Functional Responsibility: Performs work in which the principles, theories and general body of knowledge of engineering are required.

Minimum Education: Bachelor's degree in engineering, one of the physical sciences, or a related field.

Jr. Engineer

Minimum/General Experience: 0 years experience.

Functional Responsibility: Performs work in which the principles, theories and general body of knowledge of engineering are required.

Minimum Education: Bachelor's degree in engineering, one of the physical sciences, or a related field.

Sr. CIS/MIS Specialist

Minimum/General Experience: 10 years experience.

Functional Responsibility: Plans, designs, implements, and maintains computer and management information systems and/or designs, develops, codes, debugs, and maintains software programs.

Minimum Education: Bachelor's degree in software engineering, computer science, computer information systems, management information systems, or a related field.

CIS/MIS Specialist

Minimum/General Experience: 5 years experience.

Functional Responsibility: Plans, designs, implements, and maintains computer and management information systems and/or designs, develops, codes, debugs, and maintains software programs.

Minimum Education: Bachelor's degree in software engineering, computer science, computer information systems, management information systems, or a related field. An additional 3 years applicable experience may be substituted for the degree requirement.

Jr. CIS/MIS Specialist

Minimum/General Experience: 0 years experience.

Functional Responsibility: Plans, designs, implements, and maintains computer and management information systems and/or designs, develops, codes, debugs, and maintains software programs.

Minimum Education: Bachelor's degree in software engineering, computer science, computer information systems, management information systems, or a related field. An additional 3 years applicable experience may be substituted for the degree requirement.

Sr. Management Analyst

Minimum/General Experience: 10 years experience.

Functional Responsibility: Performs analyses and or development of various facets of the acquisition or business management functions.

Minimum Education: Bachelor's degree in business or a related field

Management Analyst

Minimum/General Experience: 5 years experience.

Functional Responsibility: Performs analyses and or development of various facets of the acquisition or business management functions.

Minimum Education: Bachelor's degree in business or a related field. An additional 3 years applicable experience may be substituted for the degree requirement.

Jr. Management Analyst

Minimum/General Experience: 0 years experience.

Functional Responsibility: Performs analyses and or development of various facets of the acquisition or business management functions.

Minimum Education: Bachelor's degree in business or a related field. An additional 3 years applicable experience may be substituted for the degree requirement.

Sr. Facilitator

Minimum/General Experience: 10 years experience.

Functional Responsibility: Develops and conducts supervisory, management, organizational, and business development consulting services.

Minimum Education: Bachelor's degree in business, education or a related field.

Facilitator

Minimum/General Experience: 5 years experience.

Functional Responsibility: Develops and conducts supervisory, management, organizational, and business development consulting services.

Minimum Education: Bachelor's degree in business, education or a related field. An additional 3 years applicable experience may be substituted for the degree requirement.

Graphics Specialist/Technical Illustrator

Minimum/General Experience: 3 years experience.

Functional Responsibility: Prepares graphic illustrations for various publications.

Minimum Education: High school diploma or GED.

Technical Support Personnel

Minimum/General Experience: 2 years experience.

Functional Responsibility: Types letters, reports, tabulations, technical manuals, charts, graphs and other material.

Minimum Education: High school diploma or GED.

Clerical/Administrative Personnel

Minimum/General Experience: 0 years experience.

Functional Responsibility: Performs general administrative and clerical duties to support office, business, or administrative operations.

Minimum Education: High school diploma or GED.

Sr. Technician

Minimum/General Experience: 10 years experience.

Functional Responsibility: Serves as a computer operator, engineering technician, field service technician, network support technical, technical support representative or similar position providing support to the professional and customer staff. Specialized experience with particular systems, such as military hardware, computer software, and/or customer agency's systems, is required. May require a security clearance.

Minimum Education: High school diploma or GED.

Technician

Minimum/General Experience: 5 years experience.

Functional Responsibility: Serves as a computer operator, engineering technician, field service technician, network support technical, technical support representative or similar position providing support to the professional and customer staff.

