Visual Connections L.L.C.
2810 Lord Baltimore Dr. W218
Windsor Mill, MD 21244-2683
Phone: 410-804-7903
Fax: 443-672-2853
Internet Address: http://www.visualconnections.net
Contractor’s Administration Source: Maurice Thomas, mthomas@visualconnections.net
Business Size: Other than Small Business

Contract Number: GS-00F-043GA

Period Covered by Contract: November 16, 2016 through November 15, 2026
Price List current through Modification PA-0021, dated May 7, 2022

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: http://www.GSAAdvantage.gov.
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INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>RECOVERY</th>
<th>SIN Description</th>
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<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
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<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM)</td>
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1b. LOWEST PRICED MODEL NUMBER AND PRICE PER SIN: See Awarded Price List

1c. HOURLY RATES: See Awarded Price List

2. MAXIMUM ORDER: SIN 541611 – $1,000,000; SIN OLM – $250,000

*Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: Domestic delivery including Alaska, Hawaii, and Puerto Rico.

5. POINT OF PRODUCTION: Not applicable

6. DISCOUNT FROM LIST PRICES: Prices are listed as GSA Net, discount deducted and IFF included.

7. QUANTITY DISCOUNT: 1% off each task order above $250,000.00 and 2% off each task order above $350,000.00

8. PROMPT PAYMENT TERMS: Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. FOREIGN ITEMS: None

10a. TIME OF DELIVERY: To be negotiated at the task order level.

10b. EXPEDITED DELIVERY: To be negotiated at the task order level.

10c. OVERNIGHT AND 2-DAY DELIVERY: To be negotiated at the task order level.

10d. URGENT REQUIREMENTS: To be negotiated at the task order level.

11. FOB POINT: Destination

12a. ORDERING ADDRESS: Visual Connections L.L.C.
    2810 Lord Baltimore Dr. W218
    Windsor Mill, MD 21244-2683

12b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in FAR 8.405-3

13. PAYMENT ADDRESS: Visual Connections L.L.C.
    2810 Lord Baltimore Dr. W218
    Windsor Mill, MD 21244-2683

14. WARRANTY PROVISION: N/A
15. **EXPORT PACKING CHARGES:** None

16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND:** N/A

17. **TERMS AND CONDITIONS OF INSTALLATION:** N/A

18a. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES:** N/A

18b. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES:** N/A

19. **LIST OF SERVICE AND DISTRIBUTION POINTS:** N/A

20. **LIST OF PARTICIPATING DEALERS:** N/A

21. **PREVENTIVE MAINTENANCE:** N/A

22a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

22b. **SECTION 508 COMPLIANCE:** If applicable, Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and will be addressed on a task order basis. The EIT standards can be found at: www.Section508.gov

23. **DUNS NUMBER:** 808543123

24. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Registered. CAGE CODE: 4XTC0
### GSA AUTHORIZED PRICING

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### LABOR CATEGORY DESCRIPTION

**Education Substitutions**

- 5 years of directly related experience = Bachelor’s Degree
- 7 years of directly related experience = Master’s Degree

**PROGRAM MANAGER**

**Experience/Description:** The Program Manager brings executive level management to contract operations often involving multiple projects/tasks and groups of personnel at multiple locations. The Program Manager maintains and manages relationships with senior level management within the client organization. He or she is responsible for ensuring senior level management within the client organization, and is aware of overall program status, including all relevant projects and their potential impact on higher level organizational strategic vision, this may include subject matter and unique technical knowledge. The Program Manager is responsible for managing multiple contract operations, ensuring quality standards and work performance on all task orders and projects, plans, organizing and overseeing work efforts, assigning resources, managing personnel, providing risk management and ensuring quality and integrity.

**Experience & Education:** Bachelor’s Degree and 14 years’ experience
Sr. PROJECT MANAGER
Experience/Description: Sr. Project Managers have experience in managing, directing, and implementing projects. Experience includes, but is not limited to, experience in managing projects, contracts, funds, and resources. They are experienced in managing a diverse group of functional activities, subordinate groups of technical and administrative personnel. A Sr. Project Manager serves as the leader of a delivery/task order and may assist the Program Manager in working with the Government’s COR, other Government management personnel, and customer agency representatives. Under the guidance of the Program Manager, the Sr. Project Manager is responsible for the overall management of the specific task order(s) and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. Sr. Project Managers are senior personnel who not only have responsibility for managing projects, but also, for managing people.

