GENERAL SERVICES ADMINISTRATION
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

CONSOLIDATED SCHEDULE CONTRACT
Contract Number: GS-00F-024CA


Professional Engineering Services (PES) C871
Contract Period: January 23, 2015, through January 22, 2020

Mission Oriented Business Integrated Services (MOBIS) C874
Contract Period: January 23, 2015, through January 22, 2020

Logistics Worldwide (LOGWORLD) Schedule 874 V
Contract Period: January 23, 2015, through January 22, 2020

IT 70 – General Purpose Commercial Information Technology Equipment Software and Services (IT) (70)
Contract Period: January 23, 2015, through January 22, 2020
For more information on ordering from Federal Supply Schedules, click on the FSS Schedules link at: [http://www.fss.gsa.gov](http://www.fss.gsa.gov)

**Advanced Management Strategies Group**
3800 Fettler Park Drive, Suite 103
Dumfries, Virginia 22025

**Taxpayer**
26-2821701

**CAGE Code**
551W8

**DUNS Number**
827128187

**Business Size**
Service-Disabled Veteran-Owned Small Business (SDVOSB)

**For More Information, Please Contact**

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1.0 ABOUT ADVANCED MANAGEMENT STRATEGIES GROUP

Advanced Management Strategies Group (AMSG) is a department of Veterans Affairs (VA) verified Service-Disabled Veteran-Owned Small Business (SDVOSB) founded in 2008 supporting the public and private sectors. We offer quality program support services across all phases of the program management lifecycle – from concept/requirements definition to platform/solution deployment and maintenance. AMSG, headquartered in Dumfries, Virginia, provides an agile and responsive capability with core services including Program Management Support Services, Logistics Services, Systems Engineering, Independent Validation & Verification (IV&V), Product Lifecycle Management (PLM) processes and tools, and IT Services management. AMSG employs a dedicated team of professionals who provide responsive support to our customers, by incorporating leading edge ideas, tools and processes. AMSG supports the following customers: Department of Homeland Security (DHS); U.S. Marine Corps (USMC); United States Army; United States Navy, and the VA. We support military and government agencies and help develop business processes and facilitate mission requirements, helping to guide, organize and develop technology and infrastructure support and enhance business relationships that contribute to customer success and mission accomplishment.

2.0 OUR SERVICES

2.1 BUSINESS OPERATIONS

AMSG provides a wide array of critical business, program and financial management support to commercial and government clients. Our management team has over 100 years of combined PM experience and all hold MBAs. Through innovation, imagination and the application of proven program management principles, we provide support for business operations and business process improvement (Lean Six Sigma) to government and commercial clients alike. Our analysts also participate in identifying, managing, and tracking government appropriations to ensure that fiscal year execution programs are well planned and executed according to plan. This support includes the maintenance of audit trails to remain abreast of the latest controls, reflecting the progression of budgets throughout the Planning Programming and Budgeting System (PPBS). Using those controls, we assist in tracking the initiation, commitment, obligation and expenditure of allocated funds in order to respond to the Financial Management community, execution requests and ensure timely processing and expenditure of those funds.

- Program/Project Management Support (DoD 5000, PMBoK)
- Project and Product Lifecycle Management (PLM)
- Cost Analysis (Cost Benefit Analysis) and Budget Management
- Business Process Improvement and Change Management Consulting (Lean Six Sigma)
2.2 TECHNOLOGY DEVELOPMENT AND SUPPORT
AMSG technology specialists support design, development and sustainment of systems and technology capabilities. AMSG has trained information technology development and sustainment professionals who have CMMI, and ITIL training and certifications and can assist with a variety of systems engineering, IT infrastructure development and independent validation and verification activities. Our personnel carry a variety of ITIL, CMMI and IEEE certifications and have the knowledge and experience to support customer’s needs.

- Systems Engineering and IT Network Support
- Knowledge Management, Workflow, Data Visualization via Microsoft SharePoint and associated Technologies
- Independent Verification & Validation (IV&V) of Technology Infrastructure

2.3 CAPABILITY DEVELOPMENT
AMSG assists with requirements analysis and helps develop/define operational concepts and define capability needs. AMSG has a core group of professionals with experience working within the Joint Capabilities Integration Development System (JCIDS) process. JCIDS is in full compliance with both CJCSI 3170 and CJCSM 3170. We combine relevant operational experience with in-depth understanding of processes and procedures to develop comprehensive and relevant Concepts of Employment. We support Doctrine development and review, writing and staffing of requisite JCIDS documentation including: Functional Area Analyses (FAAs); Functional Needs Analyses (FNAs); Functional Solutions Analyses (FSAs); Initial Capabilities Documents (ICDs); Capability Development Documents (CDDs); and Capability Production Documents (CPDs).

- Requirements Development and Integration (CBA, ICD, JCIDS)
- Capabilities Analysis
- DOTMLPF Analysis

2.4 LOGISTICS
AMSG provides support for acquisition logistics program requirements and conducts fielding, and sustainability analysis and develops critical program documents. In addition, we support supply, warehouse and distribution operations. AMSG provides the full spectrum of logistics support. In support of the Department of Veterans Affairs (VA), Office of Information & Technology (OIT), Wireless Fidelity (WiFi) upgrade, we provide an efficient, affordable and effective Scheduling, Logistics and Supply Management (SL&SM) capability that provides the right people, processes and technologies logistics and supply information to manage the entire logistics process from identification of initial item need to arrival on-site for installation. Further, the solution provides a state-of-the-art distribution facility for the order tracking, receipt, inventory, kitting, shipment and quality assurance of all equipment associated with the nationwide WiFi installation effort. Also, AMSG provides the expertise needed to develop, update and monitor the Integrated Master Schedule (IMS) on a weekly basis. We support 66 sites under two task orders (26 - WiFi 1, 40 - WiFi 2). We provide reconciliations between the O/H inventory posture and eBoM’s. These are conducted to minimize/address discrepancies and to ensure material requirements are adequately met in an accurate/timely fashion. Since June 2012, we have coordinated/shipped/ delivered 128 shipments (mixture of
small parcels & freight skids totaling 46,051 lbs.) on-time to various locations in CONUS & Alaska using the most economic means possible.

