Multiple Award Schedule – MAS

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

**Contract Number:** GS-00F-108CA

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Prices Shown Herein are Net (Discount Deducted)

**Contract Period:** April 16, 2020 through April 15, 2025

**Federal Supply Group:** Professional Services

Miscellaneous

**FSC/PSC Codes:** R408, R425, 0000

**Contractor Name:** Project Support Services, Inc.

**Address:**

10400 Southeast 138th Place Road
Summerfield, FL 34491

**Phone Number:** 352-288-0216

**Fax Number:** 888-606-4426

**E-mail:** rmdet tore@psswdc.com

**Website:** www.psswdc.com

**Contract Administrator:** Raymond Dettore, Financial Contracts Administrator

**Business Size:** Other than Small Business

Pricelist current through modification A812, effective June 10, 2020
Customer Information

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

<table>
<thead>
<tr>
<th>Special Item Number</th>
<th>Special Item Description</th>
<th>Description Page</th>
<th>Awarded Price Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611/RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
<td>5-8</td>
<td>14</td>
</tr>
<tr>
<td>541330ENG/RC</td>
<td>Engineering Services</td>
<td>9-13</td>
<td>14-16</td>
</tr>
<tr>
<td>541420/RC</td>
<td>Engineering System Design and Integration Services</td>
<td>9-13</td>
<td>14-16</td>
</tr>
<tr>
<td>541715/RC</td>
<td>Engineering Research and Development and Strategic Planning</td>
<td>9-13</td>
<td>14-16</td>
</tr>
<tr>
<td>OLM/RC</td>
<td>Order-Level Materials (OLM)</td>
<td>Defined at Order Level</td>
<td>Defined at Order Level</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. N/A

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See pages 5-13

2. Maximum Order:

<table>
<thead>
<tr>
<th>Special Item Number</th>
<th>Maximum Order Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611/RC</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>541330ENG/RC</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>541420/RC</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>541715/RC</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>OLM/RC</td>
<td>$250,000</td>
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</table>

3. Minimum Order: $100.00

4. Geographic Coverage: Domestic only delivery – 50 States, DC and Territories
5. **Point of production:** N/A

6. **Discount from list prices or statement of net price:** Prices shown herein are net prices.

7. **Quantity discounts:** None.

8. **Prompt payment terms:** 1%, 10 Days, Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards **are accepted** up to the micro-purchase threshold.

9b. Government purchase cards **are accepted** above the micro-purchase threshold.

10. **Foreign items:** None.

11a. **Time of Delivery:** Specified on the Task Order.

11b. **Expedited Delivery:** Items available for expedited delivery are noted in this pricelist.

11c. **Overnight and 2-day delivery:** Contact Contractor.

11d. **Urgent Requirements:** Please note the Urgent Requirements Clause of this contract and contact Contractor.

12. **F.O.B Points:** Destination.

13a. **Ordering Address:** Same as Contractor.

13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. **Payment address:** Same as Contractor.

15. **Warranty Provisions:** Contractor's Standard Commercial Warranty.

16. **Export Packing Charges:** N/A

17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Government purchase cards **are accepted** above the micro-purchase threshold.

18. **Terms and conditions of rental, maintenance, and repair:** N/A

19. **Terms and conditions of installation:** N/A

20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** N/A
20a. Terms and conditions for any other services: N/A

21. List of service and distribution points: N/A

22. List of participating dealers: N/A

23. Preventive maintenance: N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Numbering System (DUNS) number: 127038698

26. Notification regarding registration in System for Award Management (SAM) database: Project Support Services, Inc. is registered in the System for Award (SAM) database.
Labor Category Descriptions

LABOR CATEGORIES AWARDED UNDER SIN 541611/RC

The following substitution of education experience with the work experience applies:

- A Master’s Degree is equivalent to a Bachelor’s Degree plus six years’ experience
- A Bachelor’s Degree is equivalent to an Associate’s Degree plus six years’ experience
- An Associate’s Degree is equivalent to a high school diploma (or equivalent) plus six years’ experience

PRINCIPLE
Works on complex problems where analysis of data or situations requires an in-depth evaluation of various factors. Exercises technical discretion within broadly defined practices and policies in selecting methods, techniques and evaluation criterion for obtaining results.

