GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage®, a ® menu-driven database system. The INTERNET address for GSA Advantage® is: GSAAdvantage.gov

SCHEDULE TITLE: Multiple Award Schedule (MAS)
Federal Supply Group: MAS

CONTRACT NUMBER: GS00F109CA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov

Contract Period: - April 16, 2015 – April 15, 2025

CONTRACTOR:

Earth Resources Technology, Inc., (ERT)
14401 Sweitzer Lane, Suite 300, Laurel, Maryland 20707
Phone: (301) 361-0620 | Fax: (301) 361-0659 | www.ertcorp.com

CONTRACTOR’S ADMINISTRATION SOURCE:
Benita Whitfield, Director of Contracts, Procurement and Property Management
Phone number: (301) 323-1435 | E-Mail: benita.whitfield@ertcorp.com

Price List Current as of Modification Number PS-0009, dated April 6, 2020
CUSTOMER INFORMATION

1a. Table of awarded Special Item Numbers (SINS):

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>641611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>541620</td>
<td>541620RC</td>
<td>Environmental Consulting Services</td>
</tr>
<tr>
<td>541370GIS</td>
<td>541370GISRC</td>
<td>Geographic Information Systems (GIS) Services</td>
</tr>
<tr>
<td>562910REM</td>
<td>562910REMC</td>
<td>Environmental Remediation Services</td>
</tr>
<tr>
<td>OLM</td>
<td></td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest unit price for each SIN: Government net price based on unit of one

1c. Hourly rates and description of all corresponding commercial job tiles (services only): See below:

2. Maximum order: $1,000,000.00

3. Minimum order: $100.00

4. Geographic coverage (delivery Area): Domestic Only: 50 States, DC

5. Point(s) of production: Same as company address

6. Discount from list prices: Government net prices (discounts already deducted) are shown on Pricelist herein.

7. Quantity discounts: None

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards are accepted up to the micro-purchase threshold.

9b. Government purchase cards are accepted above the micro-purchase threshold. Contact contractor for limit.

10. Foreign items: None

11a. Time of delivery: Specified on the Task Order

11b. Expedited delivery: To be negotiated with Ordering Agency

11c. Overnight and 2-day delivery: To be negotiated with Ordering Agency

11d. Urgent requirements: Contact Contractor

12. F.O.B point: Destination
13a. Ordering address:

   Earth Resources Technology, Inc., (ERT)
Attention: Contracts Department
14401 Sweitzer Lane, Suite 300
Laurel, Maryland 20707

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address: Same as company address

15. Warranty provision: N/A

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 compliance information is available on Electronic and Information Technology (EIT): N/A

25. Data Universal Numbering System (DUNS) number: 090770967

26. ERT has an active registration in the System for Awards Management (SAM) database
# Awarded Labor Categories and Rates

<table>
<thead>
<tr>
<th>Labor Categories</th>
<th>04/16/2020 to 04/14/2021</th>
<th>04/16/2021 to 04/15/2022</th>
<th>04/16/2022 to 04/15/2023</th>
<th>04/16/2023 to 04/15/2024</th>
<th>04/16/2024 to 04/15/2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager</td>
<td>$150.18</td>
<td>$153.94</td>
<td>$157.79</td>
<td>$161.73</td>
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<td>Project Manager</td>
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<td>$161.08</td>
<td>$165.11</td>
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<td>$141.58</td>
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</tbody>
</table>

**SCLS Labor Categories
AWARDED LABOR CATEGORIES AND RATES

<table>
<thead>
<tr>
<th>LABOR CATEGORIES APPLICABLE TO SIN 541611</th>
<th>04/16/2020 to 04/15/2021</th>
<th>04/16/2021 to 04/15/2022</th>
<th>04/16/2022 to 04/15/2023</th>
<th>04/16/2023 to 04/15/2024</th>
<th>04/16/2024 to 04/15/2025</th>
</tr>
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<tbody>
<tr>
<td>Program Manager III</td>
<td>$135.14</td>
<td>$138.51</td>
<td>$141.98</td>
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<td>Administrative Assistant II**</td>
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<td>$96.22</td>
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<td>Web Designer II**</td>
<td>$60.99</td>
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<td>$97.63</td>
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<td>Program Support Specialist III</td>
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<td>$83.34</td>
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<td>Program Support Specialist II</td>
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<td>Technical Writer III</td>
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</tbody>
</table>