Minimum Education: High school diploma or GED.

Jr. Technician

Minimum/General Experience: 0 years experience.

Functional Responsibility: Serves as a computer operator, engineering technician, field service technician, network support technical, technical support representative or similar position providing support to the professional and customer staff. Training and or familiarity with particular systems, such as military hardware, computer software, and/or customer agency's systems, required. May require a security clearance

Minimum Education: High school diploma or GED.

Principal Investigator

Minimum/General Experience: 25 years experience.

Functional Responsibility: Participates in areas such as development, analysis, design integration, documentation, and implementation of major initiatives, which require extensive knowledge of the related subject matter for effective execution.

Minimum Education: Bachelor Degree in Business, Accounting, Management, Engineering, Math, Technology, or related field. An additional 3 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience

Task Leader

Minimum/General Experience: 5 years experience.

Functional Responsibility: Supports tasks for one or multiple customers. May lead a specific task in support of a particular customer. Leads working groups, writes reports, prepares presentations, schedules work of others.

Minimum Education: Bachelor Degree in Business, Accounting, Management, Engineering, Math, Technology, or related field. An additional 3 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience.

Executive Consultant

Minimum/General Experience: 15 years experience.

Functional Responsibility: Serves as an advisor/analyst to customer's management team in a variety of capacities. Provides services such as facilitation, process re-engineering, identifying best practices, change management, business management techniques, organizational development, activity, or information system development methods and practices.

Minimum Education: Bachelor Degree in Business, Accounting, Management, Engineering, Math, Technology, or related field. An additional 3 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience.

Sr. Business Consultant

Minimum/General Experience: 10 years experience.

Functional Responsibility: Manages tasks or contracts for a single customer and is responsible for technical, management and cost performance. Provides services related to process improvement methods, strategic planning, change management, facilitation, and information system development methods and practices.

Minimum Education: Bachelor Degree in Business, Accounting, Management, Engineering, Math, Technology, or related field. An additional 3 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience.

Business Consultant

Minimum/General Experience: 5 years experience.

Functional Responsibility: Supports tasks for one or multiple customers. Provides services related to facilitation, change management, process improvements, market research and analysis, writes reports, prepares presentations, and conducts analyses.

Minimum Education: Bachelor Degree in Business, Accounting, Management, Engineering, Math, Technology, or related field. An additional 3 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience.

Sr. Information Services Consultant

Minimum/General Experience: 20 years experience.

Functional Responsibility: Top-level technical expert. Works with groups to solve business problems with available technology. Requires high level of diverse technical experience related to studying and analyzing systems needs, systems development, systems process analysis, design and re-engineering.

Minimum Education: Bachelor Degree in Business, Accounting, Management, Engineering, Math, Technology, or related field. An additional 3 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience.

Information Services Consultant

Minimum/General Experience: 10 years experience.

Functional Responsibility: Works with groups to solve business problems with available technology. Requires high level of diverse technical experience related to studying and analyzing systems needs, systems development, systems process analysis, design and re-engineering.

Minimum Education: Bachelor Degree in Business, Accounting, Management, Engineering, Math, Technology, or related field. An additional 3 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience.

Instructor III

Minimum/General Experience: 10 years experience.

Functional Responsibility: Develops, designs and/or provides instruction in support of professional development courses.

Minimum Education: Master Degree in related field. An additional 3 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience.

Instructor II

Minimum/General Experience: 5 years experience.

Functional Responsibility: Provide input to course development and instruction for professional development courses.

Minimum Education: Bachelor Degree in related field. An additional 3 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience.

Instructor I

Minimum/General Experience: 3 years experience.

Functional Responsibility: Assist in instruction for professional development courses.

Minimum Education: High School Diploma or GED. An additional 13 years applicable experience may be substituted for the degree requirement. Each postgraduate degree may substitute for two years experience.