Minimum Education: Master’s Degree
Minimum Experience: 8 years’

PROGRAM MANAGER I
Plans and designs programs and assembles project staffs. Responsible for organizing complex activities for the development, implementation, and maintenance of projects.

Minimum Education: Bachelor’s Degree
Minimum Experience: 5 years’

PROGRAM MANAGER II
Plans and designs programs and assembles project staffs. Responsible for organizing complex activities for the development, implementation, and maintenance of projects.

Minimum Education: Bachelor’s Degree
Minimum Experience: 8 years’

PROJECT MANAGER
Plans and designs programs and assembles project staffs. Responsible for organizing complex activities for the development, implementation, and maintenance of projects.

Minimum Education: Bachelor’s Degree.
Minimum Experience: 1 year

PROJECT MANAGER II
Plans and designs programs and assembles project staffs. Responsible for organizing complex activities for the development, implementation, and maintenance of projects.

Minimum Education: Bachelor’s Degree
Minimum Experience: 3 years
CONSULTANT I
Under minimal supervision, is responsible for organizing simple to moderately complex activities for the development, implementation, and maintenance of projects.
Minimum Education: Associate’s Degree
Minimum Experience: 3 years’

CONSULTANT II
Under minimal supervision, is responsible for organizing moderately complex activities for the development, implementation, and maintenance of projects.
Minimum Education: Bachelor’s Degree
Minimum Experience: 2 years’

BUDGET ANALYST I
Reviews expenditures and prepares operating budgets for various departments to ensure conformance to budgetary limits.
Minimum Education: Bachelor’s Degree.
Minimum Experience: 1 year

BUDGET ANALYST II
Reviews expenditures and prepares operating budgets for various departments to ensure conformance to budgetary limits.
Minimum Education: Bachelor’s Degree
Minimum Experience: 3 years’

PROGRAMMER ANALYST I
Designs, develops, implements, and maintains complex business, accounting and management information systems. Works with users to defines existing or new system scope and objectives.
Minimum Education: Bachelor’s Degree.
Minimum Experience: 1 year

PROGRAMMER ANALYST II
Designs, develops, implements, and maintains complex business, accounting and management information systems. Works with users to defines existing or new system scope and objectives.
Minimum Education: Bachelor’s Degree
Minimum Experience: 3 years’

PROFESSIONAL SUPPORT STAFF I
Performs professional work that is somewhat challenging and varied in nature, within general guidelines. Involves some originality and interpretation. Situation outside set parameters are referred to management for clarification.
Minimum Education: Associate’s Degree.
Minimum Experience: 1 year
PROFESSIONAL SUPPORT STAFF II
Performs professional work that is somewhat challenging and varied in nature, within general guidelines. Involves some originality and interpretation. Situation outside set parameters are referred to management for clarification.
Minimum Education: Associates Degree
Minimum Experience: 3 years’

ADMINISTRATIVE ASSISTANT I**
Provides administrative support to an individual or office. Supplies information, maintains files, schedules appointments, produces correspondence and otherwise relieves officials of minor administrative and business detail.
Minimum Education: High School Diploma or equivalent.
Minimum Experience: Zero years’

ADMINISTRATIVE ASSISTANT II**
Provides administrative support to unit business and industry programs, operations and activities. Assists senior specialists on exercising regulatory or oversight authorities by reviewing data and reports; researches and assembles information requiring understanding of the program/functional area involved; provides technical support essential to delivery of government business/industry products and services; provides operational management assistance by preparing, distributing and tracking progress of documents and actions items.
Minimum Education: High School Diploma or equivalent.
Minimum Experience: 2 years’