**SCLS Labor Categories

<table>
<thead>
<tr>
<th>SCLS ELIGIBLE CONTRACT LABOR CATEGORY</th>
<th>SCLS EQUIVALENT CODE TITLE</th>
<th>WD NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>**Technician II</td>
<td>30082 Engineering Technician II</td>
<td>2015-4281</td>
</tr>
<tr>
<td>**Laborer I</td>
<td>23470 Laborer</td>
<td>2015-4281</td>
</tr>
<tr>
<td>**GIS Specialist I</td>
<td>30061 Draft/CAD Operator I</td>
<td>2015-4281</td>
</tr>
<tr>
<td>**GIS Specialist II</td>
<td>30062 Drafter/CAD Operator II</td>
<td>2015-4281</td>
</tr>
<tr>
<td>**Admin Assistant I</td>
<td>01113-General Clerk II</td>
<td>2015-4281</td>
</tr>
<tr>
<td>**Admin Assistant II</td>
<td>01312-Secretary II</td>
<td>2015-4281</td>
</tr>
<tr>
<td>**Web Designer II</td>
<td>15080-Graphic Artist</td>
<td>2015-4281</td>
</tr>
<tr>
<td>**Technical Writer II</td>
<td>30462-Technical Writer II</td>
<td>2015-4281</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the indicated (**SCLS) labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).
AWARDED LABOR CATEGORY DESCRIPTIONS

LABOR CATEGORIES AWARDED
UNDER SIN(S) 541620, 541370GIS and 562910REM

Program Manager

Minimum/General Experience: 10 years of related technical and managerial experience. Ability to manage complex program activities and act as customer liaison for program progress reports. A Master’s degree substitutes for two years experience and a Ph.D. substitutes for 5 years experience.

Functional Responsibility: Provides overall direction of program activities and personnel. Manages functional area or business line programs that are sensitive or critical in nature, broad in scope and impact, and significant in terms of company-committed resources. Provides senior interface between client and company resources and manager assigned programs to meet client requirements. Works with the client and program director to establish policy and strategic direction for programs. Communicates with senior levels of the client on a frequent basis. Ensures client satisfaction with company performance. Responsible for program oversight of budget, planning and scheduling, progress reporting, earned value, performance analysis, technical risk analysis, financial planning, quality assurance and quality control, and delivery of services. Monitors assigned project managers to ensure that appropriate technical and administrative personnel are assigned to the program. Provides program leadership to assigned project teams.

Minimum Education: Bachelor's Degree or equivalent.

Project Manager

Minimum/General Experience: Minimum 8 years experience performing non-routine functional activities by providing management and technical direction to project personnel. A Master's degree substitutes for 2 years of experience, and a Ph.D. substitutes for 5 years of experience. Exercises independent judgment, as well as a high level of analytical skill, in solving non-routine technical, administrative, and managerial problems. Responsible for all aspects of project performance and assists in the overall direction to all project level activities and personnel.

Functional Responsibility: Provides an interface between the client and company resources and manages assigned projects to meet client requirements. Determines project scope with the client and manages the design of assigned projects. Manages projects, project budgets, schedule and delivery of services. Determines and manages the cost and pricing of assigned projects. Determines the direct quantity and cost per hour for each project. Establishes and manages the project timetable and schedule of activities. Provides senior level technical expertise. Ensures project quality control activities and management are in place and successful. Obtains necessary technical expertise advice for quality control reviews. Ensures that team members are properly assigned tasks appropriate based on their skill level and hourly cost. Provides active leadership to assigned project teams. Takes corrective action when necessary to meet project commitments.

Minimum Education: Bachelor's Degree or equivalent.
**Engineer V**

**Minimum/General Experience:** Must have 10 to 12 years experience. Provides high-level technological problem solving in respective discipline. Leads and/or serves as primary technical resource for engineering design and systems integration effort. Operates with considerable latitude.