SINS 541614SVC, 541614,561210FS, 611430 Labor Category Descriptions

GSA Job Title	Minimum/General Experience and Education
Program Manager I	Bachelors degree or equivalent and a minimum of 5 years experience. An additional 15 years experience may be substituted for the degree requirement.
Program Manager II	Bachelors degree or equivalent and a minimum of 10 year of general experience. An additional 15 years experience may be substituted for the degree requirement.
Program Manager III	Bachelors degree or equivalent and a minimum of 15 years of general experience. An additional 15 years experience may be substituted for the degree requirement.
Program Manager IV	Bachelors degree or equivalent and a minimum of 20 years of general experience. An additional 15 years experience may be substituted for the degree requirement.
Engineer/Analyst I	Bachelors degree or equivalent. An additional 15 years experience may be substituted for the degree requirement.
Engineer/Analyst II	Bachelors degree or equivalent and a minimum of 1 year of general experience. An additional 15 years experience may be substituted for the degree requirement.
Engineer/Analyst III	Bachelors degree or equivalent and a minimum of 3 years of general experience. An additional 15 years experience may be substituted for the degree requirement.
Engineer/Analyst IV	Bachelors degree or equivalent and a minimum of 5 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 3 years of experience.
Engineer/Analyst V	Bachelors degree or equivalent and a minimum of 10 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Engineer/Analyst VI	Bachelors degree or equivalent and a minimum of 15 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Logistics Analyst I	Bachelors degree or equivalent. An additional 15 years experience may be substituted for the degree requirement.
Logistics Analyst II	Bachelors degree or equivalent and a minimum of 1 year of general experience. An additional 15 years experience may be substituted for the degree requirement.

GSA Job Title	Minimum/General Experience and Education
Logistics Analyst III	Bachelors degree or equivalent and a minimum of 3 years of general experience. An additional 15 years experience may be substituted for the degree requirement.
Logistics Analyst IV	Bachelors degree or equivalent and a minimum of 5 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 3 years of experience.
Logistics Analyst V	Bachelors degree or equivalent and a minimum of 10 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Logistics Analyst VI	Bachelors degree or equivalent and a minimum of 15 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Management Analyst I	Bachelors degree or equivalent. An additional 15 years experience may be substituted for the degree requirement.
Management Analyst II	Bachelors degree or equivalent and a minimum of 1 year of general experience. An additional 15 years experience may be substituted for the degree requirement.
Management Analyst III	Bachelors degree or equivalent and a minimum of 3 years of general experience. An additional 15 years experience may be substituted for the degree requirement.
Management Analyst IV	Bachelors degree or equivalent and a minimum of 5 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 3 years of experience.
Management Analyst V	Bachelors degree or equivalent and a minimum of 10 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Management Analyst VI	Bachelors degree or equivalent and a minimum of 15 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Information Specialist I	Bachelors degree or equivalent. An additional 15 years experience may be substituted for the degree requirement.
Information Specialist II	Bachelors degree or equivalent and a minimum of 1 year of general experience. An additional 15 years experience may be substituted for the degree requirement.
Information Specialist III	Bachelors degree or equivalent and a minimum of 3 years of general experience. An additional 15 years experience may be substituted for the degree requirement.
Information Specialist IV	Bachelors degree or equivalent and a minimum of 5 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 3 years of experience.
Information Specialist V	Bachelors degree or equivalent and a minimum of 10 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Information Specialist VI	Bachelors degree or equivalent and a minimum of 15 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Logistics Technician I**	High School diploma or equivalent.