JR. HOMELAND SECURITY SPECIALIST
Provides support for security projects.
Minimum Education: Associate’s Degree
Minimum Experience: 1 year

HOMELAND SECURITY SPECIALIST
Provides technical planning, analysis and assistance in support for security projects. Provides specific support for security projects such as Strategic Planning, Facility Protection, Law Enforcement, Physical and/or Electronic Security, Recovery Planning and Transportation Security.
Minimum Education: Bachelor’s Degree
Minimum Experience: 2 years’

SR. HOMELAND SECURITY SPECIALIST
Provides technical and managerial direction to define and analyze problems and develop and implement operational plans. Make recommendations and advise on system wide organizational and operational improvements. Performs operational functions for security projects such as Strategic Planning, Facility Protection, Law Enforcement, Physical and/or Electronic Security,

**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 5 years’

**HOMELAND SECURITY EXPERT**
Applies experience and knowledge to develop and refine client’s concepts of operational plans. Participate in the development of system concepts, system requirements and training requirements for every phase of the system process.  
**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 5 years’

**LEAD HOMELAND SECURITY EXPERT**
Contributes in every phase of the system development process, as needed, including system requirements, concept of operations, and training. Provide technical and managerial direction to define and analyze problems and develop and implement client's operational plans, contributing in multiple phases of security systems development. Makes recommendations and advises on system-wide organizational and operational improvements using knowledge of client’s specific project area. Provides planning, supervision and/or managing day-to-day operations for security projects.  
**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 10 years’

**Denotes SCLS Labor Category**
LABOR CATEGORIES AWARDED UNDER SIN(s) 541330ENG, 541715, 541420

FOR ALL LABOR CATEGORIES

Project Support Services may substitute between equivalent experience and education in order to provide the quality of services required by the client. In such cases two additional years of directly related job experience may be substituted for each year of college; four years of directly related experience may be substituted for a high-school diploma; and a certification related to the technology or statement-of-work requirements may be substituted for two years of experience.

PROGRAM MANAGER

Position Overview: Manages the design, development, and evaluation of complex and mission-critical assignments from initial concept to final completion. May participate and perform as project manager in particularly large or complex situations or on multiple projects simultaneously. Has broad mandate for independent action, making technical judgments while providing detailed advice on the resolution of technical, schedule, performance or budgetary issues.

Education and Experience: MA/MS in Engineering Science or related academic field plus 6-8 years directly related experience or BA/BS in Engineering Science or a related academic field plus 10-12 years directly related experience.

PROJECT MANAGER I

Position Overview: Coordinates task management activities ensuring that project requirements are being met, particularly in the areas of schedule compliance, budgeting, safety, materials and/or deliverables. May also act as task leader for engineering, planning, acquisition, support, logistics, and other projects related to the long-term reliability and maintainability of programs, projects, or government resources. Situations outside of set parameters may be referred to management for clarification. May provide guidance and/or propose steps to resolve issues or task-/project-related situations.

Education and Experience: BA/BS in Engineering Science or related academic field plus 2-4 years directly related experience, or AA/AS in Engineering Science or a related academic field plus 4-6 years directly related experience.

PROJECT MANAGER - CERTIFIED

Position Overview: Coordinates task management activities ensuring that project requirements are being met, particularly in the areas of schedule compliance, budgeting, safety, materials and/or deliverables. May also act as task leader for engineering, planning, acquisition, support, logistics, and other projects related to the long-term reliability and maintainability of programs, projects, or government resources. Situations outside of set parameters may be referred to management for clarification. May provide guidance and/or propose steps to resolve issues or task-/project-related situations.

Education and Experience: BA/BS in Project Management, Engineering or related academic field plus 2-4 years directly related experience; or AA/AS in Engineering Science or a related academic field plus 4-6 years directly related experience.
field plus 5 years directly related experience; or possesses a certification such as PMP, CAPM, PgMP, RMP, PMI-SP, LEEDS, or similar, project-related, and professionally-recognized certification or applicable university degree.