- Logistics Analysis and Supply Management (ILS, Physical Storage & Distribution)
- Training Systems and Curriculum Evaluation & Development & Training Delivery

2.5 FACILITIES MANAGEMENT

AMSG facility professionals provide support for the full spectrum of facility requirements, to help determine strategies and then support design, build and sustainment of facilities using industry best practices and tools. AMSG is partnered with major Facility Engineering design and development firms such as HILL Engineering, and American Systems and we understand the nature of the work and challenges in supporting construction projects. For overseas projects we have a clear understanding of the security requirements outlined by Department of State. Our design engineers (DEs) are experienced and trained in and adhere to the application of applicable industry codes: International Building Code (IBC), National Electric Code (NEC), applicable Foreign Affairs Manual (FAM), Foreign Affairs Handbook (FAH), and DS-approved security guidelines and templates. Our Overseas installation teams have performed all work according to industry best practices, including NEC codes, Occupational Safety & Health Administration (OSHA) standards, and Department guides inclusive of DS standards, DS application guidelines, standard operating procedures (SOPs). Team AMSG brings exceptional Program Management, Construction and Facilities Management expertise to our customers. Over the last decade, our teammate Hill has delivered some of the world’s largest, most complex, and most highly lauded construction projects. Teammates American Systems and FEA have also supported or are supporting critical State Department facilities projects. Together, we are experienced in supporting the entire project lifecycle for a wide range of government, commercial, and nonprofit clients. We have the knowledge, training, experience and expertise to deliver on day one and throughout the period of performance.

- Facility Planning and development
- Facilities maintenance tools and techniques
- Outsourcing analysis
3.0 CUSTOMER INFORMATION

3.1 AWARDED SPECIAL ITEM NUMBERS:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C871-1</td>
<td>C871-1RC</td>
<td>Strategic Planning for Technology Programs/Activities</td>
</tr>
<tr>
<td>C871-2</td>
<td>C871-2RC</td>
<td>Concept Development and Requirements Analysis</td>
</tr>
<tr>
<td>C871-3</td>
<td>C871-3RC</td>
<td>System Design, Engineering and Integration</td>
</tr>
<tr>
<td>C871-4</td>
<td>C871-4RC</td>
<td>Test and Evaluation</td>
</tr>
<tr>
<td>C871-5</td>
<td>C871-5RC</td>
<td>Integrated Logistics Support</td>
</tr>
<tr>
<td>C871-6</td>
<td>C871-6RC</td>
<td>Acquisition and Life Cycle Management</td>
</tr>
<tr>
<td>C874-1</td>
<td>C874-1RC</td>
<td>Integrated Consulting Services</td>
</tr>
<tr>
<td>C874-4</td>
<td>C874-4RC</td>
<td>Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration, Learning Management, Internships</td>
</tr>
<tr>
<td>C874-6</td>
<td>C874-6RC</td>
<td>Acquisition Management Support</td>
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<tr>
<td>C874-7</td>
<td>C874-7RC</td>
<td>Integrated Business Program Support Services</td>
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<td>C874-501</td>
<td>C874-501RC</td>
<td>Supply and Value Chain Management</td>
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<tr>
<td>C874-503</td>
<td>C874-503RC</td>
<td>Distribution and Transportation Logistics Services</td>
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<tr>
<td>C874-505</td>
<td>C874-505RC</td>
<td>Logistics Training Services</td>
</tr>
<tr>
<td>C874-507</td>
<td>C874-507RC</td>
<td>Operations &amp; Maintenance Logistics Management and Support Services</td>
</tr>
<tr>
<td>C132-51</td>
<td>C132-51RC</td>
<td>Information Technology Professional Services</td>
</tr>
</tbody>
</table>

3.2 LABOR CATEGORY DESCRIPTIONS
Please see Section 5.0 for Labor Category Descriptions.

3.3 LABOR RATES
Please see Section 6.0 for Labor Rates.

3.4 SERVICE CONTRACT ACT
Advanced Management Strategies Group, Inc. (d.b.a.) AMSG certifies the GSA awarded rates meet or exceed the minimum wage rate as identified in Wage Determination 2005-2103, Revision 14, dated 07/25/2014, currently incorporated into Consolidated Solicitation for the SCA non-exempt labor categories identified in the matrix below.

<table>
<thead>
<tr>
<th>SCA Eligible Labor Category</th>
<th>SCA Equivalent Code - Title</th>
<th>Wage Determination No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant</td>
<td>01311 - Secretary I</td>
<td>2005-2103</td>
</tr>
<tr>
<td>Administrative/Clerical Assistant III</td>
<td>01313 - Secretary III</td>
<td>2005-2103</td>
</tr>
</tbody>
</table>

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor WD Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the Contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.
If AMSG proposes in an area with higher SCA rates or one subject to a Collective Bargaining Agreement (CBA) we comply with FAR 22.1008-2, which may result in higher wages being required that exceeds our approved GSA rate. AMSG will notify their Procurement Contracting Officer (PCO) and submit a modification to their contract via the eMod system accordingly.

