Federal Supply Service
Authorized Federal Supply Schedule Pricelist
FSC GROUP: Professional Services
FSC/PSC Code: R408

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Contract Number: GS-00F-068GA

Business Size: Other Than Small
Period Covered by Contract: December 14, 2016 through December 13, 2026
Price List current through modification PO-0014 effective April 14, 2022.

On-line access to contract ordering information, terms and conditions, up-to-date pricing,
and the option to create an electronic delivery order are available through GSAAvantage®,
a menu-driven database system. The INTERNET address for GSA Advantage! is
www.gsaadvantage.gov. For more information on ordering from Federal Supply Schedules
go to the GSA Schedules page at GSA.gov
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CUSTOMER INFORMATION

1a. Table of awarded special item number:

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<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
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<tr>
<td>541611</td>
<td>541611 RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
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<tr>
<td>OLM</td>
<td>OLM RC</td>
<td>Order Level Materials</td>
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1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. See Page 6 for labor category pricing.

1c. Job Category Descriptions. See Page 7.

2. Maximum order. SIN 541611 - $1,000,000; SIN Olm - $250,000

3. Minimum order. $100

4. Geographic coverage. The Geographic Scope of Contract will be Domestic delivery that includes 50 states, Washington D.C., and Puerto Rico only.

5. Point of production. Same as company address

6. Discount from list prices or statement of net price. Prices shown are NET Prices; Basic Discounts have been deducted.

7. Quantity discounts. 2% volume discount off each task over exceeding $200,000.00 and 3% off each task order exceeding $500,000.00.

8. Prompt payment terms. 0% - net 30 days from receipt of invoice or date of acceptance, whichever is later. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.


10a. Time of delivery. Specified on the Task Order

10b. Expedited Delivery. As negotiated on the task order level.
10c. Overnight and 2-day delivery. 
   *As negotiated on the task order level.*

10d. Urgent Requirements. 
   *As negotiated on the task order level.*

11. F.O.B. point.  
   *Destination*

12a. Ordering address. 
   *Same as company address*

12b. Ordering procedures: 
   *For supplies and services, the ordering procedures, information on Blanket 
   Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.*

13. Payment address.  
   *Same as company address*

14. Warranty provision.  
   *Contractor’s standard commercial warranty.*

15. Export packing charges, if applicable.  
   *Not Applicable*

16. Terms and conditions of rental, maintenance, and repair are *not applicable.*

17. Terms and conditions of installation are *not applicable.*

18a. Terms and conditions of repair parts are *not applicable.*

18b. Terms and conditions for any other services are *not applicable*

19. List of service and distribution points:  
   *Same as company address*

20. List of participating dealers is *not applicable.*

21. Preventive maintenance is *not applicable.*

22a. Special attributes such as environmental attributes are *not applicable.*

22b. Section 508 is *not applicable.*

23. Unique Entity Identifier: *RFCCXB4FC2G2*

24. Notification regarding registration in SAM.gov database: *Registered. 48F43*
The Service Contract Labor Standards (SCLS), formerly the Service Contract Act, apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).
LABOR CATEGORY DESCRIPTIONS

Senior Actuary

Functional Responsibility: Review tasks prepared by other actuaries that involve the most complex actuarial issues. Plans and directs the actuarial aspects of the project, setting actuarial standards, ensuring actuarial accuracy and input and government compliance with laws, regulations, policies, and procedures. Supervises other actuaries. Interacts with government actuarial personnel. Will certify, if qualified, the correctness of all work products. The Senior Actuary is expected to be a hands-on technical manager and must be capable of performing as a technical task lead, in addition to performing managerial duties.

Education Requirement: Minimum BA or BS degree.

Experience Requirement: Fellow of the Society of Actuaries and Enrolled Actuary by the Joint Board for Enrollment with at least 5 years of Defined Benefit pension experience; or Associate of the Society of Actuaries and Enrolled Actuary by the Joint Board for Enrollment with at least 7 years of Defined Benefit pension experience; or Enrolled Actuary by the Joint Board for Enrollment with at least 10 years of Defined Benefit pension experience. Experience shall include demonstrated capability to work independently and in teams and provide organizational and leadership skills. The individual shall possess and utilize excellent oral and written communication skills.

Associate Actuary

Functional Responsibility: Reviews tasks prepared by other actuaries that involve complex actuarial issues. Participates in the process of setting actuarial standards. Reviews processes for the project and establishes criteria for assignment of personnel levels. Provide authoritative actuarial consultation and advice on a wide range of issues. May serve as the lead processing actuary on the largest and most complex projects. May serve as manager for various actuarial assignments. Personally directs certain special complex projects. Supervises other actuaries. Interacts with government actuarial personnel. Will certify, if qualified, the correctness of all work products.

Education Requirement: Minimum BA or BS degree.

Experience Requirement: Fellow of the Society of Actuaries with at least 3 years of Defined Benefit pension experience; or Associate of the Society of Actuaries with at least 5 years of Defined Benefit pension experience; or Enrolled Actuary by the Joint Board for Enrollment with at least 7 years of Defined Benefit pension experience; or a minimum of 10 years of Defined Benefit pension experience. Experience shall include demonstrated capability to work independently and in teams and provide organizational and leadership skills. The individual shall possess and utilize excellent oral and written communication skills.