Education and Experience: Bachelor’s Degree and 10 years’ experience

SUBJECT MATTER EXPERT
Experience/Description: Subject Matter Experts have experience relevant to business process re-engineering, business program support, improvement process and mission performance goals with many years of experience. Subject Matter Experts prepare and deliver presentations reflecting their expert knowledge. They produce or review substantive and complex technical documentation reflecting detailed knowledge of technical areas as identified in statements of work. Subjects may include health policy, process improvement techniques, systems design, and feasibility studies.

Education and Experience: Bachelor’s Degree and 5 years of experience

PROJECT MANAGER
Experience/Description: Project Managers have progressive experience in managing, directing, and implementing projects. Experience includes, but is not limited to, experience in managing projects, contracts, funds, and resources. They are experienced in managing a diverse group of functional activities and subordinate groups of personnel. A Project Manager may serve as the leader of a delivery/task order and may assist a Sr. Project Manager in working with the Government’s COR, other Government management personnel, and customer agency representatives. Under the guidance of the Sr. Project Manager, the Project Manager will be responsible for the overall management of the specific task assigned ensuring that the solutions and schedules in the task order are implemented in a timely manner. Project Managers may not only have responsibility for managing projects or tasks, but also, for managing teams or other resources.

Education and Experience: Bachelor’s degree and 6 years’ experienced

PROJECT LEAD
Experience/Description: Project Leads have progressive experience in managing, directing, and implementing projects or tasks. Experience includes, but is not limited to, experience in managing projects and/or tasks, contracts, funds, and resources. Under the guidance of the Sr. Project Manager they will be responsible for the overall management of the specific task assigned ensuring that the solutions and schedules in the task are implemented in a timely manner.

Education and Experience: Bachelor’s degree and 7 years’ experienced

Sr. BUSINESS ANALYST
Description: The Sr. Business Analyst prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align complex or multiple business systems, solutions and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies business and economic case analysis, internal control and enterprise risk assessment. The Sr. Business Analyst may supervise other Business Analysts.

Experience & Education: Bachelor’s Degree and 5 years of experience

LEAD BUSINESS ANALYST
Description: The Lead Business Analyst prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Areas of focus include but are not limited to business performance, business and economic case analysis and internal control. The Lead Business Analyst may work together with the Sr. Business Analyst.

Experience & Education: Bachelor’s Degree and 7 years of experience
**Jr. BUSINESS ANALYST**

**Description:** The Jr. Business Analyst prepares and conducts business analyses and studies, needs assessments, and requirements analysis/definition and in an effort to align business systems, solutions and initiatives. Prepares forecasts and analyzes trends, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. The Jr. Business Analyst will work under the direction of a Sr. Business Analyst or Lead Business Analyst. Areas of focus include but are not limited to business performance and business and economic case analysis.

**Experience & Education:** Bachelor’s Degree and 1 years of experience

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**Sr. ACQUISITION SPECIALIST**

**Description:** The Sr. Acquisition Specialist shall develop, support, update, and maintain acquisition program baseline and other acquisition documentation; provide independent assessments of technical, financial, or programmatic issues; provide advice and assistance on acquisition matters; coordinate with other agencies and organizations on issues and tasks; and integrate and manage portfolio information necessary to facilitate inquiries from supported customers. Prepares briefings for internal and external release. The Sr. Acquisition Specialist shall have experienced, knowledgeable and detail oriented senior level acquisition experience in contract, acquisition and/or financial management and federal contracting and procurement processes.

Functions in a mid to senior-level acquisition management capacity. Provides advice and assistance to functional area technical experts on acquisition related matters based on a working knowledge of regulation policy. Responsible for providing advice and independent assessment of technical, financial, or programmatic issues. Responsible for supporting the planning, preparing, and maintaining of the current acquisition plans and overall program office acquisition administration functions to include program control and tracking. May perform or evaluate market research and trends, conditions and technological advances as they apply to the program. May also assist with the development of source selection evaluation criteria. Coordinates and works with the technical experts and the contracting office to ensure project milestones are reflected in the contractual documents and project plan. May assist in the development of independent Government Cost Estimates. Possess working knowledge of the acquisition planning stages as well as technical or subject matter expertise depending on the acquisition type and nature of the program.

**Experience & Education:** Bachelor’s Degree and 6 years of experience

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**SCLS STATEMENT**

The Service Contract Labor Standards (SCLS), also referred to as the Service Contract Act (SCA) is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories/services have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.