On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: GSAAdvantage.gov.

Multiple Award Schedule (MAS)

Federal Supply Group: Professional Services  
Class:  
Contract Number: GS-00F-060DA

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract Period: February 08, 2016 - February 07, 2026
Effective: Price List current as of Modification #PS-0025 effective November 11, 2020 and #PO-0023 Effective February 8, 2021

Contractor: Evans Incorporated  
3110 Fairview Park Drive, Ste. 600  
Falls Church, VA 22042 4535

Business Size: Small Business

Telephone: 703-663-2480  
FAX Number: (703) 852-7333  
Web Site: http://www.evansincorporated.com  
E-mail: drobert@evansincorporated.com  
Contract Administration: Doug Robert

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to item descriptions and awarded price(s):

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other
concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Below.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Below.

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic only

5. Point(s) of production: Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts:
   2% discount for orders over $300,000.
   3% discount for orders over $650,000.

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

11. F.O.B Points(s): Destination

12a. Ordering Address(es): Same as Contractor

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es): Same as company address

14. Warranty provision.: Contractor’s standard commercial warranty.
15. Export Packing Charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. N/A.

23. Data Universal Numbering System (DUNS) number: 834900151

24. Notification regarding registration in System for Award Management (SAM) database: Registered

Final Pricing:
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Service Proposed</th>
<th>Price Offered to GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Analyst 1</td>
<td>$75.00</td>
</tr>
<tr>
<td>541611</td>
<td>Analyst 3</td>
<td>$106.00</td>
</tr>
<tr>
<td>541611</td>
<td>Senior Analyst</td>
<td>$160.00</td>
</tr>
<tr>
<td>541611</td>
<td>Project/ Function Manager</td>
<td>$160.00</td>
</tr>
<tr>
<td>541611</td>
<td>Program Manager</td>
<td>$176.00</td>
</tr>
<tr>
<td>541611</td>
<td>Program Director</td>
<td>$238.19</td>
</tr>
</tbody>
</table>
Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

<table>
<thead>
<tr>
<th>Service Proposed</th>
<th>Description (250 words)</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Analyst 1</td>
<td>Responsible for analyzing and implementing solutions to business or organizational problems using a human centered approach. Provides technical assistance to data gathering studies. Assists in data analysis and presentation. Evaluates analysis methods and carries out data analysis and presentation. Provides technical assistance in identifying, evaluating, and developing systems and procedures. Writes and maintains functional specifications for new or modified systems. Tracks and documents changes to specifications. Monitors and documents post implementation problems and revision requests. Provides user software support during testing and launch with help desk support to track calls, issues, and feedback. Assists in the development of training sessions and on-line help facilities. Supports systems analysts and programmers to design and develop automated business systems. Conducts testing of new software or business systems. Acts as scribe during project facilitation sessions. Participates in project reviews and identifies and proposes changes to improve project activities. Substitutions - AS/AA = two (2) years of experience (in addition to minimum years of experience requirements stated above), BS/BA = four (4) years of experience (in addition to minimum years of experience requirements stated above), MS/MA = six (6) years of experience (in addition to</td>
<td>Bachelors</td>
<td>0</td>
</tr>
<tr>
<td>minimum years of experience requirements stated above)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Analyst 3</td>
<td>Responsible for analyzing and implementing solutions to business or organizational problems using a human centered approach. Provides technical assistance to data gathering studies. Assists in data analysis and presentation. May design and implement data gathering studies. Evaluates analysis methods and carries out data analysis and presentation. Provides technical assistance in identifying, evaluating, and developing systems and procedures. Tracks and documents changes to specifications. Monitors and documents post-implementation problems and revision requests. Provides user software support during testing and launch with help desk support to track calls, issues, and feedback. Assists in the development of training sessions and on-line help facilities. Supports systems analysts and programmers to design and develop automated business systems. Conducts testing of new software or business systems. Participates in project reviews and identifies and proposes changes to improve project activities. May develop and implement plans to test processes during system development and quality assurance testing. Acts as scribe during project facilitation sessions. At Leads facilitation sessions. Substitutions - AS/AA = two (2) years of experience (in addition to minimum years of experience requirements stated above), BS/BA = four (4) years of experience (in addition to minimum years of experience requirements stated above), MS/MA = six (6) years of experience (in addition to minimum years of experience requirements stated above)</td>
<td>Bachelors</td>
<td>3</td>
</tr>
</tbody>
</table>
Senior Analyst

Responsible for analyzing and implementing solutions to complex business or organizational problems using a human centered approach. Works closely with managers to identify and solve a variety of business system problems. Utilizes available resources and personnel to carry out analysis to support client's quest for performance improvement. Creates functional specifications for new or modified systems. Creates or oversees others in writing user documentation, instructions, and procedures. Develops training sessions and on-line help facile ties. Coordinates with or serves as systems analyst to design and develop automated systems. Leads development and implementation of plans to test processes during system development and quality assurance testing. Designs and directs project facilitation sessions. Maintains strong customer service. Prepares project status reports and keeps management, clients, and others informed of project status and related issues. Prepares time and cost estimates for completing projects. Leads analysis of client business functions in order to capture and document current processes, issues, requirements, and metrics. Identify process improvements, develop new business practices and, potentially, new or modified information processing systems. Responsible for problem-solving at the project level. Leads in project reviews and identifies and proposes changes to improve project activities. Substitutions - AS/AA = two (2) years of experience (in addition to minimum years of experience requirements stated above), BS/BA = four (4) years of experience (in addition to minimum years of experience requirements stated above), MS/MA = six (6) years of experience (in addition to minimum years of experience requirements stated above).