GSA Job Title	Minimum/General Experience and Education
Logistics Technician II**	High School diploma or equivalent and a minimum of 3 years of experience. A Bachelor's degree may be substituted for the experience requirement.
Logistics Technician III**	Bachelors degree or equivalent and a minimum of 3 years of general experience. An additional 15 years experience may be substituted for the degree requirement.
Logistics Technician IV**	Bachelors degree or equivalent and a minimum of 5 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 3 years of experience.
Logistics Technician V**	Bachelors degree or equivalent and a minimum of 10 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Logistics Technician VI**	Bachelors degree or equivalent and a minimum of 15 years of general experience. An additional 15 years experience may be substituted for the degree requirement. An advanced degree may be substituted for 5 years of experience.
Administrative Support I**	HS diploma or equivalent. Provides minimum level of support typical of receptionist/clerical duties.
Administrative Support II**	HS diploma or equivalent and 3 years of general experience. Provides support typical of an administrative assistant to a single individual or group.
Administrative Support III**	HS diploma or equivalent and 5 years of general experience. Provides a variety of skills necessary to support one or more functions such as data entry, graphic support, coordination, etc.
Administrative Support IV**	HS diploma or equivalent and 7 years of general experience. Provides skills necessary to work alone such as a senior graphics support person.
Subject Matter Expert I	Requires special knowledge and or skills associated with a particular technology/functional area and a minimum of 3 years of general experience.
Subject Matter Expert II	Bachelors degree and a minimum of 3 years of general experience. Requires special knowledge and or skills associated with a particular technology/functional area. An additional 15 years experience may be substituted for the degree requirement.
Subject Matter Expert III	Masters degree and a minimum of 5 years of general experience. Requires special knowledge and or skills associated with a particular technology/functional area. A Bachelor's degree and an additional 15 years experience or an additional 10 years experience may be substituted for the Master's degree requirement.
Subject Matter Expert IV	A PhD degree and a minimum of 10 years of general experience. Requires special knowledge and or skills associated with a particular technology/functional area. A Masters degree and an additional 15 years experience or a Bachelors degree and an additional 10 years experience or an additional 15 years experience may be substituted for the degree requirement.
Subject Matter Expert V	Masters degree and a minimum of 20 years of general experience. Special knowledge and experience in a specific area. Provides consulting to high level management.
Student Aide**	Currently enrolled in High School and eligible to work.
Co-Op**	HS diploma or equivalent. Currently enrolled in an institution of higher learning working towards a degree.

Program Manager (I, II, III, IV)

Provides technical project leadership/supervision to assigned projects or major phases of significant projects or programs.

Engineer/Analyst (I, II, III, IV, V, VI)

Performs work in which the principles, theories and general body of knowledge of engineering, operations research, or science is required. Work is generally performed in association with the development, acquisition, fielding, operation, and sustainment of material or systems.

Logistics Analyst (I, II, III, IV, V, VI)

Performs logistics analyses and logistics tasks associated with the development, acquisition, fielding, operation, and sustainment of material or systems.

Management Analyst (I, II, III, IV, V, VI)

Performs analyses and or development of various facets of the acquisition or business management functions associated with the development, acquisition, fielding, operation, and sustainment of material or systems.

Information Specialist (I, II, III, IV, V, VI)

Plans, designs, implements, and maintains computer and management information systems and/or designs, develops, codes, debugs, and maintains software programs.

Logistics Technician (I, II, III, IV, V, VI)

Performs a variety of logistics functions which are broad in nature and include warehousing, training, packaging shipping, and maintaining, repairing, operating facilities and/or equipment, computer operator, engineering technician, field service technician, network support technical, technical support representative or similar position providing support to the professional and customer staff.

Administrative Support (I, II, III, IV)

May perform general administrative data entry graphics support, or clerical duties associated with the development, acquisition, fielding, operation, and sustainment of material or systems.

Subject Matter Expert (I, II, III, IV, V)

Serves as an advisor/analyst that has specialized acquisition, logistics, technical and/or business expertise in the specific functional tasks required for performance in an individual task order. May serve as the project lead for either a contract or task. May serve as the primary customer point of contact for an activity.