3.5 **SCOPE AND DISCOUNTS**

3.5.1 **Maximum Order**
$1,000,000.00

3.5.2 **Minimum Order**
$100.00

3.5.3 **Prompt Payment Discount**
AMSG offers a Prompt Payment discount of 1% off each invoice paid within 15 days with NET due at 30 days. The prompt payment discount term must be identified on all quotes and invoices issued under this GSA schedule contract.

3.5.4 **Volume Discount**
AMSG offers a volume discount of 6% for each task order exceeding $2,000,000.00 is offered.

3.5.5 **Geographic Coverage**
FOB Destination, Domestic Only delivery, with the exact time to be specified on individual Delivery/Task Orders. The geographic location for all labor categories is domestic delivery that includes 50 states, Washington D.C., and Puerto Rico only.

3.5.6 **Point of Production**
The primary point of production is the AMSG headquarters, located in Dumfries, Virginia.

3.5.7 **Acceptance of Government Credit Cards**
Government credit cards will be accepted for orders at or below the micro-purchase threshold.

3.5.8 **Foreign Items**
Not Applicable

3.5.9 **Time of Delivery**
Specified in each task order.

3.5.10 **Expedited Delivery**
None

3.5.11 **Overnight and 2-Day Delivery**
None
3.5.12 Urgent Requirements
Not available

3.5.13 F.O.B. Point(s)
Destination

3.5.14 Ordering Address
AMSG
Attention: Christine Taylor, GSA Schedule Manager
3800 Fettler Park Drive, Suite 103
Dumfries, Virginia, 22025
571/931-0435
cctaylor@amsgcorp.net

3.5.15 Ordering Procedures
The ordering procedures for supplies and services, information on Blanket Purchase Agreements (BPA), and a sample BPA can be found at the GSA/FSS Schedule homepage (http://fss.gsa.gov/schedules).

3.5.16 Payment Address is as Follows
Payment by mail: AMSG
Attention: Patsy Godley, Receivables Manager
3800 Fettler Park Drive, Suite 103
Dumfries, Virginia, 22025
571/931-0435

Payment by wire transfer: Cardinal Bank
c/o AMSG
Routing Transit Number: 056004623
Account Number: 091900548

3.5.17 Terms and Conditions of Government Purchase Card Acceptance
Government commercial credit cards will be acceptable for payments. Bank account information will be shown on the invoices.

3.5.18 Section 508
If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services will be addressed on a task order basis. The EIT standards can be found at www.Section508.gov.

3.5.19 Data Universal Numbering System (DUNS) Number
827128187

3.5.20 System for Word Management Registration (SAM) Database
Advanced Management Strategies Group (AMSG) is registered in the System for Word Management Registration (SAM) Database.
4.0 AMSG OFFERING

4.1 C871 – PROFESSIONAL ENGINEERING SERVICES (PES) SCHEDULE 871

The PES Schedule provides clients an efficient, streamlined, and cost-effective way to acquire a broad range of professional engineering services. It provides access to engineering services from AMSG across the full life cycle of an engineering project in the areas of chemical, civil, electrical, and mechanical engineering and related sub-disciplines. Engineering services include planning, development, evaluation, design, process optimization, repair, control, and operation of equipment, systems, and processes. PES does not include architect-engineer services as defined in the Brooks Act and FAR Part 2, nor does it include design or construction services as defined in the Federal Acquisition Regulation Part 36 and Part 2.

AMSG offers expertise providing engineering services, including planning and evaluation of building systems and power generation technology, development and analysis of engineering requirements, design, engineering, and testing of building energy systems, project acquisition support, and project installation, commissioning, and measurement and verification. AMSG’s engineering services have resulted in the development of solutions for our customers’ system, facility, energy, and communication requirements.

4.1.1 SIN C871-1/RC (including Recovery Contracting): Strategic Planning for Technology Programs/Activities

Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Typical associated tasks include, but are not limited to, an analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies analysis, training, and consulting.

4.1.2 SIN C871-2/RC: Concept Development and Requirements Analysis

Services required under this SIN involve abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission, or activity. Typical associated tasks include, but are not limited to, requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, developing and completing fire safety evaluation worksheets as they relate to professional engineering services, regulatory compliance support, technology/system conceptual designs, training, and consulting.

4.1.3 SIN C871-3/RC: System Design, Engineering, and Integration

Services required under this SIN involve the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to, computer-aided design, e.g. CADD, design studies and analysis, design review services, shop drawing review services, submittal
review services, conducting fire protection facility surveys, developing risk reduction strategies and recommendations to mitigate identified risk conditions, fire modeling, performance-based design reviews, high level detailed specification and scope preparation, configuration, management, and document control, fabrication, assembly and simulation, modeling, training, and consulting.

4.1.4 SIN C871-4/RC: Test and Evaluation Services
Services under this SIN involve the application of various techniques demonstrating that a system (subsystem, program, project, or activity) performs in accordance with the objectives outlined in the original design. Typical associated tasks include, but are not limited to, testing of a prototype, first article(s) testing, environmental testing, performing inspections, and witnessing acceptance testing of fire protection and life safety systems as they relate to professional engineering services, independent verification and validation reverse engineering, simulation and modeling (to test the feasibility of a concept), system, quality assurance, physical testing of the product system, training, and consulting.