**Functional Responsibility:** Engineering position performs in respective engineering discipline of systems engineering, electrical engineering, mechanical engineering, human factors engineering, or air traffic control, or other relevant engineering discipline. Provides a high level of administrative and technical support. This includes completing complex and lengthy technical reports, proposals, and creating and maintaining complex systems and databases in compliance with various organizational requirements.

**Minimum Education:** Bachelor's Degree and PE registration in applicable engineering discipline, or equivalent education/experience. Master’s degree preferred.

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**Engineer IV**

**Minimum/General Experience:** Must have 8 to 10 years experience. Provides high-level technological problem solving in respective discipline. Leads and/or serves as primary technical resource for engineering design and systems integration effort. Operates with considerable latitude.

**Functional Responsibility:** Engineering position performs in respective engineering discipline of systems engineering, electrical engineering, mechanical engineering, human factors engineering, or air traffic control, or other relevant engineering discipline. Individual performs with substantial latitude on complex assignments. Must exercise judgment and competency in areas of compliance, specifications, and assignment supervision of procedures.

**Minimum Education:** Bachelor's Degree and PE registration in applicable engineering discipline, or equivalent education/experience. Master’s degree preferred.

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**Engineer III**

**Minimum/General Experience:** Must have 5 to 7 years experience. Provides high-level technological problem solving in respective discipline. A Master's degree substitutes for 2 years of experience.

**Functional Responsibility:** Engineering position performs in respective engineering discipline of systems engineering, electrical engineering, mechanical engineering, human factors engineering, or air traffic control, or other relevant engineering discipline. Performs project-specific tasks as required. Devises, establishes, and maintains a reporting system for project quality to provide visibility internally and for the customer. Participates in the review of customer or contractual documentation to ensure compliance with project requirements.

**Minimum Education:** Bachelor’s Degree and EIT certification in applicable engineering discipline, or equivalent education/experience.

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**Engineer II**

**Minimum/General Experience:** Must have 3 years experience. Provides high-level technological problem solving in respective discipline. A Master's degree substitutes for 2 years of experience.
Functional Responsibility: Engineering position performs in respective engineering discipline of systems engineering, electrical engineering, mechanical engineering, human factors engineering, or air traffic control, or other relevant engineering discipline. Assists project managers in original concept or modify direction based on decisions of manager. Discuss progress and findings. Prepares technical reports.

Minimum Education: Bachelor's Degree and preferably EIT certification in applicable engineering discipline, or equivalent education/experience.

Engineer I

Minimum/General Experience: Must have 2 years experience. Provides technological problem solving in respective discipline. A Master's degree substitutes for 2 years of experience.

Functional Responsibility: Engineering position performs in respective engineering discipline of systems engineering, electrical engineering, mechanical engineering, human factors engineering, or air traffic control, or other relevant engineering discipline. Assists in complex paraprofessional engineering activities and preparation. Assists in the development of engineering plans and designs. Investigates, analyzes and assists in preparing engineering computations, estimates, surveys, and statistics.

Minimum Education: Bachelor's Degree and working on EIT certification in applicable engineering discipline, or equivalent education/experience.

Scientist V

Minimum/General Experience: Minimum 10 to 12 years relevant experience. A Ph.D. substitutes for 2 years of experience. Provides high-level scientific problem solving in respective discipline. Leads and/or serves as primary scientific resource for research, development, or consultation expertise. Operates with considerable latitude.

Functional Responsibility: Scientific position performs in respective scientific discipline of Chemistry, Biochemistry, Biology, Geology or other relevant science. Directs research and/or development work on complex projects necessitating the origination and application of new and unique approaches. Serves as expert in respective scientific field. May represent the Company in outside discussions and scientific forums.

Minimum Education: BS/applicable science discipline, or equivalent education/experience. Master's degree preferred.