Assistant Actuary I

Functional Responsibility: Reviews tasks prepared by other actuaries. May serve as the lead processing actuary on large and/or complex projects. Assists in setting actuarial standards, producing internal process guidelines for the project, and establishing criteria for assignment of personnel levels. May serve as manager for certain actuarial assignments. Supervises other actuaries. Interacts with government actuarial personnel. Provides training and is an expert in the day-to-day tasks performed by other actuaries.

Education Requirement: Minimum BA or BS degree.

Experience Requirement: Fellow of the Society of Actuaries with at least 2 years of Defined Benefit pension experience; or Associate of the Society of Actuaries with at least 4 years of Defined Benefit pension experience; or Enrolled Actuary by the Joint Board for Enrollment with at least 5 years of Defined Benefit pension experience; or a minimum of 8 years of Defined Benefit pension experience.
Assistant Actuary II

Functional Responsibility: Serves as the lead processing actuary on large and/or complex projects. Reviews certain tasks prepared by other actuaries. Assists in producing internal process guidelines for the project. Interacts with government actuarial personnel. Provides training and is very knowledgeable in the day-to-day tasks performed by other actuaries.

Education Requirement: Minimum BA or BS degree.

Experience Requirement: Fellow of the Society of Actuaries with at least 2 years of Defined Benefit pension experience; or Associate of the Society of Actuaries with at least 3 years of Defined Benefit pension experience; or Enrolled Actuary by the Joint Board for Enrollment with at least 3 years of Defined Benefit pension experience; or a minimum of 5 years of Defined Benefit pension experience.

Senior Actuarial Programmer

Functional Responsibility: Serves as lead programmer for projects involving application design, large (500+ lives) pension plan data manipulation, analysis and programming for pension related computations in database applications, spreadsheet macros, and other computer languages. Also serves as programmer, requirements gatherer, and designer of complex actuarial functionalities. May also be tasked with researching and recommending technological solutions.

Education Requirement: Bachelor’s degree in Mathematics, Actuarial Science, Statistics, Computer Science or other related discipline.

Experience Requirement: 10 years of programming experience including 5 years of actuarial programming experience. In addition to experience acquired in the course of actual system programming, “programming experience” shall include up to one year of system design, requirements gathering and system implementation. “Programming experience” and “actuarial programming experience” shall include up to two years of experience in valuation programming in a valuation system or programming benefit calculation systems. Programming experience shall include developing and testing programs in at least one or more of the following languages: Java, Visual Basic, .Net, C++, PL/SQL, FORTRAN, APL and other similar languages as may be approved.

Assistant Actuarial Programmer

Functional Responsibility: Serves as programmer for projects involving application design, small to medium (under 500 lives) pension plan data manipulation, analysis and programming for pension related computations in database applications, spreadsheet macros, and other computer languages.

Education Requirement: Minimum BA or BS degree.

Experience Requirement: A minimum of 4 years of programming experience including 1 year of actuarial programming experience. In addition to experience acquired in the course of actual system programming, “programming experience” shall include up to one year of system design, requirements gathering and system implementation. “Programming experience” and “actuarial programming experience” shall include up to two years of experience in valuation programming in a valuation system or programming benefit calculation systems. Programming experience shall include developing and testing programs in at least one or more of the following languages: Java, Visual Basic, .Net, C++, PL/SQL, FORTRAN, APL and other similar languages as may be approved.
**Actuarial Assistant I**

**Functional Responsibility:** Serves as the lead processing actuary on small to medium size (under 500 lives) and/or medium complexity projects. Research, draft, and organize deliverables. Is capable of performing all day-to-day actuarial activities, including data gathering and analysis, benefit statement creation, and provides training to other actuarial assistants. May assist more senior actuaries on projects involving large populations and/or high complexities.

**Education Requirement:** Minimum BA or BS degree.

**Experience Requirement:** A minimum of 3 years of Defined Benefit pension experience.

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**Actuarial Assistant II**

**Functional Responsibility:** Serves as the lead processing actuary on small to medium size (under 500 lives) and/or low to medium complexity projects. Research, draft, and organize deliverables. Is capable of performing all day-to-day actuarial activities, including data gathering and analysis, and benefit statement creation.

**Education Requirement:** Minimum BA or BS degree.

**Experience Requirement:** A minimum of 1 year of Defined Benefit pension experience.

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**Actuarial Assistant III**

**Functional Responsibility:** Serves as the processing actuary on low complexity projects. Research, draft, and organize deliverables, including data gathering and analysis, and benefit statement creation.

**Education Requirement:** Minimum BA or BS degree.

**Experience Requirement:** Less than 1 year of Defined Benefit pension experience.

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**Administrative Assistant**

**Functional Responsibility:** In addition to secretarial duties (filing, taking phone calls, scheduling appointments, making travel arrangements), this position will provide administrative support to executive staff with office management responsibilities to include budgeting, personnel records and payroll. The Administrative Assistant may be required to work independently on projects requiring research and preparation of briefing charts and other presentation materials.

**Education Requirement:** Associates Degree.

**Experience Requirement:** A minimum 2 years related administrative and general business skills.