4.1.5 SIN C871-5/RC: Integrated Logistics Support Services
Services required under this SIN involves the analysis, planning and detailed design of all engineering specific logistics support including material goods, personnel, and operational maintenance and repair of systems throughout their lifecycles, excluding those systems associated with real property. Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, training, and consulting. Example: The full range of life cycle logistics support for the navigation satellite will be identified and designed in this stage including training, operation and maintenance requirements, and replacement procedures. This SIN does not include architect engineer services as defined by the Brooks Act and the Federal Acquisition Regulations (FAR) Part 2 and does not include design or construction services defined in the FAR, Part 2 and Part 36.

4.1.6 SIN C871-6/RC: Acquisition and Life Cycle Management Services
Services required under this SIN involve all of the planning, budget, contract and systems/program management functions required to procure and/or produce, render operational and provide life cycle support (maintenance, repair, supplies, engineering specific logistics) to (technology based) systems, activities, subsystems, projects, etc. Typical associated tasks include, but are not limited to operation and maintenance, evaluation of inspection, testing, and maintenance program for fire protection and life safety systems, program/project management, technology transfer/insertion, training and consulting. Example: During this stage the actual manufacturing, launch, and performance monitoring of the navigation satellite will be assisted through project management, configuration management, reliability analysis, engineering retrofit improvements and similar functions. This SIN does not include architect engineer services as defined by the Brooks Act and the Federal Acquisition Regulations (FAR) Part 2 and does not include design or construction services defined in the FAR, Part 2 and Part 36.
4.2 C874 – Mission-Oriented Business Integrated Services (MOBIS) Schedule 874

AMSG offers a full range of management and consulting services that can improve a federal agency’s performance and their endeavor in meeting mission goals. We support client’s efforts to improve performance, quality, timeliness, and efficiency of service through the use of specialized consulting and training services, surveys, competitive sourcing, and project management. These services facilitate agencies’ response to dynamic, evolutionary influences and mandates, and enable them to continuously improve mission performance. AMSG is helping agencies to meet business, compliance, and operational requirements, including quality management, business process reengineering, strategic and business planning, and benchmarking. We are also supporting strategic sourcing, ISO 9000 and ISO 14000 compliance, organizational assessments and evaluations, process improvements, performance measurement, change management, and training.

4.2.1 SIN C874-1/RC: Integrated Consulting Services

Provide expert advice, assistance, guidance, or counseling in support of an agency’s mission-oriented business functions. Services covered by this SIN are: Management or strategy consulting, program planning, audits, and evaluations, studies, analyses, scenarios, and reports relating to an agency’s mission-oriented business programs or initiatives, such as defense studies, tabletop exercises, or scenario simulations, educational studies, regulatory or policy studies, health care studies, economic studies, and preparedness studies, executive/management coaching services, customized business training as needed to successfully perform/completed a consulting engagement, policy and regulation development assistance, expert witness services in support of litigation, claims, or other formal cases, advisory and assistance services in accordance with FAR 37.203. Financial audits are covered under GSA Schedule 520. Financial and Business Services are not allowed under this SIN. The term “consulting” as defined herein does not include staff augmentation.

4.2.2 C874-4/RC: Training Services: Instructor-Led Training, Web-Based Training and Education Courses, Course Development and Test Administration, Learning Management, Internships

Services under this SIN include Proposed courses shall be commercially-available off-the-shelf training and/or educational courses that are delivered via an Instructor-led (i.e. traditional classroom setting or conference/seminar) and/or web-based (i.e. Internet/Intranet, software packages and computer applications) system. Courses shall have a defined course title, length of time (i.e. hours, days, semesters, etc.), description of material to be taught (i.e. syllabi, table of contents, etc.), and whether materials are included in the price. (i.e. books, pamphlets, software, etc.). Support materials not included may be offered under SIN 874-5, C874-9.

Proposed professional services shall be in support of planning, creating, and/or executing testing and test administration, learning management, internship, or development of new courses or subject matter delivered via an instructor-led (i.e. traditional classroom setting or conference/seminar) and/or web-based (i.e. Internet/Intranet, software packages and computer applications) system. Proposed customization services are the result of planning, creating, and/or executing a proprietary format and may be priced as a flat rate or as Labor/hours using
professional labor categories (i.e. Subject Matter Experts (SMEs), Program Manager, Project Manager, Research Assistant, Technical Specialist, etc.), subject matter(s), Systems requirements and methodology(ies) to be used should be stated. Acquisition training will be accomplished under SIN C874-8. Functional industry-specific training covered under other schedules will not be accomplished under this SIN.

A customized course(s) shall include labor categories (i.e. Subject Matter Experts (SMEs), Program Manager, Project Manager, Research Assistant, Technical Specialist, etc.), subject matter(s), and methodology(ies) to be used.

4.2.3 SIN C874-6/RC Acquisition Management Support

Contractors shall provide professional support services to agencies in conducting federal acquisition management activities. Services covered by this SIN are: acquisition planning assistance, including market research and recommending procurement strategy; acquisition document development, including cost/price estimates, quality assurance surveillance plans, statements of work, synopses, solicitations, price negotiation memoranda, etc.; expert assistance in supporting proposal evaluations, including price/cost analysis or technical proposal analysis; contract administration support services, including assistance with reviewing contractor performance, developing contract modifications, and investigating reports of contract discrepancies; contract close-out assistance; Competitive Sourcing support, including OMB Circular A-76 studies, strategic sourcing studies, privatization studies, public-private partnerships, and Federal Activities Inventory Reform (FAIR) Act studies.

Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited under MOBIS. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address them prior to task order award. For more information, see www.gsa.gov/mobis.

NOTE: Grants management services are not covered under this SIN. Refer to, SIN C520-22, Grants Management Support Services.

4.2.4 SIN C874-7/RC Integrated Business Program Support Services

Contractors shall provide services to assist agencies in managing their mission-oriented business projects or programs and achieving mission performance goals. Services covered by this SIN include:

- All phases of program or project management, from planning to closeout
- Operational/administrative business support services in order to carry out program objectives

NOTE 1: Program support services where the preponderance of work is specifically covered under other GSA Schedules are not permitted under this SIN; please refer to the Scope of Work in Part I of the MOBIS solicitation for further information.

NOTE 2: Administrative support services are authorized under this SIN; however, they must be provided in conjunction with other professional business services covered under this Schedule.
and must be performed under the supervision of the contractor’s Project or Program Manager. Personal services as defined in FAR are prohibited under MOBIS.

4.3 **C874 V – Logistics Worldwide (LOGWORLD) SCHEDULE 874 V**

4.3.1 **SIN C874-501/RC Supply and Value Chain Management**

Services under this SIN include all phases of planning, acquisition and management of logistics systems. These services include, but are not limited to, planning, acquisition, design, development, testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal. Examples of the type of services that may be performed under this SIN include: Logistics consulting for planning for the acquisition and life cycle phases of supply and value chain systems including the following: defining and establishing program objectives, strategies, plans and schedules; develop milestone documentation; market research and acquisition planning; material requirements identification, planning, acquisition and management; develop specifications or performance-based work statements and task estimates; develop, document and support maintenance procedures and technical manuals; configuration data management and related documentation; expansion and consolidation studies, field problem analysis and recommendation of corrective actions and system modernization; Needs assessment/system assessment; Inventory/asset/vendor management; Inventory management and operation (inclusive of salvage, recycle and/or disposal management); operation of warehouses, stockrooms, storage facilities or depots; Fulfillment systems and operations; platform management; Information logistics processing systems analysis design, and implementation; staging, shipping, receiving, packing, crating, moving and storage (excluding household goods); packaging, labeling, bar coding system consultation, design, implementation, operation and maintenance; design and installation of material handling systems; hazardous material storage and handling (Non-radioactive only); warehouse and location management systems; recycling program management of warehousing materials; preservation and protection of specialized inventory or documents; maintenance, repair and overhaul (MRO) support and/or support process management; aircraft repair and maintenance; ship repair and maintenance; property disposal management; logistics strategic planning services; logistics systems engineering services; logistics program management services and support; Unique Identification (UID)/Radio Frequency Identification (RFID) services; Program and project management; acquisition and life cycle management; spares modeling; supply chain integration planning; global integrated supply chain solutions planning and implementation. (note: acquisition functions cannot be procured as stand-alone services).

4.3.2 **SIN C874-503/RC Distribution and Transportation Logistics Services**

Services under this SIN include planning and designing, implementing, or operating systems or facilities for the movement of supplies, equipment or people by road, air, water, rail, or pipeline. Typical tasks include moving and storage (excluding household goods), location modeling, transportation system development and management, carrier management and routing, freight forwarding, courier services, shuttle services and facilitating customs processing. Commercial passenger airline services covered by the Airline City Pair Program are excluded.
4.3.3 SIN C874-505/RC Logistics Training Services
Services under this SIN include training in system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities supporting these activities.

4.3.4 SIN C874-507/RC Operations & Maintenance Logistics Management and Support Services
Services under this SIN include planning, designing, managing, operating and maintaining reliable and efficient systems, equipment, facilities and logistics infrastructures to improve equipment and logistics performance, and reduce life cycle costs. Typical tasks include complete turnkey operations, maintenance and support services, base operations support (BOS), depot maintenance, preventative maintenance planning, fleet/property management and maintenance, mobile utility support equipment operation, maintenance and repair, strategic account/project management, integrated facility management and operations management support. Excluded from these services are construction, and the operation of computer centers (which is covered under the IT Schedule). Teaming with other GSA Schedule holders may be a viable method of acquisition, particularly considering satisfaction of small business goals (e.g., providing pest control, guard services, elevator maintenance, fire suppression support, beautification services, etc).

NOTE: Offers must be awarded SINs C874-501, C 874-503, and/or C874-504 in order to receive an award under SIN C874-507.

4.4 IT 70 – General Purpose Commercial Information Technology Equipment Software and Services (IT) (70)

4.4.1 SIN C132-51/RC, C132-51STLOC (including State and Local) Information Technology Professional Services
Services under this SIN include resources and facilities management, database planning and design, systems analysis and design, network services, programming, conversion and implementation support, network services project management, data/records management, and other services relevant to 29CFR541.400. (SUBJECT TO COOPERATIVE PURCHASING)
5.0 AMSG LABOR CATEGORY DESCRIPTIONS

SENIOR EXECUTIVE
Description: Acts as a consultant and uses broad experience to guide clients in solutions of complex or critical problems. Provides specific, demonstrated, recognized expertise directly related to the knowledge and skills required for a particular task.
Experience & Education: Minimum 20 years’ Engineering Technical or Business Management experience with a Master’s degree.