Scientist IV

Minimum/General Experience: Minimum 8 to 10 years relevant experience. A Master's degree substitutes for 2 years of experience, and a Ph.D. substitutes for 5 years of experience. Provides high-level scientific problem solving in respective discipline. Leads and/or serves as primary scientific resource for research, development, or consultation expertise. Operates with considerable latitude.

Functional Responsibility: Scientific position performs in respective scientific discipline of Chemistry, Biochemistry, Biology, Geology or other relevant science. Plans and conducts assignments, general involving large projects or one or more projects. Recommends changes in procedures. Operates with substantial latitude for un-reviewed actions or decisions. Serves as consultant in respective scientific field.
Minimum Education: BS/applicable science discipline, or equivalent education/experience. Master’s degree preferred.

Scientist III

Minimum/General Experience: Must have 5 to 7 years relevant experience. A Master’s degree substitutes for 2 years of experience, and a Ph.D. substitutes for 5 years of experience. Provides high-level scientific problem solving in respective discipline.

Functional Responsibility: Scientific position performs in respective scientific discipline of Chemistry, Biochemistry, Biology, Geology or other relevant science. Under general supervision, plans, conducts, and manages assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Recommends changes in procedures. Reviews progress with management.

Minimum Education: BS/applicable science discipline, or equivalent education/experience.

Scientist II

Minimum/General Experience: Must have 3 years relevant experience. A Master’s degree substitutes for 2 years of experience. Provides high-level scientific problem solving in respective discipline.

Functional Responsibility: Scientific position performs in respective scientific discipline of Chemistry, Biochemistry, Biology, Geology or other relevant science. Develops procedures and protocols for conducting experiments. Demonstrates complete mastery of standard principles, theories, and techniques to solve specific problems and create unique solutions. Develops and implements criteria for recording procedures and results in a manner that allows verification and replication outcomes.

Minimum Education: BS/applicable science discipline, or equivalent education/experience.

Scientist I

Minimum/General Experience: Must have 2 years relevant experience. A Master’s degree substitutes for 2 years of experience. Provides scientific problem solving in respective discipline.

Functional Responsibility: Scientific position performs in respective scientific discipline of Chemistry, Biochemistry, Biology, Geology or other relevant science. Conducts both routine and relatively complex experiments according to protocols developed with manager. Assists in the development of procedures and design of experiments. Verifies experimental results, evaluates complex data, and reports results internally. Records result to facilitate verifications and replication of complex, chained procedures.

Minimum Education: BS degree in applicable science discipline, or equivalent education/experience.

Risk Assessor IV

Minimum/General Experience: 10 to 12 years experience in related field. A Master’s degree substitutes for 2 years of experience, and a Ph.D. substitutes for 5 years of experience. Leads and/or serves as primary technical resource for risk assessment. Operates with considerable latitude.

Functional Responsibility: Guides the data collection, layout of sampling and analysis grids, development of the site model, and analysis of the data accumulated prior to and/or during the
remediation planning RIFS Phase to determine the risks to human health from the hazardous constituents of the site. The goal of efforts is to establish a baseline characterization of the risks, extent of contamination, evaluation of exposure scenarios, and cleanup requirements of a risk-based solution to site remediation.

**Minimum Education:** BS Degree in Environmental Science/Engineering, Toxicology, Public Health, Medicine, or Veterinary Science. Master’s Degree preferred.

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**Risk Assessor III**

**Minimum/General Experience:** 8 to 10 years experience in related field. A Master’s degree substitutes for 2 years of experience, and a Ph.D. substitutes for 5 years of experience. Provides high-level assistance for risk assessment procedures.

**Functional Responsibility:** Assists the lead Risk Assessor during field sampling and analysis tasks to ensure quality and conformance to the needs of the lead Risk Assessor. Responsible for researching health-effecting databases created and maintained by Federal and other organizations. Possesses working knowledge of the preferred databases such as IRIS, the EPA Integrated Risk Information System, and other similar systems.

**Minimum Education:** BS Degree in Environmental Science/Engineering, Toxicology, Public Health, Medicine, or Veterinary Science. Master’s Degree preferred.