SINS 541330ENG, 541715, 541420, 541380 Labor Category Descriptions

GSA Job Title	Minimum/General Experience	Functional Responsibility	Minimum Education
Program Manager	10 years experience in managing analysis efforts on major programs, 5 years experience in managing the activities and staff of a research, technical, business, education or training unit.	Provides supervision/management of the activities and staff of a research, technical, business, education or training unit.	Bachelors degree in a technical, business, education or related field.
Project Leader	10 years experience in performing or managing analysis efforts on major programs.	Provides technical project leadership/supervision to assigned projects or major phases of significant projects or programs.	Bachelors degree in a technical, business, education or related field.
Principal Engineer/Scientist	15 years experience	Performs work in which the principles, theories and general body of knowledge of engineering or science are required. Provides specific high-level skills and capability to a program.	Bachelors degree in engineering, one of the physical sciences, or a related field.
Senior Engineer/Scientist	10 years experience	Performs work in which the principles, theories and general body of knowledge of engineering or science are required.	Bachelors degree in engineering, one of the physical sciences, or a related field.
Engineer/Scientist	5 years experience	Performs work in which the principles, theories and general body of knowledge of engineering or science are required.	Bachelors degree in engineering, one of the physical sciences, or a related field.
Jr. Engineer/Scientist	3 years experience	Performs work in which the principles, theories and general body of knowledge of engineering or science required.	Bachelors degree in engineering, one of the physical sciences, or a related field.

GSA Job Title	Minimum/General Experience	Functional Responsibility	Minimum Education
Principal IT Specialist	15 years experience	Plans, designs, implements, and maintains computer and management information systems and/or designs, develops, codes, debugs, and maintains software programs.	Bachelors degree in software engineering, computer science, computer information systems, management information systems, or a related field.
Sr. IT Specialist	10 years experience	Plans, designs, implements, and maintains computer and management information systems and/or designs, develops, codes, debugs, and maintains software programs.	Bachelors degree in software engineering, computer science, computer information systems, management information systems, or a related field.
IT Specialist	5 years experience	Plans, designs, implements, and maintains computer and management information systems and/or designs, develops, codes, debugs, and maintains software programs.	Bachelors degree in software engineering, computer science, computer information systems, management information systems, or a related field. An additional 5 years applicable experience may be substituted for the degree requirement.
Jr. IT Specialist	0 years experience	Plans, designs, implements, and maintains computer and management information systems and/or designs, develops, codes, debugs, and maintains software programs.	Bachelors degree in software engineering, computer science, computer information systems, management information systems, or a related field. An additional 5 years applicable experience may be substituted for the degree requirement.
Principal Analyst	15 years experience	Performs analyses and or development of various facets of the acquisition or business management functions.	Bachelors degree in business or a related field.
Sr. Analyst	10 years experience	Performs analyses and or development of various facets of the acquisition or business management functions.	Bachelors degree in business or a related field.
Analyst	5 years experience	Performs analyses and or development of various facets of the acquisition or business management functions.	Bachelors degree in business or a related field. An additional 5 years applicable experience may be substituted for the degree requirement.

GSA Job Title	Minimum/General Experience	Functional Responsibility	Minimum Education
Jr. Analyst	0 years experience	Performs analyses and or development of various facets of the acquisition or business management functions.	Bachelors degree in business or a related field. An additional 5 years applicable experience may be substituted for the degree requirement.
Graphics Specialist/Technical Illustrator	3 years experience	Prepares graphic illustrations for various publications.	High school diploma or GED.
Technical Support Personnel	2 years experience	Types letters, reports, tabulations, technical manuals, charts, graphs and other material.	High school diploma or GED.
Clerical/Administrative Personnel	0 years experience	Performs general administrative and clerical duties to support office, business, or administrative operations.	High school diploma or GED.
Sr. Technician	10 years experience	Serves as a computer operator, engineering technician, field service technician, network support technical, technical support representative or similar position providing support to the professional and customer staff.	High school diploma or GED.
Technician	5 years experience	Serves as a computer operator, engineering technician, field service technician, network support technical, technical support representative or similar position providing support to the professional and customer staff.	High school diploma or GED.
Jr. Technician	0 years experience	Serves as a computer operator, engineering technician, field service technician, network support technical, technical support representative or similar position providing support to the professional and customer staff.	High school diploma or GED.