SENIOR ASSOCIATE
Description: Senior technical professional who possesses qualifications as a senior consultant acting as an advisor in complex and critical client projects. The Senior Associate provides expert scholarly advice to the project.
Experience & Education: Minimum 14 years’ experience and a Bachelor’s degree.

PROGRAM MANAGER
Description: Senior technical professional who possesses supervisory and managerial experience in completing project development from inception to production. The experience should also include a demonstrated ability to manage multiple projects simultaneously, providing guidance and direction for particular tasks. Expertise in the management and control of funds and resources is required.
Experience & Education: Minimum 10 years’ experience and a Bachelor’s degree.

PROJECT MANAGER
Description: Technical professional who possesses supervisory and managerial experience in completing project development from inception to production. The experience should also include a demonstrated ability to provide guidance and direction for particular tasks. Expertise in the management and control of funds and resources is preferable.
Experience & Education: Minimum 5 years’ experience and a Bachelor’s degree.

CONSULTANT
Description: A Consultant provides expertise in providing consulting services across a range of areas. Performs a variety of tasks that require both practical experience and theoretical, state-of-the-art, technical knowledge in specialty areas.
Experience & Education: Minimum 10 years’ experience and a Bachelor’s degree.

PROGRAM ANALYST
Description: A Program Analyst must have knowledge in how to plan, analyze and evaluate the effectiveness of operating programs. Must be able to use source data to evaluate the effectiveness of programs and business processes. Must be able to use qualitative and quantitative analytical skills to assess the effectiveness of the operations.
Experience & Education: Minimum 5 years’ experience and Bachelor’s degree.
JUNIOR PROGRAM ANALYST
Description: A Junior Program Analyst must have knowledge to be able to gather the appropriate data that will be used to plan, analyze and evaluate the effectiveness of operating programs.
Experience & Education: Minimum 2 years’ experience and a Bachelor’s degree.

STAFF TECHNOLOGIST III
Description: Senior technical professional who possesses supervisory and managerial experience in development and completion of engineering projects from inception to production. The experience shall be in fields such as development of expert systems, state-of-the-art methodologies for development of laser technology applications for surveillance and/or weapon guidance/control systems, particle physics, infrared imaging as applied to materials identification and weapons systems, concept and prototype development, operations research as applied to process methodology analysis, hazardous materials identification, control and disposal technology, or information technology and communication applications.
Experience & Education: Minimum 10 years’ experience and a Doctorate degree.

STAFF TECHNOLOGIST II
Description: Works independently, with experience in fields such as development of expert systems, state-of-the-art methodologies, laser technology applications for surveillance and/or weapon guidance/control systems, particle physics, infrared imaging as applied to materials identification and weapons systems, concept and prototype development, operations research as applied to process methodology analysis, hazardous materials identification, control and disposal technology, or information technology and communication applications.
Experience & Education: Minimum 8 years’ experience and a Doctorate degree.

STAFF TECHNOLOGIST I
Description: Works as a team member, with experience in fields such as development of expert systems, state-of-the-art methodologies, laser technology applications for surveillance and/or weapon guidance/control systems, particle physics, infrared imaging as applied to materials identification and weapons systems, concept and prototype development, operations research as applied to process methodology analysis, hazardous materials identification, control and disposal technology, or information technology and communication applications.
Experience & Education: Minimum 6 years’ experience and a Master’s degree.

ENGINEER V
Description: Functions as a team leader responsible for specific technical duties related to engineering disciplines. Possesses experience in design, development, and evaluation of various engineering programs. These activities may consist of systems planning, performance management, capacity planning, testing and validation, information engineering, and development and staffing of a systems engineering management plan. Ensures compliance with technological standards throughout projects.
Experience & Education: Minimum 10 years’ experience and a Bachelor’s degree.
ENGINEER IV
Description: Designs, develops, and evaluates various engineering programs. Functions as a team member responsible for specific technical duties related to engineering disciplines. These activities may consist of systems planning, performance management, capacity planning, testing and validation, information engineering, and development and staffing of a systems engineering management plan. Ensures compliance with technological standards throughout projects.
Experience & Education: Minimum 8 years’ experience and a Bachelor’s degree.

ENGINEER III
Description: Performs a variety of assigned engineering duties, including analysis, design and development, evaluation, specifications, procedures, troubleshooting, and documentation related to a specific engineering discipline. May be called upon to deliver presentations.
Experience & Education: Minimum 6 years’ experience and a Bachelor’s degree.

ENGINEER II
Description: Under general supervision, performs a variety of engineering duties, including analysis, design and development, evaluation, specifications, procedures, troubleshooting, and documentation related to a specific engineering discipline. May be called upon to deliver presentations.
Experience & Education: Minimum 4 years’ experience and a Bachelor’s degree.

ENGINEER I
Description: Under close supervision and within well-defined guidelines, applies knowledge of engineering to assist in solving client problems. Applies engineering principles to investigate, analyze, plan, design, develop, implement, test, or evaluate information technology systems.
Experience & Education: Minimum Bachelor’s degree.

ANALYST V
Description: Leads a team and applies advanced, comprehensive knowledge of methodologies, principals, and practices related to logistics, business, or financial management disciplines. Ability to organize, analyze, interpret, and evaluate financial and management data in the solution of financial management and accounting problems. Responsible for ensuring compliance with technological standards throughout the project. Operates with considerable latitude for actions and decisions. May serve as a prime point of contact with the client. May be called upon to deliver presentations, plan tasks, and coordinate resources and budgets.
Experience & Education: Minimum 10 years’ experience and a Bachelor’s degree.