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**Certified Industrial Hygienist IV**

**Minimum/General Experience:** 8 years of experience and certification must be granted by the American Board of Industrial Hygiene (CIH) or by the Board of Certified Safety Professionals (CSP). A Master's degree substitutes for 2 years of experience, and a Ph.D. substitutes for 5 years of experience. Exercises independent judgment, as well as a high level of analytical skill, in resolving health and safety issues. Responsible for all aspects of project health and safety program practices and procedures.

**Functional Responsibility:** Provides industrial guidance and judgment in implementing safety and health programs in large organizations or projects that affect large numbers of personnel covering occupational exposure to a broad variety of workplace stressors. Applies recognized federal, state, and local Safety and Health regulations in the context of specific client requirements to resolve complex issues. Conducts/reviews audits, medical surveillance programs, and construction and factory safety and health procedures.

**Minimum Education:** Bachelor's Degree in applicable discipline, or equivalent education/experience, and Certification (CIH or CSP).

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**Certified Industrial Hygienist II**

**Minimum/General Experience:** 4 years experience performing non-routine functional activities involved in the design and implementation of industrial hygiene programs. A Master’s degree substitutes for 2 years of experience. Exercises independent judgment, as well as a high level of analytical skill.

**Functional Responsibility:** Designs and implements training, occupational air monitoring, audits, and related industrial hygiene programs. Possesses and applies comprehensive knowledge. Plans and
conducts assignments, generally involving larger and more important projects or multiple projects. May lead or direct projects.

**Minimum Education:** BS/applicable discipline, or equivalent education/ experience, Certification (CIH) Required.

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**Senior UXO Supervisor (SUXOS)**

**Minimum/General Experience:** 15 years UXO experience, which shall include 5 years in supervisory positions. A SUXOS must be able to fully perform all of the functions of UXO Sweep Personnel and UXO Technicians I, II, and III.

**Functional Responsibility:** Plans, coordinates, and supervises all contractor on-site OE activities; prepares standing operating procedures (SOPs) for OE operations, ensuring compliance with DOD directives as well as local, state, and Federal statues and codes; and certifies Ammunition, Explosives, and Dangerous Articles (AEDA) and/or range scrap as ready for turn-in or disposal in accordance with current policies. The SUXOS must also be fully capable of supervising multiple project teams which may be performing OE and OE-related activities: e.g., vegetation removal; land surveying; reconnaissance and classification of OE, pyrotechnic items, and military explosives and demolition materials; locating surface and subsurface OE; destroying UXO and OE by burning or detonation; and/or transporting and storing OE and demolition material.

**Minimum Education:** Graduate from either U.S. Army Bomb Disposal School, U.S. Naval EOD School, or EOD Assistants Course.

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**UXO Quality Control Specialist (UXOQCS)**

**Minimum/General Experience:** At least 10 years UXO experience and experience in OE clearance operations and supervising personnel. A UXOQCS must be able to fully perform all of the functions enumerated for UXO Sweep Personnel and UXO Technicians I, II, and III.

**Functional Responsibility:** Must have the specific training, knowledge, and experience necessary to fully implement the contractor's QC plans. In addition, the UXOQCS must have the ability to implement the OE specific sections of the Quality Control Program for all OE-related evolutions; conduct quality control inspections of all OE and explosives operations for compliance with established procedures; and direct and approve all corrective actions to ensure all OE-related work complies with contractual requirements.

**Minimum Education:** Graduate from either U.S. Army Bomb Disposal School, U.S. Naval EOD School, or EOD Assistants Course. Documented Quality Control training.

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**UXO Safety Officer (UXOSO)**

**Minimum/General Experience:** At least 10 years UXO experience and experience in OE clearance operations and supervising personnel. A UXOSO must be able to fully perform all of the functions of UXO Sweep Personnel and UXO Technicians I, II, and III.