Masters 5
Project/ Function Manager

Client-engagement focused manager. Directs, coordinates, and exercises functional authority for planning, organization, control, integration, and completion of client projects within area of assigned responsibility. Confers with superiors to plan project objectives, and to establish responsibilities and procedures for attaining objectives. Prepares interim and completion project reports and reviews invoices for accurate billing. Plans for and achieves project manager revenue targets. Develops project plans specifying goals, objectives, standards, staffing, scheduling, risks, contingency plans, and resource allocation. Keeps management informed. Coordinates recruitment or assignment of project personnel including assignment of duties, responsibilities, and scope of authority. Manages production of deliverables for compliance with company standards, customer contract requirements, schedule, and related specifications. Controls expenditures within limitations of project budget. Coordinates and responds to requests for changes from original specifications. Responsible for technical and project documentation. Carries out PM tasks for sub-contracts. Coordinates project activities with other corporate activities. Prepares statements of work and proposals in conjunction with project management. Responsible for problem-solving at the management level. May serve as domain expert in specific Evans Service deliverable area, such as Business Process Improvement, Program Optimization, or Organization Design.

Substitutions - AS/AA = two (2) years of experience (in addition to minimum years of experience requirements stated above), BS/BA = four (4) years of experience (in addition to minimum years of experience requirements stated above), MS/MA = six (6) years of experience (in addition to minimum years of experience requirements stated above)

Masters 8
<table>
<thead>
<tr>
<th>Program Manager</th>
<th>Mid-level manager with responsibility for sustaining/growing account portfolio and delivery teams in accordance with guidance of director. Contributes to development of business objectives, policies, plans and programs and ensures alignment to account portfolio objectives; aligns staff resources (with possible cross-unit collaboration to staff as needed) to achieve objectives. Assembles and presents activity reports and reviews portfolio as well as project financial statements to determine progress and status in attaining objectives and recommends changes to plans in accordance with current conditions. Evaluates performance of staff for compliance with established policies and objectives of firm and contributions in attaining program, corporate and professional objectives. Actively promotes best-practices, innovations, and lessons-learned across programs and accounts (in close collaboration with Director in put). May serve as manager of cross-cutting functions, such as strategy, service development, communication, marketing, etc. Identifies and develops new product/service lines by providing market analysis, strategy for sales, training materials, and program performance measures, and promotes to senior managers with recommendations and benefits. Identifies and fosters strategic partnerships. Fosters culture of leadership and collaboration. Substitutions - AS/AA = two (2) years of experience (in addition to minimum years of experience requirements stated above), BS/BA = four (4) years of experience (in addition to minimum years of experience requirements stated above), MS/MA = six (6) years of experience (in addition to minimum years of experience requirements stated above)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Director</td>
<td>Senior manager responsible for leading client delivery within sector of business. Demonstrate thought-leadership within client domain or overarching service area. Manage relationships and activity associated with bid, win, and execution against contract vehicles that support business within portfolio. Develop, evaluate and manage staff and coach for improved performance. Engage with</td>
</tr>
</tbody>
</table>

| Masters | 10 |

<p>| Masters | 15 |</p>
<table>
<thead>
<tr>
<th>Title</th>
<th>Description</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Program Director</td>
<td>Senior executives in client organizations to ensure clear expectations are set and delivered against by available resources. Identify and lead strategic partner relationships. Participate with leadership team in setting corporate strategy, goals, and driving successful execution against strategy. Substitutions - AS/AA = two (2) years of experience (in addition to minimum years of experience requirements stated above), BS/BA = four (4) years of experience (in addition to minimum years of experience requirements stated above), MS/MA = six (6) years of experience (in addition to minimum years of experience requirements stated above)</td>
<td>Masters</td>
<td>20</td>
</tr>
<tr>
<td>Executive manager</td>
<td>Executive manager with responsibility for leading group of Directors and business units (establishing plans, policies and objectives of unit) in line with corporate goals. Provides planning and direction while achieving optimum use of staff, technology, and facilities. Leadership role in identifying and promoting strategic partnerships. Works with organization Officers to plan combined business unit objectives, and to establish responsibilities and procedures for attaining objectives. Accountable for business units’ performance against objectives and communicates changes to objectives and plans. Accountable for staff performance evaluation and compliance with established policies and objectives of firm and contributions in attaining objectives. Substitutions - AS/AA = two (2) years of experience (in addition to minimum years of experience requirements stated above), BS/BA = four (4) years of experience (in addition to minimum years of experience requirements stated above), MS/MA = six (6) years of experience (in addition to minimum years of experience requirements stated above)</td>
<td>Masters</td>
<td>20</td>
</tr>
</tbody>
</table>