ANALYST IV
Description: Works as a team member with advanced, comprehensive knowledge of methodologies, principals and practices related to logistics, business, or financial management disciplines. Ability to organize, analyze, interpret, and evaluate financial and management data in the solution of financial management and accounting problems. Ensures compliance with technological standards throughout the project. Operates with considerable latitude for actions and decisions. May serve as a prime point of contact with the client. May be called upon to deliver presentations, plan tasks, and coordinate resources and budgets.
Experience & Education: Minimum 8 years’ experience and a Bachelor’s degree.
ANALYST III
Description: Works as a team member and performs a variety of assigned duties, including analysis, design and development, evaluation, specifications, procedures, troubleshooting, and documentation. Performs day-to-day maintenance of accounting data. May be called upon to deliver presentations and assist in task planning.
Experience & Education: Minimum 6 years’ experience and a Bachelor’s degree.

ANALYST II
Description: Under general supervision, performs a variety of assigned duties, including analysis, design and development, evaluation, specifications, procedures, troubleshooting, and documentation. Performs day-to-day maintenance of accounting data. May be called upon to deliver presentations and assist in task planning.
Experience & Education: Minimum 4 years’ experience and a Bachelor’s degree.

ANALYST I
Description: Under close supervision, performs a variety of assigned duties, including analysis, design and development, evaluation, specifications, procedures, troubleshooting, and documentation. Performs day-to-day maintenance of accounting data. May be called upon to deliver presentations and assist in task planning.
Experience & Education: Minimum Bachelor’s degree.

SENIOR LOGISTICS ANALYST
Description: Requires good communications skills; working knowledge of word processing and integrated software applications; strong management and organizational skills and ability to perform detail-oriented work are required. Position may require travel and the ability to pass and maintain a security clearance. Collaborates daily with customer(s) to determine specific needs and requirements and to counsel within the expert area, including overseeing task execution. Develops and/or reviews program reports, papers, drawings, specifications, procedures, etc.; provides comments; organizes, consolidates and adjudicates comments from various organizations and prepares reports. Performs expert-level review, analysis and validation of management and business products; prepares executive-level reports and briefs. Requires knowledge of assisting and/or advising customer in all areas of program performance including technical, administrative, analytical, reporting and financial. Oversees, performs and manages tasks as required. Creates, obtains, and manages program data and develops comprehensive status reports of project/program performance. Provides assessments of current logistical practices and recommends possible solutions. Plans and develops logistic program documentation from conceptual stage through life-cycle product. Compiles data on standardization and interchangeability of parts to expedite logistic activities. May perform special research or technical studies critical to logistic support functions. May utilize computer techniques for analysis, simulation, or information systems and documentation. May supervise and train entry-level personnel in the management, business and organizational aspects of assigned work.
Experience & Education: Minimum 10 years’ experience and a Bachelor’s degree
SENIOR LOGISTICS MANAGER

**Description:** Knowledge and skills in managing logistics support functions, including provisioning; logistics support analysis; life cycle cost; component and system test and evaluation; system requirements analysis and design; support equipment planning, acquisition and support; maintenance planning and development; and validation of provisioning, sustainment and support technical documentation. Familiarity with Government documentation, including specifications, standards and acquisition and sustainment regulations, practices and policies. Collaborates daily with customer(s) to determine specific needs and requirements and to counsel within the expert area, including overseeing task execution. Develops and/or reviews program reports, papers, drawings, specifications, procedures, etc.; provides comments; organizes, consolidates and adjudicates comments from various organizations and prepares reports. Performs expert-level review, analysis and validation of management and business products; prepares executive-level reports and briefs. Consults as industry expert with managers, program managers and customers, advising on program/project policy development, planning and implementation. Position may require the ability to obtain and maintain a security clearance.

**Experience & Education:** Minimum 7 years’ experience and Bachelor’s Degree

LOGISTICS SPECIALIST

**Description:** Requires good written communications skills; working knowledge of word processing and integrated software applications; good management and organizational skills and ability to perform detail-oriented work is required. Position may require travel and the ability to obtain and maintain a security clearance. Researches and analyzes business problems to determine logistics element(s) requirements, with minimum supervision. Collaborates with customer(s) to define, coordinate and track the status of multidisciplinary task(s) and advises on management and logistics element planning and execution. Performs logistics tasks associated with engineering, supply chain, scientific or general data processing functions within Governmental and/or civil deployment, acquisition, sustainment and/or operational environments. Interfaces with individual users to resolve operational and/or business processes, and/or technical problems. Coordinates tasks with other employees. Participates as individual contributor and as a member of multiple cross-functional integrated product team and/or functional area teams. Analyzes contractual commitments, customer specifications, design changes, and other data. Provides assessments of current logistical practices and recommends possible solutions. Plans and develops logistic program documentation from conceptual stage through life-cycle product. Compiles data on standardization and interchangeability of parts to expedite logistic activities. May perform special research or technical studies critical to logistic support functions. May utilize computer techniques for analysis, simulation, or information systems and documentation.

**Experience & Education:** Minimum 4 years’ experience and a Bachelor’s degree

EQUIPMENT SPECIALIST

**Description:** Possesses practical knowledge of equipment and its characteristics, properties, and uses in order to (1) collect, analyze, interpret, and provide specialized information about equipment together with related advice to those who design, test, produce, procure, supply, operate, repair, or dispose of equipment; (2) identify and recommend practical solutions to engineering design and manufacturing defects and recommend use of substitute testing or
support equipment when the equipment requested is unavailable; or (3) develop, install, inspect, or revise equipment maintenance programs and techniques.