PROJECT MANAGER II
Position Overview: Supervises one or more technical management projects involving multiple disciplines including, but not limited to; engineering, planning, budgetary, contract and project management execution. May supervise, lead, or direct the work of peers, subcontract, or other personnel. Makes business or technical judgments and provides detailed advice for resolving problems that fall inside/outside the scope of responsibilities.
Education and Experience: MA/MS in Engineering Science or related academic field plus 4-6 years directly related experience or BA/BS in Engineering Science or a related academic field plus 6-8 years directly related experience.

PROJECT MANAGER III
Position Overview: Provides high-level subject matter expertise for work described in the task. Supervises one or more technical management projects involving multiple disciplines including, but not limited to; engineering, planning, budgetary, contract and project management execution. May supervise, lead, or direct the work of peers, subcontract, or other personnel. Makes business or technical judgments and provides detailed advice for resolving problems that fall inside/outside the scope of responsibilities. Anticipates potential project related problems and utilizes refined techniques for identifying, eliminating or mitigating solution(s).
Education and Experience: MA/MS in Engineering Science or related academic field plus 9 or more year's directly related experience or BA/BS in Engineering Science or a related academic field plus 10 years directly related experience.

ENGINEER
Position Overview: Leads and participates in technical and management teams supporting acquisition and life cycle management programs/projects; strategic planning efforts; concept development and requirements analysis and other engineering tasks. Services may include; risk assessments, conventional engineering, quality assurance, or other related professional services. May perform other duties as assigned.
Education and Experience: MA/MS in Engineering Science or related academic field plus 2-4 years directly related experience or BA/BS in Engineering Science or related academics field plus 4-6 years directly related experience.

ARCHITECT
Position Overview: Plans, develops, interprets, and provides advice on/from formal drawings, charts, illustrations, schematics, diagrams, and flow charts in accordance with project requirements. Duties may include reviewing proposed solutions and designs and providing guidance during strategic planning or concept development stages; acting as a project manager with responsibility for project design, document production coordination, directing the
implementation of work and processes, the approval of documents or sub-tasks involving other related fields of expertise. May involve the use of printed and automated documents in the interpretation of standard requirements for engineering projects. Does not include the production of Architect/Engineering documents as the Architect-of-Record or other FAR Part 36 services. **Education and Experience:** MA/MS in Engineering Science or related academic field plus 2-4 years directly related experience or BA/BS in Engineering Science or a related academic field plus 4-6 years directly related experience.

**GENERAL INSPECTOR**

**Position Overview:** Reporting to a construction, program, or project manager, performs inspections of electronic, mechanical, electrical, and/or other work related to life-cycle management of programs, projects, or other government resources or assets. Ensures that work complies with technical specifications, drawing, safety, and regulatory requirements. Non-compliance issues are brought to a manager for disposition, action or resolution. **Education and Experience:** AA/AS in Engineering Science Or a related academic field plus 2-4 years directly related experience, or a High School diploma and 4-6 years directly related experience.

**COST ESTIMATOR**

**Position Overview:** Reporting to a senior engineer or program/project managers, the cost estimator provides budget estimates, reviews change requests, and supports team efforts for producing project reports. This work involves some originality and interpretation. Situation outside of set parameters are referred to management for clarification. **Education and Experience:** AA/AS in Engineering Science Or a related academic field plus 2-4 years directly related experience, or a High School diploma and 4-6 years directly related experience.

**Administrative Assistant**

**Position Overview:** Provides support to a program/project manager or engineering team providing work that is somewhat challenging and varied in nature, within general guidelines. May involve the production of written reports, filing project-related documentation, coordinating team schedules and meetings between contractors and government representatives. **Education and Experience:** High School diploma plus a minimum of 2 years work of experience.