**Functional Responsibility:** This individual shall have the specific training, knowledge, and experience necessary to implement the Site Safety and Health Plan (SSHP) and verify compliance with applicable safety and health requirements. In addition, the UXOSO must have the ability to implement the approved
OE and explosives safety program in compliance with all DOD, Federal, state, and local statutes and codes; analyze OE operational risks, hazards, and safety requirements; establish and ensure compliance with all site specific safety requirements for OE and explosives operations; enforce personnel limits and safety exclusion zones for OE clearance operations, UXO and explosives transportation, storage, and destruction; conduct safety inspections to ensure compliance with OE and explosives safety codes; and operate and maintain air monitoring equipment required at a site for airborne contaminates.

**Minimum Education:** Graduate from either U.S. Army Bomb Disposal School, U.S. Naval EOD School, or EOD Assistants Course.

### Health Physicist III

**Minimum/General Experience:** 5 to 7 years relevant experience. Provides senior level expertise in areas of health physics and radiation protection as well as project management and/or other related disciplines.

**Functional Responsibility:** Responsible for all aspects of radiation safety including evaluation, monitoring, industrial hygiene, and mixed waste handling procedures. Will work closely with project staff to ensure proper radiation planning is included in project safety plans including proper radiation monitoring, protective clothing, and disposal. Will also be responsible for all radioactive analytical instruments and test equipment and will act as liaison with the Nuclear Regulatory Agency and project management.

**Minimum Education:** B.S. degree in Health Physics (or related educational field) or Significant equivalent experience. Health Physics Certified (CPH) preferred.

### Health Physicist II

**Minimum/General Experience:** 3 to 5 years relevant experience. Provides mid-level expertise in areas of health physics and radiation protection as well as other related disciplines.

**Functional Responsibility:** Responsible for all aspects of radiation safety including evaluation, monitoring, industrial hygiene, and mixed waste handling procedures. Will work closely with project staff to ensure proper radiation planning is included in project safety plans including proper radiation monitoring, protective clothing, and disposal. Will also be responsible for all radioactive analytical instruments and test equipment and will act as liaison with the Nuclear Regulatory Agency and project management.

**Minimum Education:** B.S. degree in Health Physics (or related educational field) or Significant equivalent experience.

### GIS Specialist IV

**Minimum/General Experience:** 7 years experience in related field. A Master's degree substitutes for 2 years of experience, and a Ph.D. substitutes for 5 years of experience. Provides high-level problem solving and leads and/or serves as primary GIS expert resource. Operates with considerable latitude.
Functional Responsibility: Designs and develops GIS databases and advanced queries. Familiar with standard concepts, practices, and procedures of GIS design, development, and user interfaces. Capable of taking client requests and designing solutions using GIS data.

Minimum Education: BS degree in Natural Resources, Environmental Science, or related discipline, with specialty training in GIS.

GIS Specialist III

Minimum/General Experience: 5 years experience in related field. A Master's degree substitutes for 2 years of experience, and a Ph.D. substitutes for 5 years of experience. Provides high-level problem solving for the design, and implementation of GIS. Operates with some latitude.

Functional Responsibility: Assists in designing and developing GIS databases and advanced queries. Familiar with standard concepts, practices, and procedures of GIS design, development, and user interfaces. Assists in analyzing client requests and designing solutions using GIS data.

Minimum Education: BS degree in Natural Resources, Environmental Science, or related discipline, with specialty training in GIS.

GIS Specialist II

Minimum/General Experience: 3 years experience in related field. A Master's degree substitutes for 2 years of experience. Provides high-level assistance for problem solving, design, and implementation for GIS.


Minimum Education: BS degree in Natural Resources, Environmental Science, or related discipline, with specialty training in GIS.

GIS Specialist I

Minimum/General Experience: 0 to 1 year experience in related field. A Master's degree substitutes for experience. Provides assistance for GIS design and implementation.


Minimum Education: BS degree in Natural Resources, Environmental Science, or related discipline, with specialty training in GIS.
Technician II

Minimum/General Experience: 2 to 3 years experience in related field. Familiar with standard concepts, practices, and procedures of construction projects. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor or manager. A certain degree of creativity and latitude is required.

Functional Responsibility: Under the direct supervision of senior staff members, assists and runs field instruments in conducting tests and field investigations to obtain data for use by environmental, engineering, and scientific personnel.