**Experience & Education:** Minimum 5 years’ experience and Bachelor’s Degree

**DATA MANAGEMENT ANALYST**

*Description:* Demonstrated capability of maintaining a variety of data products, chronological data status and accounting logs. Works independently or under general direction to conduct logical analyses of management problems and management information requirements and formulates models of problems for solution. Reviews operations and testing of models to ensure adequacy or to determine need for reformulating to support collection, manipulation, analysis and other use of data. Prepares written reports to management.

**Experience & Education:** Minimum 4 years’ experience and a Bachelor’s degree

**DATA ANALYST**

*Description:* Works independently or under general direction to perform analysis, preparation, and entry of data into prescribed data formats. Submits recommendations for solutions. Prepares detailed specifications and flowcharts. Prepares written reports to management.

**Experience & Education:** Minimum Bachelor’s degree

**TECHNICAL WRITER**

*Description:* Gathers, analyzes and composes technical information. Ensures the use of proper technical terminology, translates technical information into clear, readable documents to be used by technical and non-technical personnel. Edits functional descriptions, systems specifications, user’s manuals and other deliverables and documents.

**Experience & Education:** Minimum 3 years’ experience and a Bachelor’s degree

**SR. GRAPHIC ARTIST**

*Description:* Produces line drawings, technical drawings, presentation art, viewgraphs, and slides. May be called upon to deliver presentations and assist in task planning.

**Experience & Education:** Minimum 8 years’ experience with high school, trade school, or service school degree

**GRAPHIC ARTIST**

*Description:* Under general supervision, produces line drawings, technical drawings, presentation art, viewgraphs, and slides. May be called upon to deliver presentations and assist in task planning.

**Experience & Education:** Minimum 3 years’ experience with high school, trade school, or service school degree

**ILLUSTRATOR/DRAFTSMAN**

*Description:* Under general supervision, performs a variety of duties, including the preparation of drawings, charts, illustrations, schematics, diagrams, and flow charts.

**Experience & Education:** Minimum 2 years’ experience with high school, trade school, or service school degree
SR. ADMINISTRATIVE ASSISTANT
Description: Performs administrative functions such as job ordering and reporting, maintenance of security records, supervision of typist and administrative clerks, word processing, data transcription, and procurement of material/equipment required for job performance.
Experience & Education: Minimum 10 years’ experience with high school, trade school, or service school degree

ADMINISTRATIVE/CLERICAL ASSISTANT III
Description: In addition to the experience as described in Clerical Assistant I and II, the Clerical Assistant III must have experience and be proficient with a wide variety of graphic and office automation tools and produce documents without errors. The Clerical Assistant III must have experience and knowledge in proofreading and editing documents that are highly technical in nature which was created by others to ensure proper format, grammar, and style.
Experience & Education: Minimum 6 years’ experience with high school, trade school, or service school degree

ADMINISTRATIVE ASSISTANT
Description: Under general supervision, performs administrative functions such as job ordering and reporting, maintenance of security records, supervision of typist and administrative clerks, word processing, data transcription, and procurement of material/equipment required for job performance.
Experience & Education: Minimum 2 years’ experience with high school, trade school, or service school degree

TRAINING SPECIALIST III
Description: Conducts research necessary to develop and revise training courses and prepares appropriate training materials. Leads or manages the development of all instructor materials that may include course outline, background material, and training aids. Develops all student materials that may include course workbooks, manuals, completion certificates, and course critique forms. Acts in a senior capacity for classroom instruction.
Experience & Education: Minimum 10 years’ experience and a Bachelor’s degree

TRAINING SPECIALIST II
Description: Conducts research necessary to develop and revise training courses and prepares appropriate training materials. Develops all instructor materials that may include course outline, background material, and training aids. Develops all student materials that may include course workbooks, manuals, completion certificates, and course critique forms. Serves as an instructor.
Experience & Education: Minimum 5 years’ experience and a Bachelor’s degree

TRAINING SPECIALIST I
Description: Conducts research necessary to develop and revise training courses and prepares appropriate training materials. Assists in the development of all instructor materials that may include course outline, background material, and training aids. Develops all student materials that may include course workbooks, manuals, completion certificates, and course critique forms. Serves as a teaching assistant during classroom instruction.
Experience & Education: Minimum Bachelor’s degree
### Degree/Experience Equivalency

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<thead>
<tr>
<th>Degree</th>
<th>Experience Equivalence</th>
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<tbody>
<tr>
<td>Doctorate</td>
<td>Masters + 2 additional years relevant experience, Bachelors + 4 years relevant experience</td>
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<tr>
<td>Masters</td>
<td>Bachelors + 2 additional years relevant experience, or Associated + 4 years relevant experience</td>
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<tr>
<td>Bachelors</td>
<td>Associate degree + 2 additional years relevant experience, or 4 years relevant experience</td>
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</table>

Note: All labor categories have an absolute minimum education of at least a high school diploma or equivalent.
## 6.0 AMSG PRICES

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<tr>
<th>SIN(s)</th>
<th>Labor Category</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience</th>
<th>Contractor or Customer Site</th>
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<th>Year 2 01/23/2016 - 01/22/2017</th>
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<td>Contractor or Customer Site</td>
<td>Year 1 01/23/2015 - 01/22/2016</td>
<td>Year 2 01/23/2016 - 01/22/2017</td>
<td>Year 3 01/23/2017 - 01/22/2018</td>
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