GSA Job Title	Minimum/General Experience	Functional Responsibility	Minimum Education
Subject Matter Expert VI	25+ years experience of defense/industrial or acquisition experience in the field of expertise	Serves as a senior advisor/analyst that has acknowledged specialized acquisition, logistics, technical and/or business expertise in the specific functional tasks required for performance in a individual task order. May serve as the project lead for either a contract or task. May serve as the primary customer point of contact for an activity. Nationally recognized in field of expertise.	Masters or Doctorate degree in either a technical, business, or management area or a Bachelors degree in an engineering or related technical field. Bachelors degree with an additional 3 years of applicable experience may be substituted for the degree requirement.
Subject Matter Expert V	20 years experience of defense/industrial or acquisition experience in the field of expertise	Serves as a senior advisor/analyst that has acknowledged specialized acquisition, logistics, technical and/or business expertise in the specific functional tasks required for performance in a individual task order. May serve as the project lead for either a contract or task. May serve as the primary customer point of contact for an activity. Nationally recognized in field of expertise.	Master or Doctorate degree in either a technical, business, or management area or a Bachelors degree in an engineering or related technical field. Bachelors degree with an additional 3 years of applicable experience may be substituted for the degree requirement.
Subject Matter Expert IV (previously SME)	15 years experience of defense/industrial or acquisition experience in the field of expertise	Serves as a senior advisor/analyst that has acknowledged specialized acquisition, logistics, technical and/or business expertise in the specific functional tasks required for performance in a individual task order. May serve as the project lead for either a contract or task. May serve as the primary customer point of contact for an activity.	Masters or Doctorate degree in either a technical, business, or management area or a Bachelors degree in an engineering or related technical field. Bachelors degree with an additional 3 years of applicable experience may be substituted for the degree requirement.
Subject Matter Expert III	10 Years defense/industrial experience in the field of expertise	Serves as an advisor/analyst that has specialized acquisition, logistics, technical and/or business expertise in the specific functional tasks required for performance in an individual task order. May serve as the project lead for either a contract or task. May serve as the primary customer point of contact for an activity.	Masters Degree in field related to Task. Bachelors degree with an additional 3 years of applicable experience may be substituted for the advanced degree requirement.

Minimum/General			
GSA Job Title	Experience	Functional Responsibility	Minimum Education
Subject Matter Expert II	8 Years defense/industrial experience in the field of expertise.	Serves as an advisor/analyst that has specialized acquisition, logistics, technical and/or business expertise in the specific functional tasks required for performance in an individual task order. May serve as the project lead for either a contract or task. May serve as the primary customer point of contact for an activity.	Masters Degree in field related to Task. Bachelors degree with an additional 3 years of applicable experience may be substituted for the advanced degree requirement.
Subject Matter Expert I	5 Years defense/industrial experience in the field of expertise	Serves as a advisor/analyst that has specialized acquisition, logistics, and/or technical expertise in the specific functional tasks required for performance in an individual task order. May serve as the project lead for either a contract or task. May serve as the primary customer point of contact for an activity.	Masters Degree in field related to Task. Bachelors degree with an additional 3 years of applicable experience may be substituted for the advanced degree requirement.
Instructor III	10 Years	Develops, designs and/or provides instruction in support of professional development courses.	Masters Degree in related field.
Instructor II	5 Years	Provides input to course development and instruction for professional development courses.	Bachelors degree in related field. An additional 3 years of applicable experience or appropriate certification may be substituted for the degree requirement.
Instructor I	3 Years	Assist in instruction for professional development courses.	High school diploma or GED.
Task Leader	5 Years experience in supervising task orders and service projects.	Provide leadership for task and assigned personnel.	Bachelors Degree in field related to Task. An additional 3 years of applicable experience may be substituted for the degree requirement.

- For all labor categories, a dvanced degrees may be substituted for 5 years of experience.