Minimum Education: Requires a high school diploma or its equivalent. Associates degree may substitute for 2 years experience.

Laborer II

Minimum/General Experience: 1 year experience in related field. Familiar with standard concepts, practices, and procedures of construction projects. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor or manager.

Functional Responsibility: Under the direct supervision of staff members, assists field personnel and technicians in conducting tests and field investigations to obtain data for use by environmental, engineering, and scientific personnel.

Minimum Education: Requires a high school diploma or its equivalent.
AWARDED LABOR CATEGORY DESCRIPTIONS
LABOR CATEGORIES AWARDED UNDER SIN 541611

Program Manager III – Minimum 15 years experience in related field.

Functional Responsibility: Provides overall direction of program activities and personnel. With guidance from customers, specifications, and directives, plans and executes specification development and systems specification, design, and development. Performs complex work involved in specifications development, implementation, testing and documentation of engineering systems and equipment. Applies software, hardware, and standard information technology knowledge in the analysis, integration, and acquisition of systems. Consults with customers to ensure contractual conformity, produces financial and technical reports showing project status to customers and management, assigns tasks and responsibilities to subordinates and is responsible for successful completion of all tasks.

Minimum Education: Bachelor's degree or equivalent. Master's Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Project Manager IV – Minimum 12 years experience in related field.

Functional Responsibility: Under general supervision, is responsible for assisting in all aspects of project performance (i.e., technical, contractual, administrative, financial). Supervises personnel involved in all aspects of project activity, organizes and assigns responsibilities to subordinates, oversees the successful completion of all assigned tasks, establishes and maintains technical and financial reports to show progress to Division management and customers, and maintains customer contacts to ensure conformity to all contractual obligations.

Minimum Education: Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Administrative Assistant II – 3 or more years of experience in related field.

Functional Responsibility: Administrative Assistance II will provide a variety of administrative support as required. Task may include the responsibility for general office administration functions such as word processing, developing spreadsheets, technical support services to program, project managers, project planning, budget reviews, conference meeting and planning. May take the lead on assigned special projects and work independently with minimal supervision.

Minimum Education: AA degree or Bachelors

Administrative Assistant I – 0 years experience

Functional Responsibility: Administrative Assistant will provide a variety administrative support as required. Task may include responsibility for general office administration function such as word processing, developing spreadsheets, the use of specialized software and may maintain program, project, and task files.

Minimum Education: High school diploma or equivalency.
Analyst V – 12 years of experience in related field.

**Functional Responsibility:** Knowledge and skill in applying analytical and evaluative methods and techniques to issues or studies concerning the efficiency and effectiveness of program operations. Knowledge of pertinent laws, regulations, policies and precedent, which affect the use of program and related support resources in the area studied. Experience and skill in translating operational requirements into system technology solution and assessments of current investment for applicability. Ability to develop and execute complex technical tasks to apply analytical problem solving methodologies, and to provide technical direction to support staff.

**Minimum Education:** Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Analyst IV – 10 years plus in related field.

**Functional Responsibility:** Knowledge and skill in applying analytical and evaluative methods and techniques to issues or studies concerning the efficiency and effectiveness of program operations. Knowledge of pertinent laws, regulations, policies and precedent, which affect the use of program and related support resources in the area studied. Experience and skill in translating operational requirements into system technology solution and assessments of current investment for applicability. Ability to develop and execute complex technical tasks to apply analytical problem solving methodologies, and to provide technical direction to support staff.

**Minimum Education:** Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Analyst III – 5 years experience in related field.

**Functional Responsibility:** Knowledge and skill in applying analytical and evaluative methods and techniques to issues or studies concerning the efficiency and effectiveness of program operations. Knowledge of pertinent laws, regulations, policies and precedent, which affect the use of program and related support resources in the area studied. Experience and skill in translating operational requirements into system technology solution and assessments of current investment for applicability.

**Minimum Education:** Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Analyst I – 0 years experience

**Functional Responsibility:** Knowledge and skill in applying analytical and evaluative techniques to identify, consider, and resolve issues or problems of a procedural or factual nature. Knowledge and skill on the usage of various qualitative or quantitative techniques.