**CONTRACT SPECIALIST I**

**Position Overview:** Responsibilities include the production, review, and compliance with bid requirements, proposal and award processes, contract negotiations, issuance and administration of contracts. This work involves some level originality and interpretation. Situation outside of set parameters are referred to senior specialists or management for clarification. **Education and Experience:** BA/BS in Engineering Science or related academic field plus 2-4 years directly related experience, or AA/AS in Engineering Science or a related academic field plus 4-6 years directly related experience.
CONTRACT SPECIALIST II
Position Overview: Responsibilities include the production, review and compliance with bid requirements, formation of statements of work, proposal and award processes, contract negotiations, the issuance and administration of contracts. Some level of originality and interpretation are required. Senior specialists and/or managers may be consulted to successfully complete assigned work. Position requires strong communications, writing and negotiation skills related to industry cost models for services and materials, and familiarity with federal, state and local acquisition regulations.
Education and Experience: BA/BS in Engineering Science or related academic field plus 4 years directly related experience, or AA/AS in Engineering Science or a related academic field plus 6 years directly related experience.

CONTRACT SPECIALIST III
Position Overview: Responsibilities include the production, review, and compliance with bid requirements, pre-selection documentation, proposal and award processes, formation of statements of work, contract negotiations, issuance and administration of contracts. This work involves some level originality and interpretation. Situation outside of set parameters are referred to senior specialists or management for clarification.
Education and Experience: BA/BS from an accredited university plus 6 years directly related experience, or AA/AS from an accredited university plus 8 years directly related experience.

SR. CONTRACT SPECIALIST
Position Overview: Responsibilities include the production, review, and compliance with bid requirements, proposal and award processes, contract negotiations, the issuance and administration of contracts, and budgeting projections and controls. The work requires a high level of originality and interpretation requiring minimal oversight from management.
Education and Experience: BA/BS from an accredited university plus 8 years directly related experience, or AA/AS from an accredited university plus 10 years directly related experience.

EXPERT CONTRACT SPECIALIST
Position Overview: This position requires a professional level of knowledge, expertise and understanding of the Federal Acquisition Regulations and federal procurement processes. The work requires independent and original action; the preparation of acquisition documents requiring little or no modification; and making other strategic and technical recommendations to Contracting Officer(s).
Education and Experience: MA/MS from an accredited university or a BA/BS from an accredited university plus 12 years directly related experience.

SPACE PLANNER
Position Overview: Duties may include reviewing proposed solutions and designs and providing guidance during strategic planning or concept development stages and/or acquisition and life cycle
management projects including planning, budgeting, contract, and other support to managers on engineering-related projects. Ensures that technology requirements for programs/project related to space utilization, including the planning, layout and location of supporting technology systems and utilities are adequately addressed in plans. May serve as a member on life-cycle management team providing input to operational technology requirements and goals established by government managers.

**Education and Experience:** BA/BS in Engineering Science or related academic field plus 2-4 years directly related experience, or AA/AS in Engineering Science or a related academic field plus 4-6 years directly related experience.

**PROFESSIONAL SUPPORT STAFF**

**Position Overview:** Performs professional work that is somewhat challenging and varied in nature, within general guidelines. Work involves some originality and interpretation in support of engineering tasks and professionals. Situations outside of set parameters are referred to management for clarification.

**Education and Experience:** AA/AS in Engineering Science or a related academic field plus 2-4 years directly related experience, or a High School diploma and 4-6 years directly related experience.

**Denotes SCLS Labor Category**
# GSA Approved Labor Rates

<table>
<thead>
<tr>
<th></th>
<th></th>
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<td>$158.26</td>
<td>$161.58</td>
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Service Contract Labor Standards (SCLS) Matrix

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<th>SCLS Eligible Labor Categories</th>
<th>SCLS Equivalent and Code</th>
<th>WD Number</th>
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<tr>
<td>Administrative Assistant I</td>
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<td>WD 2015-4281</td>
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<tr>
<td>Administrative Assistant II</td>
<td>01312-Secretary II</td>
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<tr>
<td>Administrative Assistant</td>
<td>01020-Administrative Assistant</td>
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</tbody>
</table>

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).