**Minimum Education:** Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.
Web Designer V – Minimum 8 years experience.

Functional Responsibility: May be responsible for supervising and coordination of work assignment for staff. May interact with project manager and government customer. The web developer designs and builds web pages using a variety of graphics software application, techniques and tools. Tasks may include the developing and providing content that will motivate users so that users will regularly access the website and use it as a major source of information. Managing and performing website maintenance activities including updating information and continual education to stay up-to-date with web page development technology.

Minimum Education: Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Web Designer IV – Minimum 5 years experience.

Functional Responsibility: May have some responsibilities in supervising and coordination of work assignment for staff. May interact with project manager. The web developer designs and builds web pages using a variety of graphics software application, techniques and tools. Tasks may include the developing and providing content that will motivate users so that users will regularly access the website and use it as a major source of information. Managing and performing website maintenance activities including updating information and continual education to stay up-to-date with web page development technology.

Minimum Education: Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Web Designer II  - Bachelor’s degree preferred – Professional certification and/or 2 or more years experience.

Functional Responsibility: The web developer designs and builds web pages using a variety of graphics software application, techniques and tools. Tasks may include the developing and providing content that will motivate users so that users will regularly access the website and use it as a major source of information. Managing and performing website maintenance activities including updating information and continual education to stay up-to-date with web page development technology.

Minimum Education: Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Program Support Specialist IV - Minimum12 years experience in related field.

Functional Responsibility: Will provide a variety of technical and administrative support services for customer contract programs. Tasks may include planning, education, outreach, scheduling, project status reporting and administrative activities. Supervise staff personnel or lead teams in support of specific project initiatives. Identify areas of improvement and recommend and implement program enhancements and modifications. Investigate and correct program related problems and create required documentation. Interview customers, research, and document systems and processes.

Minimum Education: Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.
Program Support Specialist III – Minimum 10 years experience in related field.

**Functional Responsibility:** Will provide a variety of technical and administrative support services for customer contract programs. Tasks may include planning, education, outreach, scheduling, project status reporting and administrative activities. Supervise staff personnel or lead small teams in support of specific project initiatives. Identify areas of improvement and recommend program enhancements and modifications. Investigate and correct program related problems and create required documentation. Interview customers, research, and document systems and processes.

**Minimum Education:** Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

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Program Support Specialist II – 3 years experience in related field.

**Functional Responsibility:** Will provide a variety of technical and administrative support services for customer contract programs. Tasks may include planning, education, outreach, scheduling, project status reporting and administrative activities. Supervise staff personnel or lead small teams in support of specific project initiatives. Identify areas of improvement and recommend program enhancements and modifications. Investigate and correct program related problems and create required documentation.

**Minimum Education:** Bachelor’s degree or Master’s Degree

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Technical Writer III – Minimum 10 years experience.

**Functional Responsibility:** May be responsible for supervising and coordination of work assignment for staff that will perform researches, writes and edit material for reports, manuals, proposals, instructional material, catalogs, technical and outreach publications, and software and hardware documentations. May interact with project manager and government customer. Tasks may also include obtaining technical data from independent observation, reviews with staff members, and/or studies of published materials and existing documentation. Coordinate efforts of technical artists and illustrators in preparing reports, articles, and publications of internal and external distribution. Obtain background information on technologies, methods, and standards. Revises text and recommends changes in scope, format, and content to ensure conformance with established standards.

**Minimum Education:** Bachelor’s degree or equivalent. Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

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Technical Writer II – 3 years experience.

**Functional Responsibility:** Will perform researches, writes and edit material for reports, manuals, proposals, instructional material, catalogs, technical and outreach publications, and software and hardware documentations. Task may also include obtaining technical data from independent observation, reviews with staff members, and/or studies of published materials and existing documentation. Coordinate efforts of technical artists and illustrators in preparing reports, articles, and publications of internal and external distribution. Obtain background information on technologies, methods, and standards. Revises text and recommends changes in scope, format, and content to ensure conformance with established standards.

**Minimum education – Bachelor’s degree or equivalent.** Master’s Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.